



REGULAR COUNCIL MEETING, JANUARY 8, 2025

Wednesday, January 08, 2025 at 6:30 PM
Council Chambers, 520 N. Commercial Ave.

AGENDA

Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens_____

Mark Jacob_____

Josh Liby_____

Dan Hartman_____

Brenda DeHaven_____

Others present _____

APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Motion by _____

Second by _____

HEARINGS / PRESENTATIONS / PUBLIC FORUM

STAFF REPORTS

1. Kyle Nordick, City Administrator
2. Jennifer Hill, City Attorney

CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by _____

Second by _____

- 3.** Minutes of December 18, 2024, Regular Meeting
- 4.** Approval of Payroll December 20, 2024 Amount \$20,640.66 and January 3, 2025 Amount \$17,446.95
- 5.** Approval of General Disbursement Checks Amount \$118,797.04

NEW BUSINESS

- 6.** Discuss and Consider TNR Agreement - Caring Hands Humane Society
Motion to approve the TNR Agreement with Caring Hands Humane Society with an annual funding amount of \$_____ for the first year.

Motion by _____

Second by _____

- 7.** Resolution 01082025 - Salary/Wage Range Limits
Motion to approve Resolution 01082025 as presented.

Motion by _____

Second by _____

- 8.** Executive Session - Nonelected Personnel
Motion to recess into executive session for ___ minutes pursuant to the exemption (K.S.A. 75-4319(b)(1) to discuss matters pertaining to non-elected personnel. The open meeting would resume at_____pm with those present in the executive session being the Governing Body, City Administrator, and City Attorney.

Motion by _____

Second by _____

GOVERNING BODY REMARKS

ADJOURN

Motion to adjourn the Regular Council Meeting at _____ PM.

Motion by _____

Second by _____

Contact: Shelia Agee (agee@cityofsedgwick.org, 316-772-5151)

Agenda Published on 01/03/2025 at 3:30 PM.



REGULAR COUNCIL MEETING, DECEMBER 18, 2024

Wednesday, December 18, 2024 at 6:30 PM
Council Chambers, 520 N. Commercial Ave.

MINUTES

Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens_____

Mark Jacob_____

Josh Liby_____

Dan Hartman_____

Brenda DeHaven_____

Others present _____

Mayor Bryan Chapman opened the Council Meeting at 6:30pm.

The Mayor led the Pledge of Allegiance.

PRESENT

Brenda DeHaven

Dan Hartman

Kramer Siemens

Josh Liby

Mark Jacob

OTHERS PRESENT: Kyle Nordick, City Administrator; Shelia Agee, City Clerk; Brad Jantz, City Attorney; Rusty Whitcher, Harvey County NOW

APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Motion by _____

Second by _____

Motion to approve the agenda as presented.

Motion made by Liby, Seconded by Hartman.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

HEARINGS / PRESENTATIONS / PUBLIC FORUM

1. Presentation of Service Award

The Mayor presented Brad Jantz, City Attorney, a service award recognizing his 34 years of service to the City of Sedgwick.

STAFF REPORTS

2. Kyle Nordick, City Administrator

City Administrator, Kyle Nordick, reminded Council that we have 9 days until we go live with EMS service on January 1st. Training is occurring now.

3. Brad Jantz, City Attorney

CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by _____

Second by _____

Motion to approve the Consent Agenda as presented.

Motion made by Hartman, Seconded by DeHaven.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

4. Minutes of December 4, 2024, Regular Meeting
5. Approval of Payroll December 6, 2024 Amount \$16,457.76
6. Approval of General Disbursement Checks Amount \$132,445.72

NEW BUSINESS

7. 2024 Kansas Region G Hazard Mitigation Plan

Motion to approve Resolution 12182024, a resolution adopting the Kansas Homeland Security Region G Hazard Mitigation Plan and authorizing the Mayor's signature.

Motion by _____

Second by _____

Motion to approve Resolution 12182024, a resolution adopting the Kansas Homeland Security Region G Hazard Mitigation Plan and authorizing the Mayor's signature.

Motion made by Siemens, Seconded by Jacob.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

8. Executive Session - Contract Negotiations

Move to recess into executive session for _____ minutes to consult with the City Attorney related to matters privileged under the attorney-client relationship (K.S.A. 75-4319(B)(2)) for the purpose of discussing Contractual Matters. The open meeting will resume at _____pm with those present in the executive session being the Governing Body, City Administrator, and City Attorney.

Motion by _____

Second by _____

Move to recess into executive session for 20 minutes to consult with the City Attorney related to matters privileged under the attorney-client relationship (K.S.A. 75-4319(B)(2)) for the purpose of discussing Contractual Matters. The open meeting will resume at 6:57pm with those present in the executive session being the Governing Body, City Administrator, and City Attorney.

Motion made by Hartman, Seconded by DeHaven.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

NO ACTION TAKEN

GOVERNING BODY REMARKS

Governing Body mentioned that they enjoyed the community Christmas event.

ADJOURN

Motion to adjourn the Regular Council Meeting at _____ PM.

Motion by _____

Second by _____

COUNCIL WILL ADJOURN INTO A WORKSHOP.

Motion to adjourn the Regular Council Meeting at 7pm.

Motion made by Hartman, Seconded by Jacob.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

COUNCIL ADJOURNED INTO WORKSHOP TO DISCUSS DOG KENNEL AGREEMENT, CAT CONTROL, AND SUELYNN DEVELOPMENT.

Contact: Shelia Agee (agee@cityofsedgwick.org, 316-772-5151)
Agenda Published on 12/12/2024 at 1:55 PM.

DRAFT

January 8, 2025

PAYROLL CHECKS - DIRECT DEPOSIT

12-20-24	\$ 20,640.66
1-3-25	\$ 17,446.95
TOTAL PAYROLL CHECKS	\$ 38,087.61

GENERAL DISBURSEMENT CHECKS-AAABZD	\$ 17,651.66
GENERAL DISBURSEMENT CHECKS-AAABZE	\$ 20,156.73
GENERAL DISBURSEMENT CHECKS-AAABZF	\$ 350.25
GENERAL DISBURSEMENT CHECKS-AAABZF	\$ 80,638.40

TOTAL DISBURSEMENT CHECKS	\$ 118,797.04
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AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

12/19/2024 06:31:36 PM

Batch: AAABZD

User ID: SHELIA

Page 1

Bank Code: CKG		LEGACY BANK				
Vendor Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
AETNA						
1	71299	12/20/2024	Check	SHELIA	AP0000001332AAABZD	\$99.45
Description:						
BCBS OF KANSAS						
2	71300	12/20/2024	Check	SHELIA	AP0000001332AAABZD	\$6,017.10
Description:						
CARL B DAVIS, CHAPTER 13 TRUSTEE						
3	71301	12/20/2024	Check	SHELIA	AP0000001332AAABZD	\$668.31
Description:						
LEGACY BANK						
4	71302	12/20/2024	Check	SHELIA	AP0000001332AAABZD	\$6,152.33
Description:						
KPERS						
5	71303	12/20/2024	Check	SHELIA	AP0000001332AAABZD	\$3,719.73
Description:						
KANSAS STATE WITHHOLDING TAX						
6	71304	12/20/2024	Check	SHELIA	AP0000001332AAABZD	\$994.74
Description:						
			Bank Totals	Items	Total Voids	Items
Checks			(\$17,651.66)	6	\$0.00	0
Deposits			\$0.00	0	\$0.00	0
Deductions			\$0.00	0	\$0.00	0
Additions			\$0.00	0	\$0.00	0
Bank Charges			\$0.00	0	\$0.00	0
Net Activity for CKG:			(\$17,651.66)			

Report Totals					
	Bank Totals	Items	Total Voids	Items	
Checks	(\$17,651.66)	6	\$0.00	0	
Deposits	\$0.00	0	\$0.00	0	
Deductions	\$0.00	0	\$0.00	0	
Additions	\$0.00	0	\$0.00	0	
Bank Charges	\$0.00	0	\$0.00	0	
Net Activity:	(\$17,651.66)				

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)
Batch: AAABZE

12/20/2024 4:03:56 PM

Vendor	Description	Check Date	Invoice#	Check#	Check Total
360 DOCUMENT SOLUTIONS	PRINTERS/COPIERS	12/20/2024	IN99675	71306	\$361.18
ABC TERMITE & PEST CONTROL	BUG SPRAY	12/20/2024	1557077	71307	\$130.00
BOUND TREE MEDICAL, LLC	EMS SUPPLIES	12/20/2024	85588904	71308	\$861.37
BRENDA DEHAVEN	MTG MILEAGE AND XMA	12/20/2024	122024BD	71309	\$222.00
EVERGY	ELECTRIC SERVICE	12/20/2024	122024EVERGY	71310	\$4,306.38
EVERGY	STREET LIGHTS	12/20/2024	122024STREETLIGHTS	71311	\$1,923.34
FAMILY HEALTH AMERICA, LC	HRA ADMIN FEES	12/20/2024	122024HRA	71312	\$350.00
INTRUST BANK	MISC CHARGES	12/20/2024	122024INTRUST	71314	\$7,641.43
KANZA CO-OPERATIVE ASSOCIATION	FUEL CHARGES	12/20/2024	122024KANZA	71315	\$1,079.78
KANSAS ALCOHOLIC BEVERAGE CO	JUMP START DG STORE'	12/20/2024	122024CMB	71316	\$50.00
KANSAS GAS SERVICE	GAS SERVICE	12/20/2024	122024KSGAS	71317	\$446.69
LEGACY BANK	CHRISTMAS GIFT CARDS	12/20/2024	122024CHRISTMAS	71318	\$2,233.00
MIDWEST SINGLE SOURCE	ATTY PROC NAMEPLATES	12/20/2024	275948-0	71319	\$21.60
PROFESSIONAL ENGINEERING CONE	COMM AVE SIDEWALK EN	12/20/2024	533724	71320	\$510.00
PRIDE AG RESOURCES	THERMOMETER WALL	12/20/2024	115965/3	71321	\$19.96

Total Direct Expense:	\$20,156.73
Total Immediate Payments:	\$20,156.73

Report Summary

	Report Selection Criteria	
Report Type:	Detailed	
	Start	End
Transaction Number:	Start	End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABZE

12/20/2024 4:02:17 PM

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
1	360 BASE CONTRACT/OVERAGE / 360 DOCUMENT SOL	12/20/2024	12/20/2024	IN99675	\$361.18
1	01-01-60-6200 PRINTERS/COPIERS BASE LEASE			0.5 \$165.6000	\$82.80
2	01-03-60-6200 PRINTERS/COPIERS BASE LEASE			0.1 \$165.6000	\$16.56
3	01-05-60-6200 PRINTERS/COPIERS BASE LEASE			0.1 \$165.6000	\$16.56
4	10-00-60-6200 PRINTERS/COPIERS BASE LEASE			0.2 \$165.6000	\$24.84
5	13-00-60-6200 PRINTERS/COPIERS BASE LEASE			0.2 \$165.6000	\$24.84
6	01-01-70-7010 COPY OVERAGE			0.2 \$195.5500	\$39.11
7	01-03-70-7010 COPY OVERAGE			0.2 \$195.5500	\$39.11
8	01-05-70-7010 COPY OVERAGE			0.2 \$195.5800	\$39.12
9	10-00-70-7010 COPY OVERAGE			0.2 \$195.5800	\$39.12
10	13-00-70-7010 COPY OVERAGE			0.2 \$195.5800	\$39.12
2	ABC TERMITE / ABC TERMITE & PEST CONTROL	12/20/2024	12/20/2024	1557077	\$130.00
1	01-01-60-6100 BUG SPRAY CITY HALL			1.0 \$75.0000	\$75.00
2	01-01-60-6100 BUG SPRAY SR. CENTER			1.0 \$45.0000	\$45.00
3	13-00-60-6100 BUG SPRAY WWTP			1.0 \$10.0000	\$10.00
3	BOUND TREE / BOUND TREE MEDICAL, LLC	12/20/2024	12/20/2024	85588904	\$861.37
1	41-02-00-8210 EMS SUPPLIES			1.0 \$149.3900	\$149.39
2	41-02-00-8210 EMS SUPPLIES			1.0 \$355.9900	\$355.99
3	41-02-00-8210 EMS SUPPLIES			1.0 \$355.9900	\$355.99
4	DEHAVEN, B / BRENDA DEHAVEN	12/20/2024	12/20/2024	122024BD	\$222.00
1	01-01-60-6720 LKM MTG MILEAGE			93.0 \$0.6700	\$62.31
2	01-07-60-6400 COMMUNITY CHRISTMAS EVENT-SMORES SUPPLIES			1.0 \$120.1000	\$120.10
3	01-07-60-6400 COMMUNITY CHRISTMAS EVENT ORNAMENTS/GLUE			1.0 \$36.9900	\$36.99
4	01-07-60-6400 COMMUNITY CHRISTMAS EVENT TABLE CLOTHS			1.0 \$2.6000	\$2.60

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABZE

12/20/2024 4:02:17 PM

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
5	EVERGY / EVERGY	12/20/2024	12/20/2024	122024EVERGY	\$4,306.38	
1	01-10-60-6180	0009908927 - 505 N MADISON SCHOOL ZONE		1.0	\$27.1500	\$27.15
2	01-03-60-6180	659714280 - PD BLDG		1.0	\$123.3800	\$123.38
3	01-10-60-6180	1062940882 - 804 N MADISON ST POLE		1.0	\$36.0000	\$36.00
4	01-10-60-6180	1761794880 - 103 W 5TH ELECT AT POLE		1.0	\$26.5500	\$26.55
5	01-10-60-6180	2464686086 - 310 N MADISON AVE SCHOOL ZONE		1.0	\$26.9200	\$26.92
6	01-10-60-6180	3002790064 - 100 WHEATLAND DR STREET POLE		1.0	\$29.8000	\$29.80
7	01-10-60-6180	3175824328 - 502 N COMM STREET ELECT AT POLE		1.0	\$26.5500	\$26.55
8	10-00-60-6180	3731495616 - 404 N HARRISON EAST WATER TOWER		1.0	\$145.5600	\$145.56
9	13-00-60-6180	3738109015 - 1900 N WASH WWTP		1.0	\$1,780.1800	\$1,780.18
10	01-04-60-6180	3742938337 - 316 N WASH FIRE BLDG		1.0	\$83.3800	\$83.38
11	01-11-60-6180	3743030616 - 324 N WASH SHOP		1.0	\$39.3200	\$39.32
12	01-08-60-6180	3748198293 - 204 W 4TH PARK LIGHTS		1.0	\$160.8500	\$160.85
13	01-06-60-6180	4920122509 - 403 N FRANKLIN POOL		1.0	\$68.3200	\$68.32
14	01-01-60-6180	5043441260 - 107 W 5TH SR CTR		1.0	\$233.0800	\$233.08
15	01-01-60-6180	5111455161 - CITY HALL		1.0	\$135.7500	\$135.75
16	13-00-60-6180	7277816660 - 402 N HARRISON EAST LIFT		1.0	\$145.1400	\$145.14
17	01-10-60-6180	7610673523 - 100 INDUSTRIAL DR STREET POLE		1.0	\$29.7000	\$29.70
18	10-00-60-6180	7852345322 - 501 WELLHOUSE RD, WATER		1.0	\$26.5500	\$26.55
19	01-10-60-6180	8514115281 - 413 W 4TH SCHOOL ZONE		1.0	\$28.0000	\$28.00
20	01-10-60-6180	8574522122 - 302 W 4TH SCHOOL ZONE		1.0	\$27.1500	\$27.15
21	10-00-60-6180	1282677544 - 205 W 5TH WEST WATER TOWER		1.0	\$328.4900	\$328.49
22	13-00-60-6180	3728481135 - 402 S COMM SOUTH LIFT		1.0	\$107.4900	\$107.49
23	13-00-60-6180	3742907574 - 308 N WASH MAIN LIFT		1.0	\$302.5500	\$302.55
24	10-00-60-6180	3749459455 - 518 W 5TH WEST WELL HOUSE		1.0	\$45.8100	\$45.81
25	01-11-60-6180	7510510077 - 200 E IND MAINT SHOP		1.0	\$322.7100	\$322.71
6	EVERGY / EVERGY	12/20/2024	12/20/2024	122024STREETLIGHTS	\$1,923.34	
1	01-10-60-6180	STREET LIGHTS		1.0	\$1,923.3400	\$1,923.34
8	FAMILY HEALTH / FAMILY HEALTH AMERICA, LC	12/20/2024	12/20/2024	122024HRA	\$350.00	
1	03-00-60-6290	HRA AMEND FEE TO INCREASE BENEFIT		1.0	\$250.0000	\$250.00
2	03-00-60-6290	HRA ADMIN SERVICES FEE		1.0	\$100.0000	\$100.00

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABZE

12/20/2024 4:02:17 PM

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
10	INTRUST / INTRUST BANK	12/20/2024	12/20/2024	122024INTRUST	\$7,641.43
1	01-01-70-7010	WALMART-CH HAND SOAP	1.0	\$5.2500	\$5.25
2	01-01-60-6700	AMAZON PRIME MEMBERSHIP	1.0	\$179.0000	\$179.00
3	01-03-60-6720	SAMS HOT DOGS AND BUNS	1.0	\$25.8100	\$25.81
4	01-03-70-7010	SAMS DUM DUMS	1.0	\$19.1900	\$19.19
5	01-03-70-7010	LYNN CARDS-THANK YOU CARDS, SYMPATHY CARDS	1.0	\$52.9500	\$52.95
6	01-03-70-7120	O'REILY AUTO PARTS-WIPERS	1.0	\$146.3800	\$146.38
7	01-03-70-7010	POCKET PRESS-PD POCKET GUIDES	1.0	\$49.9500	\$49.95
8	01-03-70-7210	DILLON'S PD VEHICLE FUEL	1.0	\$61.1600	\$61.16
9	01-03-60-6290	FACEBOOK HIRING ADS	1.0	\$6.2800	\$6.28
10	01-03-60-6120	CHARLIE'S CARWASH	1.0	\$30.0000	\$30.00
11	41-02-00-8210	LIFE ASSIST EMS SUPPLIES	1.0	\$3,253.1100	\$3,253.11
12	41-02-00-8210	US LOGO-EMS UNIFORMS	1.0	\$971.3300	\$971.33
13	01-07-60-6290	FACEBOOK-CHRISTMAS AD	1.0	\$34.9600	\$34.96
14	41-02-00-8210	LIFE ASSIST-EMS SUPPLIES	1.0	\$30.9600	\$30.96
15	41-02-00-8210	ADOBE PRO LICENSE-EMS	1.0	\$50.3400	\$50.34
16	01-07-60-6290	FEDEX-CHRISTMAS MAILING	1.0	\$79.5400	\$79.54
17	01-07-60-6400	FULTON VALLEY FARMS-CHRISTMAS EVENT	1.0	\$700.0000	\$700.00
18	40-11-00-8210	WIFI WICHITA ROUTER/ETHERNET INSTALL	1.0	\$592.3000	\$592.30
19	41-02-00-8210	LIFE ASSIST-EMS SUPPLIES	1.0	\$250.0000	\$250.00
20	01-01-70-7010	AMAZON-OFFICE SUPPLIES	0.5	\$578.6500	\$289.33
21	01-03-70-7010	AMAZON-OFFICE SUPPLIES	0.1	\$578.7000	\$57.87
22	01-05-70-7010	AMAZON-OFFICE SUPPLIES	0.2	\$578.7000	\$115.74
23	01-09-70-7010	AMAZON-OFFICE SUPPLIES	0.1	\$578.7000	\$28.94
24	10-00-70-7010	AMAZON-OFFICE SUPPLIES	0.1	\$578.7000	\$28.94
25	12-00-70-7010	AMAZON-OFFICE SUPPLIES	0.1	\$578.7000	\$28.94
26	13-00-70-7010	AMAZON-OFFICE SUPPLIES	0.1	\$578.7000	\$28.94
27	01-11-60-6720	BURGER KING-LUNCH OUT OF TOWN PARTS	1.0	\$14.9700	\$14.97
28	10-00-70-7130	BIG TOOL STORE-WATER LEAK TOOLS	1.0	\$183.0500	\$183.05
29	01-04-60-6710	FIRE RESCUE 1-CLASS FOR CE HOURS	1.0	\$65.0000	\$65.00
30	01-07-60-6290	FEDEX OFFICE-IND PK POSTER UPDATED	1.0	\$261.2000	\$261.20

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABZE

12/20/2024 4:02:17 PM

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
11	KANZA / KANZA CO-OPERATIVE ASSOCIATION	12/20/2024	12/20/2024	122024KANZA	\$1,079.78	
1	01-03-70-7210	FUEL - PD		1.0	\$251.5200	\$251.52
2	10-00-70-7210	FUEL - WATER		1.0	\$251.4100	\$251.41
3	01-10-70-7210	FUEL - STREETS		1.0	\$251.4100	\$251.41
4	13-00-70-7210	FUEL - SEWER		1.0	\$215.5000	\$215.50
5	10-00-70-7110	QWIKLIFT HYD FLUID-BACKHOE		0.4	\$109.9400	\$38.48
6	13-00-70-7110	QWIKLIFT HYD FLUID-BACKHOE		0.4	\$109.9400	\$38.48
7	01-10-70-7110	QWIKLIFT HYD FLUID-BACKHOE		0.3	\$109.9400	\$32.98
12	KS ALCOHOLIC BEVERAGE / KANSAS ALCOHOLIC BEV	12/20/2024	12/20/2024	122024CMB	\$50.00	
1	01-01-60-6290	CMB MONTHLY REPORT-JUMP START		1.0	\$25.0000	\$25.00
2	01-01-60-6290	CMB MONTHLY REPORT-DG		1.0	\$25.0000	\$25.00
13	KS GAS / KANSAS GAS SERVICE	12/20/2024	12/20/2024	122024KSGAS	\$446.69	
1	41-02-00-8210	110 E 4TH-CARDINAL COTTAGE EMS		1.0	\$26.1900	\$26.19
2	01-11-60-6180	200 E IND-MAINT SHOP		1.0	\$420.5000	\$420.50
14	LEGACY BANK / LEGACY BANK	12/20/2024	12/20/2024	122024CHRISTMAS	\$2,233.00	
1	01-01-70-7010	CHRISTMAS GIFT CARDS		6.0	\$203.0000	\$1,218.00
2	10-00-70-7010	CHRISTMAS GIFT CARDS		2.0	\$203.0000	\$406.00
3	13-00-70-7010	CHRISTMAS GIFT CARDS		3.0	\$203.0000	\$609.00
15	MIDWEST / MIDWEST SINGLE SOURCE	12/20/2024	12/20/2024	275948-0	\$21.60	
1	01-01-70-7010	ATTY AND PROC NAMEPLATES		1.0	\$21.6000	\$21.60
16	PEC / PROFESSIONAL ENGINEERING CONSULTANTS	12/20/2024	12/20/2024	533724	\$510.00	
1	40-10-00-8210	COMM AVE SIDEWALK ENG/DESIGN		1.0	\$510.0000	\$510.00
17	PRIDE AG / PRIDE AG RESOURCES	12/20/2024	12/20/2024	115965/3	\$19.98	
1	01-06-70-7420	WALL THERMOMETERS/BRACKETS		0.5	\$19.9600	\$9.98
2	13-00-70-7420	WALL THERMOMETERS/BRACKETS		0.5	\$19.9600	\$9.98

Grand Totals

Total Direct Expense: \$20,156.73
Total Immediate Payments: \$20,156.73

Report Summary

Report Selection Criteria
Report Type: Detailed
Start End
Transaction Number: Start End

AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

12/20/2024 11:02:20 AM

Batch: AAABZF

User ID: SHELIA

Page 1

Bank Code: CKG LEGACY BANK

Vendor	Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
KS DEPT OF LABOR							
	1	71305	12/20/2024	Check	SHELIA	AP0000001334AAABZF	\$350.25

Description:

	Bank Totals	Items	Total Voids	Items
Checks	(\$350.25)	1	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity for CKG:	(\$350.25)			

Report Totals

	Bank Totals	Items	Total Voids	Items
Checks	(\$350.25)	1	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity:	(\$350.25)			

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Vendor	Description	Check Date	Invoice#	Check#	Check Total
360 DOCUMENT SOLUTIONS	PRINTERS/COPIERS	12/31/2024	588982463	71322	\$719.95
AGRI ENVIRONMENTAL SERVICES	SLUDGE HAUL	12/31/2024	102	71323	\$1,040.00
AIRGAS USA, LLC	CYLINDER RENTAL	12/31/2024	9156691600	71324	\$412.36
JAIME ANDERSON	EMS SUPPLIES	12/31/2024	123124JA	71325	\$222.51
BOUND TREE MEDICAL, LLC	EMS SUPPLIES	12/31/2024	85593310	71326	\$587.96
DRAGONSLAYERS FIRE EXTINGUISH	FIRE EXTINGUISHERS	12/31/2024	4876	71327	\$339.75
EPR SYSTEMS, INC.	SOFTWARE AND SUPPOR	12/31/2024	3218	71328	\$2,815.00
GALLS, LLC	PD UNIFORM EQUIPMENT	12/31/2024	030006130	71329	\$90.00
GRABER ACE HARDWARE	MISC CHARGES	12/31/2024	123124GRABER	71330	\$211.89
GREENER PASTURES	REAL ESTATE TAX	12/31/2024	123124GREENER	71331	\$8,765.71
KS DEPARTMENT OF REVENUE-WATE	WATER PROTECTION FEE	12/31/2024	123124WTRPROT	71332	\$577.78
KANSAS GAS SERVICE	GAS SERVICE	12/31/2024	123124KSGAS	71333	\$677.46
KANSAS PUBLISHING VENTURES, LL	SPORTS AD	12/31/2024	19891832	71334	\$40.00
KS RURAL WATER ASSOCIATION	MEMBERSHIP DUES	12/31/2024	123124KRWA	71335	\$594.20
SEDGWICK LILLIAN TEAR LIBRARY	APPROPRIATION TAXES	12/31/2024	123124LIBAPP	71336	\$10,268.24
LIFE-ASSIST	EMS SUPPLIES	12/31/2024	1538269	71337	\$117.60
LOGO DEPOT	SHIRTS	12/31/2024	E 160088	71338	\$974.70
MID-AMERICA RESEARCH CHEMICAL	INSECT BOMBS	12/31/2024	0836444-IN	71339	\$176.39
NAVRAT'S OFFICE PRODUCTS	DOG AND CAT TAGS	12/31/2024	242071-00	71340	\$149.25
LEVI NEELLY	RETURNED PAYROLL	12/31/2024	122024PAYROLLNEELLY	71341	\$21.56
CITY OF NEWTON	PD POLYGRAPHS	12/31/2024	INV02855	71342	\$200.00
PETTY CASH	MISC CHARGES	12/31/2024	123124PETTY	71343	\$31.70
USPS	BILL CARD POSTAGE	12/31/2024	123124BILLCARDS	71344	\$252.69
QUILL	OFFICE SUPPLIES	12/31/2024	41913315	71345	\$77.98
R. E. PEDROTTI CO., INC.	WWTP PLC AI ISSUE	12/31/2024	17052	71346	\$2,981.47
DANIEL RHODES	REIMB EMS BOOTS	12/31/2024	123124DR	71347	\$139.50
STRYKER SALES, LLC	EMS SUPPLIES/EQUIP	12/31/2024	9207997477	71348	\$47,547.58
SUPERIOR RENTS - WICHITA	XMAS LIGHTS LIFT REN	12/31/2024	123124RENTAL	71349	\$605.17

Total Direct Expense:

\$80,638.40

Total Immediate Payments:**\$80,638.40**

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
1	360 LEASE / 360 DOCUMENT SOLUTIONS	12/31/2024	12/31/2024	588982463	\$719.95
1	01-01-60-6200 PRINTERS/COPIERS LEASE			0.5 \$719.9300	\$359.97
2	01-03-60-6200 PRINTERS/COPIERS LEASE			0.1 \$719.9500	\$72.00
3	01-05-60-6200 PRINTERS/COPIERS LEASE			0.1 \$719.9500	\$72.00
4	10-00-60-6200 PRINTERS/COPIERS LEASE			0.2 \$719.9500	\$107.99
5	13-00-60-6200 PRINTERS/COPIERS LEASE			0.2 \$719.9500	\$107.99
3	AGRI ENVIRONMENTAL / AGRI ENVIRONMENTAL SERV	12/31/2024	12/31/2024	102	\$1,040.00
1	13-00-60-6160 12-23-24 SLUDGE HAUL 26000 GAL			26,000.0 \$0.0400	\$1,040.00
4	AIRGAS / AIRGAS USA, LLC	12/31/2024	12/31/2024	9156691600	\$412.36
1	41-02-00-8210 EMS O2 CYLINDER RENTAL			1.0 \$84.6900	\$84.69
2	41-02-00-8210 EMS O2 CYLINDER RENTAL			1.0 \$227.6700	\$227.67
3	01-11-60-6240 MAINT CYLINDER LEASE			1.0 \$100.0000	\$100.00
5	ANDERSON, JAIME / JAIME ANDERSON	12/31/2024	12/31/2024	123124JA	\$222.51
1	41-02-00-8210 WALMART-EMS SUPPLIES			1.0 \$164.0900	\$164.09
2	41-02-00-8210 LOWE'S-EMS SUPPLIES			1.0 \$42.7600	\$42.76
3	41-02-00-8210 DOLLAR GENERAL-EMS SUPPLIES			1.0 \$15.6600	\$15.66
6	BOUND TREE / BOUND TREE MEDICAL, LLC	12/31/2024	12/31/2024	85593310	\$587.96
1	41-02-00-8210 EMS SUPPLIES			1.0 \$148.9800	\$148.98
2	41-02-00-8210 EMS SUPPLIES			1.0 \$1.4700	\$1.47
3	41-02-00-8210 EMS SUPPLIES			1.0 \$78.9900	\$78.99
4	41-02-00-8210 EMS SUPPLIES			1.0 \$17.7900	\$17.79
5	41-02-00-8210 EMS SUPPLIES			1.0 \$340.7300	\$340.73
29	DRAGON / DRAGONSLAYERS FIRE EXTINGUISHER SEF	12/31/2024	12/31/2024	4876	\$339.75
1	01-01-60-6100 ADMIN FIRE EXT SVC-LIB, SR CTR, REC			7.0 \$8.0850	\$56.60
2	01-03-60-6100 PD FIRE EXT SVC			7.0 \$8.0900	\$56.63
3	01-04-60-6100 FIRE DEPT FIRE EXT SVC			8.0 \$8.0900	\$64.72
4	01-06-60-6100 POOL FIRE EXT SVC			2.0 \$8.0900	\$16.18
5	01-11-60-6100 MAINT FIRE EXT SVC			15.0 \$8.0900	\$121.35
6	13-00-60-6100 WWTP FIRE EXT SVC			3.0 \$8.0900	\$24.27
7	EPR / EPR SYSTEMS, INC.	12/31/2024	12/31/2024	3218	\$2,815.00
1	41-02-00-8210 EMS/FIRE SOFTWARE AND SUPPORT			1.0 \$2,815.0000	\$2,815.00
8	GALLS / GALLS, LLC	12/31/2024	12/31/2024	030006130	\$90.00
1	01-03-70-7250 PD UNIFORM EQUIPMENT			1.0 \$90.0000	\$90.00

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
9	GRABER / GRABER ACE HARDWARE	12/31/2024	12/31/2024	123124GRABER	\$211.89	
1	01-11-70-7420					
	K78716 SHOP TOOLS			1.0	\$49.9900	\$49.99
2	01-10-70-7110					
	K78894 CHIRSTMAS LIGHT BULBS			1.0	\$71.9700	\$71.97
3	01-10-70-7110					
	K78906 CHRISTMAS LIGHTS			1.0	\$63.9400	\$63.94
4	01-10-70-7110					
	K79080 CHRISTMAS LIGHTS			1.0	\$25.9900	\$25.99
10	GREENER / GREENER PASTURES	12/31/2024	12/31/2024	123124GREENER	\$8,765.71	
1	08-00-60-6290					
	REIMB REAL ESTATE TAX			0.8	\$8,765.7100	\$6,749.60
2	10-00-60-6290					
	REIMB REAL ESTATE TAX			0.1	\$8,765.7100	\$1,032.60
3	13-00-60-6290					
	REIMB REAL ESTATE TAX			0.1	\$8,765.7100	\$983.51
11	KS DEPT OF REV - WTR PROT / KS DEPARTMENT OF RI	12/31/2024	12/31/2024	123124WTRPROT	\$577.78	
1	10-00-60-6154					
	WATER PROTECTION FEE			1.0	\$577.7800	\$577.78
12	KS GAS / KANSAS GAS SERVICE	12/31/2024	12/31/2024	123124KSGAS	\$677.46	
1	13-00-60-6180					
	402 S COMM GAS SERVICE			1.0	\$50.6200	\$50.62
2	01-01-60-6180					
	CH GAS SERVICE			1.0	\$106.6600	\$106.66
3	01-04-60-6180					
	320 N WASH GAS SERVICE			0.9	\$520.1800	\$442.15
4	01-11-60-6180					
	320 N WASH GAS SERVICE			0.2	\$520.1800	\$78.03
13	KS PUBLISHING / KANSAS PUBLISHING VENTURES, LL	12/31/2024	12/31/2024	19891832	\$40.00	
1	01-01-60-6290					
	SEDGWICK SPORTS AD			1.0	\$40.0000	\$40.00
14	KS RURAL / KS RURAL WATER ASSOCIATION	12/31/2024	12/31/2024	123124KRWA	\$594.20	
1	10-00-60-6700					
	MEMBERSHIP DUES			638.0	\$0.9000	\$574.20
2	10-00-60-6700					
	ANNUAL FEE			1.0	\$20.0000	\$20.00
26	LIBRARY / SEDGWICK LILLIAN TEAR LIBRARY	12/31/2024	12/31/2024	123124LIBAPP	\$10,268.24	
1	04-00-00-9940					
	LIBRARY APPROPRIATION TAXES			1.0	\$10,268.2400	\$10,268.24
28	LIFE-ASSIST / LIFE-ASSIST	12/31/2024	12/31/2024	1538269	\$117.60	
1	41-02-00-8210					
	EMS SUPPLIES			1.0	\$117.6000	\$117.60
15	LOGO / LOGO DEPOT	12/31/2024	12/31/2024	E 160088	\$974.70	
1	41-02-00-8210					
	EMS SHIRTS			1.0	\$539.2000	\$539.20
2	41-02-00-8210					
	EMS SHIRTS			1.0	\$271.5000	\$271.50
3	01-10-70-7250					
	MAINT SHIRTS			0.3	\$164.0000	\$41.00
4	01-11-70-7250					
	MAINT SHIRTS			0.3	\$164.0000	\$41.00
5	10-00-70-7250					
	MAINT SHIRTS			0.3	\$164.0000	\$41.00
6	13-00-70-7250					
	MAINT SHIRTS			0.3	\$164.0000	\$41.00

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
16	MARC / MID-AMERICA RESEARCH CHEMICAL	12/31/2024	12/31/2024	0836444-IN	\$176.39
1	01-10-70-7220				\$88.19
2	01-08-70-7220				\$88.20
17	NAVRAT'S OFFICE / NAVRAT'S OFFICE PRODUCTS	12/31/2024	12/31/2024	242071-00	\$149.25
1	01-03-70-7130				\$81.25
2	01-03-70-7130				\$68.00
19	NEELLY / LEVI NEELLY	12/31/2024	12/31/2024	122024PAYROLLNEELLY	\$21.56
1	01-02-00-6000				\$21.56
18	NEWTON CITY / CITY OF NEWTON	12/31/2024	12/31/2024	INV02855	\$200.00
1	01-03-60-6290				\$100.00
2	01-03-60-6290				\$100.00
27	PETTY CASH / PETTY CASH	12/31/2024	12/31/2024	123124PETTY	\$31.70
1	10-00-70-7020				\$5.85
2	10-00-70-7020				\$5.85
3	41-02-00-8210				\$20.00
20	POST OFFICE / USPS	12/31/2024	12/31/2024	123124BILLCARDS	\$252.69
1	10-00-70-7020				\$88.44
2	12-00-70-7020				\$75.81
3	13-00-70-7020				\$88.44
21	QUILL / QUILL	12/31/2024	12/31/2024	41913315	\$77.98
1	01-01-70-7010				\$38.98
2	01-03-70-7010				\$7.80
3	01-05-70-7010				\$15.60
4	01-09-70-7010				\$3.90
5	10-00-70-7010				\$3.90
6	12-00-70-7010				\$3.90
7	13-00-70-7010				\$3.90
22	R E PEDROTTI / R. E. PEDROTTI CO., INC.	12/31/2024	12/31/2024	17052	\$2,981.47
1	40-13-00-8210				\$2,981.47
23	RHODES / DANIEL RHODES	12/31/2024	12/31/2024	123124DR	\$139.50
1	41-02-00-8210				\$139.50

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
24	STRYKER / STRYKER SALES, LLC	12/31/2024	12/31/2024	9207997477	\$47,547.58
1	41-02-00-8210 EMS SUPPLIES/EQUIP			\$87.3600	\$87.36
2	41-02-00-8210 EMS SUPPLIES/EQUIP			\$4,546.1000	\$4,546.10
3	41-02-00-8210 EMS SUPPLIES/EQUIP			\$41,964.0800	\$41,964.08
4	41-02-00-8210 EMS SUPPLIES/EQUIP			\$780.0000	\$780.00
5	41-02-00-8210 EMS SUPPLIES/EQUIP			\$170.0400	\$170.04
25	SUPERIOR RENTS / SUPERIOR RENTS - WICHITA	12/31/2024	12/31/2024	123124RENTAL	\$605.17
1	01-10-60-6240 CHRISTMAS LIGHTS LIFT RENTAL			\$605.1700	\$605.17
Grand Totals					
Total Direct Expense:					\$80,638.40
Total Immediate Payments:					\$80,638.40

Report Summary

Report Selection Criteria
 Report Type: Detailed
 Start End
 Transaction Number: Start End

**City of Sedgwick
City Council Meeting
January 8, 2025**

TO: Mayor and City Council

SUBJECT: TNR Agreement – Caring Hands

INITIATED BY: Administration

AGENDA: New Business

Background: It has been requested that the City look into the Trap, Neuter, Release program that Caring Hands Humane Society implemented in Halstead to evaluate feasibility in controlling the feral cat population here in Sedgwick. Staff initiated discussions with Caring Hands Humane Society and received a draft agreement for the council's consideration.

If an animal is caught in the trap and found to have an ID tag or microchip, Caring Hands will attempt to contact the owner to have the animal released. At no time would an animal with ownership be spayed or neutered through this program.

Financial Considerations: During the December 18th workshop, the council directed staff to determine the number of animals that could be serviced through the contract based on the actual surgery costs. Surgery costs, provided by Caring Hands, are \$70 per animal. The Council initially discussed funding the project in 2025 with \$2,000; if funded at that level, approximately 28 animals could be treated. If funding is increased to the recommended \$3,000, approximately 42 animals could be treated.

Attachments: Draft agreement, Community Cat Caregiver Agreement

Recommendation: It is recommended that the Governing Body approve the contract with Caring Hands Humane Society for the 2025 TNR program at a funding level determined by the Governing Body.



“Our mission, through the promotion of education in basic humane animal care, is to relieve animal suffering and to prevent cruelty to animals.”

Sedgwick, KS Community cat Alteration Management Program
(CAMP) Agreement

The following agreement is between Caring Hands Humane Society in Newton, KS and the City of Sedgwick, KS for the guidelines of the Community cat Alteration Management Program to occur in Sedgwick, KS. The program will be based on the TNR (Trap-neuter-return) Ordinance that was approved at the council meeting on _____.

Caring Hands Humane Society has agreed to provide the following:

1. A team of volunteers to carry out trap-neuter-return for the caregivers of Sedgwick, KS.
2. Contractual agreements for caregivers in Sedgwick, KS which will outline the City of Sedgwick ordinance,
3. A registry of caregivers for the use of the Court/Police Clerk, Police Chief, and City Administrator of Sedgwick, KS for reference. A full report is available upon request.
4. An as needed report of community cats serviced through the program & the caregiver’s addresses will be sent to the City Administrator of Sedgwick.

The City of Sedgwick has agreed to the following:

1. A total of \$____ annually on _____ of each year to be paid to Caring Hands Humane Society to cover the costs of _(#)_ Community cats receiving spay/neuter surgery and vaccinations.
2. All caregivers’ personal contact information will be kept confidential.
3. Officials of Sedgwick, KS will contact Caring Hands Humane Society in the event there are issues reported about a colony previously served through the TNR program. 30 days from the time of contact will be allowed for Caring Hands Humane Society to work with the caregiver of the colony to find a solution to the reported issues before other action can be taken, unless Caring Hands Humane Society reports no solution is possible.

If the \$____ annual coverage from the City of Sedgwick is fully spent, further expenses for the remainder of the year can be fundraised by community members with the help of Caring Hands Humane Society. Donations will be collected by Caring Hands Humane Society.

Representative’s Signature

Title/Organization

Date



“Our mission, through the promotion of education in basic humane animal care, is to relieve animal suffering and to prevent cruelty to animals.”

AGREEMENT TO IMPLEMENT (CAMP) COMMUNITY CAT ALTERATION MANAGEMENT PROGRAM

Name of Caregiver _____

Mailing Address _____

Address or Location of Caregiver Activities (if different):

Phone _____

Cell Phone _____

Email _____

I, the undersigned, hereby agree to each of the following:

- If selected to participate in the CAMP Program, I will abide by all of the requirements and regulations of the CAMP Program as approved by City of Halstead Ordinance, and to follow the direction of CHHS as to best practices so as to minimize as much as reasonably possible the creation or maintenance of any nuisance or unsanitary conditions, and to minimize impacts upon nearby property owners and residents.
- **Participation in the Program is a privilege and not a right**, and Caring Hands Humane Society has the complete right and discretion in the selection of Caregivers into the Program and in the discharge or discontinuance of any Caregiver from the Program.
- Caregivers are disqualified from participation in the Program if they have ever been convicted of animal abuse or neglect. I hereby warrant and represent that I do not have any such convictions.
- I have received the following Program details and best practices, and understand that Caring Hand Humane Society has the right to change those best practices from time to time. I agree to abide by all such best practices.

- I have read the following Program details and best practices and accept the responsibilities of a Caretaker. I also agree to allow representatives of Caring Hands Humane Society to enter the property listed above where I will perform Caregiver services to humanely trap-spay/neuter and return the cats located thereon.
- I agree now and at all times in the future to waive any and all claims of liability, whether of negligence or any other cause of action, against the Caring Hands Humane Society and the City of Newton, its directors, officers, employees and all volunteers working under its supervision, for any of the following: any personal injury, property damage or any other type of harm, resulting from my participation in or use of any information or instruction provided for any and all activities I engage in under the supervision of Caring Hands Humane Society its directors, officers, employees and volunteers. These activities include, but are not limited to, the trapping, handling, caretaking and transporting of community cats, and the handling or use of equipment related to trapping, handling, caretaking and transporting of community cats.
- I understand that the involvement and participation of the Caring Hands Humane Society, its directors, officers, employees and volunteers under its supervision, is contingent upon my agreeing to this waiver.

IN SIGNING THIS AGREEMENT AND WAIVER, I ACKNOWLEDGE THAT COMMUNITY CATS CAN BE UNPREDICTABLE IN THEIR BEHAVIOR AND ARE CAPABLE OF INFLECTING SERIOUS BODILY INJURY, AND I WILLINGLY ASSUME THIS RISK.

Signature _____

Print Name _____ Date _____

If you have any questions or concerns, please do not hesitate to contact us. Our number is 316-283-0839 or email marketing@caringhandshs.org If you feel there is an emergency regarding any of the cats, please call your veterinarian. If you do not have one, we will provide you with a reference. Request this in advance.



"Our mission, through the promotion of education in basic humane animal care, is to relieve animal suffering and to prevent cruelty to animals."

(CAMP) COMMUNITY CAT ALTERATION MANAGEMENT PROGRAM PROCEDURES AND BEST PRACTICES

How it works - This is a general guide and agreement for the implementation of successful, humane population control of community cats and kittens, with long term managed care.

TRAPPING - Caring Hands Humane Society (CHHS) will oversee and assist volunteers of CAMP who will be facilitating the trapping. Trapping is labor and time intensive, and depending upon the circumstances and number of cats, bringing an area under managed control can take weeks to months or longer. **It is necessary to involve and educate persons on the premises and in the general area in the methods of humane trapping.**

KITTENS - Under the best conditions, there is a 65% mortality rate among kittens born of feral mothers. Socialized or potentially rehabilitatable kittens will be removed and taken to CHHS with every effort made to find them suitable homes if that is the most humane outcome for the kittens. CHHS staff will evaluate the kittens to determine the proper outcome. Caregivers are urged to become foster parents for CHHS community kittens.

STRAY CATS - **If stray cats are present and trapped, they will be kept by CHHS and every effort possible to find a suitable home will be made. Under no circumstance will a cat be released from a trap without first being evaluated at CHHS.**

IDENTIFIABLY OWNED CATS - will be held at CHHS and may be reclaimed by an owner within seventy two (72) hours at no charge. After 72 hours all boarding fees will apply.

SURGERY AND MEDICAL CARE - After trapping has been accomplished, the cats are taken to CHHS for spay/neuter and a rabies vaccination. They are also given a physical examination and treated for parasites to insure their good health. **If there are major health concerns the cats will not be returned to the colony.** At surgery, the left ear tip is nipped off about 1/8 to 1/4 of an inch for identification purposes as having been sterilized and vaccinated. Ear nipping is a well-known identification for Animal Control Agencies and veterinarians. It also helps the Caregiver identify any newcomers.

AFTER SURGERY CARE - following surgery, the cats will need to be confined and cared for until recovered sufficiently before return. The length of after surgery care will be contingent upon how well the cats recuperate. Some may require additional confinement days.

Confinement and care means the cats are confined in a safe, enclosed area, escape proof, and not allowed to roam freely or be released until recovered sufficiently from surgery. The recovery place must be warm and clean with nourishing food and water.

MANAGING LONG TERM CARE - Long term humane managed care requires responsible persons overseeing the feeding, trapping, health and care of cats that have been neutered and identifying those who have not. It will be the responsibility of designated persons on the noted property to be educated and participate in trapping of feral cats and rescuing the kittens, unless otherwise agreed to.

After the cats have been returned to the home site following surgery, the Caregivers will need to manage the area by keeping it clean and looking out for newcomers, injured or pregnant cats and those who do not have their ears nipped. A good quality of dry and canned food as well as fresh water will be provided in sheltered and protected areas and maintained by the Caregiver in charge. We will instruct and oversee persons in charge as to essential long-term humane managed care

SHELTER- If adequate shelter is not available at the home site, arrangements must be made to provide waterproof and safe shelter for the cats, before trapping begins. Shelter is essential and will encourage the cats to remain close to their shelter and feeding areas. It also makes it easier to identify the cats and implement humane trapping.

SUCCESS - Following surgery and boarding, the cats will be returned to their home site. Feral cats form close-knit colonies as most of them were born and grew up at the above noted location and have made decisions about their territory. When families remain intact, newcomers are not easily welcomed. In the past, when families were destroyed, other cats in close proximity to the territory moved in. It then becomes an ongoing problem without humane population control.

The importance of keeping the families together, by respecting their nature and habits, is a compassionate and essential decision under the terms of this agreement. **After surgery, most of the males stop spraying, there is little fighting, females do not come in "heat" and the population reduces naturally. Many of the problems associated with males and females that have not been altered, ceases. A humane solution has been achieved. This does not happen overnight.**

As part of this agreement, CHHS will oversee and instruct designated Caregivers in long-term humane managed care. We will assist in organizing and educating persons on the premises to achieve this and be available for consultation or other agreed services.

The Caregiver agrees to provide suitable winter shelter, fresh food and water, Keep feeding area clean, trap any newcomers to

the colony and bring to CHHS for sterilization and monitor the colonies health.

Since trapping is ongoing, after the initial cleanup there will be additional responsibilities of the Caregiver. The Caregiver will be responsible for contacting CHHS to inform them of any new cats moving in to the colony, to then allow trapping and spaying or neutering new felines entering the colony. CHHS agrees to work with concerned parties to implement a humane method of feral cat population control, sheltering and feeding.

Best practices are subject to change from time to time, you will be notified as to any such changes and that by continuing to serve as a Caregiver you are thereby agreeing to abide by any such changes.

**City of Sedgwick
City Council Meeting
January 8, 2025**

TO: Mayor and City Council

SUBJECT: Resolution 01082025 – Salary/Wage Range Limits

INITIATED BY: Administration

AGENDA: New Business

Recommendation: Approve and adopt Resolution No. 01082025

Background: The City of Sedgwick sets salary limits for officers and employees of the City through resolution under the authority of Charter Ordinance No. 17. Staff reviews salary limits on an annual basis and makes recommendations to the governing body based on numerous factors.

Changes made to the salary limits are highlighted and are reflective of the current job market per position.

Analysis: Staff conducted research utilizing the salary survey provided by the League of Kansas Municipalities, 2024 Salary Survey conducted by Austin Peters, and current solicitations of open positions that mirrored positions within the City to determine the proposed wage ranges.

Financial Considerations: None.

Recommendations/Actions: It is recommended that the City Council approve the proposed resolution 01082025, amending resolution 01032024A which sets salary limits for officers and employees of the City of Sedgwick, Counties of Harvey and Sedgwick, Kansas; Under the Authority of Charter Ordinance No. 17.

Attachment: Resolution 01082025

RESOLUTION 01082025

A RESOLUTION AMENDING RESOLUTION 01032024A WHICH SET SALARY LIMITS FOR OFFICERS AND EMPLOYEES OF THE CITY OF SEDGWICK, COUNTIES OF HARVEY AND SEDGWICK, KANSAS; UNDER THE AUTHORITY OF CHARTER ORDINANCE NO. 17.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS:

SECTION 1: From the date of Adoption by the Governing Body for the City of Sedgwick, Kansas, the following Salary/Wage Range Limits shall apply to all City Officers and Employees.

POSITION	RANGE	
City Administrator	\$65,000 to \$105,000	Annually
City Clerk	\$21.50 to \$32.00	Hourly
Deputy City Clerk	\$18.00 to \$25.00	Hourly
Utility/Billing Clerk	\$18.00 to \$25.00	Hourly
Court Clerk	\$18.00 to \$25.00	Hourly
Office Assistant	\$15.00 to \$19.00	Hourly
City Superintendent	\$25.00 to \$45.00	Hourly
Utility Maintenance Worker II	\$18.08 to \$27.14	Hourly
Utility Maintenance Worker I	\$16.08 to \$22.73	Hourly
Wastewater Plant Operator	\$18.08 to \$27.14	Hourly
Chief of Police	\$65,000 to \$85,000	Annually
Patrol Officer	\$21.50 to \$35.00	Hourly
Part-time Patrol Officers	\$16.00 to \$19.00	Hourly
Director of EMS	\$65,000 to \$85,000	Annually
Paramedic	\$18.00 to \$25.00	Hourly
EMT/AEMT	\$15.00 to \$17.00	Hourly
Fire Chief	\$200.00 to \$400.00	Mo + Runs
Assistant Fire Chief	\$100.00 to \$300.00	Mo + Runs
Volunteer Firefighters	Meetings + Runs	Monthly
Pool Manager	\$13.00 to \$18.00	Hourly
Lifeguards	\$10.00 to \$12.50	Hourly
Seasonal Employees	\$12.00 to \$15.00	Hourly
Municipal Judge	Per contract	Annually
City Attorney	Per contract	Annually
City Treasurer	\$250.00 to \$350.00	Annually

CERTIFICATIONS: Approved/Mandatory certifications that have been approved by the City Administrator can receive up to a \$1.00 wage increase upon obtaining certification.

Governing Body:	"May be waived by Governing Body Members"
Mayor	\$200 to \$500.00 per month + \$25.00 per Special Meeting
Council Members	\$25.00 per Meeting

PASSED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS, THIS 8th DAY OF JANUARY, 2025.

ATTEST:

Bryan Chapman, Mayor

Shelia Agee, City Clerk

SEAL:

RESOLUTION

01032024A

A RESOLUTION AMENDING RESOLUTION 01182023 WHICH SET SALARY LIMITS FOR OFFICERS AND EMPLOYEES OF THE CITY OF SEDGWICK, COUNTIES OF HARVEY AND SEDGWICK, KANSAS; UNDER THE AUTHORITY OF CHARTER ORDINANCE NO. 17.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS:

SECTION 1: From the date of Adoption by the Governing Body for the City of Sedgwick, Kansas, the following Salary/Wage Range Limits shall apply to all City Officers and Employees.

POSITION	RANGE	
City Administrator	\$65,000 to \$88,000	Annually
City Clerk	\$21.50 to \$27.00	Hourly
Deputy City Clerk	\$18.08 to \$23.58	Hourly
Utility/Billing Clerk	\$17.00 to \$22.50	Hourly
Court Clerk	\$15.00 to \$19.00	Hourly
Office Assistant	\$15.00 to \$19.00	Hourly
City Superintendent	\$21.75 to \$31.50	Hourly
Utility Maintenance Worker II	\$18.08 to \$27.14	Hourly
Utility Maintenance Worker I	\$16.08 to \$22.73	Hourly
Wastewater Plant Operator	\$18.08 to \$27.14	Hourly
Chief of Police	\$55,000 to \$65,000	Annually
Patrol Officer	\$21.50 to \$25.80	Hourly
Part-time Patrol Officers	\$16.00 to \$19.00	Hourly
Director of EMS	\$21.75 to \$31.50	Hourly
EMT/AEMT	\$16.00 to \$19.00	Hourly
Fire Chief	\$200.00 to \$400.00	Mo + Runs
Assistant Fire Chief	\$100.00 to \$300.00	Mo + Runs
Volunteer Firefighters	Meetings + Runs	Monthly
Pool Manager	\$13.00 to \$18.00	Hourly
Lifeguards	\$10.00 to \$12.50	Hourly
Seasonal Employees	\$12.00 to \$15.00	Hourly
Municipal Judge	Per contract	Annually
City Attorney	Per contract	Annually
City Treasurer	\$250.00 to \$350.00	Annually

CERTIFICATIONS: Approved/Mandatory certifications that have been approved by the City Administrator can receive up to a \$1.00 wage increase upon obtaining certification.

Governing Body:	"May be waived by Governing Body Members"
Mayor	\$200 to \$500.00 per month + \$25.00 per Special Meeting
Council Members	\$25.00 per Meeting

PASSED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS, THIS 3rd DAY OF JANURARY, 2024.

ATTEST:

Bryan Chapman, Mayor

Shelia Agee, City Clerk

SEAL: