



# **MEAD PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA**

**February 21, 2024 at 5:00 PM**

**Mead Public Library's Loft, 710 N 8th Street**

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Notice of the Mead Public Library Board of Trustees Meeting at 5:00 p.m. on Wednesday, February 21, 2024, at Mead Public Library's Loft, 710 N 8th Street, Sheboygan WI.

Persons with disabilities who need accommodations to attend this meeting should contact Pattie Pilz at the Mead Public Library, (920) 459-3400 extension 2039 as soon as possible. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to Pattie Pilz at the Mead Public Library at 920-459-3400 extension 2039 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

## **OPENING OF MEETING**

1. Call to Order and Determination of Quorum - Barbara Alvarez, President. Trustees may attend the meeting remotely.
2. Pledge of Allegiance
3. Public Comments [5 people at 5 minutes each. Commenters must be City residents or residents of non-libraries areas in Sheboygan County] (Please sign in prior to the meeting)
4. Approval of Minutes
5. Correspondence, Announcements, and Common Council Reports

## **COMMITTEE REPORTS**

6. Finance - Evan Grossen  
Review and Possible Action on Payment of Current Expenditures, including Payroll and Special Revenues i.e. Grants, Gifts, and Donations. Receive Budget Status Report to Date.
7. HR Committee - Andre Walton, Chair  
Report on February 14, 2024 meeting.

## **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

8. DPI Annual Report
9. Staff Handbook
10. Job Descriptions
11. Table of Organization
12. Building Projects

## **DIRECTOR'S REPORT**

- 13. Staffing Updates
- 14. Services and Programming - Melissa Prentice/Cheryl Nessman
- 15. Security Update
- 16. Monthly Statistics

## **LIAISON REPORTS**

- 17. Monarch Library System - Maeve Quinn
- 18. Mead Library Foundation - Kathie Norman/Maeve Quinn
- 19. Friends of Mead - Pattie Pilz

## **UPCOMING MEETINGS**

- 20. LIBRARY BOARD OF TRUSTEES (April 17, 2024, at 5:00 p.m.)

## **ADJOURN**

- 21. Motion to Adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*