



# REGULAR COUNCIL MEETING, JANUARY 15, 2025

Wednesday, January 15, 2025 at 6:30 PM  
Council Chambers, 520 N. Commercial Ave.

## AGENDA

*Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).*

### CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at \_\_\_\_\_ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens \_\_\_\_\_

Mark Jacob \_\_\_\_\_

Josh Liby \_\_\_\_\_

Dan Hartman \_\_\_\_\_

Brenda DeHaven \_\_\_\_\_

Others present \_\_\_\_\_

### APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

### HEARINGS / PRESENTATIONS / PUBLIC FORUM

#### STAFF REPORTS

1. Kyle Nordick, City Administrator
2. McDonald Tinker PA, City Attorney
3. Jim Boldenow, City Superintendent

### CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

- [4.](#) Minutes of January 8, 2025, Regular Meeting
5. No payroll to approve.
- [6.](#) Approval of General Disbursement Checks Amount \$75,212.43

## **NEW BUSINESS**

- [7.](#) Ordinance 908 - Fire Volunteer Pay  
Motion to approve Ordinance 908 as presented.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

- [8.](#) Ordinance 909 - Feral Cats  
Motion to approve Ordinance 909 as presented.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

## **GOVERNING BODY REMARKS**

## **ADJOURN**

Motion to adjourn the Regular Council Meeting at \_\_\_\_\_ PM.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Contact: Shelia Agee ([agee@cityofsedgwick.org](mailto:agee@cityofsedgwick.org), 316-772-5151)

Agenda Published on 01/10/2025 at 1:30 PM.



# REGULAR COUNCIL MEETING, JANUARY 8, 2025

Wednesday, January 08, 2025 at 6:30 PM  
Council Chambers, 520 N. Commercial Ave.

## MINUTES

*Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).*

### CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at \_\_\_\_\_ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens\_\_\_\_\_

Mark Jacob\_\_\_\_\_

Josh Liby\_\_\_\_\_

Dan Hartman\_\_\_\_\_

Brenda DeHaven\_\_\_\_\_

Others present \_\_\_\_\_

Mayor Bryan Chapman opened the Council Meeting at 6:30pm.

The Mayor led the Pledge of Allegiance.

PRESENT

Brenda DeHaven

Dan Hartman

Kramer Siemens

Josh Liby

Mark Jacob

OTHERS PRESENT: Kyle Nordick, City Administrator; Shelia Agee, City Clerk; Jennifer Hill, City Attorney; Bryan Hall, Police Chief; Jaime Anderson, EMS Director; Jim Boldenow, City Superintendent; Zane Hansen, Fire Chief; Bill Bush, Harvey County NOW; Cynthia Sutcliffe, Caring Hands; Dwight Kinzer, Matt Thompson, Christian Ballard, EMS employees: Matthew Rodewald, Katie Ballard, Jody Jonas, Daniel Rhodes, Alandra Turner, Jake Masterson, Emily Jordan, Dustin Curry

## **APPROVAL OF AGENDA**

Motion to approve the agenda as presented.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Motion to approve the agenda as presented.

Motion made by Hartman, Seconded by Jacob.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

## **HEARINGS / PRESENTATIONS / PUBLIC FORUM**

Dwight Kinzer addressed the council about some personal concerns.

## **STAFF REPORTS**

### **1. Kyle Nordick, City Administrator**

Jaime Anderson, EMS Director, gave an update on EMS service and introduced new employees. We have 30 on staff now and have had 6 calls so far. Council says thank you!

### **2. Jennifer Hill, City Attorney**

Jennifer Hill, City Attorney, introduced herself and explained that her 2 assistants will be alternating with her. Thanked the Council for the opportunity to serve us.

## **CONSENT AGENDA**

Motion to approve the Consent Agenda as presented.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Motion to approve the Consent Agenda as presented.

Motion made by DeHaven, Seconded by Hartman.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

### **3. Minutes of December 18, 2024, Regular Meeting**

4. Approval of Payroll December 20, 2024 Amount \$20,640.66 and January 3, 2025 Amount \$17,446.95
5. Approval of General Disbursement Checks Amount \$118,797.04

## NEW BUSINESS

6. Discuss and Consider TNR Agreement - Caring Hands Humane Society  
 Motion to approve the TNR Agreement with Caring Hands Humane Society with an annual funding amount of \$\_\_\_\_\_ for the first year.  
 Motion by \_\_\_\_\_  
 Second by \_\_\_\_\_  
 Motion to approve the TNR Agreement with Caring Hands Humane Society with an annual funding amount not to exceed \$3,000 for the first year.  
 Motion made by DeHaven, Seconded by Jacob.  
 Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob
7. Resolution 01082025 - Salary/Wage Range Limits  
 Motion to approve Resolution 01082025 as presented.  
 Motion by \_\_\_\_\_  
 Second by \_\_\_\_\_  
 Motion to approve Resolution 01082025 Salary/Wage Range Limits as presented.  
 Motion made by Hartman, Seconded by DeHaven.  
 Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob
8. Executive Session - Nonelected Personnel  
 Motion to recess into executive session for \_\_\_\_ minutes pursuant to the exemption (K.S.A. 75-4319(b)(1) to discuss matters pertaining to non-elected personnel. The open meeting would resume at \_\_\_\_\_pm with those present in the executive session being the Governing Body, City Administrator, and City Attorney.  
 Motion by \_\_\_\_\_  
 Second by \_\_\_\_\_  
 Motion to recess into executive session for 10 minutes pursuant to the exemption (K.S.A. 75-4319(b)(1) to discuss matters pertaining to non-elected personnel. The open meeting would resume at 7:06pm with those present in the executive session being the Governing Body, City Administrator, and City Attorney.  
 Motion made by Siemens, Seconded by Hartman.  
 Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob  
 NO ACTION WAS TAKEN IN EXECUTIVE SESSION  
**Meeting back in session.**  
 Motion to approve buyout process for KP&F.

Motion made by Siemens, Seconded by Hartman.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

**GOVERNING BODY REMARKS**

**ADJOURN**

Motion to adjourn the Regular Council Meeting at \_\_\_\_\_ PM.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

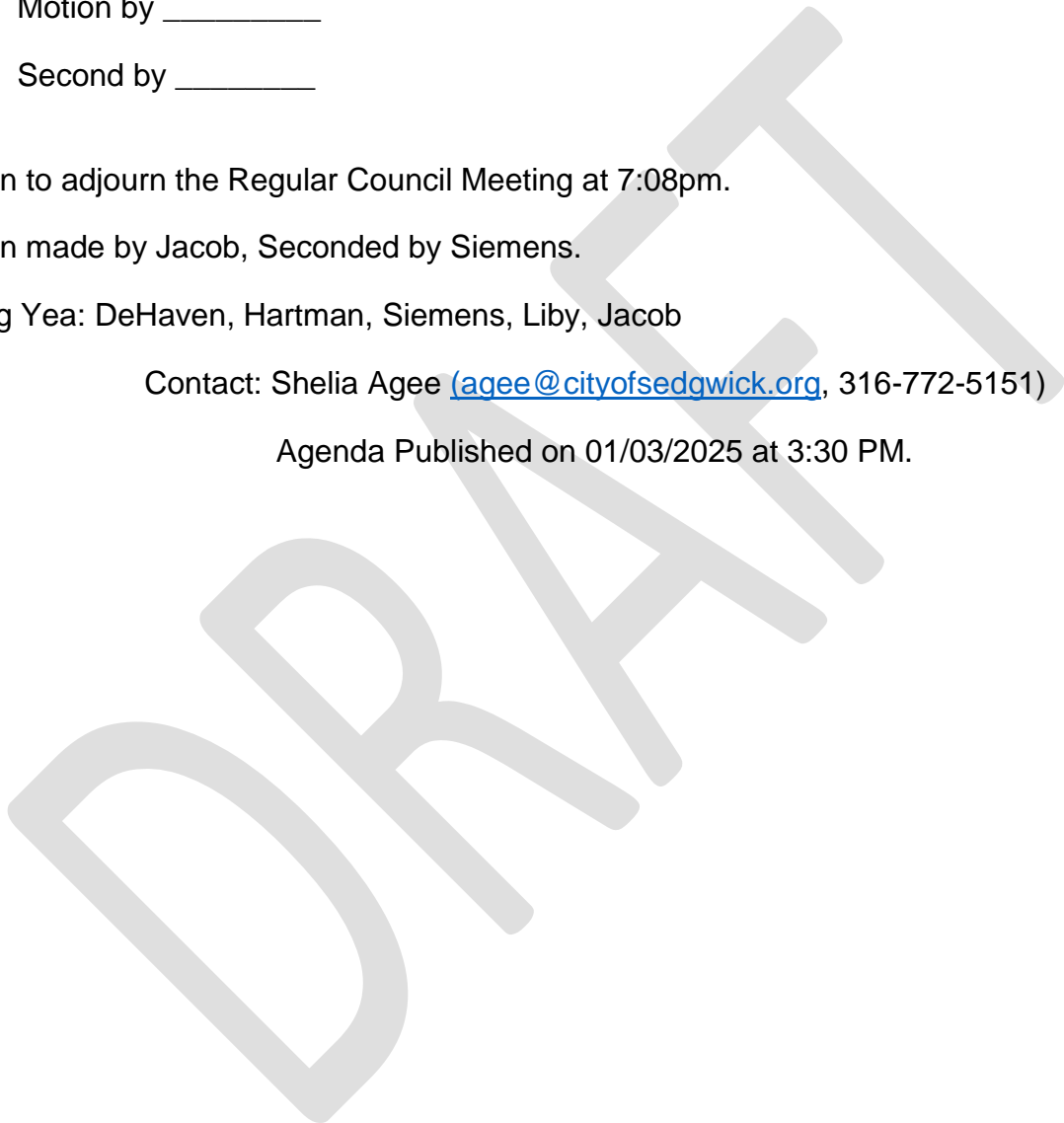
Motion to adjourn the Regular Council Meeting at 7:08pm.

Motion made by Jacob, Seconded by Siemens.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

Contact: Shelia Agee ([agee@cityofsedgwick.org](mailto:agee@cityofsedgwick.org), 316-772-5151)

Agenda Published on 01/03/2025 at 3:30 PM.



January 15, 2025

**PAYROLL CHECKS - DIRECT DEPOSIT**

No Payroll \$ -

**TOTAL PAYROLL CHECKS** \$ -

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GENERAL DISBURSEMENT CHECKS-AAABZO \$ 10,762.71

GENERAL DISBURSEMENT CHECKS-AAABZP \$ 64,449.72

**TOTAL DISBURSEMENT CHECKS** \$ 75,212.43

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## AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

01/09/2025 04:44:51 PM

Batch: AAABZO

User ID: SHELIA

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Bank Code: CKG      LEGACY BANK

Vendor	Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
<b>CARL B DAVIS, CHAPTER 13 TRUSTEE</b>							
	1	71351	01/10/2025	Check	SHELIA	AP0000001343AAABZO	\$668.31
Description:							
<b>LEGACY BANK</b>							
	2	71352	01/10/2025	Check	SHELIA	AP0000001343AAABZO	\$5,462.45
Description:							
<b>KPERS</b>							
	3	71353	01/10/2025	Check	SHELIA	AP0000001343AAABZO	\$3,769.90
Description:							
<b>KANSAS STATE WITHHOLDING TAX</b>							
	4	71354	01/10/2025	Check	SHELIA	AP0000001343AAABZO	\$862.05
Description:							

	Bank Totals	Items	Total Voids	Items
Checks	(\$10,762.71)	4	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
<b>Net Activity for CKG:</b>	<b>(\$10,762.71)</b>			

**Report Totals**

	Bank Totals	Items	Total Voids	Items
Checks	(\$10,762.71)	4	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
<b>Net Activity:</b>	<b>(\$10,762.71)</b>			

## AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)  
Batch: AAABZP

1/10/2025 12:59:05 PM

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Vendor	Description	Check Date	Invoice#	Check#	Check Total
ADVANTAGE COMPUTER	ACCTG SOFTWARE SUPT	01/10/2025	103135	71355	\$4,131.00
BUMPER TO BUMPER	SHOP FUNNELS	01/10/2025	1773670	71356	\$14.68
CARQUEST AUTO PARTS	TRUCK SUPPLIES	01/10/2025	2695-527043 527664	71357	\$367.54
CIVICPLUS LLC	ANNUAL WEBSITE/AGEND	01/10/2025	327067 327069	71358	\$7,636.13
CULLIGAN OF WICHITA	DRINKING WATER	01/10/2025	772557	71359	\$19.50
EVERGY	110 E 4TH ELECT SVC	01/10/2025	011025EVERGY	71360	\$69.19
HARVEY COUNTY ECONOMIC DEVEL	PARTNER CONTRIBUTION	01/10/2025	2013-1519	71361	\$1,000.00
IDEATEK, LLC	IDEATEK SERVICES	01/10/2025	10003362749	71362	\$1,689.01
INTRUST BANK	MISC CHARGES	01/10/2025	011025INTRUST	71363	\$7,340.16
BILL JOHNSON	BLDG INSPECTIONS	01/10/2025	011025BJ	71364	\$150.00
JOY WILLIAMS	JUDGE SERVICES	01/10/2025	011025JUDGE	71365	\$500.00
KANSAS DEPT OF WILDLIFE AND PAF	KDWP LICENSE/FEEES	01/10/2025	011025KDWPACH	71366	\$54.00
KANSAS MUNICIPAL INSURANCE TRU	2025 WORK COMP INS	01/10/2025	13-3547	71367	\$21,898.00
KANSAS MUNICIPAL UTILITIES	KMU MEMBERSHIP DUES	01/10/2025	19697	71368	\$1,106.00
KANSAS ASSOCIATION CHIEFS OF PC	KSACP MEMBERSHIP DUE	01/10/2025	011025KSACP	71369	\$75.00
KANSAS ASSOCIATION CITY/COUNTY	KACM MEMBERSHIP DUES	01/10/2025	1317	71370	\$100.00
KANSAS DEPT OF REVENUE	WATER SALES TAX	01/10/2025	011025SALESTAX	71371	\$221.25
KANSAS MAYORS ASSOCIATION	KS MAYOR'S ASSC DUES	01/10/2025	7297	71372	\$50.00
LEXIPOL, LLC	POLICEONE ACADEMY	01/10/2025	INVLEX11245072	71373	\$3,151.80
LEAGUE OF KANSAS MUNICIPALITIES	LKM MEMBERSHIP DUES	01/10/2025	25-532	71374	\$1,164.17
LOWE'S	MISC CHARGES	01/10/2025	011025LOWES	71375	\$1,263.62
JAKE MASTERSON	REIMB EMS BOOTS	01/10/2025	011025JM	71376	\$166.63
CITY OF NEWTON	WATER TREATMENT	01/10/2025	011025STRTRTMNT	71377	\$4,805.08
PITNEY BOWES GLOBAL FINANCIAL	PITNEY MACHINE LEASE	01/10/2025	3320216935	71378	\$235.23
PAYMENT SERVICES NETWORK, INC.	PSN SERVICE FEES	01/10/2025	305594 305286	71379	\$600.54
QUIK PRINT	SPECIAL PRINTS	01/10/2025	30419	71380	\$561.06
SAM'S CLUB	EMS SUPPLIES	01/10/2025	011025SAMS	71381	\$213.51
SDK LABORATORIES	SEWER LAB ANALYSIS	01/10/2025	011025SDK	71382	\$267.00
JIM SHARBUTT	BLDG INSPECTIONS	01/10/2025	011025JS	71383	\$50.00
SUNFLOWER STATE STAYS LLC	EMS HOUSING	01/10/2025	011025COTTAGE	71384	\$1,200.00
UNDERGROUND VAULTS & STORAGE	OFFSITE FILE STORAGE	01/10/2025	1107603	71385	\$27.95

### AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)  
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Vendor	Description	Check Date	Invoice#	Check#	Check Total
VERIZON	VEHICLE GPS	01/10/2025	618000065051	71386	\$104.70
VERIZON WIRELESS	PD MDT SERVICE	01/10/2025	6101916279 *	71387	\$403.10
WAMPO	WAMPO MEMBERSHIP DU	01/10/2025	1346	71388	\$16.30
WCCIT	IT SRVC	01/10/2025	TSP_2998	71389	\$809.50
WHOLESALE WATER SUPPLY DISTRIK	11-13-24 - 12-13-24	01/10/2025	INV02884	71390	\$2,938.07
WICHITA STATE UNIVERSITY	CCMFOA MEMBERSHIP	01/10/2025	611445	71391	\$50.00

Total Direct Expense: \$64,449.72  
Total Immediate Payments: \$64,449.72

#### Report Summary

Report Selection Criteria  
Report Type: Detailed  
Start End  
Transaction Number: Start End

AP Enter Bills Edit Report - Sorted by Vendor \*\* Customized \*\*

City of Sedgwick (SEDGKS)  
Batch: AAABZP

1/10/2025 12:45:18 PM

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
<b>1</b>	<b>ADVANTAGE / ADVANTAGE COMPUTER</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>103135</b>	<b>\$4,131.00</b>	
1	01-01-60-6200	COUGAR MOUNTAIN SUPPORT		0.1	\$2,398.0000	\$239.80
2	01-03-60-6200	COUGAR MOUNTAIN SUPPORT		0.1	\$2,398.0000	\$239.80
3	01-04-60-6200	COUGAR MOUNTAIN SUPPORT		0.1	\$2,398.0000	\$239.80
4	01-05-60-6200	COUGAR MOUNTAIN SUPPORT		0.1	\$2,398.0000	\$239.80
5	01-06-60-6200	COUGAR MOUNTAIN SUPPORT		0.1	\$2,398.0000	\$239.80
6	01-09-60-6200	COUGAR MOUNTAIN SUPPORT		0.1	\$2,398.0000	\$239.80
7	10-00-60-6200	COUGAR MOUNTAIN SUPPORT		0.1	\$2,398.0000	\$239.80
8	12-00-60-6200	COUGAR MOUNTAIN SUPPORT		0.1	\$2,398.0000	\$239.80
9	13-00-60-6200	COUGAR MOUNTAIN SUPPORT		0.1	\$2,398.0000	\$239.80
10	01-05-60-6200	JCS JAYHAWK SUPPORT		1.0	\$499.0000	\$499.00
11	01-01-60-6200	DENALI JAYHAWK SUPPORT		1.0	\$735.0000	\$735.00
12	10-00-60-6200	JUS JAYHAWK SUPPORT		0.5	\$499.0000	\$249.50
13	12-00-60-6200	JUS JAYHAWK SUPPORT		0.2	\$499.0000	\$74.85
14	13-00-60-6200	JUS JAYHAWK SUPPORT		0.4	\$499.0000	\$174.65
15	01-11-60-6200	COUGAR MOUNTAIN SUPPORT		0.1	\$2,398.0000	\$239.80
<b>2</b>	<b>BUMPER / BUMPER TO BUMPER</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>1773670</b>	<b>\$14.68</b>	
1	01-11-70-7130	SHOP FUNNELS		2.0	\$7.3400	\$14.68
<b>3</b>	<b>CARQUEST / CARQUEST AUTO PARTS</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>2695-527043 527664</b>	<b>\$367.54</b>	
1	01-10-70-7120	TRUCK SUPPLIES-OIL, SPARK PLUGS, ICE SCRAPERS		0.3	\$367.5300	\$91.88
2	01-11-70-7120	TRUCK SUPPLIES-OIL, SPARK PLUGS, ICE SCRAPERS		0.3	\$367.5300	\$91.88
3	10-00-70-7120	TRUCK SUPPLIES-OIL, SPARK PLUGS, ICE SCRAPERS		0.3	\$367.5400	\$91.89
4	13-00-70-7120	TRUCK SUPPLIES-OIL, SPARK PLUGS, ICE SCRAPERS		0.3	\$367.5400	\$91.89
<b>40</b>	<b>CIVICPLUS / CIVICPLUS LLC</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>327067 327069</b>	<b>\$7,636.13</b>	
1	01-01-60-6200	ANNUAL WEBSITE/AGENDA		0.3	\$7,636.1300	\$1,909.03
2	01-03-60-6200	ANNUAL WEBSITE/AGENDA		0.3	\$7,636.1300	\$1,909.03
3	10-00-60-6200	ANNUAL WEBSITE/AGENDA		0.3	\$7,636.1300	\$1,909.03
4	13-00-60-6200	ANNUAL WEBSITE/AGENDA		0.3	\$7,636.1500	\$1,909.04
<b>5</b>	<b>CULLIGAN / CULLIGAN OF WICHITA</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>772557</b>	<b>\$19.50</b>	
1	01-01-60-6290	ALLOCATE CULLIGAN DRINKING WATER		0.0	\$19.5000	\$0.00
2	01-01-60-6290	DRINKING WATER-ADMIN		1.0	\$7.8000	\$7.80
3	01-03-60-6290	DRINKING WATER-PD		1.0	\$5.8500	\$5.85
4	13-00-60-6290	DRINKING WATER-SEWER		1.0	\$5.8500	\$5.85

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City of Sedgwick (SEDGKS)  
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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
6	EVERGY / EVERGY	1/10/2025	1/10/2025	011025EVERGY	\$69.19
1	01-02-60-6180 110 E 4TH ELECT SVC			1.0 \$69.1900	\$69.19
7	HRVY CO EDC / HARVEY COUNTY ECONOMIC DEVELOI	1/10/2025	1/10/2025	2013-1519	\$1,000.00
1	01-07-60-6410 DUES			1.0 \$1,000.0000	\$1,000.00
8	IDEATEK / IDEATEK, LLC	1/10/2025	1/10/2025	10003362749	\$1,689.01
1	01-01-60-6180 CITY HALL PHONE/FAX/INTERNET			1.0 \$167.0600	\$167.06
2	12-00-60-6180 REFUSE PHONE/FAX/INTERNET			1.0 \$55.6800	\$55.68
3	10-00-60-6180 WATER PHONE/FAX/INTERNET			1.0 \$55.6900	\$55.69
4	13-00-60-6180 SEWER PHONE/FAX/INTERNET			1.0 \$55.6900	\$55.69
5	01-11-60-6180 MAINT SHOP 320 N WASH PHONE			1.0 \$96.4400	\$96.44
6	01-04-60-6180 FIRE PHONE/INTERNET			1.0 \$136.7300	\$136.73
7	13-00-60-6180 SEWER PLANT PHONE/INTERNET			1.0 \$172.9900	\$172.99
8	01-06-60-6180 POOL PHONE/INTERNET			1.0 \$136.7300	\$136.73
9	01-03-60-6180 PD PHONE/FAX/INTERNET/TV			1.0 \$194.8200	\$194.82
10	13-00-60-6180 EAST LIFT PHONE			1.0 \$86.8300	\$86.83
11	13-00-60-6180 SOUTH LIFT PHONE			1.0 \$86.5400	\$86.54
12	01-08-60-6180 WEST WATER TOWER-PARK WIFI			1.0 \$110.0000	\$110.00
13	01-02-60-6180 EMS PHONE/WIFI			1.0 \$333.8100	\$333.81

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City of Sedgwick (SEDGKS)  
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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
9	INTRUST / INTRUST BANK	1/10/2025	1/10/2025	011025INTRUST	\$7,340.16
1	36-00-00-8210			FACEBOOK-CHRISTMAS EVENT ADS	\$27.8400
2	01-01-60-6720			HOLIDAY INN KACM CONFERENCE-KYLE	\$314.1000
3	01-01-70-7010			LEE REED ENGRAVING-BRAD GIFT	\$78.0000
4	01-01-60-6700			WSU MARKETPLACE-PPMC MEMBERSHIP KYLE	\$650.0000
5	01-01-60-6720			KILROY'S PIZZA-BDAY LUNCH	\$158.9900
6	13-00-60-6700			KDHE WASTEWATER II EXAM-DAGAN	\$25.0000
7	01-01-70-7010			NIFTY NUT HOUSE-COUNCIL CHRISTMAS GIFTS	\$122.8600
8	01-01-60-6720			TOP GOLF-EMPLOYEE CHRISTMAS PARTY	\$363.5500
9	41-02-00-8210			LIFE ASSIST, WALMART, BEST BUY, AMAZON-EMS SUPPLIE	\$3,000.0900
10	01-01-70-7010			AMAZON-OFFICE SUPPLIES	\$209.5300
11	01-03-70-7010			AMAZON-OFFICE SUPPLIES	\$209.5300
12	01-05-70-7010			AMAZON-OFFICE SUPPLIES	\$209.5300
13	01-09-70-7010			AMAZON-OFFICE SUPPLIES	\$209.5300
14	10-00-70-7010			AMAZON-OFFICE SUPPLIES	\$209.5300
15	12-00-70-7010			AMAZON-OFFICE SUPPLIES	\$209.5300
16	13-00-70-7010			AMAZON-OFFICE SUPPLIES	\$209.5300
17	01-01-60-6210			FINANCIAL FEES	\$168.7100
18	41-02-00-8210			KS BRD OF EMS-EMT RECERTIFICATION	\$30.0000
19	13-00-70-7100			HARBOR FREIGHT-VWTP TARPS	\$300.4000
20	10-00-70-7020			USPS-WATER SAMPLE POSTAGE	\$6.2500
21	01-11-70-7420			LAMPTON WELDING-WELDING/TORCH	\$185.3100
22	10-00-70-7020			USPS-WATER SAMPLE POSTAGE	\$6.2500
23	01-01-70-7010			AMAZON-TAX FORMS	\$54.2800
24	41-02-00-8210			KS BRD OF EMS IT ATT CLOVER.COM	\$80.0000
25	01-01-60-6290			AATRIX SOFTWARE-941 FILING	\$9.9900
26	01-01-60-6290			KS SEC STATE-TAX FILING	\$10.0000
27	01-01-70-7010			WALMART-HAND SOAP	\$5.2500
28	01-03-60-6720			MEETING HOUSE-CHRISTMAS EVENT GIFT CARD AWARDS	\$50.0000
29	01-03-70-7010			LYNN CARDS-CHRISTMAS CARDS	\$52.9500
30	01-03-70-7250			RAINER ARMS-PD UNIFORM POUCH HOLDERS	\$106.4300
31	01-03-60-6120			CHARLIE'S CAR WASH	\$30.0000
32	01-03-70-7420			PD EQUIPMENT/SUPPLIES	\$1,273.1600
33	01-03-70-7250			PD EQUIPMENT/SUPPLIES	\$1,273.1600
34	01-01-60-6720			DG-LUNCH DRINKS	\$21.2000

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
<b>38</b>	<b>JOHNSON, BILL / BILL JOHNSON</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>011025BJ</b>	<b>\$150.00</b>
1	01-01-60-6230 BLDG INSPECTIONS-JOHNSON			1.0 \$150.0000	\$150.00
<b>10</b>	<b>JOY / JOY WILLIAMS</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>011025JUDGE</b>	<b>\$500.00</b>
1	01-05-60-6300 JUDGE SERVICES-JOY			1.0 \$500.0000	\$500.00
<b>41</b>	<b>KDWPT-ACH / KANSAS DEPT OF WILDLIFE AND PARKS</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>011025KDWPACH</b>	<b>\$54.00</b>
1	01-00-00-4293 KDWP LICENSE			1.0 \$51.0000	\$51.00
2	01-01-60-6210 KDWP FEES			1.0 \$3.0000	\$3.00
<b>11</b>	<b>KMIT / KANSAS MUNICIPAL INSURANCE TRUST</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>13-3547</b>	<b>\$21,898.00</b>
1	03-00-00-6050 2025 WORK COMP INS PREMIUM			1.0 \$21,898.0000	\$21,898.00
<b>12</b>	<b>KMU / KANSAS MUNICIPAL UTILITIES</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>19697</b>	<b>\$1,106.00</b>
1	10-00-60-6700 2025 KMU MEMBERSHIP DUES			1.0 \$1,106.0000	\$1,106.00
<b>13</b>	<b>KS ASSC CHIEFS POLICE / KANSAS ASSOCIATION CHIEFS</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>011025KSACP</b>	<b>\$75.00</b>
1	01-03-60-6700 KSACP MEMBERSHIP DUES			1.0 \$75.0000	\$75.00
<b>14</b>	<b>KS ASSOC CTY/CO MANAGE / KANSAS ASSOCIATION CHIEFS</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>1317</b>	<b>\$100.00</b>
1	01-01-60-6700 2025 KACM MEMBERSHIP DUES			1.0 \$100.0000	\$100.00
<b>15</b>	<b>KS DEPT OF REV - SALES TAX / KANSAS DEPT OF REV</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>011025SALESTAX</b>	<b>\$221.25</b>
1	10-00-60-6156 WATER SALES TAX			1.0 \$221.2500	\$221.25
<b>16</b>	<b>KS MAYORS ASSOC / KANSAS MAYORS ASSOCIATION</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>7297</b>	<b>\$50.00</b>
1	01-01-60-6700 KS MAYORS ASSOC MEMBERSHIP DUES			1.0 \$50.0000	\$50.00
<b>17</b>	<b>LEXIPOL / LEXIPOL, LLC</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>INVLEX11245072</b>	<b>\$3,151.80</b>
1	35-00-00-8210 POLICEONE ACADEMY			1.0 \$3,151.8000	\$3,151.80
<b>18</b>	<b>LKM / LEAGUE OF KANSAS MUNICIPALITIES</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>25-532</b>	<b>\$1,164.17</b>
1	01-01-60-6700 LKM MEMBERSHIP DUES			1.0 \$1,164.1700	\$1,164.17

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
<b>19</b>	<b>LOWE'S / LOWE'S</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>011025LOWES</b>	<b>\$1,263.62</b>
1	01-07-60-6400	COMMUNITY CHRISTMAS TREES	1.0	\$284.0000	\$284.00
2	01-10-70-7420	MAINT SPACE HEATER	0.3	\$62.6600	\$15.67
3	01-11-70-7420	MAINT SPACE HEATER	0.3	\$62.6600	\$15.67
4	10-00-70-7420	MAINT SPACE HEATER	0.3	\$62.6600	\$15.67
5	13-00-70-7420	MAINT SPACE HEATER	0.3	\$62.6600	\$15.67
6	13-00-70-7110	TREATED #2 AND STAPLES-VVWTP	1.0	\$115.1900	\$115.19
7	13-00-70-7100	VVWTP POSTS AND CEDAR	1.0	\$395.1200	\$395.12
8	01-10-70-7420	CHRISTMAS LIGHTS	1.0	\$50.4200	\$50.42
9	01-10-70-7420	CHRISTMAS LIGHT STORAGE CONTAINERS	1.0	\$53.1600	\$53.16
10	41-02-00-8210	EMS CORDS AND CONNECTORS	1.0	\$96.3000	\$96.30
11	01-01-70-7100	CH BOOT SCRAPER	1.0	\$13.2700	\$13.27
12	40-11-00-8210	200 BLDG SUPPLIES	1.0	\$193.4800	\$193.48
<b>20</b>	<b>MASTERSON / JAKE MASTERSON</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>011025JM</b>	<b>\$166.63</b>
1	01-02-70-7250	REIMB EMS BOOTS-MASTERSON	1.0	\$166.6300	\$166.63
<b>21</b>	<b>NEWTON CITY / CITY OF NEWTON</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>011025STRTRTMNT</b>	<b>\$4,805.08</b>
1	10-00-60-6152	11-18-24 TO 12-16-24 WATER TREATMENT 366800 USAGE	1.0	\$4,805.0800	\$4,805.08
<b>24</b>	<b>PITNEY B / PITNEY BOWES GLOBAL FINANCIAL SERVI</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>3320216935</b>	<b>\$235.23</b>
1	01-01-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.5	\$235.2300	\$117.62
2	01-03-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$23.52
3	01-05-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.2	\$235.2300	\$47.05
4	01-09-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$11.76
5	10-00-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$11.76
6	12-00-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$11.76
7	13-00-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$11.76
<b>25</b>	<b>PSN / PAYMENT SERVICES NETWORK, INC.</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>305594 305286</b>	<b>\$600.54</b>
1	10-00-60-6210	PSN SERVICE FEES	0.5	\$600.5400	\$300.27
2	12-00-60-6210	PSN SERVICE FEES	0.1	\$600.5400	\$60.05
3	13-00-60-6210	PSN SERVICE FEES	0.4	\$600.5400	\$240.22
<b>26</b>	<b>QUIK / QUIK PRINT</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>30419</b>	<b>\$561.06</b>
1	01-01-60-6200	COMMUNICATION GUIDE PRINTS	1.0	\$156.9300	\$156.93
2	01-01-60-6200	STRATEGIC PLAN PRINTS	1.0	\$404.1300	\$404.13

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<b>27</b>	<b>SAMS / SAM'S CLUB</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>011025SAMS</b>	<b>\$213.51</b>
1	41-02-00-8210 EMS SUPPLIES			1.0 \$213.5100	\$213.51
<b>28</b>	<b>SDK / SDK LABORATORIES</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>011025SDK</b>	<b>\$267.00</b>
1	13-00-60-6170 SEWER LAB ANALYSIS			1.0 \$267.0000	\$267.00
<b>39</b>	<b>SHARBUTT / JIM SHARBUTT</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>011025JS</b>	<b>\$50.00</b>
1	01-01-60-6230 BLDG INSPECTIONS			1.0 \$50.0000	\$50.00
<b>29</b>	<b>SUNFLOWER / SUNFLOWER STATE STAYS LLC</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>011025COTTAGE</b>	<b>\$1,200.00</b>
1	01-02-60-6720 EMS HOUSING-CARDINAL COTTAGE			0.5 \$1,200.0000	\$600.00
2	01-04-60-6720 EMS HOUSING-CARDINAL COTTAGE			0.5 \$1,200.0000	\$600.00
<b>30</b>	<b>UNDERGROUND / UNDERGROUND VAULTS &amp; STORAGE</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>1107603</b>	<b>\$27.95</b>
1	01-01-60-6200 OFFSITE STORAGE-FILE RETENTION			1.0 \$22.9500	\$22.95
2	01-01-60-6200 FILE/PAPER SHREDDING			1.0 \$5.0000	\$5.00
<b>31</b>	<b>VCONNECT / VERIZON</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>618000065051</b>	<b>\$104.70</b>
1	01-03-60-6180 PD VEHICLE GPS			0.5 \$104.7000	\$52.35
2	01-11-60-6180 MAINT VEHICLE GPS			0.5 \$104.7000	\$52.35
<b>33</b>	<b>VERIZON / VERIZON WIRELESS</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>6101916279</b>	<b>\$403.10</b>
1	01-03-60-6180 PD MDT SERVICE			2.0 \$40.0100	\$80.02
2	01-03-60-6180 PD CELL PHONE			1.0 \$41.5100	\$41.51
3	01-03-60-6180 PD DASH CAMS			2.0 \$40.0100	\$80.02
4	01-11-60-6180 MAINT LAPTOP GPS			1.0 \$40.0100	\$40.01
5	01-11-60-6180 MAINT CELL PHONE			1.0 \$41.5100	\$41.51
6	01-02-60-6180 EMS GPS			3.0 \$40.0100	\$120.03
<b>34</b>	<b>WAMPO / WAMPO</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>1346</b>	<b>\$16.30</b>
1	01-01-60-6700 2025 WAMPO MEMBERSHIP DUES			1.0 \$16.3000	\$16.30
<b>35</b>	<b>WCCIT / WCCIT</b>	<b>1/10/2025</b>	<b>1/10/2025</b>	<b>TSP_2998</b>	<b>\$809.50</b>
1	01-01-60-6200 MO SRVC-ADMIN			0.5 \$400.0000	\$200.00
2	01-03-60-6200 MO SRVC-POLICE			0.3 \$400.0000	\$100.00
3	01-04-60-6200 MO SRVC-FIRE			0.1 \$400.0000	\$20.00
4	13-00-60-6200 MO SRVC-SEWER			0.2 \$400.0000	\$80.00
5	01-01-60-6200 MICROSOFT AND SECURITY			0.3 \$409.4500	\$102.36
6	01-03-60-6200 MICROSOFT AND SECURITY			0.3 \$409.5000	\$102.38
7	10-00-60-6200 MICROSOFT AND SECURITY			0.3 \$409.5000	\$102.38
8	13-00-60-6200 MICROSOFT AND SECURITY			0.3 \$409.5000	\$102.38

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36	WHOLESALE WATER / WHOLESALE WATER SUPPLY DI	1/10/2025	1/10/2025	INV02884	\$2,938.07	
1	10-00-60-6150 WATER USAGE 366800			1.0 \$2,938.0700	\$2,938.07	
37	WSU / WICHITA STATE UNIVERSITY	1/10/2025	1/10/2025	611445	\$50.00	
1	01-01-60-6700 2025 CCMFOA MEMBERSHIP DUES			1.0 \$50.0000	\$50.00	
<b>Grand Totals</b>						
					<b>Total Direct Expense:</b>	<b>\$64,449.72</b>
					<b>Total Immediate Payments:</b>	\$64,449.72

Report Summary

Report Selection Criteria

Report Type: Detailed

Start End

Transaction Number: Start End

**City of Sedgwick  
City Council Meeting  
January 15, 2025**

**TO:** Mayor and City Council

**SUBJECT:** Ordinance 908 – Fire Volunteer Pay

**INITIATED BY:** Fire Department

**AGENDA:** New Business

---

**Background:** The Sedgwick Fire-EMS Department relies on dedicated volunteers to ensure effective fire protection and emergency medical services for the community. Volunteer firefighters provide critical support, responding to emergencies and participating in ongoing training to maintain readiness and safety standards.

**Analysis:** Fire Chief Hansen has reviewed the volunteer pay model to ensure it remains fair, competitive, and sustainable. This review was intended to address recruitment challenges, improve retention, and provide equitable compensation for the volunteers.

The pay structure before you tonight has the addition of pay for volunteers to respond to EMS related calls. As many of our service members are EMT or paramedic trained, incentivizing them to respond during times of need only helps bolster the service capabilities for our community.

**Financial Considerations:** The additional pay is within budgetary limits for 2025. This year will set a baseline for staff to create a more accurate expenditure in salaries moving forward.

**Attachments:** Draft ordinance

**Recommendation:** It is recommended that the Governing Body approve the ordinance as presented.

ORDINANCE NO. 908

AN ORDINANCE AMENDING SECTION 2, OF ORDINANCE NO. 469 ESTABLISHING THE REIMBURSEMENTS FOR CALLS TO SERVICE AND REGULAR DRILL MEETINGS FOR THE VOLUNTEER MEMBERS OF THE FIRE DEPARTMENT OF THE CITY OF SEDGWICK, KANSAS; AND REPEALING ANY AND ALL OTHER ORDINANCES IN CONFLICT HEREWITH.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS.

**SECTION 1. Amendment to Ordinance No. 469 Section 2:** Section 2 shall be amended in its entirety to read as follows:

**SECTION 2.** That members of the fire department shall be volunteers. The department and members shall meet for drill or training on a rotating schedule set forth by the Fire Chief. The Fire Chief shall keep a record of attendance for such meetings and/or trainings. Any member who fails to remain in good standing with the department shall automatically be relinquished of their duties. The refurbishment for the department volunteers will be completed on a monthly basis. Refurbishment rates shall be set by the governing body and reviewed on an annual basis to ensure the department remains competitive in its offerings. Record of the approved refurbishment rates will be maintained in the fire department standard operating guidelines maintained by the Fire Chief.

**SECTION 3.** This ordinance shall take effect and be in force from and after its passage and legal publication once in the City's official newspaper, THE HARVEY COUNTY INDEPENDENT.

**PASSED AND ADOPTED** by the Governing Body of the City of Sedgwick, Kansas this 15<sup>th</sup> day of January 2024.

\_\_\_\_\_  
Bryan Chapman, Mayor

ATTEST:

\_\_\_\_\_  
Shelia Agee, City Clerk

[SEAL]

<b>CITY OF SEDGWICK FIRE/EMS</b>	
Standard Operating Guidelines	
Title: <b>Approved Refurbishment Rate</b>	SOG: <b>003</b>
Date Revised: <b>1/10/25</b>	Governing Body Approval Date: <b>1/15/25</b>

**Purpose**

The purpose of this guideline is to set and maintain refurbishment rates for the fire department volunteer staff.

Reference Ordinance No. 908

**Incident & Training Refurbishment**

*\*All fire department members who perform emergency response will receive this refurbishment.*

**Fire Incident 1**

Defined as a call to service for standby fire, rescue, hazmat, or other specialized services with an operational period less than 8 hrs.

\$40 per incident

**Fire Incident 2**

Defined as a call to service for standby, fire, rescue, hazmat, or other specialized services with an operational period greater than 8 hrs.

\$80 per incident

**Fire Training/Meeting**

Defined as a training/meeting for fire department members only.

\$10 per event

**Medical Transport Attendee**

Defined as a medical services incident in which a member provides direct patient care during the transport of the patient.

\$50 per incident

**Medical Transport Driver**

Defined as a medical services incident in which a member assists with the transport of the patient, as the ambulance driver.

\$30 per incident

**Medical First Response**

Defined as a call to service to assist medical staff only, this incident does not have a fire, rescue, hazmat, or other specialized services component.

\$10 per incident

City of Sedgwick  
City Council Meeting  
January 15, 2025

**TO:** Mayor and City Council

**SUBJECT:** Ordinance 909 - Feral Felines

**INITIATED BY:** Administration

**AGENDA:** New Business

---

**Background:** On January 8, 2025, the governing body agreed to fund the TNR program through Caring Hands Humane Society for FY2025. Ordinance 909 was drafted to clearly define the program and its operational capabilities within the city.

**Financial Considerations:** None.

**Attachments:** Draft ordinance

**Recommendation:** It is recommended that the Governing Body approve the ordinance as presented.

**ORDINANCE NO. 909**

**AN ORDINANCE AUTHORIZING CARING HANDS HUMANE SOCIETY TO CONDUCT A FERAL CAT TRAP-NEUTER-RETURN PROGRAM IN THE CITY OF SEDGWICK, KANSAS.**

WHEREAS, the Governing Body of the City of Sedgwick, Kansas, has determined it advisable to permit the Caring Hands Humane Society to conduct a feral cat trap-neuter-return program in the City, in the manner hereinafter described, as a more effective and humane manner in which to control the population of feral cats within the City limits;

**Now, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS:**

**SECTION 1.** The Caring Hands Humane Society of Newton, Kansas ("CHHS"), is hereby authorized to conduct a trap-neuter-return program ("TNR Program") in the City in the following manner:

- (a) Definitions. For the purposes of this ordinance, the following terms are hereby defined as follows:
1. "Caregiver" means a person who is registered with the Caring Hands Humane Society to provide assistance with the TNR Program through the provision of food and shelter for feral cats while at large in the City, and through providing accommodations and assistance in the trapping and return of such feral cats.
  2. "City law enforcement officer" shall include any member of the Sedgwick Police Department as well as the designated animal control officer for the City of Sedgwick, Kansas.
  3. "Ear-tip" means a mark identifying a feral cat as having been trapped, sterilized, vaccinated and returned through the TNR Program, specifically by the removal of approximately three-eighths of an inch off the tip of the cat's left ear in a straight line while the cat is anesthetized.
  4. "Feral cat" means a cat that has no apparent owner and is free-roaming.
- (b) The TNR Program shall be carried out in the following manner:
1. CHHS shall recruit Caregivers in selected portions of the City who are willing to provide assistance on the Caregiver's property to provide food and care for feral cats, to assist CHHS in humanely trapping cats on the

- Caregiver's property for the purposes of the TNR Program, and to permit CHHS to release such cats back onto the Caregiver's property.
2. The Caregivers must agree in writing, as a condition of participation in the TNR Program, to abide by all of the requirements and regulations of the TNR Program as approved by this ordinance, and to follow the direction of CHHS as to best practices so as to minimize as much as reasonably possible the creation or maintenance of any nuisance or unsanitary conditions, and to minimize impacts upon nearby property owners and residents. CHHS shall have the complete right and discretion in the selection of Caregivers into the TNR Program and in the discharge or discontinuance of any Caregiver from the TNR Program; provided, however, that the CHHS shall not utilize any Caregiver who is or has become disqualified from participation by virtue of the provisions of subsections 8(iii) and (iv) below.
  3. Before being released, captured feral cats shall be medically evaluated and treated, sterilized, vaccinated and ear-tipped. Previously captured and released feral cats which have been re-captured may be immediately released unless they need medical care or need to be revaccinated. CHHS shall have complete discretion to make the following decisions as an alternative to the release of a captured feral cat:
    - i. To euthanize or otherwise humanely dispose of a feral cat deemed too ill or injured, or deemed to be too dangerous to be released; or
    - ii. To retain for adoption a feral cat deemed appropriately domesticated or capable of domestication.
  4. If a City law enforcement officer in the exercise of his or her lawful authority determines that a cat in the possession of a Caregiver or the CHHS should be impounded as provided under the Sedgwick City Code or otherwise by law, then the further handling of such cat shall be subject to the lawful orders and directions issued pursuant to that impoundment authority.
  5. Should it be determined by CHHS that a captured cat is a domesticated cat owned by an identifiable person, CHHS may return such cat to such owner; provided, however:
    - i. CHHS shall report the same, including the name and address of the owner(s), to the City's animal control officer; and
    - ii. CHHS shall be entitled to charge the owner a reasonable fee for the care and boarding of the cat as a condition or precondition to its return to the owner.

6. CHHS shall create and maintain a registry of all feral cats which have been captured and then released, which registry shall include a photograph of the feral cat and other identifying information, the date and place of capture, the date of sterilization and vaccination, the date and place of release, and such other information as CHHS deems appropriate and useful for the program. Such registry shall be available at all reasonable times for inspection by or on behalf of the City.
7. The CHHS shall maintain a registry of the name, current address and other contact information of each Caregiver participating in the TNR Program, which registry shall be available at all reasonable times for inspection by or on behalf of the City. The CHHS shall give prompt notification to the Sedgwick Police Department of each person who is added to the Caregiver registry and shall likewise give prompt notification of the removal of any person from such registry.
8. The CHHS shall promptly remove from the Caregiver registry and discontinue participation by any person who:
  - i. Voluntarily withdraws from the TNR Program;
  - ii. Is removed by CHHS from the TNR Program for such reasons as the CHHS deems appropriate;
  - iii. Is removed by CHHS from the TNR Program at the request and direction of the Chief of Police of the City for failure to abide by requirements and regulations of the TNR Program as approved by this ordinance; or
  - iv. Is disqualified from participation in the TNR Program due to the conviction of such person in the Sedgwick Municipal Court for any violation of the City's control ordinances.
9. The CHHS shall prepare such reports to the City governing body as may be requested from time to time to enable the governing body to evaluate the effectiveness of the TNR Program.

**SECTION 2.** To the extent that any actions taken by the CHHS, its officers, employees, agents and Caregivers, which are authorized under this ordinance, and which would otherwise constitute a violation of any provisions of Chapter II of the Sedgwick City Code, such persons are hereby granted an exemption from such provisions as to such authorized actions.

**SECTION 3.** Nothing in this ordinance shall limit or restrict the authority, duties or discretion of City law enforcement officers as conferred upon them by the Sedgwick City Code or otherwise by law.

**SECTION 4.** This Ordinance shall take effect and be in force from and after its summary publication in **HARVEY COUNTY INDEPENDENT**, the official newspaper of said City.

**PASSED AND ADOPTED by the Governing Body of the City of SEDGWICK,  
Kansas, on the 15<sup>th</sup> day of January, 2025**

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Bryan Chapman, Mayor

ATTEST:

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Shelia Agee, City Clerk

[SEAL]