



FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES

June 24, 2024 at 5:00 PM

Council Chambers, 828 Center Avenue, Sheboygan, WI

COMMITTEE MEMBERS PRESENT: Chair Alderperson Trey Mitchell, Vice Chair Grazia Perrella, Alderpersons Dean Dekker, Robert La Fave

COMMITTEE MEMBERS EXCUSED: Alderperson Barb Felde

STAFF / OFFICIALS PRESENT: City Attorney Chuck Adams, City Administrator Casey Bradley, Director of Planning and Development Diane McGinnis-Casey, Finance Director/Treasurer Kaitlyn Krueger, TV Production Technician Robert Ingram, Community Development Planner Janet Duellman, Program Compliance Specialist Rebeka Yogerst, Deputy Finance Director Evan Grossen

OPENING OF MEETING

1. Call to Order

Chair Mitchell called the meeting to order at 5:00 p.m.

2. Roll Call

Roll call was completed.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

No introductions were given.

MINUTES

5. Approval of Minutes - June 10, 2024

MOTION TO APPROVE THE MINUTES FROM JUNE 10, 2024

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 19-24-25 / June 17, 2024: Submitting the proposed 2025 Budget Schedule and 2025 preliminary budget fiscal factors for guidance prior to departmental budget preparation.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

7. R. C. No. 252-23-24 / April 15, 2024: Referred R. C. No. 205-22-23 by Finance and Personnel Committee to whom was referred R. O. No. 28-22-23 by City Clerk submitting a Notice of Claim from Frontier for alleged damages to their facilities from a mowing incident; recommends filing the document.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

8. R. C. No. 260-23-24 / April 15, 2024: Referred R. O. No. 100-23-24 by City Clerk submitting a claim from Alex Xiong for alleged damages to vehicle caused by a snow plow; recommends filing the document.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

9. R. C. No. 267-23-24 / April 15, 2024: Referred R. O. No. 8-23-24 by City Clerk submitting a Summons and Complaint in the matter of Wisconsin Consumer Credit vs. Eduardo Angel Hernandez et. al; recommends filing the document.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Perrella, Seconded by Alderperson La Fave

Voting Yea: Dekker, La Fave, Perrella, Mitchell

10. Direct Referral R. O. No. 21-24-25 by Director of Planning and Development submitting the 2023 Consolidated Annual Performance Evaluation Report (CAPER) for the purpose of a presentation and public hearing to be held on June 24, 2024.

a. Presentation - 2023 Consolidated Annual Performance Evaluation Report

Director of Planning and Development Diane McGinnis-Casey presented the Community Development Block Grant Consolidated Performance Evaluation Report for 2023 and fielded questions from the Committee.

b. Public Hearing - 2023 Consolidated Annual Performance Evaluation Report

No speakers were present.

MOTION TO CLOSE THE HEARING

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

11. Direct Referral Res. No. 32-24-25 by Alderpersons Mitchell and Perrella authorizing the City Attorney's Office to settle the matter of *Cities & Villages Mutual Insurance Company, et al. v. Jacob O. Smith*, Circuit Court Case No. 2022CV357.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

12. Gen. Ord. No. 3-24-25 / June 17, 2024: AN ORDINANCE amending Section 18-74 of the Municipal Code so as to authorize the Finance Director/Treasurer to compensate Matthew Greenwood interim pay for his service to the City as Interim Information Technology Director.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE ORDINANCE

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

13. Gen. Ord. No. 2-24-25 / June 17, 2024: AN ORDINANCE amending Section 18-74 of the Municipal Code so as to update the rules and conditions for acting pay for non-represented employees.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE ORDINANCE

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell

DATE OF NEXT REGULAR MEETING

14. Next Meeting Date - July 8, 2024

ADJOURN

15. Motion to Adjourn

MOTION TO ADJOURN 5:34 PM

Motion made by Alderperson Perrella, Seconded by Alderperson Dekker

Voting Yea: Dekker, La Fave, Perrella, Mitchell