

**CITY OF SHEBOYGAN**  
**BOARD OF WATERWORKS COMMISSIONERS MINUTES**  
**Monday, May 18, 2026**

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**OPENING OF MEETING**

President Van De Kreeke convened the meeting at 3:30 PM.

Present: President Gerald Van De Kreeke, Member Rich Dale. Superintendent Joe Trueblood

Excused: Secretary Tom Howe

1. Pledge of Allegiance

All present honored the flag of the United States of America.

**MINUTES**

2. Approval of minutes of the April 27, 2026 meeting.

Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to approve the minutes. Motion passed unanimously.

**REPORTS**

3. Financial reports and approval of vouchers

Superintendent reviewed the monthly financial reports. Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to approve the reports as presented including general vouchers of \$965,890.52 and gross payroll of \$232,620.50. Motion passed unanimously.

4. Superintendent's report including operations, construction-maintenance, and customer relations/fiscal

Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to approve the report as presented. Motion passed unanimously.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

5. Review UW Madison capstone project on future Water Treatment Plant sites

Superintendent noted that the UW Madison capstone student team of Randall Engineers had completed its project evaluating three possible future water treatment plant sites. The Board will review the recorded public presentation at its June meeting. Superintendent noted that although a new water treatment plant is not imminent, the existing plant core structure dates to 1929 and earlier, and the current site is not large enough for a future plant.

6. Review health insurance strategic plan development

Superintendent reported that the consultant/broker Acrisure is working on a strategic plan update, well ahead of this year's health insurance renewal. This will include review of plans offered through WI ETF. Superintendent noted that Utility staff has been working to review ETF plans as well. More information should be available at the June Board meeting.

7. Review proposal for laboratory remodel/cabinet replacement

Superintendent reviewed a proposal from PSA laboratory Furniture, LLC, for teardown and replacement of the plant's state-certified water laboratory fixtures including all cabinetry and workstations. Superintendent noted that the existing units are outdated and would be replaced with modern laboratory grade equipment rather than modified residential/office units. The project would include sink replacement and eye wash and complete installation at a cost not to exceed \$49,660.00. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the proposal. Motion passed unanimously.

8. Review proposal for high lift roof shingle replacement

Superintendent reviewed a proposal from Weather-Tite Exteriors, a sub-contractor of Craft Roofing, to reshingle the high lift station roofing, which is 20 years old and starting to fail. Commissioner Dale asked about metal roofing, and Superintendent stated that the high lift station building is more than 100 years old and probably doesn't justify the cost of metal roofing. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the proposal. Motion passed unanimously.

9. Review proposal for fire hydrant stripping/painting

Superintendent reviewed a proposal from Faith Leak Detection Services for stripping and painting 200 fire hydrants during 2026 at a cost of \$145 per hydrant. Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to approve the proposal. Motion passed unanimously.

10. Review proposal for Taylor Hill and Erie Avenue reservoir inspections

Superintendent reviewed proposals from Dixon Engineering, Inc., for drain maintenance inspection of the Taylor Hill reservoir at cost of \$7,140.00 and for drain maintenance inspection of the south Erie Avenue reservoir at a cost of \$5,540.00. Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to approve the proposals. Motion passed unanimously.

## **PERSONNEL**

11. Update on recruitments

Superintendent noted that Mr. Dylan Gilbertson and Mr. John Mahnke accepted offers as Operator Techs. Mr. Mayer and Mr. Neve resigned in April, but the Utility will hold those positions open through the summer.

## **NEXT MEETING**

12. Next meeting will take place on: June 15, 2026

## **ADJOURN**

### 13. Motion to Adjourn

At 4:17 PM, Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to adjourn. Motion passed unanimously.