



# **BOARD OF LICENSE EXAMINERS - SPECIAL MEETING AGENDA**

**September 09, 2025 at 5:00 PM**

**City Hall - Room 207, 828 Center Avenue, Sheboygan, WI**

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Persons with disabilities who need accommodations to attend this meeting should contact the Building Inspection office, (920) 459-3477. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Building Inspection office at 920-459-3477 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

## **OPENING OF MEETING**

1. Roll Call
2. Call to Order
3. Pledge of Allegiance
4. Introduction of Commission members and staff

## **MINUTES**

5. Review minutes of August 5, 2025 Board of License Examiners meeting.

## **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Review and discuss qualifications and experience of Neil M. Raffensperger, #476, applying for a Carpenter Contractor license.
7. Review and discuss qualifications and experience of Benjamin A. Vergunst, #471, applying for a Carpenter Contractor license.
8. Discuss review of contractor applications and consistency in review to meet ordinance and qualifications required.

## **NEXT MEETING DATE**

9. Next scheduled meeting: October 7, 2025 at 5:00 P.M.

## **ADJOURN**

10. Motion to Adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*