



# **FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES**

**March 28, 2022 at 5:00 PM**

**Council Chambers, 828 Center Avenue, Sheboygan, WI**

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**COMMITTEE MEMBERS PRESENT:** Chair Trey Mitchell, Vice Chair Roberta Filicky-Peneski, Alderpersons Grazia Perrella, Betty Ackley, and Barb Felde

**STAFF / OFFICIALS PRESENT:** Mayor Ryan Sorenson, City Attorney Chuck Adams, Municipal Court Judge Natasha Torry, City Administrator Todd Wolf, Police Chief Christopher Domagalski, Director of Planning and Development Chad Pelishek, Finance Director/Treasurer Kaitlyn Krueger, Deputy Finance Director Jessica Huss, Administrative Services Manager Debra L DeAmico, Assistant to the City Administrator Carrie Arenz, WSCS Cable TV Director Scott Mealiff

**PUBLIC PRESENT:** David Felde and Brianna Meyer

## **OPENING OF MEETING**

1. Call to Order

Chair Trey Mitchell called the meeting to order at 5:00 p.m.

2. Roll Call
3. Pledge of Allegiance

The Pledge of Allegiance was recited

4. Introduction of Committee Members and Staff

## **MINUTES**

5. Approval of Minutes - March 14, 2022

MOTION TO APPROVE THE MINUTES FROM MARCH 14, 2022

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella.

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Ackley, Alderperson Felde, Alderperson Perrella

## **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Res. No. 168-21-22 / March 21, 2022: A RESOLUTION authorizing the addition of a Neighborhood Engagement Specialist to the City of Sheboygan Table of Organization.

Director of Planning and Development Chad Pelishek, supported by City Administrator Todd Wolf and Police Chief Christopher Domagalski, explained the duties of the requested position and the benefits it would provide to the developing Neighborhood Associations, and the community as a whole. Director Pelishek explained the position meets the qualifications for federal funding and would be equally split between the Affordable Housing Fund and CDBG, thereby having no impact on current operating budgets and the General Fund. The committee discussed the position and questions were

answered. The committee inquired on a previously requested Communications Specialist position. It was explained the duties of a Communications Specialist do not meet the criteria for federal funding and would have to be funded using General Fund dollars.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION.

Motion made by Alderperson Perrella, Seconded by Chair Mitchell.

Voting Yea: Chair Mitchell, Alderperson Perrella

Voting Nay: Vice Chair Filicky-Peneski, Alderperson Ackley, Alderperson Felde

MOTION FAILED

7. Res. No. 170-21-22 / March 21, 2022: A RESOLUTION authorizing the appropriate City officials to enter into a Master Continuing Disclosure Services Agreement that provides for Ehlers to be retained as the City's Dissemination Agent for Issuer Continuing Disclosure as required pursuant to Securities and Exchange Commission (SEC) Rule 15c2-12.

Finance Director/Treasurer Kaitlyn Krueger presented the resolution and answered questions from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Felde.

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Ackley, Alderperson Felde, Alderperson Perrella,

8. Res. No. 171-21-22 / March 21, 2022: A RESOLUTION authorizing the appropriate City officials to execute an engagement letter with Quarles & Brady LLP to serve as disclosure counsel with regard to General Obligation Promissory Notes.

Director Krueger presented the resolution and answered question from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Felde.

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Ackley, Alderperson Felde, Alderperson Perrella

#### **ITEMS FOR DISCUSSION ONLY**

9. ANNUAL REPORT: Municipal Court

Municipal Court Judge Natasha Torry presented the Municipal Court's 2021 Annual Report and answered questions from the committee

#### **CLOSED SESSION**

10. MOTION TO CONVENE IN CLOSED SESSION. Under the exemption provided in Sec. 19.85(1)(g), Wisconsin Statutes for the purpose of conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is involved, to wit: Sheboygan County Case Number 2020CV000253, Audrey Brubaker et al vs. City of Sheboygan et al.

MOTION TO CONVENE IN CLOSED SESSION AT 5:35 P.M.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Felde.

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Ackley, Alderperson Felde,

Alderson Perrella

**OPEN SESSION: DISCUSSION AND POSSIBLE ACTION**

11. MOTION TO RECONVENE IN OPEN SESSION for possible action on items discussed in closed session.

MOTION TO RECONVENE IN OPEN SESSION AT 5:55 P.M.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderson Ackley.

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderson Ackley, Alderson Felde,  
Alderson Perrella,

12. DIRECT REFERRAL Res. No. 172-21-22/ March 28, 2022: A RESOLUTION authorizing the City Attorney's Office to settle the matter of *Audrey Brubaker, et al. vs. City of Sheboygan, et al.*, Sheboygan County Case No. 2020CV000253.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION.

Motion made by Alderson Ackley, Seconded by Vice Chair Filicky-Peneski.

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderson Ackley, Alderson Felde,  
Alderson Perrella,

**DATE OF NEXT REGULAR MEETING**

13. April 11, 2022

**ADJOURN**

14. Motion to Adjourn

MOTION TO ADJOURN MEETING AT 5:58 P.M.

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderson Perrella.

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderson Ackley, Alderson Felde,  
Alderson Perrella,