



REGULAR COUNCIL MEETING, MAY 15, 2024

Wednesday, May 15, 2024 at 6:30 PM
Council Chambers, 520 N. Commercial Ave.

AGENDA

Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens_____

Mark Jacob_____

Josh Liby_____

Dan Hartman_____

Brenda DeHaven_____

Others present _____

APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Motion by _____

Second by _____

HEARINGS / PRESENTATIONS / PUBLIC FORUM

1. Forensics - National Competition Donation Request
2. National Public Works Week Proclamation
3. Proclamation for Law Enforcement Memorial Day

STAFF REPORTS

4. Kyle Nordick, City Administrator
5. Brad Jantz, City Attorney

CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by _____

Second by _____

- 6. Minutes of May 1, 2024, Regular Meeting
- 7. Approval of Payroll May 10, 2024 Amount \$15,663.16
- 8. Approval of General Disbursement Checks Amount \$83,295.47

NEW BUSINESS

9. 2023 Municipal Audit

Motion to receive and file the 2023 Municipal Audit

Motion by _____

Second by _____

10. Discuss and Consider KDOT Transportation Alternatives Grant Application

Motion to approve Resolution 05152024A and 05152024B authorizing the City Administrator to submit and sign the application for the 2024 KDOT Transportation Alternatives Grant.

Motion by _____

Second by _____

11. Discuss and Consider Fund Reserves Policy

Motion to approve Resolution 05152024C establishing a policy for fund reserves for the City of Sedgwick, Kansas.

Motion by _____

Second by _____

Executive Session - Potential Litigation

Motion to recess into executive session for _____ minutes to discuss attorney-client privilege information and the open session will resume at _____pm pursuant to (K.S.A. 75-4319(B)(2)) with the exception being attorney client privilege regarding potential litigation to include the governing body, city administrator, and the city attorney.

GOVERNING BODY REMARKS

ADJOURN

Motion to adjourn the Regular Council Meeting at _____ PM.

Motion by _____

Second by _____

COUNCIL WILL ADJOURN INTO A WORKSHOP.

Contact: Shelia Agee (agee@cityofsedgwick.org, 316-772-5151)

Agenda Published on 05/10/2024 at 10:30 AM.



National Public Works Week Proclamation

May 19–25, 2024

“Advancing Quality of Life For All”

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of the City of Sedgwick; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in City of Sedgwick to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

RESOLVED, I, Bryan Chapman, Mayor, do hereby designate the week May 19–25, 2024, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the State to be affixed,

DONE at the City of Sedgwick, Kansas this 15th day of May 2024.

Bryan Chapman, Mayor

Attest: _____
Shelia Agee, City Clerk

Proclamation for Law Enforcement Memorial Day

WHEREAS, the Congress and President of the United States have designated May 15th as Peace Officers Memorial Day, and the week in which it falls as Police Week; and;

WHEREAS, the members of the law enforcement agency of Sedgwick play an essential role in safeguarding the rights and freedoms of the citizens of Sedgwick, Kansas; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the Police Department of Sedgwick has grown to be a modern and scientific law enforcement agency which unceasingly provides a vital public service;

NOW, THEREFORE, I, Bryan Chapman, Mayor, call upon all citizens of Sedgwick and upon all patriotic, civil and educational organizations to observe the week of May 15 through 21, 2024, as Police Week with appropriate ceremonies in which all of our people may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I FURTHER call upon all citizens of Sedgwick, Kansas to observe May 15th, 2024 as Peace Officers Memorial Day in honor of those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sedgwick to be affixed.

Done at the City of Sedgwick, Kansas this May 15, 2024.

Bryan Chapman, Mayor

Attest: _____
Shelia Agee, City Clerk



REGULAR COUNCIL MEETING, MAY 1, 2024

Wednesday, May 01, 2024 at 6:30 PM
Council Chambers, 520 N. Commercial Ave.

MINUTES

Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens_____

Mark Jacob_____

Josh Liby_____

Dan Hartman_____

Brenda DeHaven_____

Others present _____

Mayor Bryan Chapman opened the Council Meeting at 6:30pm.

The Mayor led the Pledge of Allegiance.

PRESENT

Dan Hartman

Kramer Siemens

Josh Liby

Mark Jacob

ABSENT

Brenda DeHaven

OTHERS PRESENT: Kyle Nordick, City Administrator; Shelia Agee, City Clerk; Brad Jantz, City Attorney; Bill Bush, Harvey County Independent

APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Motion by _____

Second by _____

Motion to approve the agenda as presented.

Motion made by Hartman, Seconded by Jacob.

Voting Yea: Hartman, Siemens, Liby, Jacob

HEARINGS / PRESENTATIONS / PUBLIC FORUM

1. Proclamation - Municipal Clerks Week

Mayor presented Municipal Clerks Week Proclamation.

MAYORAL APPOINTMENTS

2. Mayor's Slate of Appointments

Motion to approve slate of appointments as presented.

Motion by _____

Second by _____

Official City Newspaper - Harvey County Independent

Official City Depository - Legacy Bank

City Clerk - Shelia Agee

Municipal Court Judge - Joy Williams

City Treasurer - Debbie Harrison

Chief of Police - Bryan Hall

Historical Society - Linda Johnson (2nd Term), Appointment (Partial 2nd Term), Appointment (Partial 2nd Term), Appointment (1st Term)

Housing Authority - Michelle Hendrickson (2nd Term), Appointment (1st Term)

Library Board - Jody Jonas (1st Term), Audrey Wirth (1st Term)

Planning Commission - Connie Stout (2nd Term), Appointment (1st Term), Appointment (1st Term)

Motion to approve slate of appointments as presented including Kerry Grattan added as 1st Term for the Housing Authority.

Motion made by Siemens, Seconded by Hartman.

Voting Yea: Hartman, Siemens, Liby, Jacob

- 3. Swearing in of City Clerk
Mayor Chapman sworn in the City Clerk, Shelia Agee

STAFF REPORTS

4. Kyle Nordick, City Administrator

Kyle Nordick, City Administrator, discussed street petition. We are up to 31 signatures. Moonlight Market is every 3rd Friday from 6-8pm. Update on sidewalk project. There is a preconstruction meeting on Friday and construction will begin within the month. Code enforcement has stepped up. City Wide cleanup is this Saturday. Student Council volunteered around town and helped with bleacher repair. Ball diamond field will have temporary fix this summer. Full field will be redone in 2025 including backstop.

5. Brad Jantz, City Attorney

Industrial Park Cleanup continuing with Brad trying to reach the right group to get the chemicals out of the building.

CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by _____

Second by _____

Motion to approve the Consent Agenda as presented.

Motion made by Hartman, Seconded by Jacob.

Voting Yea: Hartman, Siemens, Liby, Jacob

- 6. Minutes of April 17,2024 Regular Meeting
- 7. Approval of Payroll April 26, 2024 Amount \$16,423.63
- 8. Approval of General Disbursement Checks Amount \$90,375.72

NEW BUSINESS

9. Discuss and consider 2024 Street Preservation Program

Motion to approve option #___ and approve expenditures in the amount of \$_____ for the 2024 Street Preservation Program.

Motion by _____

Second by _____

Motion to approve option #1 and approve expenditures in the amount of \$94,773.24 for the 2024 Street Preservation Program and asphlt patch of \$107,298.34.

Motion made by Hartman, Seconded by Jacob.

Voting Yea: Hartman, Siemens, Liby, Jacob

10. Discuss and consider wayfinding signage designs

Motion to approve design _____

Motion by _____

Second by _____

Tabled Council vote. Post on social media for vote on signage preferred by community.

11. Discuss and consider 2025 Budget Calendar

Motion to approve the 2025 Budget Calendar as presented.

Motion by _____

Second by _____

Motion to approve the 2025 Budget Calendar as presented.

Motion made by Siemens, Seconded by Hartman.

Voting Yea: Hartman, Siemens, Liby, Jacob

12. Review Emergency Water Supply Plan

Motion to approve the revisions of the Emergency Water Supply Plan as presented.

Motion by _____

Second by _____

Motion to approve the revisions of the Emergency Water Supply Plan as presented.

Motion made by Siemens, Seconded by Jacob.

Voting Yea: Hartman, Siemens, Liby, Jacob

GOVERNING BODY REMARKS

Council requested an update on downtown improvement. Meeting with PEC on Friday to finalize downtown sidewalk/street improvement.

Encouraged everyone to participate in strategic plan.

ADJOURN

Motion to adjourn the Regular Council Meeting at _____ PM.

Motion by _____

Second by _____

Motion to adjourn the Regular Council Meeting at 7:20pm.

Motion made by Jacob, Seconded by Liby.

Voting Yea: Hartman, Siemens, Liby, Jacob

Contact: Shelia Agee (agee@cityofsedgwick.org, 316-772-5151)

Agenda Published on 04/26/2024 at 9:45 AM.

DRAFT

May 15, 2024

PAYROLL CHECKS - DIRECT DEPOSIT

5/10/24 \$ 15,663.16

TOTAL PAYROLL CHECKS \$ 15,663.16

GENERAL DISBURSEMENT CHECKS-AAABXB \$ 51,986.38

GENERAL DISBURSEMENT CHECKS-AAABXC \$ 9,988.45

GENERAL DISBURSEMENT CHECKS-AAABXD \$ 21,320.64

TOTAL DISBURSEMENT CHECKS \$ 83,295.47

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)

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5/3/2024 11:02:02 AM

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Vendor	Description	Check Date	Invoice#	Check#	Check Total
AG SPRAY EQUIPMENT	UTV SPRAYER/EQUIP	05/03/2024	802980	70613	\$1,482.91
BAYSINGER POLICE SUPPLY	LOCKING SYSTEM	05/03/2024	1066563	70614	\$38.49
CENTRAL POWER SYSTEMS	FIRE STATION GEN REP	05/03/2024	R119016850	70615	\$895.00
BRYAN CHAPMAN	MEALS/MILEAGE TRNG	05/03/2024	050324BC	70616	\$320.78
BRENDA DEHAVEN	LKM CONF HOTEL/MILEA	05/03/2024	050324BD	70617	\$289.50
FIRST WIRELESS, INC.	AMBULANCE WIRELESS	05/03/2024	WT68591	70618	\$924.00
GRABER ACE HARDWARE		05/03/2024	CH BALLAST	70619	\$32.99
CITY OF HALSTEAD	HALSTEAD EMS SVC	05/03/2024	050324EMS	70620	\$10,000.00
DAN HARTMAN	LKM CONF MILEAGE	05/03/2024	050324DH	70621	\$130.04
HOLIDAY OUTDOOR DECOR	HERO BANNERS	05/03/2024	INV14465	70622	\$2,269.15
HARVEY COUNTY JAIL	PRISONER HOUSING	05/03/2024	050324JAIL	70623	\$35.00
IDEATEK, LLC	IDEATEK SERVICES	05/03/2024	559974	70624	\$1,498.68
BRAD JANTZ	ATTY/PROC SERVICES	05/03/2024	050324BJ	70625	\$3,040.00
JOHN A MARSHALL CO.	COUNCIL RM CHAIRS	05/03/2024	515099	70626	\$2,606.00
BILL JOHNSON	BLDG INSPECTIONS	05/03/2024	050324BJ	70627	\$450.00
JOY WILLIAMS	JUDGE SERVICES	05/03/2024	050324JUDGE	70628	\$500.00
KANSASLAND TIRE AND SERVICE	FIRE/EMS TIRES	05/03/2024	74754 74757	70629	\$4,622.84
KAYE ELECTRIC INC	200 BLDG ELECTRIC	05/03/2024	39993	70630	\$4,995.00
KDHE-BUREAU OF WATER	IND WASTWTR PERMIT	05/03/2024	050324KEIMS	70631	\$185.00
KANSAS DEPT OF REVENUE	WATER SALES TAX	05/03/2024	050324SALESTAX	70632	\$222.21
KANSAS STATE TREASURER	COURT FEES	05/03/2024	050324COURTFEES	70633	\$1,177.50
KURT'S SUPER SERVICE	DOT INSPECTIONS AMB	05/03/2024	8723	70634	\$200.00
LOGO DEPOT	EMS UNIFORM-JAIME	05/03/2024	H152986	70635	\$180.85
MID-AMERICA RESEARCH CHEMICAL	BUG SPRAY/PAINT	05/03/2024	0817281-IN	70636	\$871.12
CITY OF NEWTON	WATER TREATMENT	05/03/2024	050324WTRTRTMNT	70637	\$5,553.09
PROFESSIONAL ENGINEERING CONS	SIDEWALK ENG/DESIGN	05/03/2024	456842	70638	\$4,250.00
PRIDE AG RESOURCES	MAINT GENERAL TOOLS	05/03/2024	111867/3	70639	\$114.95
QUILL	OFFICE SUPPLIES	05/03/2024	38264752	70640	\$113.15
RAY LINDSEY COMPANY	VVWP SHEAR PIN	05/03/2024	2024010	70641	\$300.00
ROBERTS HUTCH-LINE. INC.	NAMEPLATES	05/03/2024	230789-0	70642	\$21.60
STAN GARNETT, INC	SPRINKLER SVC CALL	05/03/2024	9763	70643	\$70.53

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City of Sedgwick (SEDGKS)

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Vendor	Description	Check Date	Invoice#	Check#	Check Total
SUPERIOR RUBBER STAMP & SEAL I	COURT STAMP	05/03/2024	129475	70644	\$27.50
USA BLUEBOOK	WWTP CHEMICALS	05/03/2024	INV00334700	70645	\$46.50
WCCIT	IT SRVC	05/03/2024	TSP_1993	70646	\$822.00
WYATT FLOORING AND CONSTRUCTI	200 BLDG BATHROOM	05/03/2024	1018	70647	\$3,700.00

Total Direct Expense:	\$51,986.38
Total Immediate Payments:	\$51,986.38

Report Summary

	Report Selection Criteria	
Report Type:	Detailed	
	Start	End
Transaction Number:	Start	End

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City of Sedgwick (SEDGKS)
Batch: AAABXB

5/3/2024 9:42:43 AM

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice		
1	AG SPRAY / AG SPRAY EQUIPMENT	5/3/2024	5/3/2024	802980	\$1,482.91		
1	01-08-70-7420			UTV SPRAYER/NOZZLES/HOSE REEL	0.2	\$1,482.9100	\$296.58
2	01-10-70-7420			UTV SPRAYER/NOZZLES/HOSE REEL	0.2	\$1,482.9100	\$296.58
3	01-11-70-7420			UTV SPRAYER/NOZZLES/HOSE REEL	0.2	\$1,482.9500	\$296.59
4	10-00-70-7420			UTV SPRAYER/NOZZLES/HOSE REEL	0.2	\$1,482.9100	\$296.58
5	13-00-70-7420			UTV SPRAYER/NOZZLES/HOSE REEL	0.2	\$1,482.9100	\$296.58
2	BAYSINGER / BAYSINGER POLICE SUPPLY	5/3/2024	5/3/2024	1066563	\$38.49		
1	01-03-70-7110			SAFARILAND QUICK LOCKING SYSTEM	1.0	\$38.4900	\$38.49
3	CENTRAL POWER SYSTEMS / CENTRAL POWER SYSTI	5/3/2024	5/3/2024	R119016850	\$895.00		
1	01-04-60-6100			FIRE STATEION GENERATOR REPAIR	1.0	\$895.0000	\$895.00
4	CHAPMAN, BRYAN / BRYAN CHAPMAN	5/3/2024	5/3/2024	050324BC	\$320.78		
1	01-01-60-6720			LKM MTG MANHATTAN LUNCH DAN AND MAYOR TACO JOHNS	1.0	\$21.9000	\$21.90
2	01-01-60-6720			LKM HOTEL HILTON GARDEN INN MANHATTAN	1.0	\$130.0400	\$130.04
3	01-01-60-6720			LKM CONF MILEAGE MANHATTAN 252 MILES	252.0	\$0.6700	\$168.84
5	DEHAVEN, B / BRENDA DEHAVEN	5/3/2024	5/3/2024	050324BD	\$289.50		
1	01-01-60-6720			LKM CONF LEADERS ACADEMY MILEAGE 238 MI	238.0	\$0.6700	\$159.46
2	01-01-60-6720			LKM CONF HOTEL HILTON GARDEN INN MANHATTAN	1.0	\$130.0400	\$130.04
6	FIRST WIRELESS / FIRST WIRELESS, INC.	5/3/2024	5/3/2024	WT68591	\$924.00		
1	41-02-00-8210			AMBULANCE WIRELESS EQUIPMENT INSTALL	1.0	\$924.0000	\$924.00
7	GRABER / GRABER ACE HARDWARE	5/3/2024	5/3/2024	CH BALLAST	\$32.99		
1	01-01-70-7100			CH BALLAST	1.0	\$32.9900	\$32.99
8	HALSTEAD / CITY OF HALSTEAD	5/3/2024	5/3/2024	050324EMS	\$10,000.00		
1	01-02-60-6290			HALSTEAD EMS SERVICE	1.0	\$10,000.0000	\$10,000.00
9	HARTMAN / DAN HARTMAN	5/3/2024	5/3/2024	050324DH	\$130.04		
1	01-01-60-6720			LKM CONF LEADERS ACADEMY HOTEL HILLTON GARDEN INN	1.0	\$130.0400	\$130.04
10	HOLIDAY / HOLIDAY OUTDOOR DECOR	5/3/2024	5/3/2024	INV14465	\$2,269.15		
1	36-00-00-8210			HOMETOWN HERO BANNERS	1.0	\$2,269.1500	\$2,269.15
11	HRVY CO SHERIFF / HARVEY COUNTY JAIL	5/3/2024	5/3/2024	050324JAIL	\$35.00		
1	01-05-60-6320			PRISONER HOUSING-MALDONADO	1.0	\$35.0000	\$35.00

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City of Sedgwick (SEDGKS)
Batch: AAABXB

5/3/2024 9:42:43 AM

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
12	IDEATEK / IDEATEK, LLC	5/3/2024	5/3/2024	559974	\$1,498.68
1	01-01-60-6180	CITY HALL PHONE/FAX/INTERNET	1.0	\$165.7800	\$165.78
2	01-05-60-6180	COURT PHONE/FAX/INTERNET	1.0	\$55.2600	\$55.26
3	10-00-60-6180	WATER PHONE/FAX/INTERNET	1.0	\$55.2600	\$55.26
4	13-00-60-6180	SEWER PHONE/FAX/INTERNET	1.0	\$55.2500	\$55.25
5	01-11-60-6180	MAINT SHOP 320 N WASH PHONE	1.0	\$96.5700	\$96.57
6	01-04-60-6180	FIRE PHONE/INTERNET	1.0	\$136.5700	\$136.57
7	13-00-60-6180	SEWER PLANT PHONE/INTERNET	1.0	\$171.6700	\$171.67
8	01-06-60-6180	POOL PHONE/INTERNET	1.0	\$136.5700	\$136.57
9	01-03-60-6180	PD PHONE/FAX/INTERNET/TV	1.0	\$143.0500	\$143.05
10	13-00-60-6180	EAST LIFT PHONE	1.0	\$86.5700	\$86.57
11	13-00-60-6180	SOUTH LIFT PHONE	1.0	\$86.1300	\$86.13
12	10-00-60-6180	WEST WATER TOWER INTERNET	1.0	\$310.0000	\$310.00
13	JANTZ, BRAD / BRAD JANTZ	5/3/2024	5/3/2024	050324BJ	\$3,040.00
1	01-01-60-6290	ATTORNEY SERVICES	1.0	\$2,270.0000	\$2,270.00
2	01-05-60-6300	PROSECUTOR SERVICES	1.0	\$770.0000	\$770.00
14	JOHN A MARSHALL / JOHN A MARSHALL CO.	5/3/2024	5/3/2024	515099	\$2,606.00
1	41-01-00-8210	COUNCIL ROOM CHAIRS	1.0	\$2,606.0000	\$2,606.00
35	JOHNSON, BILL / BILL JOHNSON	5/3/2024	5/3/2024	050324BJ	\$450.00
1	01-01-60-6230	BLDG INSPECTIONS-JOHNSON	1.0	\$450.0000	\$450.00
15	JOY / JOY WILLIAMS	5/3/2024	5/3/2024	050324JUDGE	\$500.00
1	01-05-60-6300	JUDGE SERVICES-JOY	1.0	\$500.0000	\$500.00
16	KANSASLAND / KANSASLAND TIRE AND SERVICE	5/3/2024	5/3/2024	74754 74757	\$4,622.84
1	01-04-60-6120	FIRE SQUAD 36 TIRES	1.0	\$2,201.4200	\$2,201.42
2	41-02-00-8210	AMBULANCE 31 TIRES	1.0	\$2,421.4200	\$2,421.42
17	KAYE / KAYE ELECTRIC INC	5/3/2024	5/3/2024	39993	\$4,995.00
1	40-11-00-8210	200 BLDG ELECTRICAL REPAIR	1.0	\$4,995.0000	\$4,995.00
18	KDHE-BUREAU OF WATER / KDHE-BUREAU OF WATER	5/3/2024	5/3/2024	050324KEIMS	\$185.00
1	13-00-60-6700	INDIVIDUAL WASTEWATER PERMIT FEE 2024	1.0	\$185.0000	\$185.00
20	KS DEPT OF REV - SALES TAX / KANSAS DEPT OF REV	5/3/2024	5/3/2024	050324SALESTAX	\$222.21
1	10-00-60-6156	WATER SALES TAX	1.0	\$222.2100	\$222.21

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City of Sedgwick (SEDGKS)
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5/3/2024 9:42:43 AM

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
19	KS TREASURER / KANSAS STATE TREASURER	5/3/2024	5/3/2024	050324COURTFEES	\$1,177.50
1	01-05-60-6310 REINSTATEMENT FEES			1.0 \$600.0000	\$600.00
2	01-05-60-6310 JBS			1.0 \$132.0000	\$132.00
3	01-05-60-6310 JBEF			1.0 \$18.0000	\$18.00
4	01-05-60-6310 LETC			1.0 \$427.5000	\$427.50
21	KURT'S / KURT'S SUPER SERVICE	5/3/2024	5/3/2024	8723	\$200.00
1	41-02-00-8210 AMBULANCES DOT INSPECTIONS			1.0 \$200.0000	\$200.00
22	LD / LOGO DEPOT	5/3/2024	5/3/2024	H152986	\$180.85
1	41-02-00-8210 EMS DIRECTOR UNIFORM-JAIME			1.0 \$180.8500	\$180.85
23	MARC / MID-AMERICA RESEARCH CHEMICAL	5/3/2024	5/3/2024	0817281-IN	\$871.12
1	01-10-70-7220 MOSQUITO REPEL/WASP KILLER			1.0 \$405.4900	\$405.49
2	01-10-70-7130 MARKING PAINT WHITE			1.0 \$465.6300	\$465.63
24	NEWTON CITY / CITY OF NEWTON	5/3/2024	5/3/2024	050324WTRTRTMNT	\$5,553.09
1	10-00-60-6152 3-20-24 TO 4-18-24 WATER TREATMENT 423900 USAGE			1.0 \$5,553.0900	\$5,553.09
25	PEC / PROFESSIONAL ENGINEERING CONSULTANTS	5/3/2024	5/3/2024	456842	\$4,250.00
1	40-15-00-8220 125TH & RIDGE RD SIDEWALK ENG/DESIGN			1.0 \$4,250.0000	\$4,250.00
26	PRIDE AG / PRIDE AG RESOURCES	5/3/2024	5/3/2024	111867/3	\$114.95
1	01-08-70-7420 REAMING TIPS/PEN, BUNGEE CORDS, CUTTER, DREMEL			0.2 \$114.9500	\$22.99
2	01-10-70-7420 REAMING TIPS/PEN, BUNGEE CORDS, CUTTER, DREMEL			0.2 \$114.9500	\$22.99
3	01-11-70-7420 REAMING TIPS/PEN, BUNGEE CORDS, CUTTER, DREMEL			0.2 \$114.9500	\$22.99
4	10-00-70-7420 REAMING TIPS/PEN, BUNGEE CORDS, CUTTER, DREMEL			0.2 \$114.9500	\$22.99
5	13-00-70-7420 REAMING TIPS/PEN, BUNGEE CORDS, CUTTER, DREMEL			0.2 \$114.9500	\$22.99
27	QUILL / QUILL	5/3/2024	5/3/2024	38264752	\$113.15
1	01-01-70-7010 COPY PAPER, COLORED PAPER			0.5 \$113.1500	\$56.58
2	01-03-70-7010 COPY PAPER, COLORED PAPER			0.1 \$113.1500	\$11.32
3	01-05-70-7010 COPY PAPER, COLORED PAPER			0.2 \$113.0500	\$22.61
4	01-09-70-7010 COPY PAPER, COLORED PAPER			0.1 \$113.1000	\$5.66
5	10-00-70-7010 COPY PAPER, COLORED PAPER			0.1 \$113.1000	\$5.66
6	12-00-70-7010 COPY PAPER, COLORED PAPER			0.1 \$113.1000	\$5.66
7	13-00-70-7010 COPY PAPER, COLORED PAPER			0.1 \$113.1000	\$5.66

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABXB

5/3/2024 9:42:43 AM

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
28	RAY LINDSEY / RAY LINDSEY COMPANY	5/3/2024	5/3/2024	2024010	\$300.00
1	13-00-70-7110 WWTP SHEAR PIN			1.0 \$300.0000	\$300.00
29	ROBERTS HUTCH / ROBERTS HUTCH-LINE. INC.	5/3/2024	5/3/2024	230789-0	\$21.60
1	01-01-60-6290 NAMEPLATES-SHELIA			0.5 \$21.6000	\$10.80
2	01-05-60-6290 NAMEPLATES-LISA			0.5 \$21.6000	\$10.80
30	STAN / STAN GARNETT, INC	5/3/2024	5/3/2024	9763	\$70.53
1	01-01-60-6100 SPIRINKLER SPRING SET UP AND INSPECTION			1.0 \$70.5300	\$70.53
31	SUPERIOR / SUPERIOR RUBBER STAMP & SEAL INC.	5/3/2024	5/3/2024	129475	\$27.50
1	01-05-70-7010 COURT STAMP			1.0 \$27.5000	\$27.50
32	USA BLUEBOOK / USA BLUEBOOK	5/3/2024	5/3/2024	INV00334700	\$46.50
1	13-00-70-7220 WWTP CHEMICALS-ZERO O2 STD			1.0 \$46.5000	\$46.50
33	WCCIT / WCCIT	5/3/2024	5/3/2024	TSP_1993	\$822.00
1	01-01-60-6200 MO SRVC-ADMIN			0.5 \$400.0000	\$200.00
2	01-03-60-6200 MO SRVC-POLICE			0.3 \$400.0000	\$100.00
3	01-04-60-6200 MO SRVC-FIRE			0.1 \$400.0000	\$20.00
4	13-00-60-6200 MO SRVC-SEWER			0.2 \$400.0000	\$80.00
5	01-01-60-6200 MICROSOFT/SECURITY			0.3 \$422.0000	\$105.50
6	01-03-60-6200 MICROSOFT/SECURITY			0.3 \$422.0000	\$105.50
7	10-00-60-6200 MICROSOFT/SECURITY			0.3 \$422.0000	\$105.50
8	13-00-60-6200 MICROSOFT/SECURITY			0.3 \$422.0000	\$105.50
34	WYATT / WYATT FLOORING AND CONSTRUCTION LLC	5/3/2024	5/3/2024	1018	\$3,700.00
1	40-11-00-8210 200 BLDG BATHROOM REMODEL-TOILETS, LIGHTS, DOOR			1.0 \$3,700.0000	\$3,700.00

Grand Totals

Total Direct Expense: \$51,986.38
Total Immediate Payments: \$51,986.38

Report Summary

Report Selection Criteria
Report Type: Detailed
Start End
Transaction Number: Start End

AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

05/08/2024 12:07:50 PM

Batch: AAABXC

User ID: SHELIA

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Bank Code: CKG LEGACY BANK

Vendor Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
CARL B DAVIS, CHAPTER 13 TRUSTEE						
1	70648	05/10/2024	Check	SHELIA	AP0000001279AAABXC	\$668.31
Description:						
LEGACY BANK						
2	70649	05/10/2024	Check	SHELIA	AP0000001279AAABXC	\$4,997.09
Description:						
KPERS						
3	70650	05/10/2024	Check	SHELIA	AP0000001279AAABXC	\$3,486.53
Description:						
KANSAS STATE WITHHOLDING TAX						
4	70651	05/10/2024	Check	SHELIA	AP0000001279AAABXC	\$836.52
Description:						

	Bank Totals	Items	Total Voids	Items
Checks	(\$9,988.45)	4	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity for CKG:	(\$9,988.45)			

Report Totals

	Bank Totals	Items	Total Voids	Items
Checks	(\$9,988.45)	4	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity:	(\$9,988.45)			

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)
Batch: AAABXD

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Vendor	Description	Check Date	Invoice#	Check#	Check Total
BAYSINGER POLICE SUPPLY	PD CUFF STRAP-HALL	05/10/2024	1066913	70652	\$15.99
BENJAMIN BLASTING	REBLAST MERRY GO ROU	05/10/2024	935424	70653	\$1,000.00
CULLIGAN OF WICHITA	DRINKING WATER	05/10/2024	740092	70654	\$20.00
HARVEY COUNTY ECONOMIC DEVEL	2024 PARTNER CONTRIB	05/10/2024	2013-1454	70655	\$1,000.00
INTRUST BANK	MISC CHARGES	05/10/2024	051024INTRUST	70656	\$7,353.30
KANZA CO-OPERATIVE ASSOCIATION	FUEL CHARGES	05/10/2024	051024COOP	70657	\$1,911.82
LOWE'S	MISC CHARGES	05/10/2024	051024LOWES	70658	\$925.42
CAPITAL ONE TRADE CREDIT	200 BLDG SUPPLIES	05/10/2024	1655683709	70659	\$245.95
PRIDE AG RESOURCES	PARKS/STREETS/POOL	05/10/2024	112008/3	70660	\$103.10
PAYMENT SERVICES NETWORK, INC.	PSN SERVICE FEES	05/10/2024	294511 294141	70661	\$536.22
QUILL	OFFICE SUPPLIES	05/10/2024	38355236	70662	\$24.59
ROYAL PUBLISHING	REG SOFTBALL AD	05/10/2024	8122065	70663	\$90.00
SAM'S CLUB	BDAY LUNCH/OFFICE SU	05/10/2024	051024SAMS	70664	\$285.71
SDK LABORATORIES	SEWER LAB ANALYSIS	05/10/2024	051024SDK	70665	\$274.00
SHERWIN WILLIAMS	BLEACHER PAINT	05/10/2024	6745-0	70666	\$60.99
VERIZON WIRELESS	PD MDT SERVICE	05/10/2024	9962430702	70667	\$364.45
WASTE CONNECTIONS	MONTH LY TRASH/RECYC	05/10/2024	18116773V025	70668	\$7,109.10

Total Direct Expense:	\$21,320.64
Total Immediate Payments:	\$21,320.64

Report Summary

	Report Selection Criteria	
Report Type:	Detailed	
	Start	End
Transaction Number:	Start	End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABXD

5/10/2024 10:00:19 AM

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
1	BAYSINGER / BAYSINGER POLICE SUPPLY	5/10/2024	5/10/2024	1066913	\$15.99
1	01-03-70-7250 PD CUFF STRAP-B HALL			1.0 \$15.9900	\$15.99
2	BENJAMIN / BENJAMIN BLASTING	5/10/2024	5/10/2024	935424	\$1,000.00
1	09-00-60-6110 REBLAST MERRY-GO-ROUND			1.0 \$1,000.0000	\$1,000.00
4	CULLIGAN / CULLIGAN OF WICHITA	5/10/2024	5/10/2024	740092	\$20.00
1	01-01-60-6290 ALLOCATE CULLIGAN DRINKING WATER			0.0 \$20.0000	\$0.00
2	01-01-60-6290 DRINKING WATER-ADMIN			1.0 \$8.0000	\$8.00
3	01-03-60-6290 DRINKING WATER-PD			1.0 \$6.0000	\$6.00
4	13-00-60-6290 DRINKING WATER-SEWER			1.0 \$6.0000	\$6.00
5	HRVY CO EDC / HARVEY COUNTY ECONOMIC DEVELOP	5/10/2024	5/10/2024	2013-1454	\$1,000.00
1	01-07-60-6410 2024 PARTNER CONTRIBUTION			1.0 \$1,000.0000	\$1,000.00
6	INTRUST / INTRUST BANK	5/10/2024	5/10/2024	051024INTRUST	\$7,353.30
1	01-10-70-7130 GETTYSBURG FLAGS-AMERICAN FLAGS			1.0 \$1,005.1500	\$1,005.15
2	01-01-60-6720 CY'S-AUDITOR LUNCH			1.0 \$87.5100	\$87.51
3	01-03-70-7410 HOME DEPOT-COURT/PD BLINDS			0.5 \$249.8200	\$124.91
4	01-05-70-7410 HOME DEPOT-COURT/PD BLINDS			0.5 \$249.8200	\$124.91
5	01-01-60-6290 FACEBOOK AD-ECODEVO			1.0 \$62.8800	\$62.88
6	01-01-60-6720 SODALITY PLACE-SCAC BREAKFAST			1.0 \$475.0000	\$475.00
7	10-00-60-6700 ESRI-GIS LICENSES			1.0 \$935.0000	\$935.00
8	41-02-00-8210 BEST BUY-EMS LAPTOP			1.0 \$699.9900	\$699.99
9	01-03-60-6120 DAVIS MOORE-PD CAR REPAIR			1.0 \$271.8200	\$271.82
10	01-01-70-7010 AMAZON/SAMS-OFFICE SUPPLIES			0.5 \$423.5700	\$211.79
11	01-03-70-7010 AMAZON/SAMS-OFFICE SUPPLIES			0.1 \$423.5700	\$42.36
12	01-05-70-7010 AMAZON/SAMS-OFFICE SUPPLIES			0.2 \$423.5700	\$84.71
13	01-09-70-7010 AMAZON/SAMS-OFFICE SUPPLIES			0.1 \$423.5700	\$21.18
14	10-00-70-7010 AMAZON/SAMS-OFFICE SUPPLIES			0.1 \$423.5700	\$21.18
15	12-00-70-7010 AMAZON/SAMS-OFFICE SUPPLIES			0.1 \$423.5700	\$21.18
16	13-00-70-7010 AMAZON/SAMS-OFFICE SUPPLIES			0.1 \$423.5700	\$21.18
17	01-08-70-7130 BRADY NURSERY-EARTH DAY TREE ELEM SCHOOL			1.0 \$236.0000	\$236.00
18	10-00-60-6700 KDHE-BUREAU OF WATER			1.0 \$25.0000	\$25.00
19	41-02-00-8210 MICROSOFT PRO LICENSE-EMS			1.0 \$107.9200	\$107.92
20	01-01-60-6720 MEDDY'S-EMS DIRECTOR LUNCH			1.0 \$31.2400	\$31.24
21	01-01-60-6710 WSU MARKETPLACE-ECON OUTLOOK CONF-KYLE			1.0 \$156.5000	\$156.50
22	01-03-70-7410 SAM'S CLUB-PD COFFEE POT/SUPPLIES			1.0 \$207.5800	\$207.58
23	01-03-70-7100 LOWE'S-KEYPAD LOCK FOR PD HALL DOOR			1.0 \$149.0000	\$149.00
24	10-00-60-6710 PARK MOBILE-CONF PARKING			1.0 \$10.0000	\$10.00

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City of Sedgwick (SEDGKS)
Batch: AAABXD

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code		Quantity Bought	Cost Per Unit	Line Extension
25	10-00-60-6720	TJ'S BURGER HOUSE-CONF LUNCH		1.0	\$71.4900	\$71.49
26	10-00-60-6720	B & C BARBEQUE		1.0	\$70.4200	\$70.42
27	10-00-60-6720	RIVER CITY BREWERY-CONF LUNCH		1.0	\$57.6200	\$57.62
28	13-00-70-7110	ATWOOD'S-TRAILER TIRES		1.0	\$159.9800	\$159.98
29	10-00-70-7020	USPS-WATER SAMPLE POSTAGE		1.0	\$11.7000	\$11.70
30	01-01-60-6200	NETWORK SOLUTIONS-PRIVATE REGISTRATION		1.0	\$15.9900	\$15.99
31	01-03-60-6290	KS.GOV-BACKGROUND CHECKS SALES PERMIT		1.0	\$55.0000	\$55.00
32	01-01-60-6200	NETWORK SOLUTIONS-WEBSITE DOMAIN		1.0	\$42.9900	\$42.99
33	01-01-60-6200	AATRIX SOFTWARE-941 TAX FORMS FILING		1.0	\$9.4800	\$9.48
34	36-00-00-8210	ORIENTAL TRADING-KIDS TOY HANDOUTS		1.0	\$329.8900	\$329.89
35	01-08-60-6110	FAIRBANK EQUIPMENT-CHIPPER REPAIR		0.5	\$1,352.7500	\$676.38
36	01-10-60-6110	FAIRBANK EQUIPMENT-CHIPPER REPAIR		0.5	\$1,352.7500	\$676.38
37	13-00-60-6700	KDHE BUREAU OF WATER-MIKE WW II EXAM		1.0	\$25.0000	\$25.00
38	01-01-60-6200	NETWORK SOLUTIONS-WEBSITE WEB FORWARDING		1.0	\$16.9900	\$16.99
7	KANZA / KANZA CO-OPERATIVE ASSOCIATION	5/10/2024	5/10/2024	051024COOP	\$1,911.82	
1	01-03-70-7210	FUEL - PD		1.0	\$430.6100	\$430.61
2	10-00-70-7210	FUEL - WATER		1.0	\$427.0800	\$427.08
3	01-04-70-7210	FUEL - FIRE		1.0	\$261.0000	\$261.00
4	01-10-70-7210	FUEL - STREETS		1.0	\$427.0700	\$427.07
5	13-00-70-7210	FUEL - SEWER		1.0	\$366.0600	\$366.06
8	LOWE'S / LOWE'S	5/10/2024	5/10/2024	051024LOWES	\$925.42	
1	01-08-70-7420	WEED EATER/TRIMMER		0.5	\$549.1000	\$274.55
2	01-10-70-7420	WEED EATER/TRIMMER		0.5	\$549.1000	\$274.55
3	01-03-70-7100	PD BLDG-DOOR HINGE		1.0	\$11.3400	\$11.34
4	13-00-70-7100	WWTP-SHINGLE BLDG & REFURBISH PICNIC TABLE		1.0	\$364.9800	\$364.98
9	NORTHERN TOOL / CAPITAL ONE TRADE CREDIT	5/10/2024	5/10/2024	1655683709	\$245.95	
1	40-11-00-8210	200 BLDG SUPPLIES		1.0	\$245.9500	\$245.95
10	PRIDE AG / PRIDE AG RESOURCES	5/10/2024	5/10/2024	112008/3	\$103.10	
1	01-08-70-7420	PICKUP TOOL PIK STIK		0.5	\$35.9900	\$18.00
2	01-10-70-7420	PICKUP TOOL PIK STIK		0.5	\$35.9900	\$18.00
3	01-06-70-7100	SEALANT, PLUMBING SUPPLIES		1.0	\$67.1000	\$67.10

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City of Sedgwick (SEDGKS)
Batch: AAABXD

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
11	PSN / PAYMENT SERVICES NETWORK, INC.	5/10/2024	5/10/2024	294511 294141	\$536.22
1	10-00-60-6210 PSN SERVICE FEES			0.5 \$536.2200	\$268.11
2	12-00-60-6210 PSN SERVICE FEES			0.1 \$536.2200	\$53.62
3	13-00-60-6210 PSN SERVICE FEES			0.4 \$536.2200	\$214.49
12	QUILL / QUILL	5/10/2024	5/10/2024	38355236	\$24.59
1	01-01-70-7010 RED PAPER			0.5 \$24.5700	\$12.29
2	01-03-70-7010 RED PAPER			0.1 \$24.5900	\$2.46
3	01-05-70-7010 RED PAPER			0.2 \$24.5900	\$4.92
4	01-09-70-7010 RED PAPER			0.1 \$24.5900	\$1.23
5	10-00-70-7010 RED PAPER			0.1 \$24.5900	\$1.23
6	12-00-70-7010 RED PAPER			0.1 \$24.5900	\$1.23
7	13-00-70-7010 RED PAPER			0.1 \$24.5900	\$1.23
13	ROYAL PUBLISHING / ROYAL PUBLISHING	5/10/2024	5/10/2024	8122065	\$90.00
1	01-01-60-6290 2024 MARION CLASS 2-1A REGIONAL SOFTBALL AD			1.0 \$90.0000	\$90.00
14	SAMS / SAM'S CLUB	5/10/2024	5/10/2024	051024SAMS	\$285.71
1	01-01-60-6720 BDAY LUNCH FOOD			1.0 \$213.4500	\$213.45
2	01-11-70-7010 MAINT WATER, TOWELS, BATH TISSUE			1.0 \$72.2600	\$72.26
15	SDK / SDK LABORATORIES	5/10/2024	5/10/2024	051024SDK	\$274.00
1	13-00-60-6170 SEWER LAB ANALYSIS			1.0 \$274.0000	\$274.00
16	SHERWIN / SHERWIN WILLIAMS	5/10/2024	5/10/2024	6745-0	\$60.99
1	01-08-70-7110 PARKS-BLEACHER PAINT			1.0 \$60.9900	\$60.99
18	VERIZON / VERIZON WIRELESS	5/10/2024	5/10/2024	9962430702	\$364.45
1	01-03-60-6180 PD MDT SERVICE			1.0 \$120.0300	\$120.03
2	01-03-60-6180 PD CELL PHONES			1.0 \$82.9000	\$82.90
3	01-03-60-6180 PD DASH CAMS			1.0 \$80.0600	\$80.06
4	01-11-60-6180 MAINT LAPTOP GPS			1.0 \$40.0100	\$40.01
5	01-11-60-6180 MAINT CELL PHONE			1.0 \$41.4500	\$41.45

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City of Sedgwick (SEDGKS)
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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code		Quantity Bought	Cost Per Unit	Line Extension
19	WASTE CONNECTIONS / WASTE CONNECTIONS	5/10/2024	5/10/2024	18116773V025	\$7,109.10	
1	12-00-60-6160	95 GALLON TRASH CART		364.0	\$10.4000	\$3,785.60
2	12-00-60-6160	65 GALLON TRASH CART		160.0	\$8.3200	\$1,331.20
3	12-00-60-6160	35 GALLON TRASH CART		43.0	\$8.3200	\$357.76
4	12-00-60-6160	SR 35 GALLON TRASH CART		31.0	\$7.2800	\$225.68
5	12-00-60-6160	SEDG CO SURCHARGE		61.0	\$2.5000	\$152.50
6	12-00-60-6160	RECYCLE		592.0	\$2.0800	\$1,231.36
7	12-00-60-6160	CART EXCHANGE		1.0	\$25.0000	\$25.00

Grand Totals

Total Direct Expense: \$21,320.64
Total Immediate Payments: \$21,320.64

Report Summary

Report Selection Criteria
 Report Type: Detailed
 Transaction Number: Start End

**City of Sedgwick
City Council Meeting
May 15, 2024**

TO: Mayor and City Council

SUBJECT: KDOT Alternative Transportation Grant

INITIATED BY: Administration

AGENDA: New Business

Recommendation: Approve resolutions 05152024A and 05152024B.

Background: The City of Sedgwick filed a preapplication with the State of Kansas Department of Transportation's Alternative Transportation Grant Program earlier this year. Our application met the guideline criteria to move forward with a full application for both the 125th Pedestrian Improvement Project Phase 2 and the Commercial Avenue Pedestrian Access and Streetscape Improvements Project.

Full applications are due May 17, 2024, and require the adoption of a resolution by the governing body for each project authorization the City Administrator to submit and sign the application.

Analysis: The 125th Pedestrian Improvement Project Phase 2 would extend the sidewalk being constructed with current KDOT funds from Commercial Avenue to Washington. Then from the East corner of Jackson Avenue to Harrison. This project will not immediately address the railroad crossing but can be expanded later in time if desired.

The Commercial Avenue project is the sidewalk and streetscape improvement project that we are currently engaging PEC in for design. This project will address the lack of ADA parking while beautifying our business corridor.

Financial Considerations: Total funding cost for both projects being sought is estimated to be \$383,454. There is a 20% cash match that the City would be responsible for if awarded.

Recommendations/Actions: It is recommended that the City Council approve resolutions 05152024A and 05152024B as presented.

Attachment: Resolution 05152024A, Resolution 05152024B

RESOLUTION 05152024A

A RESOLUTION DECLARING THE ELIGIBILITY OF THE CITY OF SEDGWICK, KANSAS TO SUBMIT AN APPLICATION TO THE KANSAS DEPARTMENT OF TRANSPORTATION FOR USE OF TRANSPORTATION ALTERNATIVES PROGRAM FUNDS FOR THE 125TH PEDESTRIAN IMPROVEMENTS PROJECT IN SEDGWICK, KANSAS AND AUTHORIZING THE CITY ADMINISTRATOR TO SIGN THIS APPLICATION.

Whereas, the City of Sedgwick, Kansas, has the legal authority to apply for, receive, and administer federal, state, and other monies through Home Rule Power under the Constitution of the State of Kansas and authorized by K.S.A. 12-1662, regarding the expenditure of federal-aid to public agencies; and

Whereas, the City of Sedgwick, Kansas, is submitting an application to the Kansas Department of Transportation for Transportation Alternatives (TA) Program funds in the amount of \$198,734.38 as outlined in KDOT's Transportation Alternatives Program Guidance & Application Packet for Federal Fiscal Year 2025-26; and

Whereas, the City of Sedgwick, Kansas, is participating as an eligible Project Sponsor in the Kansas Department of Transportation's TA Program; and

Whereas, Federal monies are available under a Transportation Alternatives Program, administered by the State of Kansas, Department of Transportation, for the purpose of creating and promoting the planning and development of active transportation facilities and programs in Kansas; and

Whereas, the City of Sedgwick, Kansas, agrees to pay any costs that exceed the project amount if the application is selected for funding; and,

Whereas, after appropriate public input and due consideration, the Governing Body of The City of Sedgwick, Kansas, has recommended that an application be submitted to the State of Kansas for the 125th Pedestrian Improvements project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS:

SECTION 1. That the City of Sedgwick, Kansas, does hereby authorize the City Administrator to submit an application to the Kansas Department of Transportation for Transportation Alternatives Program funds on behalf of the citizens of the City of Sedgwick, Kansas.

SECTION 2. That the City of Sedgwick, Kansas, hereby assures the Kansas Department of Transportation that sufficient funding for all non-reimbursable expenses, e.g. ROW, utilities, etc. for the 125th Pedestrian Improvements project is available, as the Transportation Alternatives Program is a reimbursement program.

SECTION 3. That the City of Sedgwick, Kansas, hereby assures the Kansas Department of Transportation that sufficient funding for the operation and maintenance of the 125th Pedestrian Improvements project will be available for the life of the project.

SECTION 4. That the City of Sedgwick, Kansas, hereby assures the Kansas Department of Transportation that the City of Sedgwick, Kansas, will have title or permanent easement to the 125th Pedestrian Improvements project by the time of project letting, if necessary.

SECTION 5. That the CEO of City of Sedgwick, Kansas, is authorized to sign the application to the Kansas Department of Transportation for Transportation Alternatives Program funds on behalf of the citizens of the City of Sedgwick, Kansas. The CEO is also authorized to submit additional information as may be required and act as the official representative of the City of Sedgwick, Kansas in this and subsequent related activities.

SECTION 6. That the City of Sedgwick, Kansas, hereby assures the Kansas Department of Transportation that the City of Sedgwick, Kansas, is willing and able to, if the 125th Pedestrian Improvements project is selected for funding, administer all activities involved with the 125th Pedestrian Improvements project.

ADOPTED AND PASSED by the Governing Body of the City of Sedgwick, Kansas, this 15th of May, 2024.

Bryan Chapman, Mayor

ATTEST:

Shelia Agee, City Clerk

SEAL

RESOLUTION 05152024B

A RESOLUTION DECLARING THE ELIGIBILITY OF THE CITY OF SEDGWICK, KANSAS TO SUBMIT AN APPLICATION TO THE KANSAS DEPARTMENT OF TRANSPORTATION FOR USE OF TRANSPORTATION ALTERNATIVES PROGRAM FUNDS FOR THE COMMERCIAL AVENUE PEDESTRIAN ACCESS AND STREETScape IMPROVEMENTS PROJECT IN SEDGWICK, KANSAS AND AUTHORIZING THE CITY ADMINISTRATOR TO SIGN THIS APPLICATION.

Whereas, the City of Sedgwick, Kansas, has the legal authority to apply for, receive, and administer federal, state, and other monies through Home Rule Power under the Constitution of the State of Kansas and authorized by K.S.A. 12-1662, regarding the expenditure of federal-aid to public agencies; and

Whereas, the City of Sedgwick, Kansas, is submitting an application to the Kansas Department of Transportation for Transportation Alternatives (TA) Program funds in the amount of \$184,719 as outlined in KDOT's Transportation Alternatives Program Guidance & Application Packet for Federal Fiscal Year 2025-26; and

Whereas, the City of Sedgwick, Kansas, is participating as an eligible Project Sponsor in the Kansas Department of Transportation's TA Program; and

Whereas, Federal monies are available under a Transportation Alternatives Program, administered by the State of Kansas, Department of Transportation, for the purpose of creating and promoting the planning and development of active transportation facilities and programs in Kansas; and

Whereas, the City of Sedgwick, Kansas, agrees to pay any costs that exceed the project amount if the application is selected for funding; and,

Whereas, after appropriate public input and due consideration, the Governing Body of The City of Sedgwick, Kansas, has recommended that an application be submitted to the State of Kansas for the Commercial Avenue Pedestrian Access and Streetscape Improvements project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS:

SECTION 1. That the City of Sedgwick, Kansas, does hereby authorize the City Administrator to submit an application to the Kansas Department of Transportation for Transportation Alternatives Program funds on behalf of the citizens of the City of Sedgwick, Kansas.

SECTION 2. That the City of Sedgwick, Kansas, hereby assures the Kansas Department of Transportation that sufficient funding for all non-reimbursable expenses, e.g. ROW, utilities, etc. for the Commercial Avenue Pedestrian Access and Streetscape Improvements project is available, as the Transportation Alternatives Program is a reimbursement program.

SECTION 3. That the City of Sedgwick, Kansas, hereby assures the Kansas Department of Transportation that sufficient funding for the operation and maintenance of the Commercial Avenue Pedestrian Access and Streetscape Improvements project will be available for the life of the project.

SECTION 4. That the City of Sedgwick, Kansas, hereby assures the Kansas Department of Transportation that the City of Sedgwick, Kansas, will have title or permanent easement to the Commercial Avenue Pedestrian Access and Streetscape Improvements project by the time of project letting, if necessary.

SECTION 5. That the CEO of City of Sedgwick, Kansas, is authorized to sign the application to the Kansas Department of Transportation for Transportation Alternatives Program funds on behalf of the citizens of the City of Sedgwick, Kansas. The CEO is also authorized to submit additional information as may be required and act as the official representative of the City of Sedgwick, Kansas in this and subsequent related activities.

SECTION 6. That the City of Sedgwick, Kansas, hereby assures the Kansas Department of Transportation that the City of Sedgwick, Kansas, is willing and able to, if the Commercial Avenue Pedestrian Access and Streetscape Improvements project is selected for funding, administer all activities involved with the Commercial Avenue Pedestrian Access and Streetscape Improvements project.

ADOPTED AND PASSED by the Governing Body of the City of Sedgwick, Kansas, this 15th of May, 2024.

Bryan Chapman, Mayor

ATTEST:

Shelia Agee, City Clerk

SEAL

**City of Sedgwick
City Council Meeting
May 15, 2024**

TO: Mayor and City Council

SUBJECT: Fund Reserves Policy

INITIATED BY: Administration

AGENDA: New Business

Recommendation: Approve resolutions 05152024C.

Background: In 2021, the governing body informally agreed on fund reserve level guidelines based on input from a consultant. Today, staff is recommending the adoption of a formal policy with revised reserve levels. The development of a formal policy aims to establish responsible reserve limits on City funds to maintain the strong financial standing of the City. This policy will be utilized in future budget developments to help guide city leaders through decision making of expenditures and capital improvement projects.

2021 Recommended Minimum Reserve Levels:

- General Fund: 25% of Fund Expenditures
- Employee Benefits: 15% of Fund Expenditures
- Bonds & Interest: 2.5% of Fund Expenditures
- Water/Wastewater: 25% of Fund Expenditures

2024 Proposed Reserve Levels:

- General Fund: 15% of Fund Expenditures
- Employee Benefits: 15% of Fund Expenditures
- Bonds & Interest: 10% of Fund Expenditures
- Water/Wastewater: 10% of Fund Expenditures

Analysis: The policy being proposed today would address reserve levels for the general fund, employee benefits fund, bond and interest fund, and the enterprise funds of water and wastewater. The limitations of this policy are lower than what was discussed in 2021 with the consultant and better align with industry standards developed by the Government Finance Officers Association.

Financial Considerations: The adoption of a formal policy will allow the city to maintain adequate funding within its account and be better prepared for times of economic downturn.

Recommendations/Actions: It is recommended that the City Council approve resolution 05152024C as presented.

Attachment: Resolution 05152024C

RESOLUTION 05152024C

**A RESOLUTION ESTABLISHING A POLICY FOR FUND RESERVES
CITY OF SEDGWICK, KANSAS**

WHEREAS, city government has an important responsibility to its citizens to carefully account for public funds, manage municipal finances wisely and maintain adequate fund reserves in case of unforeseen events; and

WHEREAS, the City of Sedgwick (“City”) strives to maintain a balanced budget while protecting against future budget shortfalls that could potentially harm the growth and development of the City; and

WHEREAS, the City recognizes the importance of complying with guidelines of the Government Finance Officers Association (GFOA) and national credit rating agencies pertaining to fund reserves to maintain the City’s strong economic standing and high credit rating; and

WHEREAS, a fund reserve policy will provide structure and financial flexibility while reducing financial risk to the City; and

WHEREAS, a fund reserve policy should reflect local circumstances and ensure the continued financial health of the City:

NOW, THEREFORE, be it resolved by the Governing Body of the City of Sedgwick, Kansas:

Section 1. Policy Objectives. The objective of this policy is to establish responsible reserve limits on City funds to maintain the strong financial standing of the City. The intent is to ensure that adequate reserves exist to fund operations by providing sufficient working capital. The policy allows the City to maintain financial flexibility in the event of unforeseen shortfalls from municipal revenue sources, protect against uncollected taxes, and reduce the effects of cutbacks in distributions from the state and federal governments.

GFOA recommends governments maintain a fund balance of no less than 5 percent to 15 percent of revenues, or one to two months of operating expenditures. In addition, during credit reviews, national rating agencies pay close attention to the condition of the general fund and the potential volatility of revenue supporting annual expenditures. Credit rating agencies favor policies that explicitly designate one to two months of operating expenditures for reserve.

Section 2. General Fund. The general fund is the primary operating fund of the City that accounts for the majority of City operating revenues and expenditures. The City should budget for current-year general fund revenues to be sufficient to finance current-year expenditures.

Due to the volatility of some of the major revenue sources, the City shall maintain a minimum unreserved general fund reserve of 15 percent of the actual expenditures.

If the general fund balance becomes non-compliant with the adopted parameters, budgeted revenues will be greater than budgeted expenditures in subsequent years to bring the general fund balance into compliance with this policy.

Section 3. Employee Benefits Fund. The City shall maintain a reserve of 15 percent of actual expenditures.

Section 4. Bond and Interest Fund. The City shall maintain a reserve of 10 percent of actual expenditures, less inter-fund transfers which are included in the transferring fund’s expenditures.

Section 5. Wastewater Fund. The City shall maintain a wastewater fund reserve of 10 percent of actual expenditures.

Section 6. Water Fund. The City shall maintain a reserve of 10 percent of actual expenditures.

Section 7. Responsibility for Policy. The primary responsibility for maintaining and complying with this policy rests with the City Administrator. The City Administrator shall

- a. Identify and monitor the predictability and volatility of revenue and expenditure streams and the likelihood of meeting the targeted ending cash reserves covered under the provisions of this policy.
- b. Ensure the targeted cash reserves do not “build” over the course of the annual budgeting process.

ADOPTED BY THE GOVERNING BODY of the City of Sedgwick, Kansas this 15th day of May, 2024.

Bryan Chapman, Mayor

ATTEST:

Shelia Agee, City Clerk

SEAL