



MEAD PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES

April 15, 2026 at 5:00 PM

Mead Public Library, Rocca Room, 710 N 8th Street

In-Person: Erin Bremser (Vice President), Michael Close, Susan Kuck, and Maeve Quinn

Virtual: Barbara Alvarez, Julia Hart, and Andre Walton

Staff: Garrett Erickson, Evan Grossen and Pattie Pilz

1. Call to Order

Bremser determined a quorum and called meeting to order at 5:00 p.m.

2. Pledge of Allegiance

3. Public Comments – none

4. Approval of Minutes

a. Quinn moved to approve the February 18, 2026, minutes. Close seconded. Motion passed.

5. Correspondence, Announcements, and Common Council Report

- a. Close reported that the Common Council approved a block grant fund to assist unhoused individuals for daytime services and to support those seeking treatment for addiction
- b. Meg Albrinck will retire from the board when her terms ends on 4/20/26
- c. Hugo Cardenas was recently hired as the new Facilities Director
- d. Bremser was recently elected to the Common Council
- e. Patron's positive comments were shared with those present

6. Consent Agenda (Items 6-11)

Quinn moved to adopt the consent agenda. Close seconded. Motion passed.

- a. Facilities Report
- b. Security Update
- c. Monthly Statistics
- d. Monarch Library System
- e. Mead Library Foundation
- f. Friends of Mead

12. Review and Possible Action on Payment of Current Expenditures including payroll and special revenues

- a. Financial reports for December 2025 and January 2026 were reviewed
- b. February and March 2026 financial reports will be available at our next meeting
- c. Walton moved to approve the payment of current expenditures (including payroll), and acceptance of special revenues. Close seconded. Motion passed.

13. Code of Conduct – Erickson

- a. Erickson worked with staff to update the policy
- b. Food and Beverages, Messes and Building Access sections were added

- c. Quinn asked Erickson if the word “loitering” could be changed as she didn’t think the public was familiar with what this word means. Erickson to mention this to the committee.
 - d. Erickson outlined the procedure if policies are not being followed.
 - i. Desk staff will explain policy to patron and, if warranted, ask patron to leave
 - ii. Security Specialist is called to assist, if needed
 - iii. Police are called, if patron is still uncooperative
 - e. Hart moved to approve the changes to the Code of Conduct Policy. Quinn seconded. Motion passed.
14. Food and Beverage Policy – Erickson
- a. Quinn moved to rescind this policy. Close seconded. Motion passed.
15. Digital Media Policy – Erickson
- a. Erickson to discuss City’s draft Digital Media Policy with Mead’s Communication Specialist
 - b. This policy may replace Mead’s Social Media Policy in full or in part
 - c. Kuck moved to table topic for May meeting. Quinn seconded. Motion passed.
16. Services and Programming - Erickson
- a. Six staff attended the Public Library Association Conference
 - b. Over 925 patrons attended WinterGreen, Mead’s spring event
 - c. 250th America’s Anniversary was on display on second floor
17. Staffing Update - Erickson
- a. Aleah Hill hired as Circulation Supervisor
 - b. Vacated Associate Librarian position will be posted
18. Safety and Welcoming Workgroup – Erickson
- a. Group researched redesigning spaces at Mead
 - b. Smoke-free block is being investigated to reduce loitering/smoking issues
 - c. Group will continue to review current policy and make additional recommendations at future board meetings
19. Staff In-Service Training – Erickson
- a. In-service training for staff was held the morning of April 10
 - i. State of library updated was presented by Erickson
 - ii. Staff committees and departments shared updates with everyone
 - iii. Training held on patron privacy and state statutes
20. Motion to Adjourn
- g. Close moved to adjourn the meeting. Quinn seconded. Motion passed.
 - h. Meeting was adjourned at 5:55 p.m.

Next Meeting May 20, 2026, at 5:00 p.m. in the Rocca Room.