

**CITY OF SHEBOYGAN**  
**MEAD PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES**

**Tuesday, December 13, 2022**

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**OPENING OF MEETING**

1. **Call to Order and Determination of Quorum - Maeve Quinn, President.** All trustees may attend the meeting remotely. Quinn called the meeting to order at 5:00 p.m. and determined a quorum.  
**Members present:** Albrinck, Alvarez, Campe, Guevara, Norman, Quinn, Salazar, Speth, and Walton  
**Members absent:** Bulson  
**Staff present:** Erickson and Mehn
2. **Pledge of Allegiance** Quinn led the group in the pledge of allegiance.
3. **Public Comments [5 people at 5 minutes each. Commenters must be City residents or residents of non-libraries areas in Sheboygan County] (Please sign in prior to meeting)** There was no public comment.
4. **Approval of Minutes 11/17/2022** Norman moved to approve the minutes from the November 17, 2022 meeting. Campe seconded. The motion passed.
5. **Correspondence, Announcements, and Common Council Reports** Quinn informed the group that some of the responsibilities of the city administrator have been transferred to the mayor until such time as the common council makes any further decisions. She further noted that the 125th anniversary celebration was the previous day, and it was a highly attended and appreciated event that went off very well.

**COMMITTEE REPORTS**

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

**CLOSED SESSION**

6. **Motion to Convene in Closed Session for the Purpose of Evaluation the Performance of the Library Director Under the Exception Set Forth In Wisconsin State Statutes 19.85(1)(c) For Considering Employment, Promotion Compensation, or Performance Evaluation Data of Any Public Employee Over Which the Governmental Body Has Jurisdiction or Exercises Responsibility.** Campe moved to convene in closed session. Speth seconded. The motion passed.
7. **Motion to Reconvene in Open Session** Campe moved to reconvene in open session. Walton seconded. The motion passed.

**RECONVENE IN OPEN SESSION**

8. **Possible Action on Item Discussed in Closed Session** Quinn moved to support Garrett Erickson's continued strong leadership as Library Director of Mead Public Library by increasing his salary by one step, raising him to salary step six. Campe seconded. The motion passed.

**UPCOMING MEETINGS**

9. LIBRARY BOARD OF TRUSTEES (01/26/22 @ 5 PM)

**ADJOURN**

10. **Motion to Adjourn** Albrinck **moved** to adjourn the meeting. Salazar **seconded**. The motion **passed**.  
Being no further business, the meeting adjourned at 6:30 pm.

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*