

CITY OF SHEBOYGAN
BOARD OF WATERWORKS COMMISSIONERS MINUTES
Wednesday, August 27, 2025

OPENING OF MEETING

President Van De Kreeke convened the meeting at 3:30 PM.

Present: President Gerald Van De Kreeke, Member Rich Dale. Secretary Tom Howe excused.

Superintendent Joe Trueblood

Mr. Asher Heimerman

1. Pledge of Allegiance

All present honored the flag of the United States of America.

MINUTES

2. Approve minutes of July 21, 2025 Board meeting

Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to approve the minutes of the July 21, 2025 meeting. Motion passed unanimously.

REPORTS

3. Financial reports and approval of vouchers

Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the financial reports and general vouchers of \$1,464,527.19 along with gross payroll of \$219,647.12. Motion passed unanimously.

4. Superintendent's report including operations, construction-maintenance, and customer relations/fiscal

Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the Superintendent's report as presented. Motion passed unanimously.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. Update on issues involved with easement acquisition for Sheboygan River crossing

Superintendent reported on ongoing challenges in acquiring the easement for construction and operation of a water main river crossing near the Garton Toy Factory Apartments. A portion of the easement involves parking lot property held under a mortgage which has been bundled into some type of overall package under HUD, and the owner has been unsuccessful in getting information from HUD on ownership. This has caused ongoing delays in the project and remains unresolved. Superintendent indicated hope for some progress in the next month but there is a possibility of ongoing delay. The Utility might be forced to pursue eminent domain acquisition but this would also impact the project timeline.

6. Review results of bid opening for Sheboygan River crossing project

Superintendent noted that the Utility opened bids for the River crossing project as specified by AECOM. Bids were received from Vinton at \$1,024,591.90 and Advance Construction at \$1,081,169.69. The engineering estimate was \$550,000. Superintendent noted that staff will be meeting with AECOM in early September to review the bids and discuss the discrepancy between bids and estimate. Superintendent plans to have recommendations for the Board at their September meeting.

7. Review proposal for ongoing cybersecurity service

Superintendent reviewed a proposal from Ontech for ongoing cybersecurity pen tests and internal vulnerability scans at a cost per year of \$7,740 for a three year contract. Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to approve the proposal. Motion passed unanimously.

8. Review proposal for engineering construction services on filter 7/8/9 and roof reconstruction project

Superintendent reminded the Board of ongoing plans to rehabilitate a number of plant filters and to reconstruct filters 7/8/9. The distinction is that reconstruction involves complete removal of the filter underdrain system while rehab involves removal and replacement of the caps, leaving the underdrain in place. As the underdrain systems have exceed 25 years in service, the plan is to reconstruct the remaining filters with the highest backwash head loss, indicating highest cap clogging. The 1939 roof structure over filters 7/8/9 also needs to be replaced. Superintendent reviewed a recommendation from Operations Supervisor Swearingen to approve a project construction management services proposal from CDM Smith at a cost not to exceed \$344,866. Superintendent noted that the estimated project cost, now somewhat dated, is \$3.9M. Commissioner Van De Kreeke made a motion, seconded by Commissioner Dale, to approve the proposal from CDM Smith as presented. Motion passed unanimously.

9. Review results of lead service line (LSL) RFQ for LSL replacements

Superintendent informed the Board of the Utility's plan to seeks proposals for lead service line (LSL) replacements in two packages using the pre-qualified plumbers. The work would be contracted directly between the property owner and the low bid plumber, with the Utility coordinating overall. Both packages are targeted at census tracts receiving 100% grants under the federal/WDNR funding. Superintendent noted that four bids were received for each package and the pricing was comparable to recent LSL work. Overall the Utility anticipates coordinating another 200 LSL replacements by end of 2025.

PERSONNEL

Superintendent noted that recruitment for distribution technicians has begun.

NEXT MEETING

10. Next meeting will take place on: September 15, 2025

ADJOURN

11. Motion to Adjourn

Commissioner Dale made a motion, seconded by Commissioner Van De Kreeke, to adjourn at 4:15 PM. Motion passed unanimously.

