

CITY OF SHEBOYGAN
TWELFTH REGULAR COMMON COUNCIL MEETING MINUTES
Monday, September 21, 2026

OPENING OF MEETING

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Alderspersons present: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

Aldersperson excused: Perrella – 1.

3. Pledge of Allegiance

4. Approval of Minutes

Eleventh Regular Council Meeting held on September 8, 2026

MOTION TO APPROVE THE MINUTES

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

5. Resignation

Jon Donovan from the Housing Authority effective immediately.

MOTION TO ACCEPT AND FILE

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

6. Mayoral Appointment

Bob Nixon to be considered for appointment to the Board of Housing Authority – Lays over.

7. Confirmation of Mayoral Appointments

Liz Kroll to be considered for appointment to the Board of Housing Authority

Annalise Flynn to be considered for appointment to the Mead Public Library Board

Karl Nelson to be considered for appointment to the Senior Services Commission

Quintin Zufelt to be considered for appointment to the Board of Zoning Appeals

MOTION TO CONFIRM

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

8. Public Forum

Limit of five people having five minutes each with comments limited to items on this agenda. Michael Brunette spoke.

9. Election

Board of Water Commissioners election

MOTION TO RECEIVE NOMINATIONS FROM THE FLOOR, VOTING TO BE DONE BY OPEN BALLOT, AND IF TWO OR MORE CANDIDATES ARE NOMINATED, THE CANDIDATE WITH THE LOWEST NUMBER OF VOTES BE DROPPED FROM THE LIST, AND BALLOTING TO CONTINUE UNTIL ONE CANDIDATE RECEIVES A MAJORITY.

Motion made by Boorse, Seconded by Close.

MOTION TO NOMINATE THOMAS HOWE.

Motion made by Boorse, Seconded by Close.

No other nominations were received.

MOTION TO CLOSE NOMINATIONS.

Motion made by Boorse, Seconded by Close.

MOTION TO INSTRUCT THE CITY CLERK TO CAST A UNANIMOUS BALLOT FOR THOMAS HOWE AS THE REPRESENTATIVE ON THE SHEBOYGAN BOARD OF WATER COMMISSIONERS (3-year term).

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

Due to no nominations, there was no election to fill the unexpired 2-year term.

10. Mayor's Announcements

Upcoming Community Events, Proclamations, Employee Recognitions

CONSENT

11. Res. No. 105-26-27 by Alderpersons Mitchell and Perrella authorizing the appropriate City officials to execute an Engagement Letter Agreement with Baker Tilly US, LLP (“Baker Tilly”) for auditing services and financial statement preparation for fiscal years 2026 through 2030.

Alderperson Heidemann requested Res. No. 105-26-27 be pulled from consent for a separate vote.

MOTION TO ADOPT THE RESOLUTION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell – 8.

Voting Nay: Heidemann – 1.

12. Res. No. 106-26-27 by Alderpersons Boorse and Heidemann authorizing the creation of a temporary Designated Outdoor Refreshment Area during the 2026 Great Marriages 20th Anniversary Event.

MOTION TO ADOPT THE RESOLUTION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

13. Res. No. 107-26-27 by Alderpersons Mitchell and Perrella adopting the 2026 City of Sheboygan Consolidated Fee Schedule.

MOTION TO ADOPT THE RESOLUTION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

14. Res. No. 108-26-27 by Alderpersons Mitchell and Perrella authorizing execution of a contract with CivicPlus for implementation and deployment of agenda and minutes software.

MOTION TO ADOPT THE RESOLUTION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

15. Res. No. 109-26-27 by Alderpersons Dekker and Kelly authorizing the Director of Public Works to execute a contract with Natural Solutions, LLC, for the installation of Engineered Wood Fiber throughout various playground locations.

MOTION TO ADOPT THE RESOLUTION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

16. Res. No. 75-26-27 by Alderpersons Mitchell, Boorse, and Dekker accepting and approving the Public Transportation Agency Safety Plan (2026).

MOTION TO ADOPT THE RESOLUTION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

17. Res. No. 81-26-27 by Alderpersons Mitchell, Boorse, and Dekker accepting and approving the Sheboygan Transit Development Program (TDP) 2026-2030.

MOTION TO ADOPT THE RESOLUTION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

18. Res. No. 87-26-27 by Alderpersons Boorse and Heidemann approving alcohol beverage/tobacco licenses.

MOTION TO ADOPT THE RESOLUTION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

19. Report No. 26-26-27 by City Clerk submitting an amended Summons and Complaint in the matter of UMB Bank, National Association vs. Bruyette Enterprises North LLC et al.

MOTION TO ACCEPT AND FILE THE REPORT

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

20. Report No. 27-26-27 by Mead Library Board of Trustees submitting a resolution in recognition of the service of Julia Hart to Mead Public Library.

MOTION TO ACCEPT AND FILE THE REPORT

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

RESOLUTIONS

21. Res. No. 101-26-27 by Alderpersons Boorse and Close approving an amendment to the Project Plan and Boundaries of Tax Incremental District No. 21, City of Sheboygan, Wisconsin.

MOTION TO ADOPT THE RESOLUTION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

22. Res. No. 102-26-27 by Alderpersons Boorse and Close creating Tax Incremental District No. 27, approving its Project Plan and establishing its boundaries, City of Sheboygan, Wisconsin.

MOTION TO ADOPT THE RESOLUTION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

23. Res. No. 103-26-27 by Alderpersons Dekker and Kelly designating the City Forester as the City's Authorized Representative for the purpose of Wisconsin Department of Natural Resources (WI DNR) Urban Forestry Grants for calendar year 2026 and directing him to submit an Urban Forestry Grant Application.

MOTION TO ADOPT THE RESOLUTION

Motion made by Dekker, Seconded by Kelly.

Before action was taken,

MOTION TO AMEND THE RESOLUTION TO CHANGE ALL 2026 DATES TO 2027

Motion made by Dekker, Seconded by Kelly.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.
On motion to adopt Resolution as amended,
Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

24. Res. No. 104-26-27 by Alderpersons Mitchell and Perrella amending the 2026 budget for various expenses incurred or planned.

MOTION TO ADOPT THE SUBSTITUTE RESOLUTION WHICH INCLUDES THE LANGUAGE "WITH ANTICIPATED RECEIPT IN 2027 DUE TO PRODUCTION DELAYS" FOR QUINT ENGINE

Motion made by Mitchell, Seconded by Dekker.

Before action was taken,

MOTION TO AMEND THE SUBSTITUTE RESOLUTION TO CHANGE "INCREASE" TO "DECREASE" IN THE CITY ADMIN – CONTINGENCY BUDGET UNDER ARBINGER TRAINING.

Motion made by Mitchell, Seconded by Dekker.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

On motion to adopt the Substitute Resolution as amended,

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

25. Res. No. 110-26-27 by Alderpersons Dekker and Kelly authorizing the Mayor and City Clerk to execute a Ground Lease with Sheboygan Area Youth Soccer Organization, LLC, d/b/a Lakeshore United (LUFC) for development of a multi-sport and recreational facility at the City's "Butzen Farm Property" located at 3936 South Business Drive.

MOTION TO ADOPT THE RESOLUTION

Motion made by Dekker, Seconded by Kelly.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

GENERAL ORDINANCES

26. Gen. Ord. No. 11-26-27 by Alderpersons Boorse and Heidemann amending section 2-839 of the Sheboygan Municipal Code so as to update the requirements of granting a permit when money is owed to the city.

MOTION TO ADOPT THE ORDINANCE

Motion made by Boorse, Seconded by Heidemann.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

27. Gen. Ord. No. 12-26-27 by Alderpersons Mitchell and Perrella amending various sections of the Sheboygan Municipal Code so as to move the fees to a consolidated fee schedule.

MOTION TO ADOPT THE ORDINANCE

Motion made by Mitchell, Seconded by Boorse.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

28. Gen. Ord. No. 13-26-27 by Alderperson Close granting CD Smith, on behalf of the Sheboygan Area School District, its successors and assigns, the privilege of encroaching upon the described portions of South 10th Street, Ashland Avenue, and South 11th Street right-of-way in the City of Sheboygan for the purpose of protecting the public, construction personnel, and project stakeholders from construction-related hazards, including equipment movement, material handling, site logistics, staging, and other active building construction operations.

MOTION TO ADOPT THE ORDINANCE

Motion made by Close, Seconded by Boorse.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.

OTHER MATTERS AUTHORIZED BY LAW – None.

TENTATIVE DATE OF NEXT REGULAR MEETING

29. Next scheduled meeting: October 5, 2026

ADJOURN MEETING

30. Motion to Adjourn

MOTION TO ADJOURN AT 6:39 PM

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Heidemann, Kelly, Menzer, Mitchell – 9.