



REGULAR COUNCIL MEETING, MARCH 4, 2026

Wednesday, March 04, 2026 at 6:30 PM
Council Chambers, 520 N. Commercial Ave.

AGENDA

Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens _____

Jeremy Burkholder _____

Josh Liby _____

Seth Queen _____

Brenda DeHaven _____

Others present _____

APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Motion by _____

Second by _____

HEARINGS / PRESENTATIONS / PUBLIC FORUM

1. Daughters of the Revolution Presentation - Connie Stufflebean and Patti Unruh

STAFF REPORTS

- [2. Kyle Nordick, City Administrator](#)
3. McDonald Tinker PA, City Attorney

CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by _____

Second by _____

- 4. Minutes of February 18, 2026, Regular Meeting
- 5. Approval of Payroll February 27, 2026 Amount \$34,448.87
- 6. Approval of General Disbursement Checks Amount \$142,802.58
- 7. Harper Ag Lease 2026

NEW BUSINESS

- 8. Station 31 - Change Order #002
Motion to approve change order #002.
Motion by _____
Second by _____
- 9. Lease Agreement - Sedgwick Recreation Commission
Motion to approve the sales agreement as presented.
Motion by _____
Second by _____
- 10. Fireworks Sales & Detonation Times
Motion to approve sales & detonation times as presented.
Motion by _____
Second by _____
- 11. Sales Agreement - JBJJ LLC
Motion to approve the sales agreement as presented.
Motion by _____
Second by _____

Motion to approve Resolution 03042026 as presented.
Motion by _____
Second by _____

- 12. 2026 Street Preservation Program
Motion to approve the 2026 Street Preservation Program as presented.
Motion by _____
Second by _____

- 13. Council Chambers Audio System Upgrade
Motion to approve the quote from _____ for a not to exceed amount of \$_____.
Motion by _____

Second by _____

GOVERNING BODY REMARKS

ADJOURN

Motion to adjourn the Regular Council Meeting at _____ PM.

Motion by _____

Second by _____

Contact: Shelia Agee (agee@cityofsedgwick.org, 316-772-5151)

Agenda Published on 02/27/2026 at 11:00 AM.



City of Sedgwick
City Council Meeting
March 4, 2026

TO: Mayor and City Council

SUBJECT: Staff Report

INITIATED BY: Administration

FFA Project – Public Works Director Jim Boldenow, worked with approximately thirty (30) students from the Sedgwick FFA club to construct a backdrop fence behind the stage in the pocket park on February 24th. The students did a great job working alongside Jim to complete another meaningful project in the city. This marks third construction project we have been able to collaborate with the school on to complete.

Sedgwick County Sales Tax Distribution – I attended a meeting with Sedgwick County leadership and other Sedgwick County municipalities on February 20th to discuss the findings from Dr. Guo’s research on the county-wide sales tax distribution method. There is discussion on trying to alter the current formula of how sales tax proceeds are distributed from the county. Currently, it is purely a discussion of findings. I will report back to council with further information once available. If changed, this would only affect the sales tax collected in Sedgwick County and not the local sales tax imposed.

Public Works & Utilities – We welcome Corey Heck to our Public Works and Utilities team. Mr. Heck comes to us from Colwich and has a vast background in municipal work. We are excited to have his expertise and to watch his success here in Sedgwick.

Drainage Study – During discussions of the east side paving project, drainage was a highly debated topic. This historically has been a topic of conversation on figuring out the best way to divert water from the yards and roadways of the east side of town properly. The city has contracted with PEC to complete a drainage study of the area to obtain topographical and hydrological data to develop a drainage master plan for the east side of town. This master plan will identify projects and key funding mechanisms to better increase drainage in this area. Findings will be presented to City Council and the public once completed.



REGULAR COUNCIL MEETING, FEBRUARY 18, 2026

Wednesday, February 18, 2026 at 6:30 PM
Council Chambers, 520 N. Commercial Ave.

MINUTES

Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens_____

Jeremy Burkholder_____

Josh Liby_____

Seth Queen_____

Brenda DeHaven_____

Others present _____

Mayor Bryan Chapman opened the Council Meeting at 6:31pm.

The Mayor led the Pledge of Allegiance.

PRESENT

Brenda DeHaven

Josh Liby

Jeremy Burkholder

Seth Queen

ABSENT

Kramer Siemens

OTHERS PRESENT: Kyle Nordick, City Administrator; Shelia Agee, City Clerk; Jennifer Hill, City Attorney; Bill Bush, Harvey County NOW; Bryan Hall, Police Chief

APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Motion by _____

Second by _____

Motion to approve the agenda as presented.

Motion made by Queen, Seconded by Liby.

Voting Yea: DeHaven, Liby, Burkholder, Queen

HEARINGS / PRESENTATIONS / PUBLIC FORUM

STAFF REPORTS

1. Kyle Nordick, City Administrator

Kyle Nordick, City Administrator, informed Council that a lease agreement was presented to the Recreation Commission for building rental. He also thanked Public Works for hard work on leak repairs.

2. McDonald Tinker PA, City Attorney

CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by _____

Second by _____

Motion to approve the Consent Agenda as presented.

Motion made by Burkholder, Seconded by Queen.

Voting Yea: DeHaven, Liby, Burkholder, Queen

- 3. Minutes of February 4, 2026, Regular Meeting
- 4. Approval of Payroll February 13, 2026 Amount \$34,123.24
- 5. Approval of General Disbursement Checks Amount \$129,201.35
- 6. CDBG Pay Application #3

NEW BUSINESS

7. Charter Ordinance 33

Motion to approve Charter Ordinance 33 as presented.

Motion by _____

Second by _____

Motion to approve Charter Ordinance 33 as presented.

Motion made by Liby, Seconded by Queen.

Voting Yea: Chapman, DeHaven, Liby, Burkholder, Queen

GOVERNING BODY REMARKS

City Leaders Academy in April if any of the Council members would like to attend.

ADJOURN

Motion to adjourn the Regular Council Meeting at _____ PM.

Motion by _____

Second by _____

Motion to adjourn the Regular Council Meeting at 6:41pm.

Motion made by Queen, Seconded by Burkholder.

Voting Yea: DeHaven, Liby, Burkholder, Queen

The Governing Body will hold a Workshop following adjournment of the Regular Council Meeting.

Governing Body recessed into workshop to discuss vehicle purchase and firearms upgrade.

Contact: Shelia Agee (agee@cityofsedgwick.org, 316-772-5151)

Agenda Published on 02/13/2026 at 2:25 PM.

March 4, 2026

PAYROLL CHECKS - DIRECT DEPOSIT

2-27-26

\$ 34,448.87

TOTAL PAYROLL CHECKS

\$ 34,448.87

GENERAL DISBURSEMENT CHECKS-AAACDQ

\$ 40,095.43

GENERAL DISBURSEMENT CHECKS-AAACDR

\$ 40,145.55

GENERAL DISBURSEMENT CHECKS-AAACDS

\$ 62,561.60

TOTAL DISBURSEMENT CHECKS

\$ 142,802.58

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)
Batch: AAACDQ

2/20/2026 10:58:17 AM

Vendor	Description	Check Date	Invoice#	Check#	Check Total
360 DOCUMENT SOLUTIONS	PRINTER COPIER LEASE	02/20/2026	595948231	72787	\$727.08
BOUND TREE MEDICAL, LLC	EMS SUPPLIES	02/20/2026	86086798	72788	\$957.82
CORE & MAIN	WATER LEAK VALVE-GAR	02/20/2026	CNV1000022999	72789	\$6,600.00
DITCH WITCH	VAC TRAILER REPAIR	02/20/2026	W16757	72790	\$4,088.51
EVERGY	ELECTRIC SERVICE	02/20/2026	022026EVERGY	72791	\$5,406.91
EVERGY	STREET LIGHTS	02/20/2026	022026STREETLIGHTS	72792	\$1,896.12
FAMILY HEALTH AMERICA, LC	HRA ADMIN SVC FEE	02/20/2026	022026HRA	72793	\$100.00
FTC EQUIPMENT, LLC	WWTP FLOAT REPAIR	02/20/2026	18606	72794	\$662.00
GALLS, LLC	PD UNIFORM	02/20/2026	034055654	72795	\$338.52
GETTYSBURG FLAG WORKS	PD FLAG SETS	02/20/2026	INV/2026/2937	72796	\$645.55
BRYAN HALL	BOWLING PIN TARGETS	02/20/2026	022026BH	72797	\$150.00
HATMAN JACK'S	COWBOY HAT-GUEST	02/20/2026	022026HAT	72798	\$145.00
CITY OF HESSTON	PD CHIEF DODGE CHARG	02/20/2026	022026CHARGER	72799	\$15,500.00
HORSLEY WELDING SERVICE	INSTALL SHOP HEATERS	02/20/2026	1118	72800	\$490.50
KANSAS MUNICIPAL UTILITIES	UTILITY LOCATE TRNG	02/20/2026	200010322	72801	\$530.00
LEAGUE OF KANSAS MUNICIPALITIES	CITY LEADERS ACADEMY	02/20/2026	200016731 200016732	72802	\$360.00
NATIONAL ASSOCIATION OF SCHOOL	SRO TRNG-SO	02/20/2026	260217 SEDGWICK	72803	\$650.00
QUILL	COPY PAPER	02/20/2026	47677810	72804	\$77.98
ROYAL PUBLISHING	BASKETBALL SUB AD	02/20/2026	8187312	72805	\$330.00
USA BLUEBOOK	WWTP SUPPLIES/CHEM	02/20/2026	INV00897042 INV00899	72806	\$439.44

Total Direct Expense: \$40,095.43
Total Immediate Payments: \$40,095.43

Report Summary

Report Selection Criteria
 Report Type: Detailed
 Start End
 Transaction Number: Start End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAACDQ

2/20/2026 10:39:52 AM

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
1	360 LEASE / 360 DOCUMENT SOLUTIONS	2/20/2026	2/20/2026	595948231	\$727.08
1	01-01-60-6200 PRINTER COPIER LEASE			0.5 \$727.0800	\$363.54
2	01-03-60-6200 PRINTER COPIER LEASE			0.1 \$727.0800	\$72.71
3	01-05-60-6200 PRINTER COPIER LEASE			0.1 \$727.0800	\$72.71
4	10-00-60-6200 PRINTER COPIER LEASE			0.2 \$727.0800	\$109.06
5	13-00-60-6200 PRINTER COPIER LEASE			0.2 \$727.0800	\$109.06
2	BOUND TREE / BOUND TREE MEDICAL, LLC	2/20/2026	2/20/2026	86086798	\$957.82
1	01-02-70-7130 EMS SUPPLIES			1.0 \$957.8200	\$957.82
3	CORE & MAIN / CORE & MAIN	2/20/2026	2/20/2026	CNV1000022999	\$6,600.00
1	10-00-70-7130 WATER LEAK VALVE-GARFIELD			1.0 \$6,600.0000	\$6,600.00
4	DITCH WITCH / DITCH WITCH	2/20/2026	2/20/2026	W16757	\$4,088.51
1	10-00-60-6110 VAC TRAILER REPAIR			0.3 \$4,088.5100	\$1,022.13
2	13-00-60-6110 VAC TRAILER REPAIR			0.3 \$4,088.5100	\$1,022.13
3	01-10-60-6110 VAC TRAILER REPAIR			0.3 \$4,088.5100	\$1,022.13
4	01-08-60-6110 VAC TRAILER REPAIR			0.3 \$4,088.4800	\$1,022.12

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAACDQ

2/20/2026 10:39:52 AM

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
5	EVERGY / EVERGY	2/20/2026	2/20/2026	022026EVERGY	\$5,406.91
1	01-10-60-6180	0009908927 - 505 N MADISON SCHOOL ZONE	1.0	\$29.6500	\$29.65
2	01-03-60-6180	659714280 - PD BLDG	1.0	\$226.5900	\$226.59
3	01-10-60-6180	1062940882 - 804 N MADISON ST POLE	1.0	\$51.0000	\$51.00
4	01-10-60-6180	1761794880 - 103 W 5TH ELECT AT POLE	1.0	\$28.8600	\$28.86
5	01-10-60-6180	2464686086 - 310 N MADISON AVE SCHOOL ZONE	1.0	\$29.3500	\$29.35
6	01-10-60-6180	3002790064 - 100 WHEATLAND DR STREET POLE	1.0	\$31.8300	\$31.83
7	01-10-60-6180	3175824328 - 502 N COMM STREET ELECT AT POLE	1.0	\$30.6600	\$30.66
8	10-00-60-6180	3731495616 - 404 N HARRISON EAST WATER TOWER	1.0	\$241.7100	\$241.71
9	13-00-60-6180	3738109015 - 1900 N WASH WWTP	1.0	\$2,450.5800	\$2,450.58
10	01-04-60-6180	3742938337 - 316 N WASH FIRE BLDG	1.0	\$109.9100	\$109.91
11	01-08-60-6180	3748198293 - 204 W 4TH PARK LIGHTS	1.0	\$84.5300	\$84.53
12	01-06-60-6180	4920122509 - 403 N FRANKLIN POOL	1.0	\$172.5800	\$172.58
13	01-01-60-6180	5043441260 - 107 W 5TH SR CTR	1.0	\$231.5600	\$231.56
14	01-01-60-6180	5111455161 - CITY HALL	1.0	\$151.6300	\$151.63
15	13-00-60-6180	7277816660 - 402 N HARRISON EAST LIFT	1.0	\$149.9700	\$149.97
16	01-10-60-6180	7610673523 - 100 INDUSTRIAL DR STREET POLE	1.0	\$31.6600	\$31.66
17	10-00-60-6180	7852345322 - 501 WELLHOUSE RD, WATER	1.0	\$28.8600	\$28.86
18	01-10-60-6180	8514115281 - 413 W 4TH SCHOOL ZONE	1.0	\$28.0000	\$28.00
19	01-10-60-6180	8574522122 - 302 W 4TH SCHOOL ZONE	1.0	\$29.6500	\$29.65
20	10-00-60-6180	1282677544 - 205 W 5TH WEST WATER TOWER	1.0	\$392.7600	\$392.76
21	13-00-60-6180	3728481135 - 402 S COMM SOUTH LIFT	1.0	\$110.5400	\$110.54
22	13-00-60-6180	3742907574 - 308 N WASH MAIN LIFT	1.0	\$314.4800	\$314.48
23	10-00-60-6180	3749459455 - 518 W 5TH WEST WELL HOUSE	1.0	\$224.4500	\$224.45
24	01-11-60-6180	7510510077 - 200 E IND DR MAINT SHOP	1.0	\$226.1000	\$226.10
6	EVERGY / EVERGY	2/20/2026	2/20/2026	022026STREETLIGHTS	\$1,896.12
1	01-10-60-6180	STREET LIGHTS	1.0	\$1,896.1200	\$1,896.12
7	FAMILY HEALTH / FAMILY HEALTH AMERICA, LC	2/20/2026	2/20/2026	022026HRA	\$100.00
1	03-00-60-6290	HRA ADMIN SVC FEE	1.0	\$100.0000	\$100.00
8	FTC / FTC EQUIPMENT, LLC	2/20/2026	2/20/2026	18606	\$662.00
1	13-00-60-6110	WWTP FLOAT REPAIR	1.0	\$662.0000	\$662.00

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAACDQ

2/20/2026 10:39:52 AM

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
9	GALLS / GALLS, LLC	2/20/2026	2/20/2026	034055654	\$338.52
1	01-03-70-7250	SAMPLE HOODIE-CONCEALED CARRY HOODIE	1.0	\$44.9900	\$44.99
2	01-03-70-7250	POLO AND PANTS-GUEST	1.0	\$287.5500	\$287.55
3	01-03-70-7250	EMBLEM-HARMON HASH MARKS	1.0	\$5.9800	\$5.98
10	GETTYSBURG / GETTYSBURG FLAG WORKS	2/20/2026	2/20/2026	INV/2026/2937	\$645.55
1	01-03-70-7410	PD FLAG SETS	1.0	\$645.5500	\$645.55
11	HALL / BRYAN HALL	2/20/2026	2/20/2026	022026BH	\$150.00
1	01-03-70-7420	BOWLING PIN TARGETS	1.0	\$150.0000	\$150.00
12	HATMAN / HATMAN JACK'S	2/20/2026	2/20/2026	022026HAT	\$145.00
1	01-03-70-7250	COWBOY HAT-GUEST	1.0	\$145.0000	\$145.00
13	HESSTON CITY / CITY OF HESSTON	2/20/2026	2/20/2026	022026CHARGER	\$15,500.00
1	40-01-00-8210	PD CHIEF DODGE CHARGER	1.0	\$11,500.0000	\$11,500.00
2	41-03-00-8210	PD CHIEF DODGE CHARGER	1.0	\$4,000.0000	\$4,000.00
14	HORSLEY / HORSLEY WELDING SERVICE	2/20/2026	2/20/2026	1118	\$490.50
1	40-11-00-8210	INSTALL SHOP HEATERS	1.0	\$490.5000	\$490.50
15	KMU / KANSAS MUNICIPAL UTILITIES	2/20/2026	2/20/2026	200010322	\$530.00
1	13-00-60-6710	UTILITY LOCATE TRNG-HILL	1.0	\$265.0000	\$265.00
2	10-00-60-6710	UTILITY LOCATE TRNG-BRETT	1.0	\$265.0000	\$265.00
16	LKM / LEAGUE OF KANSAS MUNICIPALITIES	2/20/2026	2/20/2026	200016731 200016732	\$360.00
1	01-01-60-6710	CITY LEADERS ACADEMY-QUEEN	1.0	\$180.0000	\$180.00
2	01-01-60-6710	CITY LEADERS ACADEMY-LIBY	1.0	\$180.0000	\$180.00
17	NASRO / NATIONAL ASSOCIATION OF SCHOOL RESOU	2/20/2026	2/20/2026	260217 SEDGWICK	\$650.00
1	35-00-00-8210	SRO TRNG-SO	1.0	\$650.0000	\$650.00
18	QUILL / QUILL	2/20/2026	2/20/2026	47677810	\$77.98
1	01-03-70-7010	PD BLDG COPY PAPER	0.5	\$38.9900	\$19.50
2	01-05-70-7010	PD BLDG COPY PAPER	0.5	\$38.9700	\$19.49
3	01-01-70-7010	COPY PAPER	0.2	\$38.9700	\$7.79
4	01-05-70-7010	COPY PAPER	0.1	\$38.9900	\$3.90
5	01-09-70-7010	COPY PAPER	0.1	\$38.9900	\$1.95
6	10-00-70-7010	COPY PAPER	0.3	\$38.9900	\$11.70
7	12-00-70-7010	COPY PAPER	0.1	\$38.9900	\$1.95
8	13-00-70-7010	COPY PAPER	0.3	\$38.9900	\$11.70

AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

02/26/2026 02:40:10 PM

Batch: AAACDR

User ID: SHELIA

Page 1

Bank Code: CKG		LEGACY BANK				
Vendor Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
AETNA						
1	72807	02/27/2026	Check	SHELIA	AP0000001450AAACDR	\$179.58
Description:						
BCBS OF KANSAS						
2	72808	02/27/2026	Check	SHELIA	AP0000001450AAACDR	\$13,345.90
Description:						
CARL B DAVIS, CHAPTER 13 TRUSTEE						
3	72809	02/27/2026	Check	SHELIA	AP0000001450AAACDR	\$668.31
Description:						
LEGACY BANK						
4	72810	02/27/2026	Check	SHELIA	AP0000001450AAACDR	\$11,198.37
Description:						
EMPOWER RETIREMENT						
5	72811	02/27/2026	Check	SHELIA	AP0000001450AAACDR	\$1,000.00
Description:						
KP&F						
6	72812	02/27/2026	Check	SHELIA	AP0000001450AAACDR	\$4,604.69
Description:						
KP&F98 POLICE						
7	72813	02/27/2026	Check	SHELIA	AP0000001450AAACDR	\$3,584.20
Description:						
KPERS						
8	72814	02/27/2026	Check	SHELIA	AP0000001450AAACDR	\$3,397.42
Description:						
KANSAS STATE WITHHOLDING TAX						
9	72815	02/27/2026	Check	SHELIA	AP0000001450AAACDR	\$2,167.08
Description:						
		Bank Totals	Items			Total Voids
						Items
Checks		(\$40,145.55)	9		\$0.00	0
Deposits		\$0.00	0		\$0.00	0
Deductions		\$0.00	0		\$0.00	0
Additions		\$0.00	0		\$0.00	0
Bank Charges		\$0.00	0		\$0.00	0
Net Activity for CKG:		(\$40,145.55)				

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)
Batch: AAACDS

2/27/2026 9:28:07 AM

Page 1

Vendor	Description	Check Date	Invoice#	Check#	Check Total
CM3 MECHANICAL CONTRACTOR	200 BLDG REMODEL	02/27/2026	SD17791	72816	\$6,809.58
EVERGY	PD GARAGE ELECT SVC	02/27/2026	022626EVERGYPD	72817	\$28.86
FASTENAL	POCKET PK FENCE ANCH	02/27/2026	KSNEW124510	72818	\$19.58
GRABER ACE HARDWARE	WWTP SIGNS	02/27/2026	602561	72819	\$147.26
KANSAS DEPT OF WILDLIFE AND PAF	KDWP HUNT FISH LIC	02/27/2026	022626KDWP	72820	\$26.50
KANSAS GAS SERVICE	GAS SERVICE	02/27/2026	022626KSGAS	72821	\$2,037.72
SEDGWICK LILLIAN TEAR LIBRARY	LIBRARY APPROPRIATIO	02/27/2026	022626LIBAPP	72822	\$26,658.51
MCDONALD TINKER PA	ATTORNEY SERVICES	02/27/2026	173793 173794	72823	\$5,076.74
NEWTON MEDICAL CENTER	EMS DRUGS	02/27/2026	35955	72824	\$789.59
PROFESSIONAL ENGINEERING CONE	ENG AND DESIGN	02/27/2026	536569	72825	\$20,250.00
PRIDE AG RESOURCES	WWTP SIGN SUPPLIES	02/27/2026	123271/3	72826	\$42.63
HENRY SCHEIN, INC.	EMS COT SHEETS	02/27/2026	53495047	72827	\$125.38
DAK-YI SO	O'REILLYS SUPPLIES	02/27/2026	022626BS	72828	\$18.42
SOUTH 80 BOUTIQUE-DERRUCJ RICH	PD LOGO ENGRAVING	02/27/2026	022626LOGO	72829	\$30.00
USA BLUEBOOK	WWTP CHEMICALS	02/27/2026	INV00958306	72830	\$150.83
WICHITA STATE UNIVERSITY	KSGFOA SPRING CONF	02/27/2026	718109	72831	\$350.00

Total Direct Expense:	\$62,561.60
Total Immediate Payments:	\$62,561.60

Report Summary

	Report Selection Criteria	
Report Type:	Detailed	
	Start	End
Transaction Number:	Start	End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAACDS

2/27/2026 9:13:44 AM

Page 1

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
1	CM3 / CM3 MECHANICAL CONTRACTOR	2/27/2026	2/27/2026	SD17791	\$6,809.58
1	40-11-00-8210 200 BLDG REMODEL			1.0 \$6,809.5800	\$6,809.58
2	EVERGY / EVERGY	2/27/2026	2/27/2026	022626EVERGYPD	\$28.86
1	01-03-60-6180 PD GARAGE ELECT SVC			1.0 \$28.8600	\$28.86
5	FASTENAL / FASTENAL	2/27/2026	2/27/2026	KSNEW124510	\$19.58
1	01-08-70-7110 POCKET PK FENCE ANCHORS			1.0 \$19.5800	\$19.58
3	GRABER / GRABER ACE HARDWARE	2/27/2026	2/27/2026	602561	\$147.26
1	13-00-70-7110 WWTP SIGNS			1.0 \$147.2600	\$147.26
4	KDWPT-ACH / KANSAS DEPT OF WILDLIFE AND PARKS	2/27/2026	2/27/2026	022626KDWP	\$26.50
1	01-00-00-4293 KDWP HUNT FISH LIC			1.0 \$25.0000	\$25.00
2	01-01-60-6210 KDWP HUNT FISH LIC FEES			1.0 \$1.5000	\$1.50
6	KS GAS / KANSAS GAS SERVICE	2/27/2026	2/27/2026	022626KSGAS	\$2,037.72
1	13-00-60-6180 402 S COMM GAS SERVICE			1.0 \$44.0600	\$44.06
2	01-01-60-6180 CH GAS SERVICE			1.0 \$158.6100	\$158.61
3	01-04-60-6180 316 N WASH GAS SERVICE			0.5 \$795.9700	\$397.99
4	01-02-60-6180 316 N WASH GAS SERVICE			0.5 \$795.9500	\$397.98
5	01-02-60-6180 110 E 4TH GAS SERVICE			1.0 \$184.5300	\$184.53
6	01-11-60-6180 200 IND GAS SERVICE			1.0 \$854.5500	\$854.55
7	LIBRARY / SEDGWICK LILLIAN TEAR LIBRARY	2/27/2026	2/27/2026	022626LIBAPP	\$26,658.51
1	04-00-00-9940 LIBRARY APPROPRIATION			1.0 \$26,658.5100	\$26,658.51
16	MCDONALD TINKER / MCDONALD TINKER PA	2/27/2026	2/27/2026	173793 173794	\$5,076.74
1	01-01-60-6290 CITY ATTORNEY SERVICES			1.0 \$3,579.2400	\$3,579.24
2	01-05-60-6300 CITY PROSECUTOR SERVICES			1.0 \$1,497.5000	\$1,497.50
8	NEWTON MEDICAL CENTER / NEWTON MEDICAL CENT	2/27/2026	2/27/2026	35955	\$789.59
1	01-02-70-7130 EMS DRUGS			1.0 \$789.5900	\$789.59
9	PEC / PROFESSIONAL ENGINEERING CONSULTANTS	2/27/2026	2/27/2026	536569	\$20,250.00
1	40-01-00-8210 FOX RUN ENTITLEMENTS			1.0 \$19,840.0000	\$19,840.00
2	40-10-00-8210 COMM AVE ENG DESIGN			1.0 \$410.0000	\$410.00
10	PRIDE AG / PRIDE AG RESOURCES	2/27/2026	2/27/2026	123271/3	\$42.63
1	13-00-70-7110 WWTP SIGN SUPPLIES			1.0 \$42.6300	\$42.63

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

2/27/2026 9:13:44 AM

City of Sedgwick (SEDGKS)
Batch: AAACDS

Page 2

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
11	SCHEIN / HENRY SCHEIN, INC.	2/27/2026	2/27/2026	53495047	\$125.38
1	01-02-70-7130 EMS COT SHEETS			\$61.7900	\$61.79
2	01-02-70-7130 EMS COT SHEETS			\$63.5900	\$63.59
12	SO / DAK-YI SO	2/27/2026	2/27/2026	022626BS	\$18.42
1	01-03-70-7120 O'REILLYS CAR SUPPLIES			\$18.4200	\$18.42
13	SOUTH 80 / SOUTH 80 BOUTIQUE-DERRUCJ RICHLING	2/27/2026	2/27/2026	022626LOGO	\$30.00
1	01-03-60-6290 PD LOGO ENGRAVING			\$30.0000	\$30.00
14	USA BLUEBOOK / USA BLUEBOOK	2/27/2026	2/27/2026	INV00958306	\$150.83
1	13-00-70-7220 WWTP CHEMICALS			\$150.8300	\$150.83
15	WSU / WICHITA STATE UNIVERSITY	2/27/2026	2/27/2026	718109	\$350.00
1	01-01-60-6710 KSGFOA SPRING CONF-SHELIA			\$175.0000	\$175.00
2	01-01-60-6710 KSGFOA SPRING CONF-KYLE			\$175.0000	\$175.00

Grand Totals

Total Direct Expense: \$62,561.60
Total Immediate Payments: \$62,561.60

Report Summary

	Report Selection Criteria	
Report Type:	Detailed	
	Start	End
Transaction Number:	Start	End

AGRICULTURAL LEASE AGREEMENT

THIS AGREEMENT made and entered into this 1st day of May, 2026, by and between the **City of Sedgwick, Kansas**, a municipal corporation, hereinafter referred to as "LESSOR", and Frank Harper, hereinafter referred to as "LESSEE",

WITNESSETH THAT:

1. REAL ESTATE: LESSOR for the consideration, covenants and agreements mentioned herein to be paid, kept and performed by LESSEE, has leased and let to LESSEE, and LESSEE has rented and taken from LESSOR, LESSOR's interest in that portion of and to the following described real estate **which is considered non-tillable**, and shall be used only for grass crops, to-wit:

Parcel 1: 106 acres for no-till crops

A portion of the Southeast Quarter of Section 27, Township 24 South, Range 1 West of the 6th Principal Meridian, Harvey County, Kansas described as follows:

Beginning at the Southeast corner of said Southeast Quarter; thence South 89°11'41" West (basis of bearing is assumed) along the South line of said Southeast Quarter 1322.71 feet to the Southeast corner of the East Half of said Southeast Quarter; thence South 89°11'55" West along the South line of said Southeast Quarter 1333.35 feet to the Southwest corner of said Southeast Quarter; thence North 00°41'50" West along the West line of said Southeast Quarter 1545.51 feet to the Easterly right-of-way line of Burlington Northern Santa Fe Railroad; thence North 21°53'27" East along the Easterly right-of-way line of said Railroad 1217.10 feet to the North line of said Southeast Quarter; thence North 89°27'13" East along the North line of said Southeast Quarter 2174.69 feet to the Northeast corner of said Southeast Quarter; thence South 00°59'47" East along the East line of said Southeast Quarter 2658.63 feet to the point of beginning, containing 156.009 Acres, subject to a road right-of-way easement across the East and South 30.00 feet thereof and any other easements of record.

AND ALSO

A portion of the Southwest Quarter of Section 27, Township 24 South, Range 1 West of the 6th Principal Meridian, Harvey County, Kansas described as follows:

Beginning at the Southeast corner of said Southwest Quarter; thence South 89°49'33" West (basis of bearing is assumed) along the South line of said Southwest Quarter 640.55 feet to the Easterly right-of-way line of Burlington Northern Santa Fe Railroad; thence North 21°53'27" East along the Easterly right-of-way line of said Railroad 1667.58 feet to the East line of said Southwest Quarter; thence South 00°41'50" East along the East line of said Southwest Quarter 1545.51 feet to the point of beginning, containing 11.363 Acres, subject to a road right-of-way easement across the South 30.00 feet thereof and any other easements of record.

Total Acreage equals 167.372 Acres. (106 acres of useable cropland)

It is expressly understood that **the non-tillable portion of the above-described acreage represents a total of 106 acres which shall be the total acreage for computation of the lease payment.**

It is further expressly understood that LESSOR reserves the right of ingress and egress upon the leased premises in order to facilitate preparation for development by survey or engineering crews, without prior notice and without compensation for any direct, consequential, or incidental damages. Such ingress and egress shall NOT be subject to payment for damages as contemplated in paragraph 2 herein.

2. **TERM:** The term of the lease shall be for a period of one year, beginning May 1, 2026 and ending April 30, 2027 without further notice or demand. Provided, however, parties hereto agree that LESSEE and LESSOR will meet between December 1, 2026 and January 31, 2027, to review the term of this Lease and to determine whether it should be extended for an additional one year term. The failure of the parties to meet shall result in the termination of this lease on February 28, 2027.

In the event the lease shall terminate on February 28, 2027, LESSEE shall be entitled to remove any growing crops as of the date of the termination from the real estate.

It is expressly understood between the parties hereto that LESSOR reserves the right, with a minimum notice period of one week to terminate this lease in whole or in part for any portion of the leased premises in order to facilitate development efforts for the subject property. In the event such termination shall occur, LESSOR shall refund to LESSEE the full amount of the cash payment tendered by the LESSEE at the beginning of the current lease term on that portion of the leased property so terminated.

Further, it is expressly understood between the parties hereto that, in the event the LESSOR does not renew this lease with the LESSEE for one additional term, **that LESSOR will pay the sum of \$ 50.00 per acre for any acreage within the leased premises that has been planted with and has an established crop of alfalfa or other perennial crop.** Such payment shall serve as full and complete compensation for the substantial investment LESSEE has incurred for that specific crop.

Any holding over or working of the property after termination of this lease shall not be construed as a renewal thereof.

3. **USE OF LAND:** This lease is for the production of crops therefrom, and LESSEE shall make no other use of the premises. LESSEE shall have the right to sublease the leased premises, or assign this lease, in part or in whole, only with the written consent of the LESSOR.

Except as otherwise provided herein, LESSEE shall take possession of the leased premises on an "as is-where is" basis.

4. RENT: As rent for the use of the leased premises during the term hereof, LESSEE agrees to pay LESSOR on the following basis:

(a) LESSOR shall receive a cash payment as follows:

- LESSOR shall receive a cash payment representing ***fifty dollars (\$50.00) per acre.***
- Such payment shall be tendered in full by LESSEE on or before April 30, 2026.
- Failure to timely tender such payment shall result in immediate termination of this lease agreement subject to the standard statutory rights of a year-to-year tenant regarding that portion of the leasehold with existing growing crops as of April 30, 2026.

5. EXPENSES: As to the expenses incident hereto, parties agree that LESSEE shall be responsible for all necessary expenditures incurred in the production of crops contemplated by this agreement.

6. CRP PROGRAM: Parties hereto agree that none of the land leased hereunder shall be placed in the government CRP program during the term of this lease or as otherwise extended without the agreement of both parties.

7. TAXES: LESSOR shall be obligated to pay all ad valorem taxes.

8. INSURANCE: LESSEE shall provide fire and extended coverage insurance on the leased premises, and all general farm or ranch liability insurance.

9. POSSESSION: LESSEE shall be entitled to possession of the leased premises in the following manner:

(a) LESSEE shall continue current possession of the real estate upon execution of the lease agreement.

10. INDEMNIFICATION: LESSEE will indemnify and hold LESSOR harmless from any loss, claim or damage by whatever means so ever to any persons injured while on said real estate during the term of this lease.

11. OIL AND GAS LEASES: Parties hereto agree that this lease is subject to existing oil and gas leases, if any, affecting the leased premises, and any oil and gas leases which LESSOR may execute. LESSOR's agents and assigns shall have the right, at all times, of ingress and egress on the premises to drill for and to transmit oil, gas, and other minerals, without compensation to LESSEE by LESSOR. LESSEE may, however, settle for and receive his share of all surface and crop damages from those performing such operations and causing such damage.

12. INSPECTION OF PREMISES: LESSOR shall have the rights, with reasonable notice, to come on the leased premises for the purposes of inspection to determine the need for required repairs and maintenance and LESSEE's compliance with this lease, or otherwise, in person or by representative or employees, provided that LESSOR shall not unduly interfere with LESSEE's agricultural operations thereby.

13. COVENANTS AND AGREEMENTS OF LESSOR: LESSEE covenants and agrees that:

- (a) They will maintain the lands in good and presentable condition and avoid the accumulation of unsightly material which would have an adverse affect on the appearance of the premises;
- (b) Reasonably protect the lands from erosion by the elements, and will suffer no noxious weeds or grasses to grow thereon;
- (c) Will promptly pay the rentals in the manner and form herein specified;
- (d) Will not place any acreage in any federal program without LESSOR's written consent first being obtained;
- (e) Will not commit or permit nor suffer any waste of the leases premises.

14. BREACH: Upon the failure of LESSEE to keep and perform all of the covenants herein, and after written notice thereof to LESSEE after which for thirty (30) days LESSEE fails to proceed with due diligence to correct the situation, LESSOR may, at their option, terminate this lease upon written notice to LESSEE. In the event of termination after default, LESSOR shall have and hereby reserves the right to enter upon the leased premises, to complete possession and control thereof, and to remove therefrom all property of LESSEE, at LESSEE's expenses, and in such event LESSOR shall be in no manner liable to LESSEE. Such lease termination and recovery of possession shall in no way impair any rights of LESSOR to enforce collection of any damages due or which may become due LESSOR by reason of breach of contract by LESSEE.

15. EMINENT DOMAIN: It is expressly understood and agreed if all or any material portion of the premises are taken by the exercise of Eminent Domain, LESSEE may cancel the lease by written notice, mailed to the LESSOR, within ten days of the taking, provided, that LESSEE shall not be precluded from participating in such proceedings to establish any damage resulting to it from such exercise of the right of Eminent Domain.

16. BANKRUPTCY: If LESSEE shall make any assignment for the benefit of creditors or shall be adjudicated bankrupt, or if any receiver is appointed for LESSEE, or their assets, or for LESSEE's interest under this lease, and if the appointment of such receiver is not vacated within five days, or if a voluntary petition is file under the

Bankruptcy Act by LESSEE, or if any involuntary petition is approved, then, in such event, LESSOR may, after giving LESSEE 10 days notice of such election, terminate LESSEE's rights to possession of the premises.

17. LIEN FOR UNPAID RENT: All property of LESSEE which is now or may hereinafter at any time for the term of this lease be in or upon said real estate, shall be bound by and subject to a lien for the payment of the rent herein reserved.

18. NOTICES: Any notice required or permitted hereunder or by law shall be sent by registered mail, with return receipt requested, postage prepaid, to LESSOR at 520 N. Commercial, PO Box 131, Sedgwick, Kansas 67135, and to LESSEE at 8426 S. Ridge Road, Sedgwick, Kansas 67135. All rent payments due hereunder shall be delivered to said LESSOR at the above address.

19. CONTINGENCY: This lease shall insure to the benefit of the heirs, administrators, executors, assigns, trustees and successors in interest of the respective parties hereto.

IN WITNESS WHEREOF, we have hereunto executed the above Lease Agreement on the day and year first above written.

LESSOR: The City of Sedgwick

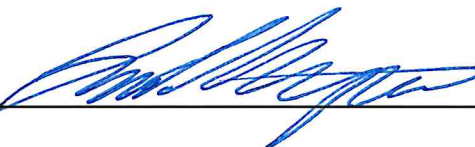
Mayor

ATTEST:

City Clerk

SEAL

LESSEE: Frank Harper

By:  _____

Title: Operator _____

City of Sedgwick
City Council Meeting
March 4, 2026

TO: Mayor and City Council

SUBJECT: Station 31 Project – Change Order #002

INITIATED BY: Administration

AGENDA: New Business

Background: The geotechnical report indicated that 16” of soil be excavated from the pad site and replaced with compacted subgrade material to prepare the site for construction. Upon completion of the excavation and compaction work, Kaw Valley tested and failed the compaction on the NE side of the site, recommending another 6” of excavation and compacted fill take place.

Analysis: Findings were presented to BG Consultants for review and recommendation. It is BG’s opinion that the findings are accurate and that the City should move forward with authorizing the change order. If approved, the contract time will be increased by zero (0) days.

Financial Analysis: The change order amount is \$5,170.00. This, in addition to the already approved change order of \$273.24, brings the contract total to \$2,095,443.24.

Recommended Action: It is recommended that City Council approve the change order.

Attachments: Change Order



Change Order

PROJECT: (Name and address)
Sedgwick Fire-EMS Station #31
320 N Washington Ave.
Sedgwick, KS 67135

CONTRACT INFORMATION:
Contract For: General Construction

CHANGE ORDER INFORMATION:
Change Order Number: 02

Date: 11/05/2025

Date: 03/04/2026

OWNER: (Name and address)
City of Sedgwick, KS
520 N Commercial Ave.
Sedgwick, KS 67135

ARCHITECT: (Name and address)
BG Consultants, Inc.
4806 Vue Du Lac Place
Manhattan, KS 66503

CONTRACTOR: (Name and address)
NF Construction
601 W Main Street
Marion, KS 66861

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

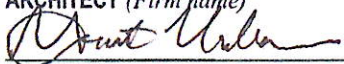
Proposed Change Order (PCO) #02 - Remove additional 6" of unsuitable under-slab subgrade soil from the site, in the areas of failed compaction test by Kaw Valley Engineering. Add \$5,170.00.

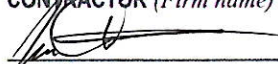
The original Contract Sum was	\$	<u>2,090,000.00</u>
The net change by previously authorized Change Orders	\$	<u>273.24</u>
The Contract Sum prior to this Change Order was	\$	<u>2,090,273.24</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>5,170.00</u>
The new Contract Sum including this Change Order will be	\$	<u>2,095,443.24</u>

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be 10/12/2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

BG Consultants, Inc.
 ARCHITECT (Firm name)

 SIGNATURE
 Grant Urban, AIA
 PRINTED NAME AND TITLE
 2/20/2026
 DATE

NF Construction
 CONTRACTOR (Firm name)

 SIGNATURE
 Josh Carver, PM
 PRINTED NAME AND TITLE
 02.20.2026
 DATE

City of Sedgwick, KS
 OWNER (Firm name)
 SIGNATURE
 PRINTED NAME AND TITLE
 DATE



NF Construction
 601 W Main St
 Marion, Kansas 66861
 P: (620) 203-2662

Project: 25031 Sedgwick Fire-EMS Station Item 8.
 320 N Washington Avenue
 Sedgwick, Kansas 67135

RFI #2: Subgrade

Revision	0	Status	Open
To	Grant Urban (BG Consultants, Inc.)	From	Josh Calvaruzo (NF Construction) 601 W Main St Marion, Kansas 66861
Date Initiated	Feb 18, 2026	Due Date	Feb 23, 2026
Location		Project Stage	Course of Construction
Cost Impact	\$5,170.00	Schedule Impact	
Spec Section		Cost Code	
Drawing Number		Reference	
Linked Drawings			
Received From	Bill Drake (D & H Construction)		
Copies To	Josh Calvaruzo (NF Construction), Brian Key (NF Construction)		

Activity

Question

Question from Josh Calvaruzo NF Construction on Wednesday, Feb 18, 2026 at 03:53 PM CST

Team, as we build the subgrade for the project it has been brought to our attention that a 70'x70' section is not meeting compaction.

We are currently at 16" as recommended from the Geo report. Kaw Valley recommends that we take an additional 6" to get compaction.

There is a cost impact of \$4,700 + Fees to complete the additional 6" as recommended.

Please let me know how to proceed.

Awaiting an Official Response

All Replies

Response from Grant Urban BG Consultants, Inc. on Friday, Feb 20, 2026 at 08:38 AM CST

Proceed with KVE's recommendation to take off and additional 6" to reach proper compaction. Change order to be processed by Architect.



PCCO #002

NF Construction
601 W Main St
Marion, Kansas 66861
Phone: (620) 203-2662

Project: 25031 - Sedgwick Fire-EMS Station #31
320 N Washington Avenue
Sedgwick, Kansas 67135

Prime Contract Change Order #002: CE #002 - Additional 6" of subgrade

TO:	City of Sedgwick Sedgwick, Kansas	FROM:	NF Construction 601 W Main St Marion, Kansas 66861
DATE CREATED:	2/19/2026	CREATED BY:	Josh Calvaruzo (NF Construction)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
REQUEST RECEIVED FROM:	Bill Drake	LOCATION:	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Design Development
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
SIGNED CHANGE ORDER RECEIVED DATE:			
FIELD CHANGE:	Yes	CONTRACT FOR:	1:New Fire/EMS Structure
		TOTAL AMOUNT:	\$5,170.00

DESCRIPTION:
CE #002 - Additional 6" of subgrade
Additional 6" of subgrade

- Add \$4,700.00
- 10% Fee \$470.00
- Net Change \$5,170.00

ATTACHMENTS:
[Change order.msg](#)

CHANGE ORDER LINE ITEMS:

#	Budget Code	Description	Amount
1	31-2000.S Earth Moving.Subcontract	Additional 6" subgrade	\$5,170.00
Grand Total:			\$5,170.00

The original (Contract Sum)	\$2,090,000.00
Net change by previously authorized Change Orders	\$273.24
The contract sum prior to this Change Order was	\$2,090,273.24
The contract sum would be changed by this Change Order in the amount of	\$5,170.00
The new contract sum including this Change Order will be	\$2,095,443.24
The contract time will not be changed by this Change Order.	

**City of Sedgwick
City Council Meeting
March 4, 2026**

TO: Mayor and City Council

SUBJECT: Lease Agreement – Sedgwick Recreation Commission

INITIATED BY: Administration

AGENDA: New Business

Background: The Sedgwick Recreation Commission operates out of the City owned property at 120 N. Washington. Historically, there has been a lease agreement in place between the City and the Recreation Commission. City staff was reviewing documents and found that the agreement had lapsed around 2014 when the building was quit claim deeded to the City from Harvey County. As the building is owned by the City, staff felt it prudent to reestablish the lease agreement.

Analysis: The proposed agreement is for a three-year term with a \$1 annual lease payment due to the City in January of each year. This agreement mirrors the lease agreement currently in place with the Lillian Tear Library Board.

The Tenant will be responsible for the daily maintenance and operation of the site, keeping the interior of the leased property in as good order and repair as it is at the date of commencement of the lease. This includes, but is not limited to, pest control, cleaning and janitorial services, snow and ice removal, light fixture bulb replacements, general cleanup for the leased premises, interior painting, interior locks and front entrance exterior locks, lawn and tree maintenance, and parking area maintenance.

Financial Considerations: Any repairs to the building exceeding \$10,000 will be submitted jointly to the City Council and the Sedgwick Recreation Commission for approval. If approved, the parties will share the cost of major repairs exceeding \$10,000, subject to funding availability from both parties. Capital improvements will be planned through joint discussions and based on budgetary restrictions of the City.

The Tenant will have on file with the City, insurance necessary for the personal property located on the leased premises equal to the replacement value as defined by their insurance provider. The Landlord will maintain insurance against loss by fire or other natural disasters on the real estate subject of the lease.

Recommendation: It is recommended that the City Council approve the agreement as presented.

LEASE AGREEMENT

This agreement made this ___ day of _____ 2026, by and between the City of Sedgwick, Harvey County, Kansas, hereinafter referred to as "Landlord", and The Sedgwick Recreation Commission of the City of Sedgwick, Harvey County, Kansas, hereinafter referred to as "Tenant";

WITNESSETH THAT:

WHEREAS, Landlord is the owner of certain real property including building, fixtures and certain land located at 120 N. Washington, Lots 10, 12, and 14 on Washington Avenue, Sedgwick, Kansas.

WHEREAS, Landlord and Tenant desires to enter into a written lease of the premises, including the building, and fixtures on the property.

IT IS THEREFORE AGREED AS FOLLOWS:

1. RENT: Landlord will lease the above-described premises, for the uses established by organization, to Tenant for \$1.00 per annum with the rental payment due on the 1st day of January each year, payable in advance.
2. TERM: The term of the lease shall be for a period of three years, beginning this day of _____, 2026 and ending on December 31, 2029.

The Tenant shall have the option to renew this lease for an additional term of three years, with the terms and conditions of said lease to be agreed upon by the parties, upon Tenant providing written notice to the Landlord thirty (30) days prior to the expiration of this lease.

3. MAINTENANCE, REPAIR, AND CAPITAL IMPROVEMENT RESPONSIBILITIES:

3.1 Routine Maintenance. The Tenant shall, during the term of this lease or any renewal or extension thereof, at its sole expense, keep the interior of the leased property in as good order and repair as it is at the date of commencement of this lease, reasonable wear and tear and damage by accidental fire or other casualty expected. The Tenant shall be responsible for daily/routine maintenance of the Leased Premises which shall include pest control, cleaning and janitorial services, snow and ice removal, light fixture bulb replacements, and general cleanup expenses for the Leased Premises. The Tenant shall be responsible for small maintenance to include interior painting, interior locks and front entrance exterior locks, lawn and tree maintenance, parking area maintenance.

The Landlord shall maintain the building structure and property including, the windows, exterior doors, and routine servicing of heating, air conditioning and ventilating systems.

3.2 Repairs. Repairs are defined as any necessary maintenance or upkeep required to keep the Leased Premises in a safe and useable condition and does not include normal wear and tear that occurs during the term of this lease. Landlord shall be responsible for all repairs costing \$10,000.00 or less. Bids for repairs exceeding \$10,000.00 will be submitted to the City Council and Recreation Commission for approval.

The parties will share the cost of major repairs exceeding \$10,000. Three bids will be required for all such repairs and the parties will determine which bid to accept based on price and ability to fulfill contract terms. Parties further agree to enter into negotiations for the manner in which the repair cost will be divided. The Landlord responsibility is subject to available funding in the current budget year and requires approval of City Council to reallocate funding above what is budgeted for facility maintenance. The Tenant responsibility is subject to available funding in the current budget year and requires the approval of the Recreation Commission to reallocate funding. Both parties understand that if funding is unavailable in the current budget year from either party for a repair, then the repair may be deferred until funds are available and allocable or the party with available funding may assume the entire cost for the repair at its sole discretion. If one party assumes the entire cost of a repair at its discretion, it is not entitled to repayment from the other party. The Landlord shall file insurance claims for property damages for severe weather, natural disasters or catastrophic events.

3.3 Capital Improvement Responsibilities: A capital improvement is defined as a construction or improvement project necessary to keep the Leased Premises in the same condition as it exists at the date of commencement of this lease and does not include ordinary wear and tear that occurs during the term of this lease. The Landlord shall be responsible for capital improvements. Capital improvements shall be subject to the approval of City Council and available funding. Further, the parties shall negotiate timelines for when and how such capital improvements shall be made.

4. INSURANCE: Landlord shall maintain insurance against loss by fire or other natural disasters on the real estate subject of this lease. The Landlord shall maintain public liability insurance on the premises. The Tenant shall provide all insurance necessary for the personal property located on the leased premises equal to the replacement value as defined by their insurance provider. The Tenant shall provide annual insurance certificate evidencing continued personal property coverage. Landlord will provide Tenant with annual insurance certificate evidencing continued insurance coverage for the building and public liability on the premises.
5. ALTERATIONS. The Tenant shall have the right, from time to time, to make all such alterations and improvements to the leased property as shall be reasonably necessary or appropriate in the Tenant's judgment, providing approval of such alteration is first obtained from Landlord. All alterations and improvements to the Leased Premises shall become the property of the Landlord upon the termination of this lease.
6. REMOVAL FROM PREMISE: Tenant will, upon termination of this lease by its own terms or due to breach by Tenant, remove itself from the leased premises within thirty (30) days of notification of termination of agreement.
7. BREACH: If Tenant should breach any of the covenants or conditions as contained in the Lease or perform any act, which would result in waste of the premises, or fail to pay the rental payment, Landlord shall notify Tenant by certified mail return receipt requested of such default. Tenant shall have ten (10) days to correct the default, or make good faith effort. If the correction, or good faith effort, is not made by Tenant within that period of time, it shall be in breach of the Lease and shall voluntarily remove itself from the premises according to the terms set forth in Section 6.
8. ASSIGNMENT OR SUBLEASE: Tenant may not assign or sublease the lease in whole or in part.
9. COMPLIANCE WITH APPLICABLE LAW: Landlord warrants that the premises are in compliance with all federal, state, county and city laws. Neither the Landlord nor the Tenant shall knowingly commit or willingly permit any act or thing contrary to rules and regulations of any federal, state or municipal authority.

10. EMINENT DOMAIN: It is expressly understood and agreed if all or any material portion of the premises are taken by the exercise of Eminent Domain, Tenant may cancel the lease by written notice, mailed to the Landlord, within ten days of the taking, provided, that Tenant shall not be precluded from participating in such proceedings to establish any damage resulting to it from such exercise of the right of Eminent Domain.

11. UTILITIES: Tenant covenants and agrees to pay for all gas, electric current, and all other utilities serving the real estate during the term of this lease. Landlord agrees to provide city owned utilities at a zero cost to the Tenant.

12. NOTICES: Any notice required or permitted hereunder or by law shall be sent by certified mail, with return receipt requested, postage prepaid, to the Mayor of the City of Sedgwick at 520 N. Commercial, Sedgwick, Kansas, and to the Chairman of the Sedgwick Recreation Commission, {INSERT ADDRESS}, Sedgwick, Kansas. All rent payments due hereunder shall be delivered to said Landlord at above address.

13. GOVERNING LAW: It is agreed that this agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Kansas.

14. BENEFIT OF HEIRS: This lease shall inure to the benefit of the agents, representatives and assigns in interest of the respective parties hereto.

IN WITNESS WHEREOF, we have hereunto executed the above Lease Agreement on the day and year first above written.

“LANDLORD”

City of Sedgwick, Harvey County, Kansas

By: _____

Title: _____

“TENANT”

Sedgwick Recreation Commission for the City of Sedgwick, Harvey County, Kansas

By: _____

Title: _____

**City of Sedgwick
City Council Meeting
March 4, 2026**

TO: Mayor and City Council
SUBJECT: Firework Sales & Detonation Times
INITIATED BY: Administration
AGENDA: New Business

Recommendation: Council determination

Background: This year the Fourth of July is on a Saturday with the community fireworks event taking place that night. Historically, the city has allowed for detonation times from 10am – 10pm on Monday through Saturday and from noon – 10pm on Sundays. The exception being that on July 3rd and July 4th detonation times were extended to midnight.

The proposed sales and detonation dates for 2026 mirror the approved timeline for 2025.

- July 1st & 2nd: 10am – 10pm
- July 3rd and 4th: 10am – Midnight

Financial Considerations: The city has consistently had three fireworks vendors in years past and anticipates that to remain true this year. Aside from fees collected from those vendors, there are minimal financial aspects to consider.

Recommendations/Actions: It is recommended that the governing body set the sales and detonation times for 2026.

Attachments: None

**City of Sedgwick
City Council Meeting
March 4, 2026**

TO: Mayor and City Council

SUBJECT: Purchase Agreement – 513/515 N. Commercial Avenue

INITIATED BY: Administration

AGENDA: New Business

Background: The City entered into a purchase agreement with Andi Elmore for the purchase of 513/515 N. Commercial Avenue. The sales price on the building was for a total of \$19,560 which included \$10,000 of completed improvements, \$9,000 cash at closing, and \$560 for half of the closing costs. The purchase agreement stated a closing date of March 31, 2026.

Jon and Becky Broadhurst approached the city looking for space to establish a restaurant in Sedgwick. Staff showed the Elmore property to them and reached an agreement for the purchase of both buildings to establish two businesses instead of one.

Analysis: The agreement stipulates that renovations are to begin within six (6) months of closing with renovations of one side of the property and an occupancy permit completed and issued within eighteen (18) months of closing. The remaining side of the property is to be completed, and occupancy permit issued within thirty-six (36) months of closing. In the event that one business fails to open within eighteen (18) months of closing, the Buyer agrees to repay 50% of the Grant Funds. In the event that both businesses fail to open within thirty-six (36) months of closing, Buyer agrees to repay 100% of the Grant Funds.

It is agreed that a double closing will take place on March 31, 2026. In the event that closing date is missed, due to no fault of the Seller, an adjusted closing date will set.

Financial Analysis: JBJJ LLC will pay \$19,560 for the property. The City will hold \$15,000.00 from the proceeds of the sale of the property to utilize as grant funding for the replacement of the roof. City Staff secured a \$2,000 donation from a local roofing contractor to go towards the replacement of the roof that will be added to the grant funding from the City. All funds will be distributed directly to the roofing company once receipt of completion of work is issued.

Furthermore, the City agrees to file a grant application with the Kansas Department of Commerce for the 2026 Round of HEAL funding. It is understood by the Buyer, that grant awards, or lack thereof, do not alter the timeline as called out in Section 3 of the Purchase Agreement.

Recommended Action: It is recommended that City Council approve the agreement as presented.

Attachments: Draft Agreement

PURCHASE AGREEMENT

This agreement (the "Agreement") is made and entered into by and between the CITY OF SEDGWICK, KANSAS, hereinafter referred to as the "SELLER" and JBJJ LLC hereinafter referred to as the "BUYER" together the "PARTIES."

WHEREAS, Seller is the record owner of the following described real property located in the City of Sedgwick, Kansas (the "Property"):

Twenty-three (23) Feet off the North Side of the entire length of Lot One Hundred Thirty-Five (135), Commercial Avenue, City of Sedgwick, Harvey County, State of Kansas,

AND

All that part of Lot One Hundred Thirty-seven (137) on Commercial Avenue in the City of Sedgwick, Harvey County, Kansas, lying South of a line extending and running East and West the entire length of said lot, through the North Wall of the Two-story brick building now on said lot, parallel, with and six (6) inches south of the North line of said wall, said line supposed to be 21 inches South of the North line of said lot, Commercial Avenue, City of Sedgwick, Harvey County, State of Kansas.

WHEREAS, Seller wishes to sell and Buyer wishes to purchase the Property upon the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the Buyer and the Seller agree as follows:

1. **Consideration.** The total purchase price for the purchase of the Property is \$19,560.00 (the "Purchase Price"). Seller agrees to issue to buyer \$17,000.00 in the form of a grant to be used towards repairing the roof (the "Grant Funds"). (The "Consideration"). Grant funds will be held in an account at the City and paid directly to the roofing contractor upon presentation of an invoice.
2. **Additional Grant Applications.** Seller agrees to apply for the State of Kansas Department of Commerce Heal Grant (the "Heal Grant") on behalf of Buyer within the next available grant application window, subject to budgetary conditions of the Seller. The inability of Seller to apply for the Heal Grant due to adverse budgetary conditions will not invalidate the remainder of this Agreement.
3. **Renovation and Use.** Buyer agrees that the Property will be used to establish two businesses: one boutique shop and one restaurant. Buyer agrees to begin renovation of the Property within six (6) months of closing. Buyer further agrees to complete renovation of one side of the Property and file for an occupancy permit within eighteen (18) months of closing; with the remaining side of the Property to be completed and filed for an occupancy permit within thirty-six (36) months of closing.

In the event that one business fails to open within eighteen (18) months of closing, Buyer agrees to repay 50% of the Grant Funds. In the event that both businesses fail to within thirty-six (36) months of closing, Buyer agrees to repay 100% of the Grant Funds.


4. **Closing; Delivery of Deed.** Closing shall occur by the latter of March 31, 2026, or within seven (7) days after Seller closes on and takes possession of the Property (the "Closing Date"). Seller agrees to properly execute and deliver to Buyer a Warranty Deed and such other documents reasonably necessary to complete the closing. In the event that the Seller is unable to close on and take possession of the property, Seller will notify Buyer in writing and this contract will become void, each party to bear their own costs.
5. **Closing Costs.** The Buyer agrees to pay the closing costs. In the event a title or abstract company prepares a Deed, Affidavit of No Liens, or other necessary documents to complete this transaction, the charge for the same, in addition to the cost of closing the transaction, will be paid by the Buyer.
6. **Right Of First Refusal.** In the event the Buyer intends to enter into a transaction to sell all or any portion of the Property, Buyer must provide written notice to Seller thereof, extending an offer to Seller to purchase the Property. Seller must respond to the Buyer, in writing, whether they desire to purchase the Property within thirty (30) days of receipt of such notice. If the Seller elects not to purchase the Property or does not respond to the Buyer within thirty (30) days, Buyer shall sell the Property to a third party, however, Seller shall continue to have the right of first refusal on all subsequent transfers of any portion of the Property in accordance with this agreement.
7. **Non-Transferability.** This Agreement is non-transferable.
8. **Termination.** Except as otherwise provided in this Agreement, neither party has the right to terminate this Agreement except by a separate written agreement signed by both parties.
9. **Entire Agreement and Manner of Modification.** This Agreement, and any attachments, constitutes the entire agreement of the parties with respect to the subject matter of this transaction. It supersedes all other representations or agreements. It may be modified only by a separate written agreement signed by both parties.
10. **Default and Remedies.** Seller or the Buyer shall be in default under this Contract if either fails to comply with any material covenant, agreement or obligation within any time limits required by this Agreement. Following a default by either Seller or Buyer under this Agreement, the other party shall have all remedies provided by law for such breach, including specific performance, each party to bear their own costs and attorneys' fees.
11. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Kansas.

- 12. Severability.** In the event any provision or part of this Agreement is found to be invalid or unenforceable, only that particular provision or part so found, and not the entire Agreement, will be inoperative.
- 13. Environmental Conditions.** Seller has disclosed to buyer the existence of hazardous chemicals located on the Property. Buyer is purchasing property in its “where is, as is” condition. Seller has not made any other representations concerning the environmental conditions of the property including the presence of noxious weeds as defined in K.S.A. 2-1314.
- 14. Additional Property Rights.** If Seller possesses any water rights, wind rights, and or mineral rights in or to the Property, all such rights will transfer to Buyer at closing without warranty of any kind.
- 15. Inspection.** The Buyer agrees to waive all rights to inspection of the Property. The Buyer is purchasing the Property in its “AS IS, WHERE IS” condition. The Seller is making no representations or warranties, express or implied, regarding the value, profitability, merchantability, fitness, environmental or physical condition or usefulness of the property, other than as expressly made in this Agreement. The Buyer acknowledges receipt of a title insurance commitment and all other pertinent documents. In making the decision to buy the Property, Buyer is relying wholly and completely on Buyer’s own judgement and the judgement of any agents Buyer may have selected.
- 16. Waiver.** The Buyer freely makes the following waiver: BUYER ACKNOWLEDGES THAT BUYER HAS WAIVED INSPECTION OF THE PROPERTY AND THE BUYER AGREES TO PURCHASE THE PROPERTY IN ITS PRESENT CONDITION ONLY, WITHOUT WARRANTIES OR GUARANTEES BY SELLER CONCERNING THE CONDITION OR VALUE OF THE PROPERTY, OTHER THAN AS EXPRESSLY MADE IN THIS AGREEMENT. THE BUYER HAS BEEN ADVISED TO HAVE THE PROPERTY EXAMINED BY PROFESSIONAL INSPECTORS. THE BUYER ACKNOWLEDGES THAT SELLER IS NOT AN EXPERT AT DETECTING OR REPAIRING PHYSICAL DEFECTS IN THE PROPERTY. EXCEPT AS EXPRESSLY DISCLOSED IN THIS AGREEMENT, SELLER HAS MADE NO REPRESENTATIONS REGARDING THE PROPERTY OR ITS CONDITION, INCLUDING BUT NOT LIMITED TO, ANY ENVIRONMENTAL CONDITION THEREON AND BUYER DECLARES THAT NO REPRESENTATIONS CONCERNING THE CONDITION OF THE PROPERTY ARE BEING RELIED UPON BY BUYER EXCEPT AS EXPRESSLY MADE IN THIS AGREEMENT.

THIS AGREEMENT is hereby executed on this 4th day of March, 2026.

Buyer, City of Sedgwick, Kansas
Mayor, Bryan Chapman

THIS AGREEMENT was approved by vote of the City Council of the City of Sedgwick, Kansas on the 4th day of March, 2026, and is hereby executed on this ____ day of _____, 2026.



Jon & Becky Broadhurst
Owners, JBJJ LLC

CITY OF SEDGWICK, KANSAS

Resolution No. 03042026

A Resolution Approving the Sale of Real Estate

WHEREAS, THE CITY OF SEDGWICK, KANSAS, intends to enter into a sales agreement for the Property described as:

Twenty-three (23) Feet off the North Side of the entire length of Lot One Hundred Thirty-Five (135), Commercial Avenue, City of Sedgwick, Harvey County, State of Kansas,

AND

All that part of Lot One Hundred Thirty-seven (137) on Commercial Avenue in the City of Sedgwick, Harvey County, Kansas, lying South of a line extending and running East and West the entire length of said lot, through the North Wall of the Two-story brick building now on said lot, parallel, with and six (6) inches south of the North line of said wall, said line supposed to be 21 inches South of the North line of said lot, Commercial Avenue, City of Sedgwick, Harvey County, State of Kansas.

WHEREAS, Seller wishes to sell and Buyer wishes to purchase the Property in its “as is” condition;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDGWICK, KANSAS:

Section 1. The City may enter into the subject Purchase Agreement with JBJJ LLC subject to all terms and conditions of the negotiated Purchase Agreement.

Section 2. The City will follow its obligations as set forth in this contract and will enforce the Purchase Agreement terms and conditions as drafted against the purchaser.

Section 3. The sale of the subject real estate will be insured through a reputable Title Company, thereby ensuring legal transfer of real property pursuant to all relevant laws.

PASSED AND APPROVED this 4th day of March, 2026.

Bryan Chapman, Mayor

ATTEST:

Shelia Agee, City Clerk

**City of Sedgwick
City Council Meeting
March 4, 2026**

TO: Mayor and City Council

SUBJECT: 2026 Street Preservation Program

INITIATED BY: Administration

AGENDA: New Business

Background: The City did not complete any street preservation projects in 2025. City staff worked with South Central Sealing and Paving to compile a listing of streets in town that needed attention.

Analysis: At a minimum, each year, the city should crack seal streets to prolong the life of the asphalt. Further preservation methods are utilized in conjunction with crack sealing to prolong life based on the method utilized. Many of the proposed roadways would be receiving multiple preservation treatments to extend the life of the roadway to the maximum extent possible.

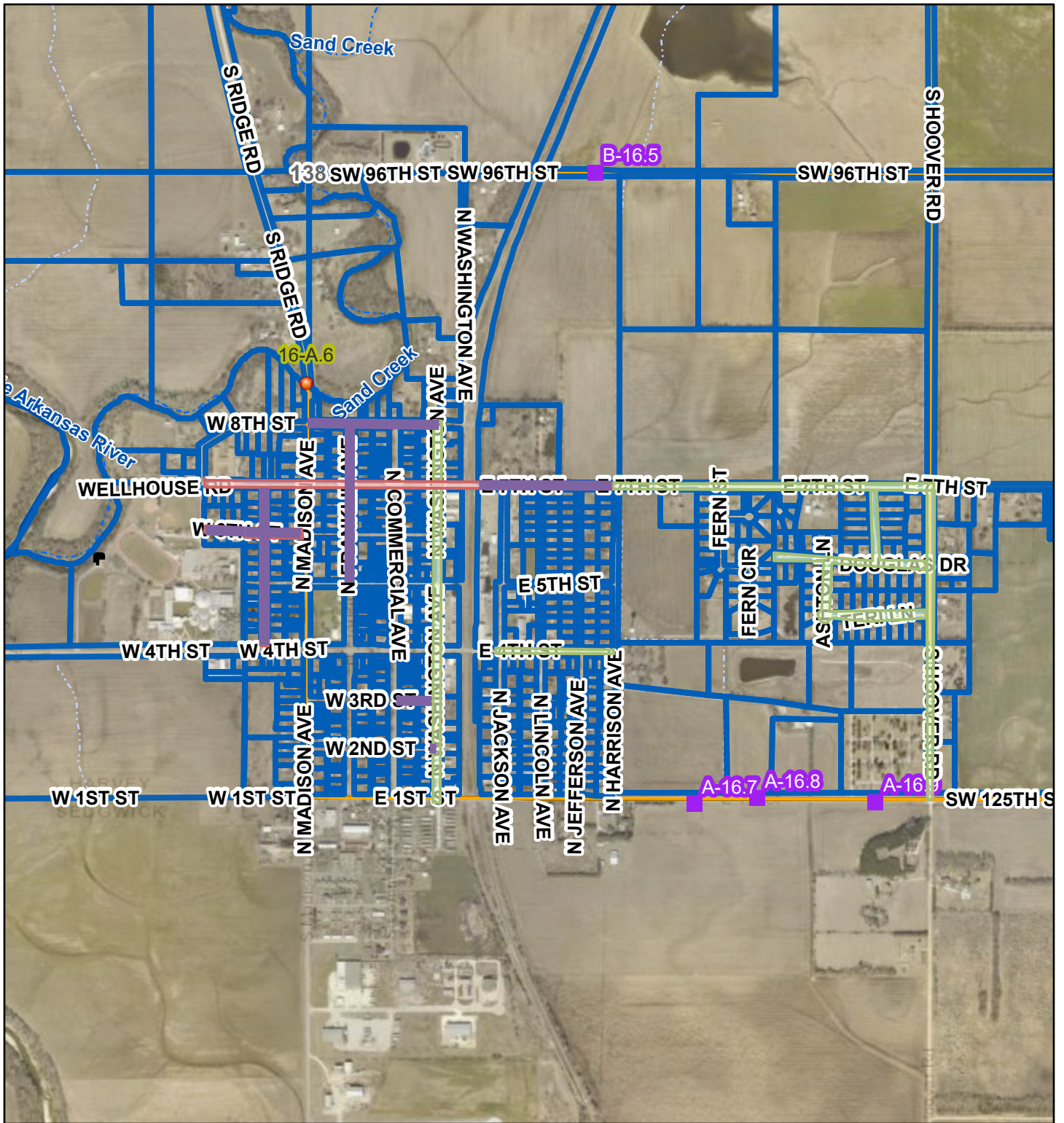
A map of the proposed roadways to receive treatment is attached inside the agenda report. Areas shaded in green would receive crack sealing. Areas shaded in red would receive slurry seal. Areas with a purple line would receive asphalt repair in multiple locations. You will see that some areas overlap and would receive slurry as well as asphalt repair.

The 2026 street preservation program does not include rehabilitation of S. Commercial. This street continues to deteriorate over time. In 2025, staff worked with Pearson Construction and PEC to provide an estimate of a complete mill and overlay of S. Commercial from 1st to Suelynn. At that time, the base bid, without adding ribbon curbing to stabilize the asphalt, was \$133,179.20.

Financial Considerations: Funding is limited to the available funding in Streets CIP and the proceeds from the city sales tax. Minus the funds earmarked for the commercial avenue revitalization project, the available funding for street preservation in 2026 is \$121,547 with an estimated \$165,000 in revenue to be added throughout the year.

If approved, the total for the 2026 street preservation program is \$121,274.45.

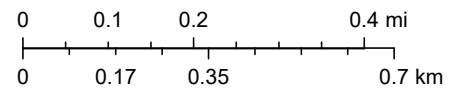
Recommendation: It is recommended that City Council approve the 2026 Street Preservation Program as presented and budget the S. Commercial Project into the proposed 2027 budget as the sole street preservation project for that year.



2/25/2026, 8:08:30 AM

1:18,056

- Override 1
- Culverts
- Township
- Areas
- Property Boundary
- Parcel Boundaries
- Creek/River
- Override 1
- Little Arkansas River
- Override 2
- BOLL
- Creeks/Streams
- Unnamed Tributary
- Bridges
- Section Line



All Kansas PSAPs, NG911 Coordinating Council, DASC, Sedgwick County, Esri, HERE, Garmin, INCREMENT P, USGS, METI/NASA, EPA, USDA



Proposal

3600 West Esthner
Wichita Kansas 67213
(316) 613-3433 Fax (316) 613-3499
ATTN: Kyle Nordick
520 N. Commercial Ave
Sedgwick, KS 67135

Date: Wednesday, February 25, 2026
Project: City of Sedgwick
Location: Various
Estimator: Vernon

Slurry Seal 2026

We propose to furnish labor, material, and equipment to construct an emulsified asphalt quick set slurry seal on city streets per below. (We have included strip patching in these numbers, which increases the quantity of sealed area).

<u>Streets</u>	<u>Location</u>	<u>Quantity</u>
1. Garfield Ave.	4 th to 7 th	3,539 sqyds.
2. 6 th Street	Madison W. to dirt	1,790 sqyds.
3. 7 th Street	Monroe to Harrison	9,002 sqyds.

Total = 14,331 sqyds.

Total cost for Slurry Seal.....\$49,441.95 tax exempt.

Above Slurry price includes the following.

1. Furnish Traffic Control
2. Sweep and clean streets.
3. Cover manholes and water valves

Slurry Seal to be applied at the following rates.

1. CSS-1H asphalt emulsion .35 gal per sqyd
2. Type II chat 20 Lbs. per sqyd

Asphalt Repair 2026

We propose to remove asphalt pavement full depth, compact subgrade, and place 5” hot mixed asphalt in two lifts. Hot mixed asphalt to meet city of Wichita specifications. Approx. 241 sqyds.

<u>Streets</u>	<u>Location</u>	<u>Quantity</u>
1. Garfield	4 th to 7 th	98 sqyds.
2. 6 th Street	Madison W. to dirt	41 sqyds.
3. 7 th Street	RR to Harrison	161 sqyds.
4. 8 th Street	Madison to Washington	141 sqyds.
5. Franklin	8 th to 5 th	168 sqyds.
6. 3 rd Street	Washington to Commercial	60 sqyds.
7. 2 nd Street	at Washington	8 sqyds.

Total = 677 sqyds.

Bid Price Asphalt repair.....\$49,082.50 tax exempt.

Crack Sealing 2026

This bid is for crack filling in City of Sedgwick

1. We will fill 1/2” wide cracks or smaller and will clean as necessary to allow proper bonding of crack seal material.
2. We will track quantities for the city until they are completed.
3. Price per pound includes cleaning, material, and filling cracks.
4. Quantities bid are an estimate only; we will keep the daily totals and keep the city updated as we go.
5. Bid includes (5) pallets of crack seal material – 2,250 pounds per pallet. \$4,550.00 per pallet.

<u>Streets</u>	<u>Location</u>
1. 4 th Street	Jackson to city limits
2. 7 th Street	Harrison to Hover
3. The Highlands	All
4. Hoover	1 st to 8 th
5. Washington	1 st to 8 th

Total cost for Crack seal.....\$22,750.00 tax exempt.

Cost Surcharges:

Due to fluctuations in material costs during FY 2025, South Central Sealing reserves the right to adjust pricing or implement additional surcharges if material costs increase before project completion. Any necessary changes will be communicated to the Customer in advance, and a formal change order will be submitted for approval prior to proceeding with the affected work.

NET DUE UPON RECEIPT OF INVOICE.

Late Payments:

If Buyer fails to make payment within 30 days of the due date specified in the invoice, Buyer shall pay Contractor a late payment charge of 10% per month on the outstanding balance until paid in full. The contractor reserves the right to suspend services or terminate the agreement for non-payment.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Signature _____
Alex Stephenson

NOTE: We may withdraw this proposal if not accepted within 30 days.

ACCEPTANCE:

The above prices, specifications, and conditions are satisfactory and are accepted. You are hereby authorized to do the work as specified. Payment will be made as outlined above. **YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE YOU SIGN AND RETURN THIS PROPOSAL FORM.**

DATE _____ SIGNATURE _____

Return One Copy of Signed Proposal to South Central Sealing L.L.C.

**City of Sedgwick
City Council Meeting
March 4, 2026**

TO: Mayor and City Council

SUBJECT: Council Chambers Audio System

INITIATED BY: Administration

AGENDA: New Business

Background: City staff have routinely heard complaints from citizens regarding the quality of the audio during City Council meetings. In 2023, staff had Conference Technologies onsite to diagnose issues and make recommendations for audio system upgrades. At that time, we moved forward with replacing a component of the mixer that was damaged and had technicians set up the system to collect the best quality possible with the existing equipment. This was a temporary fix that yielded better results.

This year, staff reached out to two companies, Conference Technologies and Wav Services, to obtain quotations for upgrading the audio collection system in the council chambers.

Analysis: Conference Technologies proposed an eight (8) microphone system that would allow for individual microphones to be muted by council members and staff separately of the main controls of the system. These would be wireless microphones that would connect to a processor that would be mounted in the head rack and communicate with the City Clerk's computer for control. The total installed price for their solution is \$17,952.07.

Wav Services proposed a single ceiling microphone that would be mounted in the center of the room between the dais and the podium. This microphone is the same that is being installed in the Station 31 conference room. The system has a single microphone with eight (8) pickup lobes that can be set up and controlled individually by the operator during the meeting. If chosen, Wav Services would work with city staff to setup the device and train on operation. The main difference between the two offers is that this system would not be able to be muted by individual staff or councilmembers, it is completely operated by the individual controlling the a/v system as is the current system. The total installed price for their solution is \$7,153.00.

Financial Considerations: CTI solution - \$17,952.07, Wav Services solution - \$7,153.00. The expenditure would be covered through the Capital Administration budget, which was set aside for a/v upgrades and other equipment upgrades as needed.

Recommendation: City Council Determination



PROPOSAL

City of Sedgwick

Council Chamber Microphone Upgrade, Rev 1

DATE

Thursday, 29 January 2026

PREPARED BY

Thomas Shafer

Design Consultant

Scope of Work

Proposal Number: J25060054

Proposal Date: 1/29/2026

Prepared for: City of Sedgwick

Attn: Kyle Nordick

Phone: (316) 772-5151

Email: knordick@cityofsedgwick.org

Prepared by: Thomas Shafer

Phone: 316-737-5899

Email: thomas.shafer@cti.com

Bill to:

City of Sedgwick
520 N Commercial Ave
Sedgwick Kansas 67135

Ship to:

City of Sedgwick
520 N Commercial Ave
Sedgwick Kansas 67135

Executive Summary

Provide & install new gooseneck microphones in Council Chambers for improved usability during meetings. To include...

(6x) 15" wireless gooseneck desktop microphones with mute buttons

- one for each Council member

(1x) 15" wireless gooseneck desktop microphones with mute buttons

- for the main Podium

(2x) 15" wireless gooseneck desktop microphones with mute buttons

- for the City Clerk side table

(1x) all necessary hardware to implement new mics into existing system

Your Investment

Below is the cost of this solution based on the outlined scope of work. If you have questions about the complete solution, please let us know how we can help align this investment with additional needs or changes in scope.

Proposal Summary

Description	Price
Equipment	\$12,343.00
Implementation Services	\$5,609.07
Subtotal	\$17,952.07
Tax	\$0.00
Grand Total	\$17,952.07

Recommended

Description	Price
2 Additional Years CTI Complete Service Agreement	\$1,525.50
4 Additional Years CTI Complete Service Agreement	\$3,051.00

Down Payment Requirements

Down payment of 60% required to initiate order.

Bill of Materials

Council Chambers

Manufacturer	P/N	Description	Qty	Unit Price	Ext. Price
General: \$12,343.00					
Shure	MXW8X=- Z10	Microphone - Gooseneck Base	8	\$537.00	\$4,296.00
Shure	MXWAPX8=- Z10	Access Point - 8 Ch.	1	\$3,153.00	\$3,153.00
Shure	MXWNDX8G	Networked Dock - 8 Bay - Gooseneck	1	\$1,193.00	\$1,193.00
Shure	MX415RLPD F/C	15" Shock-Mounted Gooseneck, Red LED Ring on top, Less Preamplifier, Dual Flexible, Cardioid	8	\$204.00	\$1,632.00
Netgear	GSM4212P- 100NAS	M4250-10G2F-POE+ 8X1G POE	1	\$597.00	\$597.00
Shure	P300-IMX	Audio Conferencing Processor	1	\$1,472.00	\$1,472.00



WAV SERVICES INC.
P.O. BOX 121
DERBY, KS. 67037
 PHONE (316) 648-5112

CUSTOMER #:

DATE: 29-Oct-25

PHONE:

FAX:

PROJECT #

EIN NUMBER: 46-3492740

TOTAL PRICE \$7,153.00

P.O. #

BILL TO:	CITY OF SEDGWICK
SHIP TO:	

ITEM #	ITEM CODE #	QTY	DESCRIPTION	UNIT PRICE	SUBTOTAL
1		1	SHURE MXA920W-R CEILING MIC	\$4,760.00	\$4,760.00
2		1	DANTE IO BOX	\$320.00	\$320.00
3		1	NETGEAR POE NETWORK SWITCH	\$98.00	\$98.00
4	8900W-R-PM	1	CABLE, CONNECTORS AND HARDWARE	\$425.00	\$425.00
5		1	PROGRAMMING OF SYSTEM	\$560.00	\$560.00
6		1	WAV CUSTOM INSTALLATION OF SYSTEM	\$845.00	\$845.00
			PLEASE EMAIL ALL ORDERS OR		
			CORRESPONDENCE TO:	SHIPPING	\$145.00
			Wade@wav.services	TOTAL	\$7,153.00
				TAX	EXEMPT
			SENT TO YOU BY: WADE COOPER	GRAND TOTAL	\$7,153.00

ACCEPTED BY: _____