

CITY OF SHEBOYGAN
BOARD OF POLICE AND FIRE COMMISSIONERS MINUTES

Wednesday, October 25, 2023

MEMBERS PRESENT: Jeanne Kliejunas, Larry Samet, Kristin Blanchard Stearns, Jerry Jones

MEMBERS EXCUSED: Corrado Cirillo

STAFF/OFFICIALS PRESENT: Chief Christopher Domagalski, Chief Eric Montellano, Administrative Coordinator Karley Campbell.

OPENING OF MEETING

1. Roll Call
Commissioner Cirillo was excused.
2. Call to Order
President Samet called the meeting to order at 9:06 A.M.
3. Pledge of Allegiance

MINUTES

3. Approval of Minutes - September 26, 2023

MOTION TO APPROVE MINUTES FROM SEPTEMBER 26, 2023

Motion made by Jones, Seconded by Kliejunas.

Voting Yea: Jones, Kliejunas, Samet, Blanchard Stearns.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

4. Code of Conduct

President Samet proposed implementing a Code of Conduct to be reviewed every April. The document is to be based off of the Board Member Behavior and Code of Conduct utilized by the Sheboygan School Board. Secretary Jones asked if commissioners could review the proposed document and revisit it at the November meeting.

5. Procedure for response to citizen concerns or inquiries

Response to Dolcye Johnson letter will be mailed.

6. Sheboygan Fire Department - Hiring Process

Chief Montellano explained requested changes to firefighter/paramedic hiring requirements. Required certifications at end of probationary period will be the same as existing minimum for date of hire.

MOTION TO APPROVE CHANGES TO HIRING PROCESS

Motion made by Kliejunas, Seconded by Jones.

Voting Yea: Jones, Kliejunas, Samet, Blanchard Stearns.

7. Sheboygan Fire Department - Promotional Process

Chief Montellano explained the upcoming promotional process for the positions of lieutenant and captain. No action taken.

8. Sheboygan Police Department - Candidate Interview Date(s)

Candidate interview date set for 8:30 A.M. on November 3, 2023, at Fire Station 3.

CLOSED SESSION

9. Motion to convene in closed session under the exemption provided in Wisconsin State Statute §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:

MOTION TO CONVENE IN CLOSED SESSION AT 9:45 A.M.

Motion made by Blanchard Stearns, Seconded by Kliejunas.

Voting Yea: Jones, Kliejunas, Samet, Blanchard Stearns.

11. Sheboygan Fire Department - Personnel Discussion

12. Sheboygan Police Department - Personnel Discussion

RECONVENE IN OPEN SESSION

MOTION TO RECONVENE IN OPEN SESSION AT 11:09 A.M.

Motion made by Blanchard Stearns, Seconded by Jones.

Voting Yea: Jones, Kliejunas, Samet, Blanchard Stearns.

13. Review 2022 Police & Fire Commission Webinar

Reviewed video and developed questions.

ADJOURN

14. Motion to Adjourn at 4:08 P.M.

No further business.

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*