

**CITY OF SHEBOYGAN**  
**BOARD OF POLICE AND FIRE COMMISSIONERS MINUTES**

**Tuesday, November 28, 2023**

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**MEMBERS PRESENT:** Kristin Blanchard Stearns, Corrado Cirillo, Jerry Jones, Jeanne Kliejunas, Larry Samet.

**STAFF/OFFICIALS PRESENT:** Assistant Chief Michael Lubbert, Administrative Coordinator Karley Campbell

**OPENING OF MEETING**

1. Roll Call
2. Call to Order

President Samet called the meeting to order at 10:11 A.M.

3. Pledge of Allegiance

**MINUTES**

4. Approval of Minutes - October 25, 2023

MOTION TO APPROVE MINUTES FROM OCTOBER 25, 2023

Motion made by Kliejunas, Seconded by Jones.

Voting Yea: Blanchard Stearns, Cirillo, Jones, Kliejunas, Samet.

**ITEMS FOR DISCUSSION ONLY**

5. Hiring Update

Asst. Chief Lubbert provided an overview of SFD current and anticipated vacancies.

6. Sheboygan Fire Department - Promotional Process

Asst. Chief Lubbert provided an update on application deadlines.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

7. Correspondence from citizens, other agencies and media

*No items to discuss.*

**CLOSED SESSION**

8. Motion to convene in closed session under the exemption provided in Wisconsin State Statute §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:

MOTION TO CONVENE IN CLOSED SESSION

Motion made by Kliejunas, Seconded by Jones.

Voting Yea: Blanchard Stearns, Cirillo, Jones, Kliejunas, Samet.

9. Sheboygan Fire Department candidate interview(s) for the position of firefighter/paramedic

#### **RECONVENE IN OPEN SESSION**

MOTION TO RECONVENE IN OPEN SESSION

Motion made by Blanchard Stearns, Seconded by Kliejunas

Voting Yea: Blanchard Stearns, Cirillo, Jones, Kliejunas, Samet.

10. Action related to Sheboygan Fire Department candidate interview(s)

MOTION TO ADD TO SHEBOYGAN FIRE DEPARTMENT HIRING POOL:

Ameer Zanoun

Chad Halbach

Motion made by Jones, Seconded by Blanchard Stearns

Voting Yea: Blanchard Stearns, Cirillo, Jones, Kliejunas, Samet.

11. Review Police & Fire Commission League of Wisconsin Municipalities webinar

Reviewed video and developed questions.

#### **NEXT MEETING**

12. Determine next meeting date

*Next meeting will take place Tuesday, January 23, 2024*

#### **ADJOURN**

13. Motion to Adjourn at 4:05 P.M.

No further business.

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library*

*Sheboygan County Administration Building • City's website*