



# FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES

**November 13, 2023 at 5:00 PM**

**Council Chambers, 828 Center Avenue, Sheboygan, WI**

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**COMMITTEE MEMBERS PRESENT:** Chair Trey Mitchell, Vice Chair Roberta Filicky-Peneski, Alderperson Grazia Perrella

**COMMITTEE MEMBERS EXCUSED:** Alderperson Barb Felde, Alderperson Betty Ackley

**STAFF / OFFICIALS PRESENT:** City Attorney Chuck Adams, Mayor Ryan Sorenson, City Administrator Casey Bradley, Director of Planning and Development Diane McGinnis-Casey, Finance Director/Treasurer Kaitlyn Krueger, Director of Transit and Parking Derek Muench, TV Program Director Scott Mealiff, Grant Coordinator Abby Block, Deputy Finance Director Evan Grossen

**PUBLIC PRESENT:** Joe Leibham, Allan Voss

## OPENING OF MEETING

1. Call to Order

Chair Mitchell called the meeting to order at 5:00 p.m.

2. Roll Call

Roll call was completed.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

No introductions were given.

## MINUTES

5. Approval of Minutes - October 23, 2023

MOTION TO APPROVE THE MINUTES FROM OCTOBER 23, 2023

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

## ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 20-23-24 / June 19, 2023: Submitting a claim from James and Alice Wilsing for alleged damages to their fence from snow.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

7. R. O. No. 22-23-24 / June 19, 2023: Submitting a claim from Leah V. Zinkgraf for alleged damages to vehicle from potholes on 5th Street.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

8. R. O. No. 41-23-24 / September 18, 2023: Submitting a claim from Holly L. Puchniarz for alleged damages to her vehicle.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

9. R. O. No. 65-23-24 / November 6, 2023: Submitting the Tax Levy Certification for the 2023-2024 School Year from the Kohler School District.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

10. R. O. No. 70-23-24 / November 6, 2023: Submitting the 2022 Consolidated Annual Performance Evaluation Report (CAPER) for the purpose of a presentation and public hearing to be held on November 13, 2023.

- a. Presentation - 2022 Consolidated Annual Performance Evaluation Report

Grant Coordinator Abby Block presented the Community Development Block Grant Consolidated Performance Evaluation Report for 2022 and fielded questions from the Committee.

- b. Public Hearing - 2022 Consolidated Annual Performance Evaluation Report

MOTION TO OPEN THE HEARING

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

No speakers were present.

MOTION TO CLOSE THE HEARING

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

11. Res. No. 46-23-24 / August 21, 2023: A RESOLUTION authorizing the sale of City Parking Lot No. 3 located at 821 Niagara Avenue to Trinity Evangelical Lutheran Church.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

12. Res. No. 92-23-24 / November 6, 2023: A RESOLUTION authorizing the sale of City Parking Lot No. 3 located at 821 Niagara Avenue to Trinity Evangelical Lutheran Church.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

13. Res. No. 88-23-24 / November 6, 2023: A RESOLUTION authorizing the appropriate City officials to enter into an Intergovernmental Cooperative Agreement with Sheboygan County for Sales Tax Revenue-Sharing for Transportation Infrastructure Maintenance.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

14. Res. No. 93-23-24 / November 6, 2023: A RESOLUTION authorizing the submittal of a Substantial Amendment to the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program for the 2023 Annual Action Plan.

a. Presentation - Substantial Amendment to the (HUD) and (CDBG) programs

Planning and Development Director Diane McGinnis-Casey presented a substantial amendment to the City's U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program for the 2023 Annual Action Plan where \$250,000 of CDBG funds will be reprogrammed to support Affordable Housing projects.

b. Public Hearing - Substantial Amendment to the (HUD) and (CDBG) programs

MOTION TO OPEN THE HEARING

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

No speakers were present.

MOTION TO CLOSE THE HEARING

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

## **PUBLIC HEARING**

### **15. Presentation - 2020-2024 Consolidation Plan**

Grant Coordinator Abby Block presented a progress report of the 2020-2024 Consolidation Plan, sought input regarding community needs, and fielded questions from the Committee.

### **16. Public Hearing - 2020-2024 Consolidation Plan**

#### **MOTION TO OPEN THE HEARING**

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

No speakers were present.

#### **MOTION TO CLOSE THE HEARING**

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell

## **DATE OF NEXT REGULAR MEETING**

### **17. Next Meeting Date - November 27, 2023**

## **ADJOURN**

### **18. Motion to Adjourn**

#### **MOTION TO ADJOURN AT 5:47 PM**

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Perrella, Filicky-Peneski, Mitchell