



*****AMENDED*****
FINANCE AND PERSONNEL COMMITTEE
MEETING MINUTES

May 23, 2022 at 5:00 PM

Council Chambers, 828 Center Avenue, Sheboygan, WI

COMMITTEE MEMBERS PRESENT: Chair Trey Mitchell, Vice Chair Roberta Filicky-Peneski, Alderpersons Barb Felde, and Grazia Perrella

COMMITTEE MEMBERS EXCUSED: Alderperson Betty Ackley

STAFF / OFFICIALS PRESENT: City Attorney Chuck Adams, City Administrator Todd Wolf, Director of Public Works David Biebel, Director of Planning and Development Chad Pelishek, Finance Director/Treasurer Kaitlyn Krueger, Library Director Garrett Erickson, Deputy Finance Director Jessica Huss, Administrative Services Manager Debra DeAmico, Business Manager Dawn Sokolowski, Assistant to the City Administrator Carrie Arenz, WSCS Cable TV Director Scott Mealiff

PUBLIC PRESENT: Carlson-Dettman Director Patrick Glynn (remote) and David Felde

OPENING OF MEETING

1. Call to Order (Alderpersons Mitchell, Filicky-Peneski, Perrella, Ackley, and Felde may attend remotely)

Chair Mitchell called the meeting to order at 5:02 p.m.

2. Roll Call
3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Introduction of Committee Members and Staff

MINUTES

5. Approval of Minutes - May 9, 2022

MOTION TO APPROVED THE MINUTES FROM MAY 9, 2022.

Motion made by Alderperson Felde, Seconded by Alderperson Perrella.

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Perrella.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 12-22-23 / May 16, 2022: Reporting that, pursuant to Res. No. 66-20-21 authorizing the City Administrator to negotiate settlement of certain claims made by the City of Sheboygan, City Invoice No. 8895 in the amount of \$17,397.87 billed to Jorge Deanda regarding damage to a traffic control signal and street light located on the median of Taylor Drive and Washington Avenue on September 21, 2020, has been settled with a payment to the City of Sheboygan in the amount of \$16,209.58.

City Administrator Todd Wolf provided an overview of the settlement.

MOTION TO RECOMMEND THE COUNCIL RECEIVE AND FILE THE REPORT.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella.

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Perrella.

7. Res. No. 16-22-23 / May 16, 2022: A RESOLUTION authorizing entering into an Agency Agreement with Credit Management Control, Inc. with regard to providing collection services to the City.

Finance Director/Treasurer Kaitlyn Krueger explained the agreement and answered questions from the committee.

MOTION TO AMEND THE RESOLUTION SO AS TO ADD AN ADDITIONAL CALUSE AS FOLLOWS:

BE IT FURTHER RESOLVED: That the Finance Director is hereby directed to annually provide a report to the Finance and Personnel Committee including a listing of the accounts receivable submitted for collection to Credit Management Control, Inc. and the net amount collected.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella.

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Perrella.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION AS AMENDED.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella.

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Perrella.

8. Res. No. 18-22-23 / May 16, 2022: A RESOLUTION to authorize a transfer of appropriations in the 2022 budget.

Director Krueger presented the resolution and answered questions from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION.

Motion made by Alderperson Felde, Seconded by Alderperson Perrella.

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Perrella

9. DIRECT REFERRAL Res. No. 21-22-23: Approving the FY 2022 One-Year Annual Action Plan for the Community Development Block Grant (CDBG) Program Submission.

Director of Planning and Development Chad Pelishek presented the resolution and answered questions from the committee. Alderperson Perrella made the committee aware of a conflict of interest due to her employer being included on the list of potential recipients. Alderperson Perrella requested to abstain from voting due to the conflict of interest. The committee agreed to the request.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION WITH THE STAFF RECOMMNDATIONS AS PRESENTED.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Felde

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde

Voting Abstaining: Alderperson Perrella

PRESENTATION ONLY

10. Compensation Study Review - Patrick Glynn, Carlson-Dettmann

Patrick Glynn of Carlson Dettmann Consulting presented the Compensation Study Update and made himself available for questions from the committee.

DATE OF NEXT SPECIAL MEETING

11. June 7, 2022

DATE OF NEXT REGULAR MEETING

12. June 13, 2022

ADJOURN

13. Motion to Adjourn

MOTION TO ADJOURN THE MEETING AT 6:42 P.M.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Felde.

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Perrella