



# FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES

**July 11, 2022 at 5:00 PM**

**Council Chambers, 828 Center Avenue, Sheboygan, WI**

**COMMITTEE MEMBERS PRESENT:** Chair Trey Mitchell, Vice Chair Roberta Filicky-Peneski, Alderpersons Barb Felde, Grazia Perrella, and Betty Ackley

**STAFF / OFFICIALS PRESENT:** Alderperson Dean Dekker, Alderperson Joe Heidemann, City Attorney Chuck Adams, City Administrator Todd Wolf, Fire Chief Eric Montellano, Director of Planning and Development Chad Pelishek, Finance Director/Treasurer Kaitlyn Krueger, Deputy Finance Director Jessica Huss, Assistant to the City Administrator Carrie Arenz, Administrative Services Manager Debra L DeAmico, WSCS Cable TV Director Scott Mealiff

**PUBLIC PRESENT:** David Felde, Maya Hilty, and Human Resources Consultant Michelle Stokes (remote)

## OPENING OF MEETING

1. Call to Order

Chair Mitchell called the meeting to order at 5:00 p.m.

2. Roll Call (Alderpersons Mitchell, Filicky-Peneski, Perella, Ackley, and Felde may attend remotely)
3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

## MINUTES

5. Approval of Minutes - June 27, 2022

MOTION TO APPROVE THE MINUTES FROM JUNE 27, 2022

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Felde

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

## ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Res. No. 36-22-23 / July 5, 2022: A RESOLUTION authorizing the appropriate City officials to execute the documents necessary to purchase an ambulance from American Response Vehicles, Inc. for the Sheboygan Fire Department and to make other purchases necessary to equip the new ambulance.

Fire Chief Eric Montellano, supported by City Attorney Chuck Adams and City Administrator Todd Wolf, presented the resolution and answered questions from the committee.

**MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION**

Motion made by Alderperson Felde, Seconded by Alderperson Perrella

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

7. Direct Referral R. O. No. 37-22-23 by Finance Director submitting a report to the Finance and Personnel Committee regarding the progress of the Carlson-Dettmann Compensation Study.

Finance Director/Treasurer Kaitlyn Krueger provided an update on the Compensation Study and answered questions from the committee.

**MOTION TO RECOMMEND THE COMMON COUNCIL FILE THE DOCUMENT**

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Felde

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

8. Gen. Ord. No. 6-22-23 / July 5, 2022: AN ORDINANCE increasing the Room Tax Permit fee to \$100.

Director of Planning and Development Chad Pelishek presented the Ordinance and answered questions from the committee.

**MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE GENERAL ORDINANCE**

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Perrella

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella

**ITEMS FOR DISCUSSION ONLY**

9. Hiring Process Update - Director of Human Resources & Labor Relations

Human Resources Consultant Michelle Stokes, supported by Administrator Wolf, provided an update on the recruitment and selection process.

**DATE OF NEXT REGULAR MEETING**

10. July 25, 2022

**ADJOURN**

11. Motion to Adjourn

**MOTION TO ADJOURN THE MEETING AT 5:27 P.M.**

Motion made by Vice Chair Filicky-Peneski, Seconded by Alderperson Felde

Voting Yea: Chair Mitchell, Vice Chair Filicky-Peneski, Alderperson Felde, Alderperson Ackley, Alderperson Perrella