

CITY OF SHEBOYGAN
BOARD OF WATERWORKS COMMISSIONERS MINUTES

Monday, January 19, 2026

OPENING OF MEETING

President Van De Kreeke called the meeting to order at 3:30 PM.

Present: President Gerald Van De Kreeke, Secretary Tom Howe, Member Rich Dale

Superintendent Joe Trueblood

1. Pledge of Allegiance

All present honored the flag of the United States of America.

MINUTES

2. Approval of minutes

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the minutes of the December 15, 2025 meeting. Motion passed unanimously.

REPORTS

3. Financial reports and approval of vouchers

Commissioner Dale made a motion, seconded by Commissioner Tom Howe, to approve the financial reports as presented including general vouchers of \$558,216.98 and gross payroll of \$296,244.82. Motion passed unanimously.

4. Superintendent's report including operations, construction-maintenance, and customer relations/fiscal

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve the report as presented.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. Proposal for sludge removal services

Commissioner Dale made a motion, seconded by Commissioner Howe, to approve renewal of Full Service Organics Management agreement for sludge removal service at a cost of \$12,000 per event mob/demob, a rate of \$0.0585 per gallon, and trucking/tipping fees of \$190.00 per wet ton during the period from 2026-2030. These rates are an increase of 0%, 9.35%, and 19% respectively from rates in 2023-2025 period. Motion passed unanimously.

6. 2025 4th quarter report to Common Council

Commissioner Dale made a motion, seconded by Commissioner Howe, to submit the informational report to Council as presented. Motion passed unanimously.

7. Proposal for WIFI cabling installation in water treatment plant

Superintendent reviewed two cost proposals from Ontech Systems to install plant-wide WIFI and new communications cabling throughout the water treatment plant. The current system has significant limitations in reliability of IP phone operations and connectivity through all areas of the plant. These limitations pose ongoing safety concerns. Commissioner Dale made a motion, seconded by Commissioner Howe, to approve proposal A, at a cost of \$26,656 including all labor, installation, and equipment costs. Motion passed unanimously.

8. Review interest rate for LSL loans and annual cap on voluntary LSL replacements

Superintendent reviewed the recent local ordinance authorizing alternative pledge as the mechanism for securing WDNR LSL loans rather than municipal debt obligations. The ordinance also allows for interest charges on LSL loans to customers provided through the Utility. However, existing WI PSC LSL program approval does not authorize interest charges. Therefore the Utility will apply to WI PSC for approval. Also, due to limited LSL funding, the Utility needs to establish a cap on voluntary (or customer-requested) LSL replacements. Staff recommendation is a cap of 70 voluntary LSL replacement per year. Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, approving both recommendations, with the latter subject to annual review. Motion passed unanimously.

9. Proposal for re-lining sodium hypochlorite storage tank

Superintendent reviewed a proposal from Fiberglass Solutions LLC to line a sodium hypochlorite storage tank that has been in service for 24 years. Relining is expected to extend the working lifetime for at least 7 years, after which an additional relining can be completed. Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to approve the proposal for \$19,127.00. Motion passed unanimously.

10. Approval of 2026 water main projects

Superintendent reviewed a proposed 2026 project list prepared by Utility engineering. Projects include Julson Court at Wildwood Drive to the east; Clara Avenue at S. 7th Street to Lake Michigan; and Sheboygan River crossing at Garton toy apartments to Commerce Street. Anticipated costs are \$200,000; \$200,000; and \$1.2M respectively. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the project list as presented. Motion passed unanimously.

PERSONNEL

11. Update on water treatment plant retirements. The Commissioners were in agreement with plans to recruit for an operator and to consider summer intern/parttime staff related to GIS/engineering work.

NEXT MEETING

12. Next meeting will take place on: Feb. 16, 2026

ADJOURN

13. Motion to Adjourn

At 4:26 PM, Commissioner Van De Kreeke made a motion to adjourn, seconded by Commissioner Howe. Motion passed unanimously.