



# **MEAD PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA**

**November 15, 2023 at 5:00 PM**

**Mead Public Library, Rocca Conference Room, 710 N 8th Street**

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Notice of the Mead Public Library Board of Trustees Meeting at 5:00 p.m., Wednesday, November 15, 2023, at Mead Public Library, Rocca Conference Room, 710 N 8th Street, Sheboygan WI.

Persons with disabilities who need accommodations to attend this meeting should contact Garrett Erickson at the Mead Public Library, (920) 459-3400 extension 2041 as soon as possible. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to Garrett Erickson at the Mead Public Library at 920-459-3400 extension 2041 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

## **OPENING OF MEETING**

1. Call to Order and Determination of Quorum - Barbara Alvarez, President. All trustees may attend the meeting remotely.
2. Pledge of Allegiance
3. Public Comments [5 people at 5 minutes each. Commenters must be City residents or residents of non-libraries areas in Sheboygan County] (Please sign in prior to meeting)
4. Approval of Minutes
5. Correspondence, Announcements, and Common Council Reports
6. PBS Award Winner - Alison Loewen
7. Introduce Casey Bradley as the New City Administrator

## **COMMITTEE REPORTS**

8. Review and Possible Action on Payment of Current Expenditures, including Payroll and Special Revenues (Grants, Gifts and Donations).

Receive Budget Status Report to Date.

9. Human Resources Committee - Andre Walton, Chair report on November 13, 2023 meeting

## **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

10. Job Description Update
11. 2024 Budget
12. 2024 Holiday Schedule - Debbie DeAmico

13. In-Service Dates - Debbie DeAmico
14. Monarch - Approval of 2024 System Resource Library Agreement
15. Approval of the 2024 restricted grants from the Friends of Mead Public Library & Mead Public Library Foundation - Debbie DeAmico
16. Discussion and possible donor gift. - Garrett Erickson

#### **DIRECTOR'S REPORT**

17. Library Board of Trustees Meeting Schedule
18. Renovation Planning
19. Services and Programming
20. Security Update
21. Monthly Statistics

#### **LIAISON REPORTS**

22. Monarch Library System - Maeve Quinn
23. Mead Library Foundation - Kathie Norman
24. Friends of Mead - Debbie DeAmico

#### **UPCOMING MEETINGS**

25. LIBRARY BOARD OF TRUSTEES January 24, 2024 at 5:00 p.m.

#### **ADJOURN**

26. Motion to Adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*

Holiday Schedule

Building Projects