

CITY OF SHEBOYGAN
BOARD OF WATERWORKS COMMISSIONERS MINUTES
Monday, October 27, 2025

OPENING OF MEETING

President Van De Kreeke convened the meeting at 3:30 PM.

Present: President Gerald Van De Kreeke, Secretary Tom Howe, Member Rich Dale

Superintendent Joe Trueblood

Visitor: Mr. David Nennig of 1559 N. 15th Street

1. Pledge of Allegiance

All present honored the flag of the United States of America

MINUTES

2. Approve minutes from the September 22, 2025 meeting

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the minutes of the September 22, 2025 meeting. Motion passed unanimously.

REPORTS

3. Financial reports and approval of vouchers

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the financial reports as presented along with general vouchers of \$394,366.39 and gross payroll of \$223,165.42. Motion passed unanimously.

4. Superintendent's report including operations, construction-maintenance, and customer relations/fiscal

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the report as presented. Motion passed unanimously.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. Review any additional information on claim submitted by property owner at 1559 N. 15th Street

Superintendent introduced Mr. David Nennig who wanted to address the Board on their denial of a claim submitted related to water infiltration at 1559 N. 15th Street. Mr. Nennig displayed several images on his cell phone showing perched water over the excavation area, possible clogged storm inlet at the street curb, and some apparent rain water infiltration in the basement at the property. Mr. Nennig reviewed his frustration and allegation that the replacement of an old lead service line in September 2023 had caused this issue. Mr. Trueblood reminded the Board that the property had received a 50% grant for replacement of the LSL at that time. After discussion on various issues, including cleaning of gutters, redirecting gutter water discharge, placement of additional soil in the

excavation area, and other possible sources of water reaching the lower sanitary sewer lateral trench and infiltrating the basement via a bare-earth cut-out for the sewer clean-out line, the Commissioners stated the Utility had attempted to assist the customer well beyond the contractor's one year warranty period. Mr. Nennig then left the meeting.

6. Approve submission of third quarter 2025 R.O. to Council

Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve submission of the third quarter report to Council. Motion passed unanimously.

7. Request purchase of Badger meter Orion radio units

Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the purchase of 48 Orion M120 and 58 Orion M170 and 7 ME 3" and 6 ME 4" units at a total cost of \$26,714.50. Motion passed unanimously.

PERSONNEL

8. Review proposed amendment to employee handbook

Superintendent reviewed language updating the Remote Work policy in the Utility handbook. Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to approve the updated language. Motion passed unanimously.

9. Update on Utility accountant recruitment

Superintendent noted that recruitment is underway with a posted salary range of \$88,000 to \$95,000. No interviews have yet been scheduled.

NEXT MEETING

10. Next meeting will take place on: Dec. 1, 2025

ADJOURN

11. Motion to Adjourn

At 4:51 PM, Commissioner Van De Kreeke made a motion to adjourn, seconded by Commissioner Dale. Motion passed unanimously.