



# FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES

**July 25, 2022 at 5:00 PM**

**Council Chambers, 828 Center Avenue, Sheboygan, WI**

**COMMITTEE MEMBERS PRESENT:** Chair Trey Mitchell, Vice Chair Roberta Filicky-Peneski, Alderpersons Barb Felde, Grazia Perrella, and Betty Ackley

**STAFF / OFFICIALS PRESENT:** Alderperson Dean Dekker, Alderperson Joe Heidemann, Alderperson Amanda Salazar (arrived at 5:02), City Attorney Chuck Adams, City Administrator Todd Wolf, Police Chief Christopher Domagalski, Fire Chief Eric Montellano, Director of Public Works David Biebel, Director of Planning and Development Chad Pelishek, Finance Director/Treasurer Kaitlyn Krueger, Library Director Garrett Erickson, Director of Parking and Transit Derek Muench, Director of Senior Services Emily Rendall-Araujo, Deputy Finance Director Jessica Huss, Assistant to the City Administrator Carrie Arenz, Administrative Services Manager Debra L DeAmico, Uptown Social Program and Wellness Coordinator Josh Drossel, Library Jeremy Barthals, WSCS Production Technician Robert Ingraham

**CONSULTANTS PRESENT:** Carlesen Dettman - Patrick Glynn and Cottingham & Butler - Sandy Matz

**PUBLIC PRESENT:** Andre Walton, Ann Kraft, Bob Schellinger, Candace Pitts, Carolyn Miesfeld, Elaine Zeinemann, Faith Gruber, Fran Burg, Maeve Quinn, Mary Ann Schellinger, Pat Lappert, Patricia Christel, Rich Miesfeld, Scott Johnston, Sue Garski

## OPENING OF MEETING

1. Call to Order

Chair Mitchell called the meeting to order at 5:00 p.m.

2. Roll Call
3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

Alderpersons in attendance provided a brief introduction.

## MINUTES

5. Approval of Minutes - July 11, 2022

MOTION TO APPROVE THE MINUTES FROM JULY 11, 2022

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Felde

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

## ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 11-22-23 / May 16, 2022: Submitting a claim from Laura Kampmann for alleged damages to her tire when she drove over the cover of the metal water works hole.

City Attorney Chuck Adams explained the claim and requested for it to be filed.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Felde

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

7. R. O. No. 19-22-23 / June 6, 2022: Submitting a claim from Richard A. Olson alleged damages to his vehicle when it was struck by a City of Sheboygan garbage truck while parked on Custer Avenue.

City Attorney Adams explained the claim and requested for it to be filed.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

8. R. O. No. 40-22-23 / July 18, 2022: Submitting for your information the 2023 Budget Schedule and 2023 preliminary budget fiscal factors for guidance prior to departmental budget preparation.

Chair Trey Mitchell made the committee aware this RO was being presented for their information and asked if there were any questions from the committee. No questions were asked.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE REPORT

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

9. R. O. No. 143-21-22 / April 18, 2022: Submitting a Summons and Complaint in the matter of PNC Bank, National Association vs. Rae R. Pape et al.

City Attorney Adams explained the complaint and requested for it to be filed.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Felde

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

10. Res. No. 40-22-23 / July 18, 2022: A RESOLUTION authorizing a transfer in the 2022 budget from contingency to the Department of Public Works to fund the unexpected replacement of their Leica Robotic Total Station.

Director of Public Works David Biebel explained the contingency request and answered questions from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Felde

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

11. Res. No. 42-22-23 / July 18, 2022: A RESOLUTION authorizing a transfer in the 2022 budget from contingency to the Police Department for unanticipated repairs resulting from a burst sprinkler pipe.

Police Chief Christopher Domagalski explained the resolution and answered questions from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Perrella, Seconded by Alderperson Felde

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

12. Res. No. 43-22-23 / July 18, 2022: A RESOLUTION authorizing a budget amendment to pay for the hiring of an Engagement Coordinator in the Senior Services Department.

Director of Senior Services Emily Rendall-Araujo explained the resolution and shared that the new position will be fully funded by the Friends of Uptown Social for the remainder of 2022.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Felde, Seconded by Vice Chair Filicky-Peneski

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

13. R. C. No. 276-21-22 / April 18, 2022: Your committee to whom was referred R. O. No. 32-21-22 by City Clerk submitting a Summons and Complaint in the matter of Link Media Wisconsin, LLC vs. City of Sheboygan.

City Attorney Adams explained the complaint and requested a motion to file the document.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

14. Direct Referral R. O. No. 44-22-23 by Finance Director submitting a report to the Finance and Personnel Committee regarding the progress of the Carlson Dettmann Compensation Study.

Finance Director Kaitlyn Krueger presented a review of the Compensation Study process up to this point, and provided previously requested scenarios. Carlsen Dettman Consultant Patrick Glynn and Cottingham & Butler Consultant Sandy Matz provided overviews of the study, answered questions, and provided some clarification to the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley,

**ITEMS FOR DISCUSSION ONLY**

15. Hiring Process Update - Director of Human Resources & Labor Relations

City Administrator Todd Wolf provided a brief update on the interview process.

**DATE OF NEXT REGULAR MEETING**

16. August 8, 2022

**ADJOURN**

17. Motion to Adjourn

MOTION TO ADJOURN THE MEETING AT 6:10 P.M.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderson Felde

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderson Felde, Alderson Ackley,  
Alderson Perrella