

**CITY OF SHEBOYGAN**  
**BOARD OF LICENSE EXAMINERS MINUTES**

**Tuesday, October 03, 2023**

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Persons with disabilities who need accommodations to attend this meeting should contact the Building Inspection office, (920) 459-3477. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Building Inspection office at 920-459-3477 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

**OPENING OF MEETING**

1. Roll Call

**Board Members Present:** Ald. Zack Rust, Craig Seider, Todd Thone, Dan Zelm

**Staff/Officials Present:** Building Inspector Pat Eirich (Secretary)

**Others Present:** Samuel Payne, Marcos Moreno, Clayton Schmeling

2. Call to Order

Ald. Zack Rust called meeting to order at 5:00 P.M.

3. Pledge of Allegiance

Pledge was recited by all present.

4. Introduction of Commission members and staff.

Each member introduced themselves to applicants. Applicants introduced themselves to board.

**MINUTES**

5. Approve minutes of August 8, 2023 meeting.

Approved minutes of August 8, 2023. Motion by Dan Zelm, seconded by Todd Thone to approve minutes. Motion carried.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Review Exam results of Wyatt Tompkins, #4225, applying for General Contractor.

Motion by Dan Zelm, seconded by Todd Thone to grant city general contractor license and send to city council. Motion carried.

7. Review and discuss qualifications and experience of Samuel Payne, #4293, applying for a Carpenter license.

Motion by Dan Zelm, seconded by Craig Seider to grant city carpenter license and send to city council. Motion carried.

8. Review and discuss qualifications and experience of Marcos D Moreno, #36892, applying for a Carpenter license.

Motion by Craig Seider, seconded by Dan Zelm to deny for lack of experience city carpenter license. Motion carried.

9. Review and discuss any applications received after meeting agenda published.

Review and discuss qualifications and experience of Clayton Schmeling, #40275, applying for a Carpenter license. Motion by Zack Rust, seconded by Todd Thone to hold application for additional information until next meeting and allow Temporary Carpenter license for project at 701 S 8th Street. Motion carried.

Discuss pending application of Joseph Tichy, #5070, applying for a Carpenter license. Motion by Todd Thone, seconded by Dan Zelm to deny city carpenter license. Motion carried.

#### **NEXT MEETING DATE**

10. Next scheduled meeting: December 5, 2023 at 5:00 P.M.

Motion by Dan Zelm, seconded by Todd Thone to have next meeting on December 5, 2023 at 5:00 P.M. Motion carried.

#### **ADJOURN**

11. Motion to Adjourn

Motion by Dan Zelm, seconded by Craig Seider to adjourn at 5:30 P.M. Motion carried.

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*