



**MEAD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES**

September 16, 2026, at 5:00 PM

Mead Public Library, Rocca Room 710 N 8th Street

Barbara Alvarez, Kurt Jensen, Susan Kuck, Kathie McNellis, Jeanne Pfeiffer (virtual) and Maeve Quinn
Staff: Garrett Erickson, Evan Grossen, Aleah Hill, Cheryl Nessman, and Pattie Pilz

1. Call to Order

President Alvarez determined a quorum and called meeting to order at 5:03 p.m.

2. Pledge of Allegiance

3. Public Comments – none

4. Approval of Minutes

- a. Jensen moved to approve minutes from August 19, 2026. Quinn seconded. Motion passed

5. Correspondence, Announcements, and Common Council Report

- a. New Board of Trustees member
 - i. Has been appointed by the mayor to the Board of Trustees
 - ii. Common Council needs to confirm the appointment

6. Beyond the Bridge (Homelessness) Presentation – Cheryl Nessman

- a. Free screening of Beyond the Bridge on October 22 at the Weill Center
- b. City, county, and private sectors will be represented to coordinate efforts to help people
- c. Board of Trustees are encouraged to attend
- d. Pre-event held at the library
 - i. Invitation only
 - ii. Meet presenters
 - iii. Review talking points
- e. Panel discussion after the film

7-11. Consent Agenda

Jensen moved to adopt the consent agenda. McNellis seconded. Motion passed

- a. Facilities Report
- b. Security Update
- c. Monthly Statistics
- d. Monarch Library System
- e. Mead Library Foundation
- f. Friends of Mead

13. Committee Reports

- a. Review and Possible Action on Payment of Current Expenditures including Payroll and Special Revenues - Evan Grossen
 - i. July financial reports presented
 - ii. \$3.8 million collected
 - iii. Second installment of the property tax levy is expected in August
 - iv. Budget adjustment will be submitted to the Common Council
 - v. Salary and benefits are under budget for 2026
 - vi. Quinn moved to approve the payment of current expenditures (including payroll), and acceptance of special revenues. Pfeiffer seconded. Motion passed

14. Code of Conduct – Aleah Hill

- a. “Use of Library Phone Booths” section was added
- b. “Bags, Backpacks & Personal Belongings” section was modified
 - i. Carts and wagons may be used to transport items into the building but are still subject to the 2-bag limit
- c. The word “Bicycles” was added to the “Carts, Strollers & Mobility Devices” section
 - i. Commercial-style shopping carts are now prohibited
 - ii. Strollers, wagons, carts and dollies used to transport equipment and materials were removed as an exception within this section
- d. Quinn moved to approve the amended Code of Conduct as presented. McNellis seconded. Motion passed

15. Bathroom Renovation Plan

- a. Rough plans were presented
 - i. Open entrance concept will be a requirement for future concepts
 - ii. Move bathrooms up to current ADA code
- b. Estimated cost is \$503K
- c. City agreed to pay for half via the Capital Improvement Plan
- d. Quinn moved that the Board of Trustees recommend to the Foundation that it pay half the cost of the new bathrooms. McNellis seconded. Motion passed

16. 2027 Foundation “Wish List” Restricted Grant

- a. Wish List was reviewed
- b. Kuck moved that the Board of Trustees approve this wish list and present it to the Foundation Board for approval. McNellis seconded. Motion passed.

17. Staffing Update

- a. Library Assistant/Cataloger position filled internally
- b. Library Assistant/Security Monitor position posted today
- c. Clerk Lead and Youth Services Manager positions will be posted in 2027

18. 2027 Budget Update

- a. Presented to Committee of the Whole

- b. Anticipate approval in early November

19. Services and Programming

- a. 10th Anniversary of Imaginarium celebration scheduled for October 27
- b. Lakeshore Cap Office partnership for unhoused presented
- c. Job Center partnership for direct job referrals presented
- d. Bus and Beyond Rides for free transportation to job fairs presented

20. Motion to Adjourn

- a. Meeting was adjourned at 5:45 p.m.

Next Meeting October 21, 2026, at 5:00 p.m. in the Rocca Room.