



REGULAR COUNCIL MEETING, NOVEMBER 6, 2024

Wednesday, November 06, 2024 at 6:30 PM
Council Chambers, 520 N. Commercial Ave.

AGENDA

Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens_____

Mark Jacob_____

Josh Liby_____

Dan Hartman_____

Brenda DeHaven_____

Others present _____

APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Motion by _____

Second by _____

HEARINGS / PRESENTATIONS / PUBLIC FORUM

STAFF REPORTS

1. Kyle Nordick, City Administrator
2. Brad Jantz, City Attorney
3. Jim Boldenow, City Superintendent
4. Chantel Rindt, Librarian

CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by _____

Second by _____

- [5.](#) Minutes of October 16, 2024, Regular Meeting
- [6.](#) Approval of Payroll October 25, 2024 Amount \$17,037.23
- [7.](#) Approval of General Disbursement Checks Amount \$75,062.00

NEW BUSINESS

- [8.](#) Discuss and Consider Street Name Change

Motion to approve changing Monroe Ave. to Cardinal Ave. and filing the affidavit with the County.

Motion by _____

Second by _____

- [9.](#) Conduct Public Hearing To Determine Whether The Structure At 605 N. Franklin Is Dangerous And Unsafe

Motion to approve Resolution #11062024A a resolution finding the structure at 605 N. Franklin to be dangerous and unsafe and, pursuant to K.S.A 12-1753, directing the owner and any other persons having an interest in said structure to either repair or remove the structure with such work to be completed no later than _____ days from the date of this resolution.

Motion by _____

Second by _____

- [10.](#) Conduct Public Hearing To Determine Whether The Structure At 717 Commercial Is Dangerous And Unsafe

Motion to approve Resolution #11062024B a resolution finding the structure at 717 Commercial to be dangerous and unsafe and, pursuant to K.S.A 12-1753, directing the owner and any other persons having an interest in said structure to either repair or remove the structure with such work to be completed no later than _____ days from the date of this resolution.

Motion by _____

Second by _____

- [11.](#) Discuss and Consider Housing Incentive Program

Motion to approve Resolution #11062024C a resolution establishing incentives for residents to purchase and/or build new single family residences.

Motion by _____

Second by _____

- [12.](#) Discuss and Consider Health Insurance and Employee Benefits

Motion to approve and authorize the Mayor to finalize and execute agreement with BCBS.

Motion by _____

Second by _____

13. Executive Session - Nonelected Personnel

Motion to recess into executive session for ___ minutes pursuant to the exemption (K.S.A. 75-4319(b)(1) to discuss matters pertaining to non-elected personnel. The open meeting would resume at _____pm with those present in the executive session being the Governing Body.

GOVERNING BODY REMARKS

ADJOURN

Motion to adjourn the Regular Council Meeting at _____ PM.

Motion by _____

Second by _____

Contact: Shelia Agee (agee@cityofsedgwick.org, 316-772-5151)

Agenda Published on 11/01/2024 at 3:30 PM.

**City of Sedgwick
City Council Meeting
November 6, 2024**

TO: Mayor and City Council

SUBJECT: Staff Report

INITIATED BY: Administration

Current Solicitations

- City Property Right-Of-Way Mowing Services: November 15, 2024
- Purchase and Removal of Structure at 320 N. Washington Ave.: November 15, 2024
- Parks Master Plan: December 13, 2024
- Wastewater Master Plan: January 24, 2025

Solicitations can be found on our website at: <https://www.cityofsedgwick.org/business/page/bidsrfpsrfqs>

Wayfinding Signage

Our wayfinding signage is in and will be installed in the next couple of weeks.

CDBG Update

Ranson Financial successfully submitted our application for the station project. The State anticipates awarding to take place before the beginning of the year.



REGULAR COUNCIL MEETING, OCTOBER 16, 2024

Wednesday, October 16, 2024 at 6:30 PM
Council Chambers, 520 N. Commercial Ave.

MINUTES

Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens_____

Mark Jacob_____

Josh Liby_____

Dan Hartman_____

Brenda DeHaven_____

Others present _____

Mayor Bryan Chapman opened the Council Meeting at 6:30pm.

The Mayor led the Pledge of Allegiance.

PRESENT

Brenda DeHaven

Dan Hartman

Kramer Siemens

Josh Liby

Mark Jacob

OTHERS PRESENT: Kyle Nordick, City Administrator; Jenessa Boldenow, Utility Clerk; Brad Jantz, City Attorney; Zane Hansen, Fire Chief; Rusty Witcher, Harvey County NOW; Chantel Rindt, Library Director; Diane Thompson, Sandy Herzet, Sharon Hess, Jolene Anderson, Barb Sage, Shannon Lewis, Paul Hawkins

APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Motion by _____

Second by _____

Motion to approve the agenda as presented.

Motion made by Hartman, Seconded by Liby.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

HEARINGS / PRESENTATIONS / PUBLIC FORUM

Library board presented issues with mold. Library planned to reopen November 12th.

STAFF REPORTS

1. Kyle Nordick, City Administrator

Kyle Nordick, City Administrator, informed Council and residents of new part-time officer, John Maier, and announced that we were approved for the KDOT grant for downtown sidewalk improvements of \$269,231. Last Moonlight Market of season will be Friday as a fundraiser for Fire/EMS Station.

2. Brad Jantz, City Attorney

3. Zane Hansen, Fire Chief

Zane Hansen, Fire Chief, gave update on fire response numbers and grants applied or applying for. Working on pay scale and plans on how to support EMS. Working on getting non-contact voltage detectors.

CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by _____

Second by _____

Motion to approve the Consent Agenda as presented

Motion made by Liby, Seconded by Jacob.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

- 4. Minutes of October 2, 2024, Regular Meeting
- 5. Approval of Payroll October 11, 2024 Amount \$16,222.45
- 6. Approval of General Disbursement Checks Amount \$233,583.34

NEW BUSINESS

- 7. Conduct Public Hearing To Determine Whether The Structure At 117 S. Washington Is Dangerous And Unsafe

Motion to approve Resolution #10162024A a resolution finding the structure at 117 S. Washington to be dangerous and unsafe and, pursuant to K.S.A 12-1753, directing the owner and any other persons having an interest in said structure to either repair or remove the structure with such work to be completed no later than _____ days from the date of this resolution.

Motion by _____

Second by _____

Motion to approve Resolution #10162024A a resolution finding the structure at 117 S. Washington to be dangerous and unsafe and, pursuant to K.S.A 12-1753, directing the owner and any other persons having an interest in said structure to either repair or remove the structure with such work to be completed no later than 45 days from the date of this resolution.

Motion made by Hartman, Seconded by Liby.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

- 8. Conduct Public Hearing To Determine Whether The Structure At 119 S. Washington Is Dangerous And Unsafe

Motion to approve Resolution #10162024B a resolution finding the structure at 119 S. Washington to be dangerous and unsafe and, pursuant to K.S.A 12-1753, directing the owner and any other persons having an interest in said structure to either repair or remove the structure with such work to be completed no later than _____ days from the date of this resolution.

Motion by _____

Second by _____

Motion to table until future date.

Motion made by Hartman, Seconded by Jacob.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

- 9. Presentation of Quarterly Financial Report

Motion to receive and file the 2024 Q3 Financial Report.

Motion by _____

Second by _____

Motion to receive and file the 2024 Q3 Financial Report.

Motion made by Hartman, Seconded by Liby.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

10. Discuss and Consider CDBG Resolutions

Motion to approve resolutions 10162024C and 10162024D as presented.

Motion by _____

Second by _____

Motion to approve resolutions 10162024B and 10162024C as presented.

Motion made by Siemens, Seconded by Jacob.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

11. Discuss and Consider Resolution 10162024E - GO Bonds Fire-EMS Station

Motion to approve Resolution 10162024E as presented.

Motion by _____

Second by _____

Motion to approve Resolution 10162024D as presented.

Motion made by Siemens, Seconded by Hartman.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

12. Discuss and Consider Contract For Temporary Housing - EMS

Motion to approve the contract for temporary housing - EMS as presented.

Motion by _____

Second by _____

Motion to approve the contract for temporary housing - EMS as presented.

Motion made by Hartman, Seconded by Jacob.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

13. Discuss and Consider Sedgwick Community Development Corporation

Motion to adopt the articles of incorporation for the Sedgwick Community Development Corporation.

Motion by _____

Second by _____

RECESS into Sedgwick Community Development Corporation Meeting

Motion to adopt the articles of incorporation for the Sedgwick Community Development Corporation.

Motion made by Hartman, Seconded by Jacob.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

Clarification to strike the word "growth" in article 3 first paragraph last line.

Motion made by Siemens, Seconded by Hartman.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

Recessed into Sedgwick Community Development Corporation Meeting.

**CITY OF SEDGWICK, KANSAS SEDGWICK COMMUNITY DEVELOPMENT CORPORATION
COUNCIL CHAMBERS - 520 N. COMMERCIAL AVE.**

OCTOBER 18, 2024

MEETING CALLED TO ORDER

CITY OF SEDGWICK, KANSAS SEDGWICK COMMUNITY DEVELOPMENT CORPORATION
COUNCIL CHAMBERS - 520 N. COMMERCIAL AVE.

OCTOBER 16, 2024

MEETING CALLED TO ORDER BY MAYOR

PRESENT: Kyle Nordick, Brad Jantz, Bryan Chapman, Kramer Siemens, Mark Jacob, Dan Hartman, Brenda DeHaven, Josh Liby, Jenessa Boldenow

14. Discuss and Consider By-Laws - Sedgwick Community Development Corporation

Motion to approve the Sedgwick Community Development Corporation By-laws as presented.

Motion by _____

Second by _____

Adjourn Sedgwick Community Development Corporation Meeting

RECONVENE Council Meeting

Meetings will be first Monday of month at 7pm. Change Council President in Board of Directors to Council Member and under 1.3 from "Foundation" to "Corporation".

Motion to approve the Sedgwick Community Development Corporation By-laws as amended.

Motion made by Siemens, Seconded by Liby.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

**ADJOURNED SEDGWICK COMMUNITY DEVELOPMENT CORPORATION MEETING
RECONVENED COUNCILMEETING**

CONTINUED NEW BUSINESS

GOVERNING BODY REMARKS

ADJOURN

Motion to adjourn the Regular Council Meeting at _____ PM.

Motion by _____

Second by _____

Motion to adjourn the Regular Council Meeting at 7:35pm.

Motion made by Siemens, Seconded by Hartman.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

Contact: Shelia Agee (agee@cityofsedgwick.org, 316-772-5151)

Agenda Published on 10/11/2024 at 3:30 PM.

DRAFT

November 6, 2024

PAYROLL CHECKS - DIRECT DEPOSIT

10-25-24 \$ 17,037.23

TOTAL PAYROLL CHECKS \$ 17,037.23

GENERAL DISBURSEMENT CHECKS-AAABYR \$ 10,896.95

GENERAL DISBURSEMENT CHECKS-AAABYS \$ 15,960.40

GENERAL DISBURSEMENT CHECKS-AAABYT \$ 48,204.65

TOTAL DISBURSEMENT CHECKS \$ 75,062.00

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)
Batch: AAABYR

10/18/2024 5:00:08 PM

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Vendor	Description	Check Date	Invoice#	Check#	Check Total
AMERICAN LAW ENFORCEMENT RAD	RADAR CERTIFICATION	10/18/2024	020035	71112	\$135.00
MARK CLAYTOR	MOONLIGHT MKT BAND	10/18/2024	101824MKTBAND	71113	\$480.00
INTRUST BANK	MISC CHARGES	10/18/2024	101824INTRUST	71114	\$5,050.66
JUMP START STORES, INC	CMB OVERPAY REIMB	10/18/2024	101824CMB	71115	\$25.00
KANZA CO-OPERATIVE ASSOCIATION	FUEL CHARGES	10/18/2024	101824COOP	71116	\$1,540.81
KANSAS GAS SERVICE	GAS SERVICE	10/18/2024	101824KSGAS	71117	\$207.48
CITY OF NEWTON	POLYGRAPH-MAIER	10/18/2024	INV02613	71118	\$100.00
SOUTH CENTRAL SEALING & PAVING	PAVEMENT MARKING	10/18/2024	40114	71119	\$3,258.00
WOODBIDGE HOME SOLUTIONS	SALES PERMIT REIMB	10/18/2024	101824PERMITREIMB	71120	\$100.00

Total Direct Expense:	\$10,896.95
Total Immediate Payments:	\$10,896.95

Report Summary

	Report Selection Criteria	
Report Type:	Detailed	
	Start	End
Transaction Number:	Start	End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABYR

10/18/2024 3:28:31 PM

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
1	A.L.E.R.T. / AMERICAN LAW ENFORCEMENT RADAR &	10/18/2024	10/18/2024	020035	\$135.00
1	01-03-60-6290				
	RADAR CERTIFICATION			1.0	\$135.0000
2	CLAYTOR / MARK CLAYTOR	10/18/2024	10/18/2024	101824MKTBAND	\$480.00
1	36-00-00-8210				
	MOONLIGHT MARKET BAND-THROWBAK			1.0	\$480.0000
4	INTRUST / INTRUST BANK	10/18/2024	10/18/2024	101824INTRUST	\$5,050.66
1	41-02-00-8210				
	AMBULANCE TAG			1.0	\$29.4700
2	41-02-00-8210				
	AMBULANCE TAG			1.0	\$38.6900
3	01-01-60-6720				
	DG-MTG LUNCH			1.0	\$41.5600
4	01-01-60-6200				
	AATRIX SOFTWARE-QTRLY 941 FILING			1.0	\$9.9900
5	10-00-60-6710				
	CONFERENCE ADMISSION-DAGAN			0.5	\$150.0000
6	13-00-60-6710				
	CONFERENCE ADMISSION-DAGAN			0.5	\$150.0000
7	01-03-70-7010				
	PROMOTIONAL ITEMS-FALL FEST			0.5	\$593.0200
8	01-04-70-7010				
	PROMOTIONAL ITEMS-FALL FEST			0.5	\$593.0500
9	01-01-60-6700				
	MEMBERSHIP RENEWAL-KNORDICK			1.0	\$420.0000
10	10-00-70-7410				
	OFFICE FURNITURE FROM STAPLES FOR MAINTENANCE			0.4	\$840.4900
11	13-00-70-7410				
	OFFICE FURNITURE FROM STAPLES FOR MAINTENANCE			0.4	\$840.4900
12	01-11-70-7410				
	OFFICE FURNITURE FROM STAPLES FOR MAINTENANCE			0.3	\$840.4900
13	10-00-70-7410				
	OFFICE FURNITURE FROM STAPLES FOR MAINTENANCE			0.4	\$227.6800
14	13-00-70-7410				
	OFFICE FURNITURE FROM STAPLES FOR MAINTENANCE			0.4	\$227.6800
15	01-11-70-7410				
	OFFICE FURNITURE FROM STAPLES FOR MAINTENANCE			0.3	\$227.6800
16	01-03-70-7410				
	ROUTER PD			1.0	\$425.1200
17	41-02-00-8210				
	POSTER BOARDS-STRAREGIC PLAN/FIRE/EMS STATION			1.0	\$150.4800
18	01-03-70-7010				
	FISHING DERBY SUPPLIES			1.0	\$129.8000
19	41-02-00-8210				
	EMS UNIFORMS SHRITS			1.0	\$927.7400
20	01-01-70-7010				
	OFFICE SUPPLIES			0.5	\$362.9400
21	01-03-70-7010				
	OFFICE SUPPLIES			0.1	\$362.9400
22	01-05-70-7010				
	OFFICE SUPPLIES			0.2	\$362.9400
23	01-09-70-7010				
	OFFICE SUPPLIES			0.1	\$362.9400
24	10-00-70-7010				
	OFFICE SUPPLIES			0.1	\$362.9400
25	12-00-70-7010				
	OFFICE SUPPLIES			0.1	\$362.9400
26	13-00-70-7010				
	OFFICE SUPPLIES			0.1	\$362.9400
27	01-03-60-6120				
	FIRESTONE-PD TIRE PATCH			1.0	\$23.1900
28	01-03-60-6110				
	CABELA'S-FIREARM SIGHT ADJUSTMENT			1.0	\$125.9900
29	01-03-70-7420				
	LOWE'S GRILL			1.0	\$199.0000
30	01-03-60-6700				
	KPOA SHOOTING EVENT			1.0	\$20.0000

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABYR

10/18/2024 3:28:31 PM

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
31	01-03-60-6290	TRANS UNION-CREDIT CHECK	1.0	\$60.0000	\$60.00
32	01-03-60-6110	FIRESTONE-TIRE REPAIR	1.0	\$19.9900	\$19.99
33	01-03-60-6290	FACEBOOK PAGE BOOSTER	1.0	\$10.0000	\$10.00
34	01-03-60-6110	EOTECH WEAPON REPAIR	1.0	\$77.7600	\$77.76
35	01-03-60-6700	KPOA SHOOTING EVENT	1.0	\$20.0000	\$20.00
36	01-03-70-7020	USPS-FIREARM REPAIR POSTAGE	1.0	\$8.6000	\$8.60
37	01-03-60-6120	CHARLIE'S CAR WASH PD	1.0	\$30.0000	\$30.00
38	01-03-60-6720	PARK CITY ADMIN-PD PARKING	1.0	\$1.0000	\$1.00
39	01-03-60-6700	HV CO NOW SUBSCRIPTION	1.0	\$9.7700	\$9.77
40	10-00-70-7020	USPS-WATER SAMPLES POSTAGE	1.0	\$60.9000	\$60.90
41	01-08-70-7100	HARBOR FREIGHT-ROPE	1.0	\$10.4800	\$10.48
42	01-10-70-7100	HARBOR FREIGHT-BLANKETS	1.0	\$26.9700	\$26.97
5	JUMP START / JUMP START STORES, INC		10/18/2024 10/18/2024	101824CMB	\$25.00
1	01-00-00-4293	CMB OVERPAY REIMB	1.0	\$25.0000	\$25.00
3	KANZA / KANZA CO-OPERATIVE ASSOCIATION		10/18/2024 10/18/2024	101824COOP	\$1,540.81
1	01-03-70-7210	FUEL - PD	1.0	\$337.5000	\$337.50
2	10-00-70-7210	FUEL - WATER	1.0	\$392.7200	\$392.72
3	01-04-70-7210	FUEL - FIRE	1.0	\$81.2500	\$81.25
4	01-10-70-7210	FUEL - STREETS	1.0	\$392.7200	\$392.72
5	13-00-70-7210	FUEL - SEWER	1.0	\$336.6200	\$336.62
6	KS GAS / KANSAS GAS SERVICE		10/18/2024 10/18/2024	101824KSGAS	\$207.48
1	01-11-60-6180	200 INDUSTRIAL	1.0	\$207.4800	\$207.48
7	NEWTON CITY / CITY OF NEWTON		10/18/2024 10/18/2024	INV02613	\$100.00
1	01-03-60-6290	POLYGRAPH MAIER 9-11-24	1.0	\$100.0000	\$100.00
8	SOUTH CENTRAL / SOUTH CENTRAL SEALING & PAVIN		10/18/2024 10/18/2024	40114	\$3,258.00
1	08-00-60-6130	PAVEMENT MARKING-COMMERCIAL AVE	1.0	\$3,258.0000	\$3,258.00
9	WOODBRIIDGE / WOODBRIDGE HOME SOLUTIONS		10/18/2024 10/18/2024	101824PERMITREIMB	\$100.00
1	01-00-00-4296	SALES PERMIT REIMB	1.0	\$100.0000	\$100.00
Grand Totals					
				Total Direct Expense:	\$10,896.95
				Total Immediate Payments:	\$10,896.95

AP Bank Reconciliation Posting Audit Report
 City of Sedgwick (SEDGKS)
 10/25/2024 09:26:49 AM Batch: AAABYS User ID: SHELIA Page 1

Vendor Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
Bank Code: CKG LEGACY BANK						
Vendor						
1	71121	10/25/2024	Check	SHELIA	AP0000001321AAABYS	\$93.14
Description:						
BCBS OF KANSAS						
2	71122	10/25/2024	Check	SHELIA	AP0000001321AAABYS	\$5,436.63
Description:						
CARL B DAVIS, CHAPTER 13 TRUSTEE						
3	71123	10/25/2024	Check	SHELIA	AP0000001321AAABYS	\$668.31
Description:						
LEGACY BANK						
4	71124	10/25/2024	Check	SHELIA	AP0000001321AAABYS	\$5,326.45
Description:						
KANSAS STATE WITHHOLDING TAX						
5	71126	10/25/2024	Check	SHELIA	AP0000001321AAABYS	\$869.92
Description:						
KPERS						
6	71125	10/25/2024	Check	SHELIA	AP0000001321AAABYS	\$3,565.95
Description:						
		Bank Totals	Items		Total Voids	Items
Checks		(\$15,960.40)	6		\$0.00	0
Deposits		\$0.00	0		\$0.00	0
Deductions		\$0.00	0		\$0.00	0
Additions		\$0.00	0		\$0.00	0
Bank Charges		\$0.00	0		\$0.00	0
Net Activity for CKG:		(\$15,960.40)				

Report Totals						
		Bank Totals	Items		Total Voids	Items
Checks		(\$15,960.40)	6		\$0.00	0
Deposits		\$0.00	0		\$0.00	0
Deductions		\$0.00	0		\$0.00	0
Additions		\$0.00	0		\$0.00	0
Bank Charges		\$0.00	0		\$0.00	0
Net Activity:		(\$15,960.40)				

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)
Batch: AAABYT

10/25/2024 9:04:28 AM

Page 1

Vendor	Description	Check Date	Invoice#	Check#	Check Total
360 DOCUMENT SOLUTIONS	PRINTERS/COPIERS	10/25/2024	IN93948	71127	\$170.21
360 DOCUMENT SOLUTIONS	PRINTERS/COPIERS LEA	10/25/2024	588596884	71128	\$719.95
AGRI ENVIRONMENTAL SERVICES	SLUDGE HAUL	10/25/2024	1875	71129	\$1,040.00
COLUMN SOFTWARE PBC	LEGAL NOTICES	10/25/2024	35740584-0023	71130	\$246.40
CORE & MAIN	METER READ SYSTEM	10/25/2024	V790844	71131	\$18,239.92
DG RETAIL, LLC	REIMB CMB OVERPAY	10/25/2024	102524DG	71132	\$25.00
EVERGY	ELECTRIC SERVICE	10/25/2024	102524EVERGY	71133	\$3,999.95
EVERGY	STREET LIGHTS	10/25/2024	102524STREETLIGHTS	71134	\$1,914.51
FAMILY HEALTH AMERICA, LC	HRA ADMIN FEES	10/25/2024	102524HRA	71135	\$100.00
GALLS, LLC	PD UNIFORMS	10/25/2024	029358883	71136	\$577.34
HUBER AND ASSOCIATES, INC.	ENTERPOL LICENSING	10/25/2024	CW222101	71137	\$3,200.00
HUTCHINSON COMMUNITY COLLEGE	EMT CLASS-JODY	10/25/2024	102524JODY	71138	\$1,233.00
KANSAS DEPT OF WILDLIFE AND PAF	KDWP ACH	10/25/2024	102524KDWPACH	71139	\$21.50
KANSAS GAS SERVICE	GAS SERVICE	10/25/2024	102524KSGAS	71140	\$196.15
KANSAS TURNPIKE AUTHORITY	TRNG TURNPIKE-MIKE	10/25/2024	22225427	71141	\$2.40
CITY OF NEWTON	HV CO COG MTGS	10/25/2024	INV02660	71142	\$248.40
PITNEY BOWES GLOBAL FINANCIAL	PITNEY MACHINE LEASE	10/25/2024	3319828821	71143	\$235.23
QUILL	OFFICE SUPPLIES	10/25/2024	40856201	71144	\$48.99
ROYAL PUBLISHING	CROSS COUNTRY REG AC	10/25/2024	8137568	71145	\$150.00
SEILER INSTRUMENT & MANUFACTU	METER GIS COLLECTION	10/25/2024	INV39589	71146	\$135.00
SOUTH CENTRAL SEALING & PAVING	INSTALL SIDEWALK	10/25/2024	40118	71147	\$8,225.70
WICHITA STATE UNIVERSITY	STRATEGIC PLAN PROPO	10/25/2024	PPMC251027	71148	\$7,475.00

Total Direct Expense:	\$48,204.65
Total Immediate Payments:	\$48,204.65

Report Summary

	Report Selection Criteria	
Report Type:	Detailed	
	Start	End
Transaction Number:	Start	End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABYT

10/25/2024 8:27:53 AM

Page 1

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
1	360 BASE CONTRACT/OVERAGE / 360 DOCUMENT SOL	10/25/2024	10/25/2024	IN93948	\$170.21	
1	01-01-60-6200	PRINTERS/COPIERS LEASE		0.5	\$170.2100	\$85.11
2	01-03-60-6200	PRINTERS/COPIERS LEASE		0.1	\$170.2100	\$17.02
3	01-05-60-6200	PRINTERS/COPIERS LEASE		0.1	\$170.2100	\$17.02
4	10-00-60-6200	PRINTERS/COPIERS LEASE		0.2	\$170.2100	\$25.53
5	13-00-60-6200	PRINTERS/COPIERS LEASE		0.2	\$170.2100	\$25.53
2	360 LEASE / 360 DOCUMENT SOLUTIONS	10/25/2024	10/25/2024	588596884	\$719.95	
1	01-01-60-6200	PRINTERS/COPIERS LEASE		0.5	\$719.9400	\$359.97
2	01-03-60-6200	PRINTERS/COPIERS LEASE		0.1	\$719.9500	\$72.00
3	01-05-60-6200	PRINTERS/COPIERS LEASE		0.1	\$719.9500	\$72.00
4	10-00-60-6200	PRINTERS/COPIERS LEASE		0.2	\$719.9500	\$107.99
5	13-00-60-6200	PRINTERS/COPIERS LEASE		0.2	\$719.9500	\$107.99
3	AGRI ENVIRONMENTAL / AGRI ENVIRONMENTAL SERV	10/25/2024	10/25/2024	1875	\$1,040.00	
1	13-00-60-6160	10-22-24 SLUDGE HAUL 26000 GAL		26,000.0	\$0.0400	\$1,040.00
4	COLUMN / COLUMN SOFTWARE PBC	10/25/2024	10/25/2024	35740584-0023	\$246.40	
1	01-01-60-6290	LN RFP11-2024, RF10-2024, RFB10-2024, RES10162024A		1.0	\$246.4000	\$246.40
5	CORE & MAIN / CORE & MAIN	10/25/2024	10/25/2024	V790844	\$18,239.92	
1	40-14-00-8210	METER READ SYSTEM INSTALL TRNG		1.0	\$18,239.9200	\$18,239.92
6	DOLLAR GENERAL / DG RETAIL, LLC	10/25/2024	10/25/2024	102524DG	\$25.00	
1	01-00-00-4298	REIMB CMB OVERPAY		1.0	\$25.0000	\$25.00

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
7	EVERGY / EVERGY	10/25/2024	10/25/2024	102524EVERGY	\$3,999.95
1	01-10-60-6180	0009908927 - 505 N MADISON SCHOOL ZONE	1.0	\$27.1800	\$27.18
2	01-03-60-6180	659714280 - PD BLDG	1.0	\$111.2700	\$111.27
3	01-10-60-6180	1062940882 - 804 N MADISON ST POLE	1.0	\$36.0000	\$36.00
4	01-10-60-6180	1761794880 - 103 W 5TH ELECT AT POLE	1.0	\$26.6900	\$26.69
5	01-10-60-6180	2464686086 - 310 N MADISON AVE SCHOOL ZONE	1.0	\$26.9200	\$26.92
6	01-10-60-6180	3002790064 - 100 WHEATLAND DR STREET POLE	1.0	\$28.9900	\$28.99
7	01-10-60-6180	3175824328 - 502 N COMM STREET ELECT AT POLE	1.0	\$26.5700	\$26.57
8	10-00-60-6180	3731495616 - 404 N HARRISON EAST WATER TOWER	1.0	\$130.8700	\$130.87
9	13-00-60-6180	3738109015 - 1900 N WASH WWTP	1.0	\$1,325.1500	\$1,325.15
10	01-04-60-6180	3742938337 - 316 N WASH FIRE BLDG	1.0	\$115.5600	\$115.56
11	01-11-60-6180	3743030616 - 324 N WASH SHOP	1.0	\$58.5800	\$58.58
12	01-08-60-6180	3748198293 - 204 W 4TH PARK LIGHTS	1.0	\$159.4200	\$159.42
13	01-06-60-6180	4920122509 - 403 N FRANKLIN POOL	1.0	\$80.1800	\$80.18
14	01-01-60-6180	5043441260 - 107 W 5TH SR CTR	1.0	\$408.1900	\$408.19
15	01-01-60-6180	5111455161 - CITY HALL	1.0	\$236.9700	\$236.97
16	13-00-60-6180	7277816660 - 402 N HARRISON EAST LIFT	1.0	\$94.9500	\$94.95
17	01-10-60-6180	7610673523 - 100 INDUSTRIAL DR STREET POLE	1.0	\$28.9300	\$28.93
18	10-00-60-6180	7852345322 - 501 WELLHOUSE RD, WATER	1.0	\$26.5500	\$26.55
19	01-10-60-6180	8514115281 - 413 W 4TH SCHOOL ZONE	1.0	\$25.0000	\$25.00
20	01-10-60-6180	8574522122 - 302 W 4TH SCHOOL ZONE	1.0	\$27.1700	\$27.17
21	10-00-60-6180	1282677544 - 205 W 5TH WEST WATER TOWER	1.0	\$249.1200	\$249.12
22	13-00-60-6180	3728481135 - 402 S COMM SOUTH LIFT	1.0	\$69.0600	\$69.06
23	13-00-60-6180	3742907574 - 308 N WASH MAIN LIFT	1.0	\$208.5000	\$208.50
24	10-00-60-6180	3749459455 - 518 W 5TH WEST WELL HOUSE	1.0	\$134.6200	\$134.62
25	01-11-60-6180	7510510077 - 200 E IND MAINT SHOP	1.0	\$337.5100	\$337.51
8	EVERGY / EVERGY	10/25/2024	10/25/2024	102524STREETLIGHTS	\$1,914.51
1	01-10-60-6180	STREET LIGHTS	1.0	\$1,914.5100	\$1,914.51
9	FAMILY HEALTH / FAMILY HEALTH AMERICA, LC	10/25/2024	10/25/2024	102524HRA	\$100.00
1	03-00-60-6290	HRA ADMIN SERVICES FEE	1.0	\$100.0000	\$100.00
10	GALLS / GALLS, LLC	10/25/2024	10/25/2024	029358883	\$577.34
1	01-03-70-7250	PD UNIFORMS-MAIER	1.0	\$577.3400	\$577.34
11	HUBER / HUBER AND ASSOCIATES, INC.	10/25/2024	10/25/2024	CW222101	\$3,200.00
1	41-03-00-8210	ENTERPOL LICENSING	1.0	\$3,200.0000	\$3,200.00

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
12	HUTCH COLLEGE / HUTCHINSON COMMUNITY COLLEGE	10/25/2024	10/25/2024	102524JODY	\$1,233.00
1	41-02-00-8210 EMT CLASS-JODY			1.0 \$1,233.0000	\$1,233.00
13	KDWPT-ACH / KANSAS DEPT OF WILDLIFE AND PARKS	10/25/2024	10/25/2024	102524KDWPACH	\$21.50
1	01-00-00-4293 KDWP ACH LICENSE			1.0 \$20.0000	\$20.00
2	01-01-60-6210 KDWP FEES			1.0 \$1.5000	\$1.50
14	KS GAS / KANSAS GAS SERVICE	10/25/2024	10/25/2024	102524KSGAS	\$196.15
1	13-00-60-6180 402 S COMM GAS SERVICE			1.0 \$50.4500	\$50.45
2	01-01-60-6180 CH GAS SERVICE			1.0 \$44.7900	\$44.79
3	01-04-60-6180 320 N WASH GAS SERVICE			0.9 \$100.9100	\$85.77
4	01-11-60-6180 320 N WASH GAS SERVICE			0.2 \$100.9100	\$15.14
15	KS TURNPIKE / KANSAS TURNPIKE AUTHORITY	10/25/2024	10/25/2024	22225427	\$2.40
1	01-11-60-6720 TRNG TURNPIKE-MIKE			1.0 \$2.4000	\$2.40
16	NEWTON MERIDIAN / CITY OF NEWTON	10/25/2024	10/25/2024	INV02660	\$248.40
1	01-01-60-6710 HV CO COUNCIL OF GOVT MTGS			1.0 \$248.4000	\$248.40
19	PITNEY B / PITNEY BOWES GLOBAL FINANCIAL SERVI	10/25/2024	10/25/2024	3319828821	\$235.23
1	01-01-60-6200 PITNEY BOWES LEASE ON POSTAGE MACHINE			0.5 \$235.2300	\$117.62
2	01-03-60-6200 PITNEY BOWES LEASE ON POSTAGE MACHINE			0.1 \$235.2300	\$23.52
3	01-05-60-6200 PITNEY BOWES LEASE ON POSTAGE MACHINE			0.2 \$235.2300	\$47.05
4	01-09-60-6200 PITNEY BOWES LEASE ON POSTAGE MACHINE			0.1 \$235.2300	\$11.76
5	10-00-60-6200 PITNEY BOWES LEASE ON POSTAGE MACHINE			0.1 \$235.2300	\$11.76
6	12-00-60-6200 PITNEY BOWES LEASE ON POSTAGE MACHINE			0.1 \$235.2300	\$11.76
7	13-00-60-6200 PITNEY BOWES LEASE ON POSTAGE MACHINE			0.1 \$235.2300	\$11.76

**City of Sedgwick
City Council Meeting
November 06, 2024**

TO: Mayor and City Council

SUBJECT: Street Name Change – Monroe Ave. to Cardinal Ave.

INITIATED BY: Administration

AGENDA: New Business

Recommendation: Approve and file the affidavit for street name change.

Background: City staff recently approached USD 439 to explore the renaming of Monroe Ave. at 7th Street going South to Cardinal Ave. At this juncture, Monroe Ave. turns into a private road as it enters onto the school grounds. At the October 14th BOE meeting, City Staff presented the idea to the BOE and received resounding support. Changing any street within the city requires approval of from the governing body. It was determined that changing the street name at this point would eliminate issues with addresses currently existing on Monroe Ave.

Financial Considerations: The cost of the sign would be the only expense to the City.

Recommendations/Actions: As council determines.

AFFIDAVIT

STATE OF KANSAS, COUNTY OF HARVEY: ss:

Bryan Chapman, as Mayor of the City of Sedgwick, Kansas, being first duly sworn, on oath states:

I have examined the recorded plat of "HURD'S ADDITION", Sedgwick, Harvey County, Kansas and have found one street name to be changed as follows:

1. Monroe Ave. at 7th Street going South as dedicated in said "HURD'S ADDITION" shall be changed to Cardinal Ave.;

FURTHER AFFIANT SAITH NOT.

Dated this 6th day of November, 2024

City of Sedgwick, Kansas

(SEAL)

Bryan Chapman, Mayor

ATTEST:

APPROVED BY:

Shelia Agee, City Clerk

Kyle Nordick, City Administrator

STATE OF KANSAS, COUNTY OF Harvey: ss

Be it remembered that on this 6th day of November, 2024, before me a notary public in and for said County and State, came Bryan Chapman, as Mayor of the City of Sedgwick, Kansas, to me known to be the same person who executed the foregoing instrument duly acknowledged by me. In testimony whereof, I have hereunto set my hand and affixed my Notarial Seal the day and year above written.

Notary Public

My Appointment Expires:

CARDINAL AVE.



**City of Sedgwick
City Council Workshop
November 6, 2024**

TO: Mayor and City Council

SUBJECT: Distressed Property – 605 N. Franklin

INITIATED BY: Administration

AGENDA: New Business

Background: On August 6, 2024, the City commissioned a distressed property inspection report to be conducted at the residence located at 605 Franklin Ave in Sedgwick, Kansas. The report showed extensive damage to the residential structure, porch, stairway and roof. The addition of the residence has a large opening in the roof which has allowed for the rapid deterioration of the interior structure, providing an unsecured opening for vermin. The property owner filed a demolition permit with the City on May 3, 2023, which has since lapsed. To date, a new permit has not been filed.

At the time of the inspection, the property owner indicated that the residence would be removed within the next two to three months. That has yet to occur.

Analysis: Due to the ongoing deterioration of the structure, it is advised that the city pass resolution 11062024A setting forth the findings that support such determination and setting a date by which the owner or other interested persons must complete either repair or removal of the structure.

Financial Considerations: None.

Recommendations/Actions: To be determined.





Item 9.



26

RESOLUTION NO. 11062024A

A RESOLUTION FINDING THE STRUCTURE AT 605 N. FRANKLIN TO BE DANGEROUS AND UNSAFE AND, PURSUANT TO K.S.A. 12-1753, DIRECTING THE OWNER AND ANY OTHER PERSONS HAVING AN INTEREST IN SAID STRUCTURE TO EITHER REPAIR OR REMOVE THE STRUCTURE WITH SUCH WORK TO BE COMPLETED NO LATER THAN ____ DAYS FROM THE DATE OF THIS RESOLUTION.

WHEREAS, the Chief Building Inspector for the City has filed with the City Clerk and the governing body a statement in writing declaring that the structure located at 605 N. Franklin in the City of Sedgwick, Kansas, is dangerous or unsafe; and

WHEREAS, the provisions of state law allow the City to order the repair or demolition of such structures upon compliance with the requirements of K.S.A. 12-1750, et.seq., as amended; and

WHEREAS, pursuant to K.S.A. 12-1752, the City set November 6, 2024 as the date for a public hearing to receive evidence as to whether said structure was dangerous and unsafe and notice of such public hearing was sent to the owner of record; and

WHEREAS, the City held the public hearing required under state law and received evidence of the current condition of said structure.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS, AS FOLLOWS:

1. After receiving evidence from the City's Building Official and all other interested parties, the City finds that the structure at 605 N. Franklin is dangerous and unsafe because there is a) significant structural damage to the residence, and b) accumulation of junk and debris.

2. The owner and any other persons having an interest in said structure shall have ____ days within which to complete either the repair or removal of said structure and if the owner or any other such person having an interest in the structure shall fail to complete such repair or removal or shall fail to diligently prosecute the work to complete such repair or removal, the City is authorized to cause such structure to be repaired or razed and removed and to assess the costs of the same against the real property at 605 N. Franklin, Sedgwick, Kansas.

3. This resolution shall be published once in the official city paper and a copy mailed to the owners, agents, lienholders of record and occupants in the same manner provided for the notice of hearing.

ADOPTED by the Governing Body of the City of Sedgwick, Kansas on November 6, 2024.

Bryan Chapman, Mayor

(Seal)

ATTEST:

Shelia Agee, City Clerk

**City of Sedgwick
City Council Workshop
November 6, 2024**

TO: Mayor and City Council

SUBJECT: Distressed Property – 717 Commercial Ave.

INITIATED BY: Administration

AGENDA: New Business

Background: The City of Sedgwick commissioned a general inspection of the property located at 717 Commercial Avenue on August 15, 2024. The inspection report lists that there is significant deterioration and settling to the brick structure making it unsafe for habitation. At the time of the inspection, the property owner advised the City that they wanted to have the structure removed by the end of the year. They are hoping to have enough time to salvage the windows and HVAC system that were recently replaced. To date, nothing has been completed.

Analysis: Due to the ongoing deterioration of the structure, it is advised that the city pass resolution 11062024B setting forth the findings that support such determination and setting a date by which the owner or other interested persons must complete either repair or removal of the structure.

Financial Considerations: None.

Recommendations/Actions: To be determined.



RESOLUTION NO. 11062024B

A RESOLUTION FINDING THE STRUCTURE AT 717 N. COMMERCIAL TO BE DANGEROUS AND UNSAFE AND, PURSUANT TO K.S.A. 12-1753, DIRECTING THE OWNER AND ANY OTHER PERSONS HAVING AN INTEREST IN SAID STRUCTURE TO EITHER REPAIR OR REMOVE THE STRUCTURE WITH SUCH WORK TO BE COMPLETED NO LATER THAN ____ DAYS FROM THE DATE OF THIS RESOLUTION.

WHEREAS, the Chief Building Inspector for the City has filed with the City Clerk and the governing body a statement in writing declaring that the structure located at 717 N. Commercial in the City of Sedgwick, Kansas, is dangerous or unsafe; and

WHEREAS, the provisions of state law allow the City to order the repair or demolition of such structures upon compliance with the requirements of K.S.A. 12-1750, et.seq., as amended; and

WHEREAS, pursuant to K.S.A. 12-1752, the City set November 6, 2024 as the date for a public hearing to receive evidence as to whether said structure was dangerous and unsafe and notice of such public hearing was sent to the owner of record; and

WHEREAS, the City held the public hearing required under state law and received evidence of the current condition of said structure.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS, AS FOLLOWS:

1. After receiving evidence from the City’s Building Official and all other interested parties, the City finds that the structure at 717 N. Commercial is dangerous and unsafe because there is significant structural damage to the structure.

2. The owner and any other persons having an interest in said structure shall have ____ days within which to complete either the repair or removal of said structure and if the owner or any other such person having an interest in the structure shall fail to complete such repair or removal or shall fail to diligently prosecute the work to complete such repair or removal, the City is authorized to cause such structure to be repaired or razed and removed and to assess the costs of the same against the real property at 717 N. Commercial, Sedgwick, Kansas.

3. This resolution shall be published once in the official city paper and a copy mailed to the owners, agents, lienholders of record and occupants in the same manner provided for the notice of hearing.

ADOPTED by the Governing Body of the City of Sedgwick, Kansas on November 6, 2024.

Bryan Chapman, Mayor

(Seal)

ATTEST:

Shelia Agee, City Clerk

**City of Sedgwick
City Council Meeting
November 6, 2024**

TO: Mayor and City Council

SUBJECT: Housing Incentive Program

INITIATED BY: Administration

AGENDA: New Business

Recommendation: Approve Housing Incentive Program

Background: The City's Strategic Plan called for the development of housing incentives to make the city competitive in the housing market for future homeowners. The proposed housing incentive program would offer a three (3) year, 100% City tax abatement to the first-time occupants of all new single-family residences in the city. This plan is similar to neighboring communities' programs such as Valley Center and Park City who offer a five (5) year 100% abatement and a five (5) year 75% abatement program respectively. Research revealed that Hesston was the only other municipality in Harvey County offering an incentive for qualified homebuyers, which was \$1,000 in downpayment assistance.

Financial Considerations: Dependent upon utilization of the program, the City could see a reduction in the amount of ad valorem taxes collected. This program is only eligible for new construction homes and cannot be utilized with existing homes.

Recommendations/Actions: It is recommended that the City Council approve resolution 11062024C as presented.

RESOLUTION NO. 11062024_

A RESOLUTION OF THE CITY OF SEDGWICK, KANSAS ESTABLISHING INCENTIVES FOR RESIDENTS TO PURCHASE AND/OR BUILD NEW SINGLE FAMILY RESIDENCES.

WHEREAS, the Governing Body of Sedgwick, Kansas recognizes that population growth and the addition of new single family residences has stagnated in recent years as compared to neighboring communities; and

WHEREAS, the Governing Body has performed its due diligence by investigating the housing incentives offered by neighboring communities; and

WHEREAS, the Governing Body seeks to stimulate growth, and recognizes the importance of continued planned, inclusive growth in the City of Sedgwick.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS, THAT:

Section 1. The City of Sedgwick shall implement a Housing Incentive Program, which will be overseen the by City Administration.

Section 2. The City of Sedgwick will offer a three (3) year, 100% City tax abatement to the first time occupants of all new single-family residences.

Section 3. Only the portion of real estate taxes attributed to the City of Sedgwick will be abated.

Section 4. The City tax abatement will only apply to the original owner. It is non-transferable.

Section 5. For individuals purchasing lots upon which to build single-family residences, such tax abatement will commence upon issuance of the Certificate of Occupancy. Construction on a lot must begin within six (6) months of purchasing the lot to qualify for the abatement.

Section 6. The tax abatement will be paid by the City of Sedgwick in the form of a refund. The anticipated refund will be paid by the City Clerk no later than July 31st of each eligible year.

Section 7. To be eligible for the Housing Incentive, a resident must meet the following requirements:

- A. Complete an application from the City Administrator
- B. Certify that they have purchased a residence within the City limits of Sedgwick, Kansas between January 1, 2025 and December 31, 2027.
- C. Certify that they are the first-time occupant of the residence, and that the structure is being used as their primary residence.
- D. Remain current on their property taxes due.

Section 8. Unless modified by the Governing Body of Sedgwick, Kansas, this Housing Incentive Program will expire on December 31, 2027.

Section 9. This resolution shall be in full force and effect from and after its adoption.

ADOPTED by the Governing Body of the City of Sedgwick, Kansas on.

Bryan Chapman, Mayor

(Seal)
ATTEST:

Shelia Agee, City Clerk

City of Sedgwick
City Council Meeting
November 6, 2024

TO: Mayor and City Council

SUBJECT: Employee Benefits and Health Care

INITIATED BY: Administration

AGENDA: New Business

Recommendation: Approve the contract with BCBS of Kansas.

Background: The City is reviewed annually by our health care provider to establish rates based upon certain criteria. If we keep our current plan, BCBS of Kansas anticipates a 2.83% increase in the annual premium.

Financial Considerations: The 2.83% increase came in below the 2025 projections. The 2025 budget included a higher increase projection due to onboarding of additional staff.

Recommendations/Actions: It is recommended that the City Council approve the renewal with BCBS.