



# TWENTY-THIRD REGULAR COMMON COUNCIL MEETING AGENDA

**March 04, 2024 at 6:00 PM**

**City Hall, 3rd Floor - Council Chambers, 828 Center Avenue,  
Sheboygan, WI**

---

"Start where you are. Use what you have. Do what you can." - Arthur Ashe

This meeting may be viewed LIVE on Charter Spectrum Channel 990, AT&T U-Verse Channel 99 and:  
[www.wscssheboygan.com/vod](http://www.wscssheboygan.com/vod).

Notice of the 23rd Regular Meeting of the 2023-2024 Common Council at 6:00 PM, MONDAY, March 4, 2024 in City Hall, 3rd Floor - Council Chambers, 828 Center Avenue, Sheboygan, WI. Persons with disabilities who need accommodations to attend the meeting should contact Meredith DeBruin at the City Clerk's Office, 828 Center Avenue, (920) 459-3361.

Members of the public who wish to participate in public forum remotely shall provide notice to the City Clerk at (920) 459-3361 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

## OPENING OF MEETING

**1. Roll Call**

*Aldersperson Felde may attend meeting remotely*

**2. Pledge of Allegiance**

**3. Resignation**

*Amanda Salazar from the Room Tax Commission and Transit Commission effective March 5, 2024*

**4. Confirmation of Mayoral Appointments**

*Julia Hart to the Library Board*

*Michael Vandersteen to the Board of Review*

*Mark Mahoney to the Sustainability Taskforce*

*Aldersperson Zach Rust to Licensing, Hearings, and Public Safety Committee (Chairperson)*

**5. Approval of Minutes**

*Twenty-Second Regular Council Meeting held on February 19, 2024*

**6. Public Forum**

*Limit of five people having five minutes each with comments limited to items on this agenda*

**7. Announcement**

*Election - Aldersperson District 3 on March 18, 2024*

**8. Mayor's Announcements**

*Upcoming Community Events, Proclamations, Employee Recognitions*

## HEARINGS

9. Hearing No. 7-23-24 is scheduled this evening for the purpose of amending the City of Sheboygan's Official Zoning Ordinance for the purpose of amending The City's Planned Unit Development (PUD) process so as to streamline it and make it more user friendly.
10. Hearing No. 8-23-24 pursuant to letters sent and a notice published by the City Clerk, there is a hearing scheduled this evening for the purpose to change the Land Use Classification of property located west of 3512 Wilgus Avenue – Parcel No. 59281215833 from Class Suburban Commercial (SC) to Suburban Commercial (SC) with PUD Overlay Classification.
11. Hearing No. 9-23-24 pursuant to letters sent and a notice published by the City Clerk, there is a hearing scheduled this evening for the purpose to change the Land Use Classification of property located at 3512 Wilgus Avenue – Parcel No. 59281215827 from Class Suburban Commercial (SC) to Suburban Commercial (SC) with PUD Overlay Classification.

## **CONSENT**

12. **Motion to Receive and File all R.O.'s, Receive all R.C.'s and Adopt all Resolutions and Ordinances**
13. R. C. No. 208-23-24 by Finance and Personnel Committee to whom was referred Res. No. 160-23-24 by Alderpersons Mitchell and Filicky-Peneski authorizing an amendment in the 2024 Police Department budget due to changes to the Law Enforcement-Based Victim Services Approved Budget Grant Agreement; recommends adopting the Resolution.
14. R. C. No. 210-23-24 by Finance and Personnel Committee to whom was referred R. O. No. 109-23-24 by Finance Director/Treasurer submitting a communication from the Harbor Centre Business Improvement District requesting that the City of Sheboygan release all funds collected on their behalf and those funds allocated to them for fiscal year 2024; recommends filing the document and approving the Finance department to release the funds.
15. R. C. No. 211-23-24 by Finance and Personnel Committee to whom was referred R. O. No. 110-23-24 by Comptroller Evan Grossen Pursuant to Sheboygan Municipal Code § 2-912(b), which requires the comptroller to file with the common council, not less than monthly, a list of the claims approved, showing the date paid, the name of the claimant, the purpose and the amount, the attached list of paid vouchers for January 2024 is being provided; recommends filing the document.
16. R. C. No. 215-23-24 by Public Works Committee to whom was referred Res. No. 162-23-24 by Alderpersons Dekker and Rust authorizing the appropriate City officials to enter into a contract with Vinton Construction Company, Inc. for the construction of the Veterans Memorial Park Pickleball and Basketball Courts and authorizing an amendment to the 2024 budget to cover the contract cost; recommends adopting the Resolution.
17. R. C. No. 214-23-24 by Public Works Committee to whom was referred Res. No. 168-23-24 by Alderpersons Dekker and Rust authorizing the Purchasing Agent to issue a purchase order for a 2024 Husqvarna diesel powered walk-behind concrete saw and accessories for the Motor Vehicle Division of the Department of Public Works; recommends adopting the Resolution.
18. R. C. No. 213-23-24 by Public Works Committee to whom was referred Res. No. 157-23-24 by Alderpersons Dekker and Rust authorizing a one-year loan of the Phoenix passenger ship model by the City of Sheboygan to the Wisconsin Maritime Museum; recommends adopting the Resolution.
19. R. C. No. 216-23-24 by Public Works Committee to whom was referred Res. No. 161-23-24 by Alderpersons Dekker and Rust authorizing the Purchasing Agent to issue a purchase order for two 2023 packer trucks for the Department of Public Works; recommends adopting the Resolution.

20. R. C. No. 217-23-24 by Public Works Committee to whom was referred Res. No. 159-23-24 by Alderpersons Dekker and Rust authorizing the appropriate City officials to enter into a contract with Buteyn-Peterson Construction Company, Inc. for the construction of the Kiwanis Park Trail Extension and authorizing an amendment to the 2024 budget to cover the contract cost; recommends adopting the Resolution.
21. R. C. No. 218-23-24 by Licensing, Hearings, and Public Safety Committee to whom was referred R. O. No. 114-23-24 submitting a "CLASS B" license application (Linos LLC); recommends approving the application.

## **REPORT OF OFFICERS**

22. R. O. No. 117-23-24 by City Plan Commission to whom was referred Res. No. 163-23-24 by Alderpersons Mitchell and Filicky-Peneski establishing the boundaries of and approving the project plan for Tax Incremental District No. 21; recommends approving the Resolution with the Project Plan dated February 20, 2024.
23. R. O. No. 118-23-24 by City Plan Commission to whom was referred Res. No. 164-23-24 by Alderpersons Mitchell and Filicky-Peneski establishing the boundaries of and approving the project plan for Tax Incremental District No. 22; recommends approving the Resolution with the Project Plan dated February 20, 2024.
24. R. O. No. 119-23-24 by City Plan Commission to whom was referred Res. No. 165-23-24 by Alderpersons Mitchell and Filicky-Peneski establishing the boundaries of and approving the project plan for Tax Incremental District No. 23; recommends approving the Resolution with the Project Plan dated February 20, 2024.
25. R. O. No. 120-23-24 by City Plan Commission to whom was referred Res. No. 166-23-24 by Alderpersons Mitchell and Filicky-Peneski establishing the boundaries of and approving the project plan for Tax Incremental District No. 24; recommends approving the Resolution with the Project Plan dated February 20, 2024.
26. R. O. No. 121-23-24 by City Plan Commission to whom was referred Gen. Ord. No. 41-23-24 by Alderperson Mitchell and R. O. No. 108-23-24 by City Clerk submitting an application for amendment of the City of Sheboygan Official Zoning Map of the Sheboygan Zoning Ordinance for property located around 1828 Oakland Avenue including Parcel Nos. 59281425440, 59281425550, and 59281425510 from Class Urban Industrial (UI) to Class Urban Industrial (UI) with PUD Overlay Classification; recommends filing the R.O. and adopting the Ordinance. LAYS OVER
27. R. O. No. 116-23-24 by IT Director Eric Bushman submitting a memo requesting replacing the City of Sheboygan's current on-premises Exchange server and Microsoft Office products with Microsoft Office 365. REFER TO FINANCE AND PERSONNEL COMMITTEE
28. R. O. No. 122-23-24 by City Clerk submitting a license application (Mojo and Brews LLC). REFER TO LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE

## **RESOLUTIONS**

29. Res. No. 177-23-24 by Alderpersons Salazar, Ramey, and Perrella expressing the sense of the council that a portion of the 800 block of St. Clair Ave. be closed to vehicular traffic for the purpose of establishing a permanent public space in the location of the "Uptown Parklet," and directing the City Administrator to establish a plan and take necessary steps toward this purpose and to report as appropriate on his progress in doing so. SUSPEND THE RULES AND ADOPT THE RESOLUTION

30. Res. No. 170-23-24 by Alderpersons Mitchell and Filicky-Peneski extending the life of Tax Incremental Financing District No. 001E (TID 1E) for one year to fund affordable housing programs and projects within the City of Sheboygan, Wisconsin. REFER TO FINANCE AND PERSONNEL COMMITTEE
31. Res. No. 171-23-24 by Alderpersons Mitchell and Filicky-Peneski authorizing the Finance Director to complete a 2024 budget amendment to cover the costs of transitioning the City's current Microsoft Office products to Microsoft Office 365. REFER TO FINANCE AND PERSONNEL COMMITTEE
32. Res. No. 172-23-24 by Alderpersons Salazar and Felde authorizing the Purchasing Agent to issue a purchase order for a 2024 Ford F-150 Four-Wheel Drive Pickup Truck for the Sheboygan Police Dept. REFER TO LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE
33. Res. No. 173-23-24 by Alderpersons Mitchell and Filicky-Peneski confirming the exercise of police power in making an assessment for the benefited properties against which assessments are proposed for Parking Assessment District No. 1. REFER TO FINANCE AND PERSONNEL COMMITTEE
34. Res. No. 174-23-24 by Alderpersons Mitchell and Filicky-Peneski confirming the exercise of police power in making an assessment for the benefited properties against which assessments are proposed for Parking Assessment District No. 2. REFER TO FINANCE AND PERSONNEL COMMITTEE
35. Res. No. 175-23-24 by Alderpersons Mitchell and Filicky-Peneski confirming the exercise of police power in making an assessment for the benefited properties against which assessments are proposed for Parking Assessment District No. 4. REFER TO FINANCE AND PERSONNEL COMMITTEE
36. Res. No. 176-23-24 by Alderpersons Mitchell and Filicky-Peneski confirming the exercise of police power in making an assessment for the benefited properties against which assessments are proposed for Parking Assessment District No. 5. REFER TO FINANCE AND PERSONNEL COMMITTEE
37. Res. No. 178-23-24 by Alderpersons Mitchell and Filicky-Peneski authorizing the appropriate City officials to execute a Ground Lease between Sheboygan WP, LLC and the City of Sheboygan regarding land in the Sheboygan Business Center. REFER TO FINANCE AND PERSONNEL COMMITTEE

## **REPORT OF COMMITTEES**

38. R. C. No. 207-23-24 by Finance and Personnel Committee to whom was referred Direct Referral R. O. No. 115-23-24 by City Administrator Casey Bradley submitting a communication to Mayor Ryan Sorenson and Common Council members requesting to have Kapur function as the City's Director of Public Works and City Engineer during the transition period stemming from the retirements of Director David Biebel (effective April 1st) and Engineer Ryan Sazama (effective March 1st); recommends filing the document.
39. R. C. No. 209-23-24 by Finance and Personnel Committee to whom was referred Direct Referral Res. No. 169-23-24 by Alderpersons Mitchell and Filicky-Peneski authorizing entering into an Independent Contractor Agreement between the City of Sheboygan and Kapur and Associates, Inc. for interim Department of Public Works assistance, including oversight of the operations of the City's Director of Public Works and City Engineer positions; recommends adopting the Resolution.
40. R. C. No. 212-23-24 by Public Works Committee to whom was referred Res. No. 167-23-24 by Alderpersons Dekker and Rust authorizing entering into an Interim Sanitary Sewer Services Agreement with all signatories to the 1975 Joint Sewage Treatment Agreement for the Sheboygan Region, in order to authorize sanitary sewer service to approximately 77 acres of land within the municipal boundaries of the Town of Mosel, which is more commonly known as the Kohler Co. Generator Plant; recommends adopting the Resolution with amendment to the Agreement.

## **GENERAL ORDINANCES**

- 41.** Gen. Ord. No. 42-23 24 by Alderpersons Rust and Felde reestablishing the formerly repealed sidewalk cafe regulations and making various changes and updates to said regulations as recommended by the City Clerk and staff from the Department of Public Works. REFER TO LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE

## **MATTERS LAID OVER**

- 42.** R. O. No. 113-23-24 by City Plan Commission to whom was referred Gen. Ord. No. 39-23-24 by Alderpersons Dekker, Salazar, and Mitchell amending the City's Planned Unit Development (PUD) process so as to streamline it and make it more user friendly; recommends adopting the Ordinance.
- 43.** R. O. No. 111-23-24 by City Plan Commission to whom was referred Gen. Ord. No. 37-23-24 by Alderperson Ramey and R. O. No. 105-23-24 by City Clerk submitting application to amend the City of Sheboygan Official Zoning Map of the Sheboygan Zoning Ordinance to change the Use District Classification for property located west of 3512 Wilgus Avenue - Parcel No. 59281215833 from Class Suburban Commercial (SC) to Class Suburban Commercial (SC) with PUD overlay Classification; recommends filing the R. O. and adopting the Ordinance.
- 44.** R. O. No. 112-23-24 by City Plan Commission to whom was referred Gen. Ord. No. 38-23-24 by Alderperson Ramey and pursuant to R. O. No. 105-23-24 by City Clerk submitting application to amend the City of Sheboygan Official Zoning Map of the Sheboygan Zoning Ordinance to change the Use District Classification for property located at 3512 Wilgus Avenue - Parcel No. 59281215827 from Class Suburban Commercial (SC) to Class Suburban Commercial (SC) with PUD overlay Classification; recommends adopting the Ordinance.

## **OTHER MATTERS AUTHORIZED BY LAW**

## **ADJOURN MEETING**

- 45.** Motion to Adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*