

**CITY OF SHEBOYGAN**  
**BOARD OF LICENSE EXAMINERS MINUTES**

**Tuesday, September 06, 2022**

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Persons with disabilities who need accommodations to attend this meeting should contact the Building Inspection office, (920) 459-3477. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Building Inspection office at 920-459-3477 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

**OPENING OF MEETING**

1. Call to Order
2. Pledge of Allegiance
3. Introduction of Commission members and staff
4. Roll Call

**Board Members Present:** Ald. Barbara Felde, Andy Hopp, Craig Seider, and Dan Zelm

**Staff/Officials Present:** Building Inspector Pat Eirich (Secretary)

**Others Present:** Brett Salm, Rocio Castillo (Phone), Juan Castro

**MINUTES**

5. Approval of Minutes - August 9, 2022

Approve minutes of August 9, 2022 meeting. Motion by Dan Zelm, seconded by Andy Hopp to approve minutes. Motion carried.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Contractor 6082 - Brett R Salm - Carpenter Accessory

Motion by Dan Zelm, seconded by Andy Hopp to grant city Carpenter Accessory license. Motion carried.

7. Contractor 50122 - Juan C Castro - Complaint

Discussed complaint filed by Jadwiga (Iga) Sawicki. No basis for any action against contractor. Motion by Andy Hopp, seconded by Dan Zelm to dismiss complaint. Motion carried.

**NEXT MEETING DATE**

8. Next scheduled meeting: October 4, 2022 at 5:00 PM

Motion by Craig Seider, seconded by Dan Zelm to have next meeting on October 4, 2022 at 5:00 P.M.  
Motion carried.

**ADJOURN**

9. Motion to Adjourn

Motion by Craig Seider, seconded by Andy Hopp to adjourn at 5:45 P.M. Motion carried.

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*