



FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES

September 25, 2023 at 5:00 PM

Council Chambers, 828 Center Avenue, Sheboygan, WI

COMMITTEE MEMBERS PRESENT: Chair Trey Mitchell, Vice Chair Roberta Filicky-Peneski, Alderpersons Grazia Perrella, Betty Ackley, and Barb Felde

COMMITTEE MEMBERS EXCUSED: None

STAFF / OFFICIALS PRESENT: Mayor Ryan Sorenson, City Attorney Chuck Adams, Public Works Director David Biebel, Public Works Business Manager Heather Burke, Finance Director/Treasurer Kaitlyn Krueger, TV Program Director Scott Mealiff, Mead Public Library Administrative Services Manager Debra DeAmico, Deputy Finance Director Evan Grossen

PUBLIC PRESENT: David Felde

OPENING OF MEETING

1. Call to Order

Chair Mitchell called the meeting to order at 5:00 p.m.

2. Roll Call

Roll call was completed.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

No introductions were given.

MINUTES

5. Approval of Minutes - September 11, 2023

MOTION TO APPROVE THE MINUTES FROM SEPTEMBER 11, 2023

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Ackley, Felde, Perrella, Filicky-Peneski, Mitchell

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 135-22-23 / April 5, 2023: Submitting a Summons and Complaint - Small Claims in the matter of Cristy Murray vs. City of Sheboygan c/o Mayor Ryan Sorenson et al.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Ackley, Felde, Perrella, Filicky-Peneski, Mitchell

7. Res. No. 59-23-24 / September 18, 2023: A RESOLUTION authorizing the Finance Director to sign documents necessary to settle City Invoice No. 10131 for \$6,919.38.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Ackley, Felde, Perrella, Filicky-Peneski, Mitchell

8. Res. No. 61-23-24 / September 18, 2023: A RESOLUTION authorizing the Finance Director to make all necessary changes and transactions in the City's General Ledger to close the Cable TV Fund and consolidate it into the General Fund.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Ackley, Felde, Perrella, Filicky-Peneski, Mitchell

9. R. C. No. 218-22-23 / April 17, 2023: Your Committee to whom was referred R. O. No. 34-22-23 by City Clerk submitting a Summons and Complaint in the matter of Badger State Lofts, LP vs. City of Sheboygan; recommends referring to the Finance and Personnel Committee of the 2023-2024 council year.

MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE REPORT

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Ackley, Felde, Perrella, Filicky-Peneski, Mitchell

10. DIRECT REFERRAL Res. No. 62-23-24 by Alderpersons Michell and Filicky-Peneski authorizing the Finance Director/Treasurer to compensate Heather Burke interim pay for her service to the City as Business Manager of the Department of Public Works from March, 2023 to August 18, 2023.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Ackley, Felde, Perrella, Filicky-Peneski, Mitchell

DATE OF NEXT REGULAR MEETING

11. Next Meeting Date - October 9, 2023

ADJOURN

12. Motion to Adjourn

MOTION TO ADJOURN AT 5:14 PM

Motion made by Alderperson Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Ackley, Felde, Perrella, Filicky-Peneski, Mitchell