

CITY OF SHEBOYGAN
BOARD OF LICENSE EXAMINERS MINUTES

Tuesday, October 07, 2025

Persons with disabilities who need accommodations to attend this meeting should contact the Building Inspection office, (920) 459-3477. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Building Inspection office at 920-459-3477 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Roll Call

Board Members Present: Ald. Zach Rust, Craig Seider, Todd Thone, Dan Zelm

Staff/Officials Present: Building Inspector Pat Eirich (Secretary)

Others Present: Eusebio Garcia-Garcia

2. Call to Order

Chair Ald. Zach Rust called the meeting to order at 5:00 p.m.

3. Pledge of Allegiance

Pledge of Allegiance was recited by all present.

4. Introduction of Commission members and staff

Each member introduced themselves to attendees and attendees introduced themselves to board members.

MINUTES

5. Review minutes of September 9, 2025 Board of License Examiners special meeting.

Reviewed minutes of **September 9, 2025**. Motion by Dan Zelm, seconded by Todd Thone to approve the minutes of **September 9, 2025**. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Review exam results of Reese M. Mersberger, #905, applying for a General Contractor license and discuss granting and forwarding to Council.

Motion by Dan Zelm, seconded by Craig Seider to approve granting of General Contractor license and to send to council. Motion carried.

7. Review and discuss qualifications and experience of Eusebio Garcia-Garcia, #382, applying for a Carpenter Contractor license.

Motion by Craig Seider, seconded by Dan Zelm to approve carpenter license and send to council. Motion carried.

8. Discuss review of contractor applications and consistency in review to meet ordinance and qualifications required.

Pat and Gary presented ordinance qualifications and experience requirements for the different licenses. Board understands requirements and acknowledged their responsibilities. Item to be carried over for final approval to next meeting.

Motion by Dan Zelm, seconded by Craig Seider, to approve and enforce existing contractor licensing ordinance Section 12-III-1 as written. Motion carried.

NEXT MEETING DATE

9. Next scheduled meeting: December 2, 2025 at 5:00 P.M.

Motion by Craig Seider, seconded by Todd Thone to have next meeting on **December 2, 2025** at 5:00 p.m. Motion carried.

ADJOURN

10. Motion to Adjourn

Motion by Dan Zelm, seconded by Todd Thone to adjourn at 5:30 p.m. Motion carried.

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*