# REGULAR COUNCIL MEETING, NOVEMBER 4, 2026

**Wednesday, November 04, 2026 at 6:30 PM**
**Council Chambers, 520 N. Commercial Ave.**

# AGENDA

*Council Meeting will be broadcast on Facebook Live. Click to visit our Facebook Page.*

**CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

Mayor Bryan Chapman opened the Council Meeting at _____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens_____

Jeremy Burkholder_____

Josh Liby_____

Seth Queen_____

Brenda DeHaven____

Others present _____

**APPROVAL OF AGENDA**

Motion to approve the agenda as presented.

Motion by _____

Second by _____

**HEARINGS / PRESENTATIONS / PUBLIC FORUM**

**STAFF REPORTS**

1. **Kyle Nordick, City Administrator**
2. **McDonald Tinker PA, City Attorney**

**CONSENT AGENDA**

Motion to approve the Consent Agenda as presented.

Motion by _____

Second by _____

3. Minutes of October 21, 2026, Regular Meeting
4. Approval of Payroll October 23, 2026 Amount $37,702.48
5. Approval of General Disbursement Checks Amount $80,801.77

**OLD BUSINESS**

6. Conduct Public Hearing To Determine Whether The Structure At 519 N Commercial Is Dangerous And Unsafe

   Motion to approve Resolution #11062024A a resolution finding the structure at 519 N Commercial Avenue to be dangerous and unsafe and, pursuant to K.S.A 12-1753, directing the owner and any other persons having an interest in said structure to either repair or remove the structure with such work to be completed no later than _____ days from the date of this resolution.

   Motion by _____

   Second by _____

7. Ordinance 926 - Central Business District Protective Overlay

   Motion to adopt Ordinance 926 Central Business District Protective Overlay as presented.

   Motion by _____

   Second by _____

**NEW BUSINESS**

8. Emergency Water Supply Plan - City of Sedgwick

   Motion to approve the revisions to the Emergency Water Supply Plan for the City of Sedgwick, Kansas as presented.

   Motion by _____

   Second by _____

9. 2026 Q3 Financial Report

   Motion to receive and file the 2026 Q3 Financial Report.

   Motion by _____

   Second by _____

**GOVERNING BODY REMARKS**

10. Mayor Chapman - Evaluations

**ADJOURN**

**Motion to adjourn the Regular Council Meeting at _____ PM.**

**Motion by _____**

**Second by _____**

**The Governing Body will hold a Workshop following adjournment of the Regular Council Meeting.**

Contact: Shelia Agee (agee@cityofsedgwick.org 316-772-5151)

Agenda Published on  at  PM.

SEDGWICK
KANSAS

**City of Sedgwick**
**City Council Meeting**
**November 4, 2026**

**TO:** **Mayor and City Council**

**SUBJECT:** **Staff Report**

**INITIATED BY:** **Administration**

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**Public Works & Utilities:** Our team completed installation of the flashing stop signs at 4th & Madison, as well as a water main repair in the 500 block of N. Lincoln, and concrete repairs to the safe routes to school sidewalk near the Hiland's Pond. They will begin work on the water leak at 2nd and Jefferson in the coming week.

Applications for the open Utility Maintenance Worker I position close Friday, November 13, 2026.

# REGULAR COUNCIL MEETING, OCTOBER 21, 2026

**Wednesday, October 21, 2026 at 6:30 PM**
**Council Chambers, 520 N. Commercial Ave.**

## MINUTES

*Council Meeting will be broadcast on Facebook Live. Click to visit our Facebook Page.*

**CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

Mayor Bryan Chapman opened the Council Meeting at _____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens_____

Jeremy Burkholder_____

Josh Liby_____

Seth Queen_____

Brenda DeHaven____

Others present _____

Mayor Bryan Chapman opened the Council Meeting at 6:30pm.

The Mayor led the Pledge of Allegiance.

PRESENT
Kramer Siemens
Jeremy Burkholder
Seth Queen
Brenda DeHaven
Josh Liby

OTHERS PRESENT: Kyle Nordick, City Administrator; Shelia Agee, City Clerk; Scott Ufford, City Attorney; Annette Cook, Wreaths Across America; Justin Stucky, Kenny Nordstrom

**APPROVAL OF AGENDA**

Motion to approve the agenda as presented.

Motion by _____

DRAFT

Second by _____

Motion to approve the agenda as amended.

Motion made by DeHaven, Seconded by Queen.
Voting Yea: Siemens, Burkholder, Queen, DeHaven

**HEARINGS / PRESENTATIONS / PUBLIC FORUM**

Annette Cook gave an update on Wreaths Across America. That funds are at 50% raised and the Council is waiting to see what else is raised in the next couple weeks before making a donation.

Justin Stucky and Kenny Nordstrom presented concerns about traffic at four-way stop and signs getting put up.

**STAFF REPORTS**

1. **Kyle Nordick, City Administrator**

   Kyle Nordick, City Administrator, thanked everyone involved with the Fall Festival, informed council that the Harvey County Council of Governments meeting was held at Station 31, we have an open public works position, requested bids for 15 city building roof repairs, updated on Commercial Avenue Revitalization project (start anywhere from Dec 14-Jun 7), provided feedback on utility rate increases, informed about new flashing signs at 4th and Madison, and Public Works is repairing sidewalk on safe routes to school.

2. **McDonald Tinker PA, City Attorney**

**CONSENT AGENDA**

Motion to approve the Consent Agenda as presented.

Motion by _____

Second by _____

Motion to approve the Consent Agenda as presented.

Motion made by Liby, Seconded by Queen.
Voting Yea: Siemens, Burkholder, Queen, DeHaven, Liby

3. Minutes of October 7, 2026, Regular Meeting
4. Approval of Payroll October 9, 2026 Amount $35,994.33
5. Approval of General Disbursement Checks Amount $318,267.20

**NEW BUSINESS**

6. Discuss and Consider Health Benefits

   Motion to approve BCBS plan MT211 and to reduce HRA coverage to $4,000/$8,000 for 2027.

Motion by _____

Second by _____

Motion to approve BCBS plan MT211 and to reduce HRA coverage to $4,000/$8,000 for 2027 with a 92/8 split.

Motion made by Siemens, Seconded by Burkholder.
Voting Yea: Siemens, Burkholder, Queen, DeHaven, Liby

7. Executive Session - Attorney Client Privilege

   Motion to recess into executive session to consult with the city attorney on matters protected by the attorney-client privilege pursuant to K.S.A. 75-4319 (b)(2) with those present being the Governing Body, the City Attorney, and the City Administrator. The open meeting to resume at _____pm in Council Chambers.

   Motion to recess into executive session to consult with the city attorney on matters protected by the attorney-client privilege pursuant to K.S.A. 75-4319 (b)(2) with those present being the Governing Body, the City Attorney, and the City Administrator. The open meeting to resume at 7:16pm in Council Chambers.

   Motion made by Siemens, Seconded by Burkholder.
   Voting Yea: Siemens, Burkholder, Queen, DeHaven, Liby

   NO ACTION TAKEN

8. Executive Session - Attorney Client Privilege

   Motion to recess into executive session to consult with the city attorney on matters protected by the attorney-client privilege pursuant to K.S.A. 75-4319 (b)(2) with those present being the Governing Body, the City Attorney, and the City Administrator. The open meeting to resume at _____pm in Council Chambers.

   Motion to recess into executive session to consult with the city attorney on matters protected by the attorney-client privilege pursuant to K.S.A. 75-4319 (b)(2) with those present being the Governing Body, the City Attorney, and the City Administrator. The open meeting to resume at 7:25pm in Council Chambers.

   Motion made by Queen, Seconded by Siemens.
   Voting Yea: Siemens, Burkholder, Queen, DeHaven, Liby

   NO ACTION TAKEN

   Motion to recess into executive session to consult with the city attorney on matters protected by the attorney-client privilege pursuant to K.S.A. 75-4319 (b)(2) with those present being the Governing Body, the City Attorney, and the City Administrator. The open meeting to resume at 7:41pm in Council Chambers.

   Motion made by Siemens, Seconded by Liby.
   Voting Yea: Siemens, Burkholder, Queen, DeHaven, Liby

   NO ACTION TAKEN

**GOVERNING BODY REMARKS**

Question about whether Tiny Home at 7th and Harrison should be on blocks and if it will be put on slab.

DRAFT

**ADJOURN**

**Motion to adjourn the Regular Council Meeting at _____ PM.**

**Motion by _____**

**Second by _____**

Motion to adjourn the Regular Council Meeting at 7:42pm.

Motion made by Siemens, Seconded by Liby.
Voting Yea: Siemens, Burkholder, Queen, DeHaven, Liby

**The Governing Body will hold a Workshop following adjournment of the Regular Council Meeting.**

Adjourned into workshop to discuss RHID and Fox Run Addition including street lights.

Contact: Shelia Agee (agee@cityofsedgwick.org 316-772-5151)

Agenda Published on 10/16/2026 at 9:31 AM.

DRAFT

**November 4, 2026**

| PAYROLL CHECKS - DIRECT DEPOSIT | |
|---|---|
| 10-23-26 | $ 37,702.48 |
| **TOTAL PAYROLL CHECKS** | **$ 37,702.48** |
| GENERAL DISBURSEMENT CHECKS AAACGM | $ 18,344.22 |
| GENERAL DISBURSEMENT CHECKS AAACGN | $ 39,787.30 |
| GENERAL DISBURSEMENT CHECKS AAACGO | $ 22,670.25 |
| **TOTAL DISBURSEMENT CHECKS** | **$ 80,801.77** |

# AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)

10/23/2026 10:35:46 AM Batch: AAACGM 

| Vendor | Description | Check Date | Invoice# | Check# | Check Total |
|---|---|---|---|---|---|
| AMAZON CAPITAL SERVICES | SUPPLIES | 10/23/2026 | 1XCV-Y4WX-D4JH | 73625 | $532.84 |
| ANDREW PAINTING INC. | SR CTR PAINT | 10/23/2026 | 102326SRCT | 73626 | $6,920.00 |
| AUTOZONE | RANGER | 10/23/2026 | 01624339219 | 73627 | $118.02 |
| BRYAN CHAPMAN | LKM CONF REIMB | 10/23/2026 | 102326BC | 73628 | $106.03 |
| COLUMN SOFTWARE PBC | LEGAL NOTICE | 10/23/2026 | 35740584-0075 | 73629 | $52.80 |
| CORE & MAIN | WATER ADAPTERS | 10/23/2026 | Z881864 | 73630 | $141.64 |
| BRENDA DEHAVEN | LKM CONF REIMB | 10/23/2026 | 102326BD | 73631 | $210.35 |
| DITCH WITCH | MAINT VAC FILTER | 10/23/2026 | 100089.01 | 73632 | $339.36 |
| EVERGY | ELECTRIC SERVICE | 10/23/2026 | 102326EVERGY | 73633 | $2,689.02 |
| FOLEY INDUSTRIES | ENGINE 31 BATTERY | 10/23/2026 | 426690 | 73634 | $342.02 |
| GALLS, LLC | PD GLOVE POUCH | 10/23/2026 | 036619192 | 73635 | $33.51 |
| BRYAN HALL | PD TRNG MEALS-HALL | 10/23/2026 | 102326BH | 73636 | $180.00 |
| IZAIAH CHAPMAN | ERRAND MILEAGE | 10/23/2026 | 102326IC | 73637 | $31.18 |
| KANSAS GAS SERVICE | GAS SERVICE | 10/23/2026 | 102326GAS | 73638 | $396.40 |
| LEAGUE OF KANSAS MUNICIPALITIES | LABOR LAW POSTERS | 10/23/2026 | 200018793 | 73639 | $68.00 |
| LOGO DEPOT | SHIRTS | 10/23/2026 | 180507 | 73640 | $108.80 |
| M6 CONCRETE ACCESSORIES | SAFE WALK CONCRETE | 10/23/2026 | 1028494 | 73641 | $665.56 |
| MCDONALD TINKER PA | ATTORNEY FEES | 10/23/2026 | 102326LAW | 73642 | $4,782.58 |
| POWERPLAN | JOHN DEERE PARTS | 10/23/2026 | 2765889 | 73643 | $150.35 |
| NEWTON MEDICAL CENTER CLINICS/ | EMS DRUGS | 10/23/2026 | 36241 | 73644 | $48.30 |
| PRIDE AG RESOURCES | SUPPLIES | 10/23/2026 | 126981/3 | 73645 | $57.29 |
| R. E. PEDROTTI CO., INC. | WWTP SERVICE TECH | 10/23/2026 | 19646 | 73646 | $210.00 |
| USA BLUEBOOK | WWTP CHEMICALS | 10/23/2026 | 01180982 | 73647 | $160.17 |

Total Direct Expense: $18,344.22

**Total Immediate Payments: $18,344.22**

**Report Summary**

**Report Selection Criteria**

**Report Type:** Detailed

| | **Start** | **End** |
|---|---|---|
| **Transaction Number:** | Start | End |

# AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)

10/23/2026 10:30:05 AM Batch: AAACGM 

| Tr. # | Vendor | Inv Date | Due Date | Invoice # | Total Invoice |
|---|---|---|---|---|---|
| Line | GL Expense Account | Desc/Inv Stock/Alloc/Cost Code | Quantity Bought | Cost Per Unit | Line Extension |
| **1** | **AMAZON / AMAZON CAPITAL SERVICES** | **10/23/2026** | **10/23/2026** | **1XCV-Y4WX-D4JH** | **$532.84** |
| 1 | 01-02-70-7410 | ST 31 COMPUTER MONITOR AND KEYBOARD/O2 SENSOR | 0.5 | $491.6100 | $245.81 |
| 2 | 01-04-70-7410 | ST 31 COMPUTER MONITOR AND KEYBOARD/O2 SENSOR | 0.5 | $491.6000 | $245.80 |
| 3 | 13-00-70-7420 | SEWER PLANT TIMER | 1.0 | $41.2300 | $41.23 |
| **2** | **ANDREW / ANDREW PAINTING INC.** | **10/23/2026** | **10/23/2026** | **102326SRCT** | **$6,920.00** |
| 1 | 40-01-00-8210 | SR CT PAINT | 1.0 | $6,920.0000 | $6,920.00 |
| **3** | **AUTOZONE / AUTOZONE** | **10/23/2026** | **10/23/2026** | **01624339219** | **$118.02** |
| 1 | 13-00-70-7110 | RANGER PARTS | 1.0 | $118.0200 | $118.02 |
| **5** | **CHAPMAN, BRYAN / BRYAN CHAPMAN** | **10/23/2026** | **10/23/2026** | **102326BC** | **$106.03** |
| 1 | 01-01-60-6720 | MILEAGE & MEAL REIMB LKM-MAYOR | 1.0 | $106.0300 | $106.03 |
| **6** | **COLUMN / COLUMN SOFTWARE PBC** | **10/23/2026** | **10/23/2026** | **35740584-0075** | **$52.80** |
| 1 | 01-01-60-6290 | 2026 REQUEST FOR BID LEGAL NOTICE | 1.0 | $52.8000 | $52.80 |
| **24** | **CORE & MAIN / CORE & MAIN** | **10/23/2026** | **10/23/2026** | **Z881864** | **$141.64** |
| 1 | 10-00-70-7130 | WATER ADAPTERS | 1.0 | $141.6400 | $141.64 |
| **8** | **DEHAVEN, B / BRENDA DEHAVEN** | **10/23/2026** | **10/23/2026** | **102326BD** | **$210.35** |
| 1 | 01-01-60-6720 | LKM CONF REIMB MEAL, MILEAGE AND PARKING | 1.0 | $210.3500 | $210.35 |
| **7** | **DITCH WITCH / DITCH WITCH** | **10/23/2026** | **10/23/2026** | **100089.01** | **$339.36** |
| 1 | 10-00-70-7110 | VAC TRAILER FILTER | 0.5 | $339.3600 | $169.68 |
| 2 | 13-00-70-7110 | VAC TRAILER | 0.5 | $339.3600 | $169.68 |
| **9** | **EVERGY / EVERGY** | **10/23/2026** | **10/23/2026** | **102326EVERGY** | **$2,689.02** |
| 1 | 01-02-60-6180 | FIRE STATION ELECTRIC SERVICE | 0.5 | $766.8200 | $383.41 |
| 2 | 01-04-60-6180 | FIRE STATION ELECTRIC SERVICE | 0.5 | $766.8200 | $383.41 |
| 3 | 01-10-60-6180 | 3096209703 STREET LIGHTS | 1.0 | $1,922.2000 | $1,922.20 |
| **11** | **FOLEY / FOLEY INDUSTRIES** | **10/23/2026** | **10/23/2026** | **426690** | **$342.02** |
| 1 | 01-04-70-7120 | ENGINE 31 BATTERY | 1.0 | $342.0200 | $342.02 |
| **12** | **GALLS / GALLS, LLC** | **10/23/2026** | **10/23/2026** | **036619192** | **$33.51** |
| 1 | 01-03-70-7250 | PD GLOVE POUCH-SO | 1.0 | $33.5100 | $33.51 |
| **13** | **HALL / BRYAN HALL** | **10/23/2026** | **10/23/2026** | **102326BH** | **$180.00** |
| 1 | 35-00-00-8210 | PD TRNG MEALS PER DIEM-HALL | 1.0 | $180.0000 | $180.00 |

# AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)



| Tr. # | Vendor | | Inv Date | Due Date | | Invoice # | Total Invoice |
|---|---|---|---|---|---|---|---|
| **Line** | **GL Expense Account** | **Desc/Inv Stock/Alloc/Cost Code** | | | **Quantity Bought** | **Cost Per Unit** | **Line Extension** |
| **4** | **IZAIAH / IZAIAH CHAPMAN** | | **10/23/2026** | **10/23/2026** | | **102326IC** | **$31.18** |
| 1 | 01-01-70-7210 | SHIRTS PICKUP MILEAGE REIMBURSMENT-IZAIAH | | | 1.0 | $31.1750 | $31.18 |
| **14** | **KS GAS / KANSAS GAS SERVICE** | | **10/23/2026** | **10/23/2026** | | **102326GAS** | **$396.40** |
| 1 | 13-00-60-6180 | 402 S COMM GAS SERVICE | | | 1.0 | $46.9700 | $46.97 |
| 2 | 01-01-60-6180 | CH GAS SERVICE | | | 1.0 | $46.9700 | $46.97 |
| 3 | 01-04-60-6180 | 320 N WASH GAS SERVICE | | | 0.9 | $138.3300 | $117.58 |
| 4 | 01-02-60-6180 | 320 N WASH GAS SERVICE | | | 0.2 | $138.3300 | $20.75 |
| 5 | 01-02-60-6180 | 110 E 4TH GAS SERVICE | | | 1.0 | $36.7000 | $36.70 |
| 6 | 01-11-60-6180 | 200 E INDUSTRIAL | | | 1.0 | $61.6800 | $61.68 |
| 7 | 01-04-60-6180 | 316 N WASH GAS SERVICE | | | 1.0 | $65.7500 | $65.75 |
| **16** | **LKM / LEAGUE OF KANSAS MUNICIPALITIES** | | **10/23/2026** | **10/23/2026** | | **200018793** | **$68.00** |
| 1 | 01-03-70-7010 | LABOR LAW POSTER-PD | | | 1.0 | $34.0000 | $34.00 |
| 2 | 01-02-70-7010 | LABOR LAW POSTER-EMS | | | 0.5 | $34.0000 | $17.00 |
| 3 | 01-04-70-7010 | LABOR LAW POSTER-FIRE | | | 0.5 | $34.0000 | $17.00 |
| **15** | **LOGO / LOGO DEPOT** | | **10/23/2026** | **10/23/2026** | | **180507** | **$108.80** |
| 1 | 01-01-70-7250 | COUNCIL SHIRT-SETH | | | 1.0 | $90.5000 | $90.50 |
| 2 | 01-02-70-7250 | EMS SHIRTS-MARY | | | 1.0 | $18.3000 | $18.30 |
| **18** | **M6 CONCRETE / M6 CONCRETE ACCESSORIES** | | **10/23/2026** | **10/23/2026** | | **1028494** | **$665.56** |
| 1 | 01-10-70-7130 | SAFE WALK CONCRETE ACCESSORIES | | | 1.0 | $301.2800 | $301.28 |
| 2 | 01-10-70-7130 | SAFE WALK CONCRETE ACCESSORIES | | | 1.0 | $364.2800 | $364.28 |
| **17** | **MCDONALD TINKER / MCDONALD TINKER PA** | | **10/23/2026** | **10/23/2026** | | **102326LAW** | **$4,782.58** |
| 1 | 01-01-60-6290 | CITY ATTORNEY | | | 1.0 | $3,198.7200 | $3,198.72 |
| 2 | 01-05-60-6300 | CITY PROSECUTOR | | | 1.0 | $1,583.8600 | $1,583.86 |
| **19** | **MURPHY / POWERPLAN** | | **10/23/2026** | **10/23/2026** | | **2765889** | **$150.35** |
| 1 | 01-10-70-7110 | JOHN DEERE OIL FILTER | | | 0.3 | $150.3500 | $45.11 |
| 2 | 10-00-70-7110 | JOHN DEERE OIL FILTER | | | 0.4 | $150.3500 | $52.62 |
| 3 | 13-00-70-7110 | OIL FILTER | | | 0.4 | $150.3500 | $52.62 |
| **20** | **NMC / NEWTON MEDICAL CENTER CLINICS/NMC HEAL** | | **10/23/2026** | **10/23/2026** | | **36241** | **$48.30** |
| 1 | 01-02-70-7130 | SEPTEMBER EMS DRUGS | | | 1.0 | $48.3000 | $48.30 |
| **21** | **PRIDE AG / PRIDE AG RESOURCES** | | **10/23/2026** | **10/23/2026** | | **126981/3** | **$57.29** |
| 1 | 01-08-70-7100 | PICKLEBALL COURT CABLE | | | 1.0 | $47.7000 | $47.70 |
| 2 | 13-00-70-7110 | WWTP FUSE | | | 1.0 | $9.5900 | $9.59 |

# AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)



| Tr. # | Vendor | Inv Date | Due Date | Invoice # | Total Invoice |
|---|---|---|---|---|---|
| Line | GL Expense Account | Desc/Inv Stock/Alloc/Cost Code | Quantity Bought | Cost Per Unit | Line Extension |
| **22** | **R E PEDROTTI / R. E. PEDROTTI CO., INC.** | **10/23/2026** | **10/23/2026** | **19646** | **$210.00** |
| 1 | 13-00-60-6110 | WWTP SERVICE TECH | 1.0 | $210.0000 | $210.00 |
| **23** | **USA BLUEBOOK / USA BLUEBOOK** | **10/23/2026** | **10/23/2026** | **01180982** | **$160.17** |
| 1 | 13-00-70-7220 | WWTP CHEMICALS | 1.0 | $160.1700 | $160.17 |

**Grand Totals**

**Total Direct Expense:** **$18,344.22**

**Total Immediate Payments:** $18,344.22

**Report Summary**

**Report Selection Criteria**

**Report Type:** Detailed

| | Start | End |
|---|---|---|
| **Transaction Number:** | Start | End |

# AP Bank Reconciliation Posting Audit Report

**City of Sedgwick (SEDGKS)**

**10/23/2026 02:01:38 PM** **Batch: AAACGN** **User ID: SHELIA** **Page 1**

**Bank Code:** CKG LEGACY BANK

| Vendor Tran# | Document # | Date | Type | User ID | Posting Reference | Total Amount |
|---|---|---|---|---|---|---|
| **AETNA** | | | | | | |
| 1 | 73648 | 10/23/2026 | Check | SHELIA | AP0000001524AAACGN | $189.03 |
| **Description:** | | | | | | |
| **BCBS OF KANSAS** | | | | | | |
| 2 | 73649 | 10/23/2026 | Check | SHELIA | AP0000001524AAACGN | $13,814.04 |
| **Description:** | | | | | | |
| **LEGACY BANK** | | | | | | |
| 3 | 73650 | 10/23/2026 | Check | SHELIA | AP0000001524AAACGN | $11,370.73 |
| **Description:** | | | | | | |
| **EMPOWER RETIREMENT** | | | | | | |
| 4 | 73651 | 10/23/2026 | Check | SHELIA | AP0000001524AAACGN | $1,000.00 |
| **Description:** | | | | | | |
| **KP&F** | | | | | | |
| 5 | 73652 | 10/23/2026 | Check | SHELIA | AP0000001524AAACGN | $4,147.25 |
| **Description:** | | | | | | |
| **KP&F98 POLICE** | | | | | | |
| 6 | 73653 | 10/23/2026 | Check | SHELIA | AP0000001524AAACGN | $3,340.92 |
| **Description:** | | | | | | |
| **KPERS** | | | | | | |
| 7 | 73654 | 10/23/2026 | Check | SHELIA | AP0000001524AAACGN | $3,716.67 |
| **Description:** | | | | | | |
| **KANSAS STATE WITHHOLDING TAX** | | | | | | |
| 8 | 73655 | 10/23/2026 | Check | SHELIA | AP0000001524AAACGN | $2,208.66 |
| **Description:** | | | | | | |

| | Bank Totals | Items | Total Voids | Items |
|---|---|---|---|---|
| **Checks** | ($39,787.30) | 8 | $0.00 | 0 |
| **Deposits** | $0.00 | 0 | $0.00 | 0 |
| **Deductions** | $0.00 | 0 | $0.00 | 0 |
| **Additions** | $0.00 | 0 | $0.00 | 0 |
| **Bank Charges** | $0.00 | 0 | $0.00 | 0 |
| **Net Activity for CKG:** | ($39,787.30) | | | |

**Report Totals**

| | Bank Totals | Items | Total Voids | Items |
|---|---|---|---|---|
| **Checks** | ($39,787.30) | 8 | $0.00 | 0 |
| **Deposits** | $0.00 | 0 | $0.00 | 0 |
| **Deductions** | $0.00 | 0 | $0.00 | 0 |
| **Additions** | $0.00 | 0 | $0.00 | 0 |
| **Bank Charges** | $0.00 | 0 | $0.00 | 0 |
| **Net Activity:** | ($39,787.30) | | | |

# AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)

10/30/2026 9:45:08 AM Batch: AAACGO 

| Vendor | Description | Check Date | Invoice# | Check# | Check Total |
|---|---|---|---|---|---|
| AGRI ENVIRONMENTAL SERVICES | SLUDGE HAUL | 10/30/2026 | 630 | 73656 | $1,540.00 |
| AUTOZONE | MAINT DUMP TRUCK | 10/30/2026 | 01624342586 | 73657 | $32.31 |
| B & B LUMBER | SAFE WALK SUPPLIES | 10/30/2026 | 2610-692622 | 73658 | $84.41 |
| BRENDA DEHAVEN | REIMB MULCH DEHAVEN | 10/30/2026 | 103026BD | 73659 | $115.46 |
| FLINT HILLS COUNSELING AND CONS | PD EVALUATION-TONIA | 10/30/2026 | 102726TB(1) | 73660 | $350.00 |
| GARBER SURVEYING SERVICE, PA | STUCKY FLOOD SURVEY | 10/30/2026 | 0051781 | 73661 | $3,716.50 |
| BRYAN HALL | REIMB PD AWARDS HALL | 10/30/2026 | 103026BH | 73662 | $20.28 |
| INPRO CORPORATION | STATION 31 SIGNS | 10/30/2026 | 2479932 | 73663 | $707.59 |
| KANSAS DEPT OF REVENUE | WATER SALES TAX | 10/30/2026 | 103026SALESTAX | 73664 | $180.03 |
| MCDONALD TINKER PA | ATTORNEY FEES | 10/30/2026 | 103026MT | 73665 | $4,360.72 |
| CITY OF NEWTON | WATER TREATMENT | 10/30/2026 | 103026WTRTRTMNT | 73666 | $6,942.60 |
| PROFESSIONAL ENGINEERING CONS | PAVEMENT ASSESSMENT | 10/30/2026 | 538442 | 73667 | $3,400.00 |
| USPS | BILL CARD POSTAGE | 10/30/2026 | 103026US | 73668 | $295.56 |
| PRAIRIE ROSE CARRIAGE AND WAGC | CARRIAGE RIDES | 10/30/2026 | 103026PR | 73669 | $600.00 |
| HENRY SCHEIN, INC. | EMS SUPPLIES | 10/30/2026 | 61101921 | 73670 | $31.48 |
| SHIELD ROOFING, LLC | REIMB BLDG PERMIT | 10/30/2026 | 123026SR | 73671 | $25.00 |
| USA BLUEBOOK | WWTP CHEMICALS | 10/30/2026 | 01188464 | 73672 | $188.31 |
| WICHITA STATE UNIVERSITY | CITY CLERK GRAD MEAL | 10/30/2026 | 780651 | 73673 | $80.00 |

Total Direct Expense: $22,670.25

**Total Immediate Payments: $22,670.25**

**Report Summary**

**Report Selection Criteria**

**Report Type:** Detailed

| | **Start** | **End** |
|---|---|---|
| **Transaction Number:** | Start | End |

# AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)

10/30/2026 9:27:51 AM Batch: AAACGO 

| Tr. # | Vendor | Inv Date | Due Date | Invoice # | Total Invoice |
|---|---|---|---|---|---|
| Line | GL Expense Account | Desc/Inv Stock/Alloc/Cost Code | Quantity Bought | Cost Per Unit | Line Extension |
| **13** | **AGRI ENVIRONMENTAL / AGRI ENVIRONMENTAL SERV** | **10/30/2026** | **10/30/2026** | **630** | **$1,540.00** |
| 1 | 13-00-60-6160 | 10-26-2026 SLUDGE HAUL 28000 GAL | 28,000.0 | $0.0550 | $1,540.00 |
| **1** | **AUTOZONE / AUTOZONE** | **10/30/2026** | **10/30/2026** | **01624342586** | **$32.31** |
| 1 | 01-10-70-7120 | DUMP TRUCK PARTS | 0.3 | $32.3100 | $9.69 |
| 2 | 10-00-70-7120 | DUMP TRUCK PARTS | 0.4 | $32.3100 | $11.31 |
| 3 | 13-00-70-7120 | DUMP TRUCK PARTS | 0.4 | $32.3100 | $11.31 |
| **16** | **B & B LUMBER / B & B LUMBER** | **10/30/2026** | **10/30/2026** | **2610-692622** | **$84.41** |
| 1 | 01-10-70-7130 | SAFE WALK CONCRETE SUPPLIES | 1.0 | $84.4100 | $84.41 |
| **2** | **DEHAVEN, B / BRENDA DEHAVEN** | **10/30/2026** | **10/30/2026** | **103026BD** | **$115.46** |
| 1 | 29-00-00-6800 | DEHAVEN PARK BLACK MULCH REIMB BRENDA | 1.0 | $115.4600 | $115.46 |
| **17** | **FLINT HILLS COUNSELING / FLINT HILLS COUNSELING** | **10/30/2026** | **10/30/2026** | **102726TB(1)** | **$350.00** |
| 1 | 01-03-60-6290 | PD SCREENING EVALUATION-TONIA | 1.0 | $350.0000 | $350.00 |
| **14** | **GARBER / GARBER SURVEYING SERVICE, PA** | **10/30/2026** | **10/30/2026** | **0051781** | **$3,716.50** |
| 1 | 40-02-00-8210 | STUCKY FARM FLOOD SURVEY | 1.0 | $3,716.5000 | $3,716.50 |
| **3** | **HALL / BRYAN HALL** | **10/30/2026** | **10/30/2026** | **103026BH** | **$20.28** |
| 1 | 01-03-70-7010 | PD AWARDS REIMB HALL | 1.0 | $20.2800 | $20.28 |
| **5** | **INPRO / INPRO CORPORATION** | **10/30/2026** | **10/30/2026** | **2479932** | **$707.59** |
| 1 | 40-02-00-8210 | ST31 SIGNS | 0.5 | $707.5900 | $353.80 |
| 2 | 40-04-00-8210 | ST31 SIGNS | 0.5 | $707.5800 | $353.79 |
| **6** | **KS DEPT OF REV - SALES TAX / KANSAS DEPT OF REV** | **10/30/2026** | **10/30/2026** | **103026SALESTAX** | **$180.03** |
| 1 | 10-00-60-6156 | WATER SALES TAX | 1.0 | $180.0300 | $180.03 |
| **7** | **MCDONALD TINKER / MCDONALD TINKER PA** | **10/30/2026** | **10/30/2026** | **103026MT** | **$4,360.72** |
| 1 | 01-01-60-6290 | CITY ATTORNEY | 1.0 | $2,803.1100 | $2,803.11 |
| 2 | 01-05-60-6300 | CITY PROSECUTOR | 1.0 | $1,557.6100 | $1,557.61 |
| **18** | **NEWTON CITY / CITY OF NEWTON** | **10/30/2026** | **10/30/2026** | **103026WTRTRTMNT** | **$6,942.60** |
| 1 | 10-00-60-6152 | WATER TREATMENT | 1.0 | $6,942.6000 | $6,942.60 |
| **15** | **PEC / PROFESSIONAL ENGINEERING CONSULTANTS** | **10/30/2026** | **10/30/2026** | **538442** | **$3,400.00** |
| 1 | 40-10-00-8210 | PAVEMENT CONDITION ASSESSMENT | 1.0 | $3,400.0000 | $3,400.00 |

# AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)



| Tr. # | Vendor | Inv Date | Due Date | Invoice # | Total Invoice |
|---|---|---|---|---|---|
| **10** | **POST OFFICE / USPS** | **10/30/2026** | **10/30/2026** | **103026US** | **$295.56** |

| Line | GL Expense Account | Desc/Inv Stock/Alloc/Cost Code | Quantity Bought | Cost Per Unit | Line Extension |
|---|---|---|---|---|---|
| 1 | 10-00-70-7020 | BILL CARD POSTAGE | 0.4 | $295.5600 | $103.45 |
| 2 | 12-00-70-7020 | BILL CARD POSTAGE | 0.3 | $295.5300 | $88.66 |
| 3 | 13-00-70-7020 | BILL CARD POSTAGE | 0.4 | $295.5600 | $103.45 |

| Tr. # | Vendor | Inv Date | Due Date | Invoice # | Total Invoice |
|---|---|---|---|---|---|
| **8** | **PRAIRIE / PRAIRIE ROSE CARRIAGE AND WAGON LINE** | **10/30/2026** | **10/30/2026** | **103026PR** | **$600.00** |

| Line | GL Expense Account | Desc/Inv Stock/Alloc/Cost Code | Quantity Bought | Cost Per Unit | Line Extension |
|---|---|---|---|---|---|
| 1 | 36-00-00-8210 | CARRIAGE RENTAL-COMMUNITY CHRISTMAS | 1.0 | $600.0000 | $600.00 |

| Tr. # | Vendor | Inv Date | Due Date | Invoice # | Total Invoice |
|---|---|---|---|---|---|
| **4** | **SCHEIN / HENRY SCHEIN, INC.** | **10/30/2026** | **10/30/2026** | **61101921** | **$31.48** |

| Line | GL Expense Account | Desc/Inv Stock/Alloc/Cost Code | Quantity Bought | Cost Per Unit | Line Extension |
|---|---|---|---|---|---|
| 1 | 01-02-70-7130 | EMS SUPPLIES | 1.0 | $31.4800 | $31.48 |

| Tr. # | Vendor | Inv Date | Due Date | Invoice # | Total Invoice |
|---|---|---|---|---|---|
| **9** | **SHIELD / SHIELD ROOFING, LLC** | **10/30/2026** | **10/30/2026** | **123026SR** | **$25.00** |

| Line | GL Expense Account | Desc/Inv Stock/Alloc/Cost Code | Quantity Bought | Cost Per Unit | Line Extension |
|---|---|---|---|---|---|
| 1 | 01-00-00-4295 | BLDG PERMIT REIMB WRONG JURISDICTION SHIELD ROOF | 1.0 | $25.0000 | $25.00 |

| Tr. # | Vendor | Inv Date | Due Date | Invoice # | Total Invoice |
|---|---|---|---|---|---|
| **11** | **USA BLUEBOOK / USA BLUEBOOK** | **10/30/2026** | **10/30/2026** | **01188464** | **$188.31** |

| Line | GL Expense Account | Desc/Inv Stock/Alloc/Cost Code | Quantity Bought | Cost Per Unit | Line Extension |
|---|---|---|---|---|---|
| 1 | 13-00-70-7220 | WWTP CHEMICALS | 1.0 | $83.6800 | $83.68 |
| 2 | 13-00-70-7220 | WWTP CHEMICALS | 1.0 | $104.6300 | $104.63 |

| Tr. # | Vendor | Inv Date | Due Date | Invoice # | Total Invoice |
|---|---|---|---|---|---|
| **12** | **WSU / WICHITA STATE UNIVERSITY** | **10/30/2026** | **10/30/2026** | **780651** | **$80.00** |

| Line | GL Expense Account | Desc/Inv Stock/Alloc/Cost Code | Quantity Bought | Cost Per Unit | Line Extension |
|---|---|---|---|---|---|
| 1 | 01-01-60-6720 | CITY CLERK GRADUATION & MEAL | 2.0 | $40.0000 | $80.00 |

**Grand Totals**

**Total Direct Expense:** **$22,670.25**

**Total Immediate Payments:** $22,670.25

**Report Summary**

**Report Selection Criteria**

**Report Type:** Detailed

| | Start | End |
|---|---|---|
| **Transaction Number:** | Start | End |

**City of Sedgwick**
**City Council Meeting**
**November 4, 2026**

**TO:** **Mayor and City Council**

**SUBJECT:** **Distressed Property –519 N. Commercial**

**INITIATED BY:** **Administration**

**AGENDA:** **New Business**

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**Background:** On May 18, 2026, the City commissioned a distressed property inspection report to be conducted at the building located at 519 N Commercial Ave in Sedgwick, Kansas. The report showed extensive damage to the building structure and roof.

Staff previously initiated conversations with the property owners on multiple occasions requesting that code violations be remediated and the building be repaired. While some progress has been made to secure the front of the building, its current state is still less than ideal and presents a hazard to the public and surrounding buildings.

On September 16, 2026, City Council held a public hearing for the property and learned that an ownership change may be taking place in the coming month. Council voted to table the item until November 4, 2026, pending the outcome of civil matters. City staff republished the public hearing information in the official city newspaper and attempted to notify all current property owners.

To date, no repairs have been made to the structure that we are aware of. We were approached by someone who is interested in purchasing and repairing the structure but have not been made aware of any ownership changes. On October 26, 2026, city staff attempted to reach out to the current owner of the property seeking information on whether the change in ownership took place but were not successful in obtaining answers.

**Analysis:** Due to the ongoing deterioration of the structure, it is advised that the city pass resolution 11042026 setting forth the findings that support such determination and setting a date by which the owner or other interested persons must complete either repair or removal of the structure.

**Financial Analysis:** None

**Recommended Action:** It is recommended that the City Council adopt Resolution 11042026 with a remediation deadline to fix the roof to prevent further damage and deterioration of the building.

**Attachments:** Resolution 11042026, images taken from May 18, 2026 walkthrough

**RESOLUTION NO. 11042026**

**A RESOLUTION FINDING THE STRUCTURE AT 519 N COMMERCIAL TO BE DANGEROUS AND UNSAFE AND, PURSUANT TO K.S.A. 12-1753, DIRECTING THE OWNER AND ANY OTHER PERSONS HAVING AN INTEREST IN SAID STRUCTURE TO EITHER REPAIR OR REMOVE THE STRUCTURE WITH SUCH WORK TO BE COMPLETED NO LATER THAN ____ DAYS FROM THE DATE OF THIS RESOLUTION.**

**WHEREAS**, the Chief Building Inspector for the City has filed with the City Clerk and the governing body a statement in writing declaring that the structure located at 519 N. Commercial in the City of Sedgwick, Kansas, is dangerous or unsafe; and

**WHEREAS,** the provisions of state law allow the City to order the repair or demolition of such structures upon compliance with the requirements of K.S.A. 12-1750, et.seq., as amended; and

**WHEREAS,** pursuant to K.S.A. 12-1752, the City set November 4, 2026, as the date for a public hearing to receive evidence as to whether said structure was dangerous and unsafe and notice of such public hearing was sent to the owner of record; and

**WHEREAS,** the City held the public hearing required under state law and received evidence of the current condition of said structure.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS, AS FOLLOWS:**

1. After receiving evidence from the City's Building Official and all other interested parties, the City finds that the structure at 519 N. Commercial is dangerous and unsafe because there is a) significant structural damage to the residence, and b) accumulation of junk and debris.
2. The owner and any other persons having an interest in said structure shall have ___ days within which to complete either the repair or removal of said structure and if the owner or any other such person having an interest in the structure shall fail to complete such repair or removal or shall fail to diligently prosecute the work to complete such repair or removal, the City is authorized to cause such structure to be repaired or razed and removed and to assess the costs of the same against the real property at 519 N. Commercial, Sedgwick, Kansas.
3. This resolution shall be published once in the official city paper and a copy mailed to the owners, agents, lienholders of record and occupants in the same manner provided for the notice of hearing.

**ADOPTED** by the Governing Body of the City of Sedgwick, Kansas on November 4, 2026.

_____
Bryan Chapman, Mayor

Attested:

_____
Shelia Agee, City Clerk














KU
















KEEP
GERATED


FIRSTUP



**City of Sedgwick**
**City Council Meeting**
**November 4, 2026**

**TO:** **Mayor and Members of City Council**

**SUBJECT:** **Ordinance No. 926 – Protective Overlay CBD-PO**

**INITIATED BY:** **Administration**

**AGENDA:** **New Business**

---

**Background:** The City of Sedgwick Planning and Zoning Commission met on Tuesday, September 8, 2026, for the public hearing to review the language of the proposed protective overlay for the C-1 Central Business District. Required mailings were distributed to property owners within the C-1 Central Business District. The Planning and Zoning Commission recommended adoption of the Central Business District Protective Overlay.

**Analysis:** Protective overlay districts are special zoning districts superimposed on existing zoning maps to add extra regulations or standards aimed at protecting a specific resource or achieving a particular community goal.

City staff worked with our legal team to draft language for a protective overlay in the C-1 Central Business Zoning District area to further prevent buildings within the district from being utilized as personal storage, materials storage for non-public facing businesses, storage of recreational vehicles, equipment and vehicles.

Historically, the City has seen storefronts within the district purchased for personal use, preventing the spread of economic development within the area. With recent development within the district, staff feels it is necessary to protect the area and promote the remaining vacant buildings as business opportunities for perspective buyers.

If adopted, buildings within the zoning area deemed incompatible would have twelve (12) months to come into compliance with the new regulations. Failure to comply would result in financial penalties of $500 per day for each day, the violation continues. Continued noncompliance after sixty (60) days may be declared a public nuisance, and the City may pursue abatement under K.S.A. 12-1617e, including assessment of abatement costs against the property.

**Financial Considerations:** If adopted, minimal fees would be incurred to notify property owners within the district of the change.

**Recommendation:** It is recommended that the governing body adopt Ordinance No. 926 as presented.

**ORDINANCE NO. 926**

**AN ORDINANCE OF THE CITY OF SEDGWICK, KANSAS CREATING THE CENTRAL BUSINESS DISTRICT PROTECTIVE OVERLAY [CBD-PO] AND ESTABLISHING USE RESTRICTIONS TO PRESERVE THE CHARACTER OF THE DOWNTOWN C-1 CENTRAL BUSINESS DISTRICT**

**BE IT ORDAINED BY THE CITY OF SEDGWICK, KANSAS:**

**Section 1. Purpose and Intent**

The purpose of the Central Business District Protective Overlay [CBD-PO] is to preserve and enhance the traditional downtown character of Sedgwick by promoting active commercial, civic, and pedestrian-oriented uses within the C-1 Central Business District.

The CBD-PO is further intended to:

(a) Contribute to an active, pedestrian-oriented downtown environment through ongoing commercial, office, civic, cultural, residential, entertainment, and service oriented occupancy;

(b) Encourage storefront activation and reduce long-term vacancy, dormant occupancy, storage-oriented utilization, and non-active uses that detract from the vitality, appearance, and economic function of the downtown corridor;

(c) Discourage uses that detract from retail, service, and civic activity, including storage and warehousing;

(d) Support reinvestment, historic preservation, and adaptive reuse of downtown buildings; and

(e) Ensure that land use within the downtown core remains consistent with the City's Strategic Plan and Comprehensive Plan.

**Section 2. Applicability**

(a) The CBD-PO shall apply to **all properties zoned C-1 Central Business District** within the boundaries shown on ***Exhibit A*** attached hereto and incorporated by reference.

(b) Where conflict exists between the underlying zoning district and this overlay, the overlay provisions shall control.

**Section 3. Operational Standards/Active Occupancy Requirement**

(a) **Active Principal Use Required.** All principal buildings located within the CBD-PO Overlay District shall maintain an active permitted principal use consistent with the underlying zoning district and the intent of this overlay. Active permitted uses may include, but are not limited to:

- Retail establishments;
- Professional and business offices;
- Restaurants, beverage, and food service establishments;
- Personal and professional service businesses;

- Civic, cultural, or entertainment uses;
- Mixed-use developments;
- Residential occupancy where otherwise permitted by the zoning regulations.

(b) **Prohibited Uses.** Pursuant to Sections 4-109(A) and (B) of the Zoning Regulations of the City of Sedgwick, Kansas, the following uses are prohibited as either primary or accessory uses within the CBD-PO:

1. Personal storage facilities, mini-storage facilities, or self-storage units;
2. Warehousing, contractor storage yards, or material staging areas;
3. Outdoor storage or staging of equipment, inventory, construction materials, or supplies not associated with a permitted commercial use;
4. Private hobby shops, recreational storage buildings, or personal vehicle storage facilities unrelated to an active permitted use operating on the premises;
5. Long-term parking or storage of recreational vehicles, campers, boats, trailers, commercial vehicles, heavy equipment, machinery, inventory, materials, or supplies not directly associated with an active public-facing business operating on the premises;
6. Vacant, inactive, or dormant structures lacking lawful operational activity or active occupancy for a period exceeding twelve (12) consecutive months.

(c) **Incidental Storage Permitted.** Storage customarily incidental and subordinate to an otherwise lawful permitted principal use shall be permitted, provided such storage does not become the dominant use of the structure or property.

Storage of personal property, vehicles, trailers, recreational vehicles, equipment, inventory, materials, or supplies alone shall not constitute active occupancy or a lawful principal use.

(d) **Determination of Primary Use.** The Zoning Administrator may consider the following factors when determining whether a structure or property is functioning primarily as a prohibited storage-oriented, inactive, or noncompliant use:

1. Allocation of floor area or site area devoted to active occupancy versus storage;
2. Presence or absence of valid business licensing, occupancy permits, or utility usage;
3. Regularity of business operations or public/customer activity;
4. Observable operational characteristics of the property;
5. Frequency and duration of vehicle, trailer, equipment or material storage;
6. Compliance with posted business hours or operational activity;
7. Any other objective evidence reasonably demonstrating the dominant use of the structure or property.

(e) **Vacant Building Registration Required.** Any structure within the CBD-PO Overlay District that:

- Ceases active occupancy,
- Lacks an active permitted principal use,
- Or becomes vacant or inactive for a period exceeding thirty (30) consecutive days

Shall be registered pursuant to the City of Sedgwick Vacant Building Registration Program and shall remain subject to all registration, inspection, maintenance, security, and compliance requirements established by city ordinance.

Registration under this section shall not authorize the continuation of any prohibited use or exempt the property from compliance with the provisions of this overlay district.

**Section 4. Nonconforming Uses and Sunset Provision**

(a) Existing lawful uses. Any building or structure used for storage purposes prior to the adoption of this ordinance and in compliance with city codes at that time shall be deemed a **lawful nonconforming use** pursuant to K.S.A. 12-758(C) and the Sedgwick Zoning Regulations.

(b) **Continuation.** Such nonconforming storage use may continue for a limited time as provided herein but may not be expanded, enlarged, or intensified. If discontinued for twelve (12) consecutive months, the nonconforming status shall terminate and the property must thereafter comply with this overlay.

(c) **Sunset Provision**. To ensure a fair and gradual transition toward active downtown use, all nonconforming storage uses within the CBD-PO shall cease operations or convert to a conforming use within twelve (12) months from the effective date of this ordinance.

- The City may, upon written request and demonstration of hardship, grant a one-time one-year extension to an individual property owner by Council resolution.
- During the transition period, owners are encouraged to work with the City on building reuse, facade improvement and business development opportunities.
- After the sunset date, including any granted extension, no storage use shall continue, and the property shall conform to all overlay requirements.

(d) **Change of Use.** Once a nonconforming storage use is changed to a permitted use, the nonconforming rights are permanently lost.

(e) **Penalties.** Upon expiration of the sunset period or upon violation of any provision of this section:

1. The Zoning Administrator shall issue a written Notice of Violation to the property owner specifying the nature of the violation and providing thirty (30) days to correct the violation or submit an approved compliance plan.
2. Failure to correct the violation within the compliance period shall constitute a municipal offense punishable by a civil penalty of $500 per day for each day the violation continues. Continued noncompliance after sixty (60) days may be declared a public nuisance, and the City may pursue abatement under K.S.A. 12-1617e, including assessment of abatement costs against the property.

**Section 5. Administration and Enforcement**

(a) The Zoning Administrator shall administer and enforce the provisions of this ordinance.

(b) Any use or occupancy change within the overlay district shall require a zoning compliance review.

(c) Violations are subject to penalties as set forth in Section 5(e) of this ordinance.

**Section 6. Effective Date**. This ordinance shall take effect and be in force from and after its publication in the official city newspaper.

**PASSED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS THIS 4th DAY OF NOVEMBER, 2026.**

_____

Bryan Chapman, Mayor

**ATTEST:**

_____

Shelia Agee, City Clerk

**City of Sedgwick**
**City Council Meeting**
**November 4, 2026**

**TO:** **Mayor and City Council**

**SUBJECT:** **Emergency Water Supply Plan**

**INITIATED BY:** **Administration**

**AGENDA:** **New Business**

---

**Background:** The City reviews the Emergency Water Supply Plan for the City of Sedgwick annually and makes recommendations for changes as needed.

**Analysis:** The recommended changes for the Emergency Water Supply Plan 2026 were minimal and are highlighted in the attachment. All other data within the document remains applicable to current operations and regulations.

**Financial Considerations:** None.

**Recommended Action:** It is recommended that the governing body approve the Emergency Water Supply Plan as presented.

**CITY OF SEDGWICK**
**PUBLIC WORKS DEPARTMENT**
**WATER/WASTEWATER**

# EMERGENCY WATER SUPPLY PLAN

SEDGWICK
KANSAS

**Original: 11/16/2020**
**Revised: 11/04/2026**

# CITY OF SEDGWICK
# EMERGENCY WATER SUPPLY PLAN

Pursuant to the requirements of K.A.R. 28-15-15-18, the City of Sedgwick has compiled the following information, guidelines, and ordinances for the purpose of originating an Emergency Water Supply Plan.


| | | |
|---|---|---|
| Section I…… | Purpose | Pg. 3 |
| Section II…… | Description | Pg. 4 |
| Section III…… | Disaster Organization | Pg. 5-6 |
| Section IV…… | Mutual Aid Agreement | Pg. 7 |
| Section V…… | Inventory of Emergency Equipment | Pg. 8-9 |
| Section VI…… | Vulnerability of System (Disaster Responses) | Pg. 10-15 |
| Section VII…… | Water Conservation Plan | Pg. 16-25 |
| Section VIII…….. | Water Drought/Emergency Ordinance | Pg. 26-30 |
| Section IX…… | Water Drought Response Policy | Pg. 31-34 |
| Section X…… | List of Key Personnel | Pg. 35-40 |
| Section XI…….. | Annual Review | Pg. 41 |

# SECTION I
# PURPOSE

TO CONSERVE AN ADEQUATE SUPPLY OF POTABLE WATER DURING EMERGENCY CONDITIONS THAT WILL BE USED ONLY TO SUSTAIN HUMAN LIFE AND MAINTAIN STANDARDS OF HYGIENE AND SANITATION.

SEDGWICK
KANSAS

# SECTION II
# DESCRIPTION

Sedgwick is a city with a population of approximately 1,582, located in Harvey and Sedgwick Counties, Kansas. Harvey County lies in the southeast part of Kansas; Sedgwick County to the south, McPherson County to the northwest, Marion County to the northeast, Reno County to the west and Butler County to the east.

The Water Distribution System for the City of Sedgwick is overseen by five employees. They are as follows: City Superintendent, Wastewater Operator I, and (3) Utility Maintenance Worker I's. We purchase our water from the Public Wholesale Water Supply District #17 (PWWSD#17) and contract with the City of Newton for treatment.

Water for the City of Sedgwick and PWWSD #17 is provided from the Equus Beds located about two miles north of the Sedgwick city limits. The Equus Beds are 878,720 acres in size.

The raw water is pumped from twenty (20) wells; wells 1-16 belonging to the City of Newton and wells P1-PH6A belonging to the PWWSD#17:

| | | | | | |
|---|---|---|---|---|---|
| (a) | Well #1 | 510 gpm | (k) | Well #13 | 430 gpm |
| (b) | Well #2 | 335 gpm | (l) | Well #14 | 475 gpm |
| (c) | Well #3 | 240 gpm | (m) | Well #15 | 450 gpm |
| (d) | Well #4 | 300 gpm | (n) | Well #16 | 471 gpm |
| (e) | Well #5 | 580 gpm | (o) | Well #P1 | 286 gpm |
| (f) | Well #6 | 560 gpm | (p) | Well #P2 | 480 gpm |
| (g) | Well #7 | 540 gpm | (q) | Well #P3 | 308 gpm |
| (h) | Well #9 | 615 gpm | (r) | Well #P4 | 460 gpm |
| (i) | Well #11 | 550 gpm | (s) | Well #PH6 | 570 gpm |
| (j) | Well #12 | 731 gpm | (t) | Well #PH6A | 550 gpm |

The water is pumped from the Equus Beds into a 1,000,040 gallon reservoir at the Mission Water Treatment Plant. There it is treated with chlorine, caustic soda, sodium bicarbonate, and fluoride. It is then pumped into 24", 14" and 12" transmission lines and pumped to the various PWWSD#17 member cities. For Sedgwick, booster pumps located at SW 24th Street and South Ridge Road pull water out of the transmission lines and pump the treated water to two 200,000 gallon water towers in Sedgwick through a dedicated 8-mile long, 12" main.

The distribution lines used by the City of Sedgwick range in sizes from 2 inch to 12 inches, with most service lines being ¾ to 1 inch. The composites of these lines are cast iron, ductile iron, copper, A-C and PVC plastic pipe. The city has approximately 10 miles of water lines. These lines supply water to approximately 650 meters.

# SECTION III
# DISASTER ORGANIZATION
# CHAIN OF COMMAND

A. City Administrator

1. a. The City Administrator may declare a state of emergency and exercise emergency powers with the permission of the Mayor, upon making the declaration it will be in effect for seven days unless cancelled earlier. To extend the declaration, it must be put to a vote by the City Council. This action is authorized by K.S.A. 48-932 et seq.

   b. Any declaration of emergency must be communicated to the Kansas Department of Emergency Management.

   c. The Mayor shall determine the necessity of meeting with the City Council if a state of emergency exists.

2. The City Administrator shall coordinate efforts of city work force through the City Superintendent in the repair of damages to waterworks infrastructure.

   a. City Council shall be kept informed of damages to infrastructure and determinations of additional work force as needed.

   b. The City Superintendent shall work closely with City Administrator to assess financial responsibilities.

3. The Mayor, City Administrator, and City Superintendent could establish the command post at the following locations, which have generators.

   a. Fire/EMS Station at 320 N. Washington.
   b. City Hall at 520 N. Commercial.
   c. Sedgwick Senior Center, 107 W. 5th Street

4. The City Administrator and City Superintendent will work from the command post while working with the assistance from the following:

   a. The Director of Emergency Management
   b. City of Newton Mission Treatment Plant
   c. The Sedgwick Fire and EMS Department
   d. The Sedgwick Police Department
   e. The Sedgwick Maintenance Department
   f. The Kansas Department of Health and Environment
   g. The Bureau of Water Supply
   h. The Salvation Army

B. City Superintendent

1. The City Superintendent shall assess damages in the Water/Wastewater system and establish communications with the Mayor, City Administrator, Mission Treatment Plant and other member cities of PWWSD #17 as needed.

2. The City Superintendent and/or City Administrator, shall notify KDHE District Engineer or Bureau of Water Supply, and request assistance, if determined to be necessary.

3. The City Superintendent shall determine any needed repairs or alterations throughout the Sedgwick water distribution system and inform the Mission Plant of activities.

    a. The City Superintendent shall report these repairs to the City Administrator, who will relay this information to the Mayor and City Council and/or command post.

4. The City Superintendent will request emergency equipment or supplies, if needed.

5. The City Superintendent will request work force assistance from the City Administrator and City Council, if needed.

6. The City Superintendent will contact power companies in the event of loss of power affecting the water/wastewater distribution system.

7. The PWWSD#17 and Mission Plant shall be responsible for electrical power for the water plant in the event of long-term power outage. They shall contact electricians from Kaye Electric, Kansas Electric, or other electrical contractors to restore electrical power at the water plant, if the repairs can be initiated without major modifications to the plant.

8. Command posts shall coordinate with city office personnel, the acquisition of supplies or materials and list the incoming emergency equipment or supplies.

    a. The City Clerk shall keep an inventory of rented, leased or borrowed equipment.

    b. The City Clerk, with the command posts, shall coordinate volunteer organizations and their efforts.

# SECTION IV
# MUTUAL AID AGREEMENT

THE PWWSD#17, FROM WHICH THE CITY OF SEDGWICK PURCHASES ALL THEIR WATER, MAINTAINS COOPERATIVE ARRANGEMENTS FOR WATER SUPPLY REPLENISHING WITH HESSTON, HUTCHINSON, MCPHERSON AND WICHITA. THEIR TREATMENT PLANTS WILL ASSIST IN SUPPLYING POTABLE WATER UNTIL OUR SYSTEM IS SAFELY ON-LINE AGAIN. WATER WOULD BE HAULED FROM HESSTON, HUTCHINSON, MCPHERSON AND WICHITA.

SEDGWICK
KANSAS

# SECTION V
# INVENTORY OF EMERGENCY EQUIPMENT AVAILABLE

A. City owned equipment

1. Portable Electric Generators

   a. 3 – 120/240 volt single phase (unleaded fuel)
   b. 1 – 120/240 volt single phase (diesel fuel)

2. One (1) cutting torch (portable)

3. One (1) trailer mounted welder (portable)

4. Two (2) backhoe/loaders

   a. One (1) John Deere 210 loader

   b. One (1) CAT 420D backhoe

5. One (1) John Deere Tractor

6. One (1) 3 inch centrifugal gas powered pumps

7. One (1) Ditch-Witch Hydro-Vac trailer

8. One (1) Trailer Mounted Air Compressors

9. Two (2) jack hammers

10. One (1) chain saw

11. One (1) quick cut saws

B. Locally owned equipment and supplies

1. Tank truck –Sedgwick Fire Dept. (4000)

2. Tank trucks: J.H. Shears & Sons, and Harvey County Road & Bridges (1,000 gallon trucks)

   a. Bulk water hauling (non-potable)

C. Equipment available through the State of Kansas or KRWA

1. Chlorinator through Water Products, Inc., and Ray Lindsey Co.

2. Federally owned units such as portable filter plants, portable storage tanks, etc. (through Bureau of Water Supply) and the National Guard.

3. The City Superintendent will assist in attaining the needed equipment, contractors and work force as needed.

# SECTION VI
# VULNERABILITY OF SYSTEM
# DISASTER RESPONSES

A. Drought as determined by the Mayor, City Administrator or City Superintendent.

1. City Ordinance No. 795, Section 5, for water conservation can be put into effect with an emergency declared.

2. Upon direction from the Command Post, the City Administrator will attempt to contact PWWSD#17 and the Mission Plant to obtain water from other sources such as the City of Hesston, Hutchinson, McPherson, Wichita and FEMA.

B. Accidental Spills or Contamination.

1. City Superintendent shall contact 911.

2. City Superintendent shall assess the situation and inform the City Administrator, Mayor, Harvey County Director of Emergency Management, PWWSD#17 and the Mission Plant of the extent of the damage within the distribution system. The City Superintendent shall notify KDHE Regional EPA Office or Office of Emergency Preparedness of extent of the damage. Damages to the transmission lines will be handled by PWWSD#17 and Mission Treatment Plant.

3. The Mayor shall establish communications with the news media, general public, following the determination of damage, if needed.

4. If necessary, the City Superintendent shall notify the Mayor and/or City Adminsitrator to enact City Ordinance No. 795 that will prohibit non-essential use of water during an emergency.

5. The City Superintendent shall ensure that all sources of uncontaminated raw water (standby well) and all potable water storage tanks are full and will isolate the distribution system and utilize water storage.

6. When or if hazardous substances contaminate the water supply at the well field, the PWWSD#17 and Mission Treatment Plant shall notify the City Superintendent and shall stop all raw water from being removed from the storage reservoir at the water treatment plant.

7. The Command Post along with PWWSD#17 will coordinate a work force to transport water into the City from Hesston, Hutchinson, McPherson, and Wichita.

C. Distribution System

1. Damage to water mainlines

    a. The City Superintendent will authorize enforcement of City Ordinance No. 795 for non-essential use of water.

    b. City distribution crew will isolate water mains and make necessary repairs.

2. Storage Tank Damage

    a. The City Superintendent shall notify the Mayor and/or City Adminsitrator to enact City Ordinance No. 795 that will prohibit non-essential use of water during an emergency.

    b. City maintenance crew will isolate the storage tanks by closing valves at the base of tank or tower.

3. Damage to the 12 inch transmission line from the water treatment plant to the City of Sedgwick water storage towers.

    a. City will notify the PWWSD#17 and personnel at the Mission Water Plant of damage.

    b. City Superintendent will isolate our distribution system from the transmission line source by closing the valves at 7th and Madison.

    c. The City Superintendent shall notify the Mayor and/or City Adminsitrator to enact City Ordinance No. 795 that will prohibit non-essential use of water during an emergency.

D. Terrorist Threats

1. Notify City Superintendent and City Administrator of threat and coordinate civil defense personnel and local law enforcement agencies to provide guard protection of water storage tanks.

E. Radioactive Fall out

1. The Director of Emergency Management will contact the City Administrator for information as the possibilities of contamination to the system.

2. The City Superintendent will enact City Ordinance No. 795 for non-essential use of water in an emergency situation.

3. The City Superintendent will utilize stored water until notified that the Mission Treatment Plant can be placed on line again.

F. Contamination from Backflow

1. Samples shall be taken to determine the area of contamination.

    a. All resident and businesses in the area must be notified not to use water until the mains can be flushed.

    b. Door to door notification by City employees will be necessary to assure the safety of area residents.

2. Area of contamination shall be isolated by closing valves on the water mains feeding the area of contamination.

3. Area affected shall be drained and flushed until water samples are clear of any contamination.

4. If contaminated permeates the pipe and cannot be cleaned by flushing the pipe, the pipe will need to be replaced.

5. City Superintendent shall determine if lines will be replaced and notify the Mayor and City Administrator of their decision.

    a. Area water supply will need supplemented until replacement can be achieved.

    b. Points of distribution will need to be set to meet the needs of the damaged area until repairs can be made.

6. If city mains are replaced, plumbing within homes and businesses will be subject to change out also.

G. Earthquake

1. The City Superintendent shall notify the Mayor and/or City Adminsitrator to enact City Ordinance No. 795 that will prohibit non-essential use of water during an emergency situation.

2. City Superintendent shall survey the city to determine extent of damage.

3. Extent of damage will be reported to the Mayor and City Administrator as soon as possible to determine the size of work force needed to make repairs.

H. Tornado (Water Plant)

1. City of Newton Water/Wastewater Superintendent shall enact Newton City Ordinance No. 3892, SECTION 3, Code 1977, Section 22-122 for non-essential use of water in an emergency situation.

2. Water/Wastewater Superintendent shall make an inspection of the damage to the plant and determine necessary repairs to get pumps and treatment process on line.

3. Water/Wastewater Superintendent shall report to the Public Works Director and City Manager what he/she has determined will be necesssary to make repairs and how the city will be supplied with water while the plant is being repaired and make an estimate of the repair duration periods.

I. Tornado (Sedgwick Water Towers)

1. The City Superintendent shall notify the Mayor and/or City Adminsitrator to enact City Ordinance No. 795 that will prohibit non-essential use of water during an emergency situation.

2. City Superintendent shall make an inspection of the damage to the tower(s) and determine if the tower(s) can be used.

3. City Superintendent will make his damage report to the City Administrator and Mayor.

   a. If the tower(s) is determined to be unusable, the system will have to be operated on direct pressure.

   b. The valves at the base of the tower shall be closed to keep water from going to the tower.

   c. Constant communication with the water treatment plant staff may need to occur until necessary repairs can be made to the tower(s).

J. Terrorist damage (explosion at the Water Plant)

1. City of Newton Water/Wastewater Superintendent shall enact Newton City Ordinance No. 3892, SECTION 2, Code 1977, Section 22-113 for non-essential use of water.

2. The Water/Wastewater Superintendent will inspect the damage at the water plant to determine what repairs are needed, and make his report to the Public Works Director and City Manager.

3. The National Guard should be called for protection and security of treatment plant ground during this time and to assist in repair work.

K. Terrorist damage (contamination of water wells)

1. City of Newton Water/Wastewater Superintendent shall enact Newton City Ordinance 3892, SECTION 2, Code 1977, Section 22-122 for non-essential use of water.

2. The valves coming from the wells shall be closed. The water in the underground reservoir at the water plant will be tested for contamination. If water is contaminated, notice will be given to the public not to drink the water.

3. Samples must be taken and sent to Bucher, Willis & Ratliff or Continental Analytical Services Inc., to determine type of contamination.

4. State and Federal Agencies will be consulted as required by the type of contamination and to assist in clean-up.

L. Ration Plan

1. Under any circumstances that it should become necessary to dispense water, two locations have been chosen for distribution points.

   a. Sedgwick High School Parking Lot – 402 W. 4th

   b. Cul-de-sac area on Wheatland Drive in Industrial Park II

2. Water would be delivered to these areas in trucks.

M. Conservation Plan

1. In the event of a water shortage, or if the govenering body determines conditions which could affect water supplies exist, Ordinance No. 795 shall be enacted and declaration of a water watch, a water warning, or a water emergency shall be determined along with either voluntary or mandatory conservation measures.

N. Water Treatment Plant – **Is overseen by City of Newton and PWWSD#17**

1. Power outage due to natural or man-made disaster.

   a. Water plant is equipped with a backup generator that will power the entire plant until the power is restored. The Water/Wastewater Superintendent will ascertain from Westar when the power will be restored.

2. Excessive damage to Newton Mission Water Plant by storm, explosion, etc.

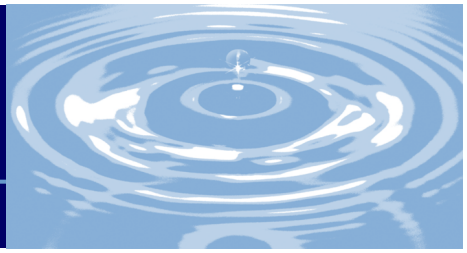
   a. Newton Water/Wastewater Superintendent will assess damage, inform the Public Works Director, City Manager, who will establish communication through the City Office with news media and the general public.

b. Newton Water/Wastewater Superintendent will place City of Newton Ordinance No. 3892, SECTION 2, Code 1977, Section 22-122 into action and will prohibit the non-essential use of water during an emergency.

c. Upon direction of the Newton City Manager, the Newton Water/Wastewater Superintendent will notify the Kansas Department of Health & Environment (KDHE) and Bureau of Water Supply of any anticipated needs.

d. If necessary, the Newton Command Post will call out the necesssary city work force to assist in repairing damages to the Treatment Plant.

# SECTION VII
# WATER CONSERVATION PLAN



## MUNICIPAL WATER CONSERVATION PLAN FOR THE CITY OF SEDGWICK

Passed and adopted
February 2, 2015

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## INTRODUCTION

The primary objectives of the Water Conservation Plan for the City of Sedgwick are to develop long-term water conservation plans (Long-Term Water Use Efficiency Section) and short-term water emergency plans (Drought Response Section) to assure the City customers of an adequate water supply to meet their needs. The efficient use of water also has the beneficial effect of limiting or postponing water distribution system expansion and thus limiting or postponing the resultant increases in costs, in addition to conserving the limited water resources of the State of Kansas.

The City of Sedgwick has undertaken a number of steps to ensure a dependable water supply for our customers during the past 20 years. The City of Sedgwick, along with the cities of Newton, Halstead and North Newton cooperatively formed the Public Wholesale Water Supply District #17 (PWWSD #17) in the mid 1990's. The PWWSD #17 pumps water from ground water wells in the Equus Beds aquifer and then pipes it a few miles away to the City of Newton's Mission Treatment Plant, where the member cities contract for treatment. At the treatment plant the water is chemically treated and fluoride is added before pumping the water via transmission lines back to the member cities. Our City water supply and distribution system have ample capacity to meet current customer demands and future projected demands for many years, with care exercised during drought periods. The City of Sedgwick believes that our Municipal Water Conservation Plan represents an additional major step in ensuring our customers of a dependable water supply in future years.

## LONG-TERM WATER USE EFFICIENCY

### Water Use Conservation Goals

The City of Sedgwick used 77 gallons per person per day (GPCD) in 2012. This GPCD figure included:

Water sold to residential/commercial customers;
Water distributed for free public services (parks, cemeteries, swimming pools etc.); and
Water lost by leaks in the water distribution system.

However, the GPCD figure does not include municipally supplied water for industries that use over 200,000 gallons per year. According to Figure 1, shown in the 2012 Kansas Municipal Water Use Publication, our City is located in Region 7. From this publication it was determined that our City GPCD water use was 77, which was 27 percent below the regional average of 105 GPCD among cities in Region 7 during 2012. The City desires to set a water use conservation goal for usage not to exceed 99 GPCD based on the regional average of the last five years (2007-2012). Our City anticipates not exceeding this goal by carrying out the specific actions that are outlined in our plan.

## Water Conservation Practices

This subsection of the plan summarizes the current education, management and regulation efforts that relate to the long-term conservation of water in the City. Specific practices that will be undertaken to conserve water are listed and a target date to begin each practice is also shown.

### Education

The City water bills show the total number of gallons of water used during the billing period and the amount of the bill. Water leak information and conservation tips are periodically provided with the city's quarterly newsletter. The City plans to include conservation tips on both their website and social media outlets. The City has not provided information on water conservation to the local news media on a regular basis and has not encouraged the Board of Education and teachers to become involved in water conservation presentations in schools.

The City has chosen the following conservation practices and target dates for the Education Component of the Long-Term Water Use Efficiency Section of our Water Conservation Plan.

| Education Conservation Practices to be Taken | Target Date |
|---|---|
| 1. Water bills show the amount of water used in gallons and the cost of the water. | Current |
| 2. Water leak information and prevention tips provided in quarterly newsletters to residents. | Current |
| 3. Water conservation tips to be added to city website and local cable channel 7. | Current |
| 4. Develop a program to incorporate water conserving landscape principles. | Ongoing |

### Management

The City of Sedgwick has water meters on all water supplies and water pumped to the distribution system. Any new supply will have an individual meter on each source of supply. These meters are read on a daily basis.

Water meters are installed for all residential, industrial and commercial customers including churches, schools, swimming pool, parks, green spaces, city government buildings and the wastewater treatment plant. All water used within the city is metered, including any usage of water provided free of charge. Customer meters are scheduled for an accuracy check and possible repair or replacement upon receiving a request to do so from the customer. Meters registering low or outside of the established tolerances are repaired or replaced.

The City of Sedgwick reads each customer's water meter on a monthly basis including during the winter. Monthly billings are sent to customers every month. Customer water meters are generally read on the 20th of each month; however, the meter readers may have to deviate from the scheduled time period due to holidays and weekends.

Water leaks from the City public water distribution system are repaired when customers report significant leaks from the water mains or are located by City Personnel. Water pressure is not checked unless customers complain that their water pressure is too low.

The water rate structure for the City was passed on **August 5, 2026.** This Resolution allows for up to a 3% annual increase in the water base rate as needed. The current minimum monthly base water bill is $33.06 for residential customers, which allows each customer to use up to 1,000 gallons of water each month. Water use in excess of 1,000 gallons is charged $6.67 per 1,000 gallons. The sewer base rate for all customers is $38.20 for the first 3,000 gallons and $3.44 per 1,000 gallons thereafter.

The City of Sedgwick realizes that much greater emphasis must be placed on obtaining accurate measurement of water use at our source and at customer meters and that a water use records system must be developed that can be used to more effectively and efficiently manage the City public water distribution system. To assist with this effort, the City of Sedgwick has recently completed the first year of a three year capital improvement project going to an electronic read meter system for all meters within the city. The City of Sedgwick has chosen the following conservation practices and target dates for the Management component of the Long-Term Water Use Efficiency Section of our Water Conservation Plan.

| Management Conservation Practices to be Taken | Target Date |
|---|---|
| 1. All source water will have meters installed and the meters will be repaired or replaced within two weeks when malfunctions occur. | Current |
| 2. Meters for source water will be tested for accuracy at least once every three years. Each meter will be repaired or replaced if its test measurements are not within industry standards (such as AWWA standards). | Current |
| 3. Electronically read meters with leak detection will be installed at all service connections. | Current |
| 4. All meters for source water will be read at least on a monthly basis and meters at individual service connections will be read monthly. | Current |
| 5. A reading will be taken at each source water meter at the same time that meters for individual service connections are read. | Current |
| 6. The City will review water consumption annually and review water management practices whenever the amount of unsold water (amount of water provided free for public service, used for treatment purposes, water loss, etc.) exceeds 10 percent of the total source water annually. | Current |
| 7. Water sales will be based on the amount of water used. | Current |
| 8. Encourage the recycling of wastewater effluent for selected industrial or irrigation purposes. | Ongoing |
| 9. A water rate structure designed to curb excessive use of water will be evaluated annually. | Current |

## Regulation

The City of Sedgwick feels that its current rate structure encourages water conservation practices. However, the city does not have any specific regulations in effect at the present time. Because of our ability to supply water during normal periods, regulatory controls on water use are included only in the Drought Response section of this plan and water drought/emergency ordinance where they constitute the primary means for conserving water during a supply shortage.

Sedgwick has adopted the Uniform Plumbing Code. The strict enforcement of any regulations to require use of any water conservation plumbing measures would be very difficult. Most new homes and/or remodeling projects do include the use of water conservation toilets and faucets.

| Regulation Actions to be Taken | Target Date |
|---|---|
| 1. Enforcement of the UPC in new and remodeled construction emphasizing the installation of water conservation toilets and faucet. | Current |
| 2. Enforce voluntary ban on lawn/garden irrigation, pool and car wash practices during times of supply shortage. | Current |
| 3. Follow all other mandated and/or appropriate regulation actions. | Current |
| 4. Adopt a landscape water conservation ordinance. | Ongoing |

## DROUGHT RESPONSE

The City of Sedgwick addresses its short-term water shortage problems through a series of stages based on conditions of supply and demand with accompanying triggers, goals and actions. Each stage is more stringent in water use than the previous stage since water supply conditions are more deteriorated. The City Administrator is authorized by ordinance to implement the appropriate conservation measures.

### Stage 1: Water Watch

#### Goals

The goals of this stage are to heighten awareness of the public on water conditions and to maintain the integrity of the water supply system.

#### Triggers

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below **85** percent capacity, and will not recover;
2. Groundwater levels have fallen **5** feet below the normal seasonal level;
3. Demand for one day is in excess of **190,000** gallons per day;
4. Provider of purchased water has issued a Stage 1 Water Watch.

#### Education Actions

1. The City will make news releases as needed, to the local media describing present conditions and indicating the water supply outlook for the upcoming season.
2. Previous months summaries of precipitation, temperature, water levels and storage will be made public at the beginning of each month.
3. Water-saving tips will be included in billings, newsletters and placed on social media for water utility customers.

#### Management Actions

1. Leaks will be repaired within 48 hours of detection.
2. The City will monitor its use of water and will curtail activities such as hydrant flushing and street cleaning.

#### Regulation Actions

The public will be asked to curtail some outdoor water use and to make efficient use of indoor water, i.e. wash full loads, take short showers, don't let faucets run, etc.

## Stage 2: Water Warning

### Goals

The goals of this stage are to reduce peak demands by **20** percent and to reduce overall weekly consumption by **10** percent.

### Triggers

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below **70** percent capacity, and will not recover;
2. System operations are at **80** percent capacity or more for three consecutive days;
3. Pumping lowers water level to within **10** feet of the top of the well screens;
4. Groundwater levels have fallen **10** feet below the normal seasonal level;
5. Demand for one day is in excess of **205,000** gallons per day;
6. Provider of purchased water has issued a Stage 2 Water Warning.

### Education Actions

1. The City will make weekly news releases to the local media describing present conditions and indicating the water supply outlook for the upcoming week.
2. Previous week summaries of precipitation, temperature, water levels and storage will be made public each week.
3. Water conservation articles will be provided to the local newspaper.
4. Water-saving tips will be included in billings to water utility customers and also placed in newsletter and on social media.

### Management Actions

1. The City water supplies will be monitored daily.
2. Leaks will be repaired within 24 hours of detection.
3. Pumping at wells will be reduced to decrease drawdown and to maintain water levels over well screens.
4. The City will curtail its water usage, including watering of City grounds and washing of vehicles.
5. Reserve supplies, such as standby well fields or lakes, will be prepared for use.
6. The City will contact DWR for permission to require private well owners to comply with the City's drought response regulations as authorized under K.S.A. 82a-733(i).

## Regulation Actions

These regulation actions apply to City residents (including private domestic well users, if authority is delegated by the Chief Engineer under K.S.A. 82a-733(i)).

1. An odd/even lawn watering system will be imposed on City residents. Residents with odd-numbered addresses will water on odd days; even addresses will water on even days.
2. Outdoor water use, including lawn watering and car washing will be restricted to before 10:00 am and after 9:00 pm.
3. Refilling of swimming pools will be allowed one day a week after sunset.
4. Outdoor watering will be restricted to use of a hand-held hose or bucket only.
5. Excess water use charges for usage of water over the amount used in the winter will be considered.
6. Waste of water will be prohibited.

### Stage 3: Water Emergency

## Goals

The goals of this stage are to reduce peak demands by **50** percent and to reduce overall weekly consumption by **25** percent.

## Triggers:

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below **50** percent capacity;
2. System operations are at **90** percent capacity or more for three consecutive days;
3. Pumping lowers water level to within **5** feet of the top of the well screens;
4. Groundwater levels have fallen **15** feet below the normal seasonal level;
5. Demand for one day is in excess of **220,000** million gallons per day;
6. Provider of purchased water has issued a Stage 3 Water Emergency.
7. Emergency conditions related to repairs or water quality.

## Education Actions

1. The City will make daily news releases to the local media describing present conditions and indicating the water supply outlook for the next day.
2. Previous days summaries of precipitation, temperature, water levels and storage will be made public each day.
3. The City will hold public meetings to discuss the emergency, the status of the City water supply and further actions, which need to be taken.
4. Water conservation information will be available at City Hall and Library.

## Management Actions

1. The City water supplies will be monitored daily.
2. Leaks will be repaired within 24 hours of detection.
3. Pumping at wells will be reduced to decrease drawdown and to maintain water levels over well screens.
4. Standby wells will be activated for contingency operation.
5. The City will seek additional emergency supplies from other users, the state or the federal government.

## Regulation Actions

These regulation actions apply to City residents (including private domestic well users, if authority is delegated by the Chief Engineer under K.S.A. 82a-733(i)).

1. Outdoor water use will be banned.
2. Waste of water will be prohibited.

# PLAN REVISION, MONITORING & EVALUATION

The City of Sedgwick will establish a monthly management practice of reviewing monthly totals for water production, residential/commercial sales, water provided free-of-charge, and “unaccounted for water”. Problems noted during the monthly review will be solved as soon as possible.

The City of Sedgwick Municipal Water Conservation Plan will be reviewed annually on or before April each year and on a more frequent basis during drought or other water shortage conditions. If the water conservation GPCD goals for the previous year are not met, then the City will review the data collected from the previous year in relationship to the status and effectiveness of the conservation practices that are outlined in our plan and will provide a status report to the DWR which will also include any additional water conservation practices that may need to be taken in order for the city to achieve and maintain its water use conservation GPCD goals.

# SECTION VIII
# WATER DROUGHT/EMERGENCY ORDINANCE

**ORDINANCE NO. 795**

AN ORDINANCE AUTHORIZING THE DECLARATION OF ONE OF THREE PROGRESSIVE STAGES OF A WATER SUPPLY CONSERVATION AND/OR WATER SUPPLY STORAGE WHICH SHALL CONSERVE OR CURTAIL THE USE OF WATER WITHIN THE CITY OF SEDGWICK; ESTABLISHING THREE STAGES OF WATER CONSERVATION MEASURES OF THE CITY; A WATER WATCH, WARNING OR EMERGENCY; ESTABLISHING PROCEDURES AND VOLUNTARY AND MANDATORY CONSERVATION MEASURES; AUTHORIZING THE ISSURANCE OF ADMINISTRATIVE REGULATIONS; AND PRESCRIBING CERTAIN PENALTIES.

Be it ordained by the Governing Body of Sedgwick, Kansas.

Section 1. Purpose. The purpose of this ordinance is to provide for progressive water supply conservation program, including the declaration of a water supply watch, warning or emergency and the implementation of voluntary and mandatory water conservation measures throughout the city in the event such a watch, warning or emergency is declared by the governing body of the City.

Section 2. Definitions.

A. "Water", as used in the ordinance, shall mean water available to the City of Sedgwick for treatment by virtue of the City's water rights, water supply, water supply contracts or any treatment water introduced by the city into its water distribution system, including water offered for sale at any coin-operated site.

B. "Customer", as the term is used in this ordinance, shall mean the customer of record using water for any purpose from the City's water distribution system and for which either a regular charge is made or, in the case of coin sales, a cash charge is made at the site of delivery.

C. "Waste of water", as the term is used in this ordinance, includes, but is not limited to (1) permitting water to escape down a street, roadway, or other surface intended for vehicle driving purposes, and/or any gutter, ditch, or other surface drain, or (2) failure to repair a controllable leak of water due to defective plumbing.

D. The following classes of uses of water are established for the purpose of this ordinance:

Class 1:

Water used for outdoor watering, either public or private, for gardens, lawns, trees shrubs, plants, parks, golf courses, playing fields, swimming pools, or other recreational area; or the washing of motor vehicles, boats, trailers, or the exterior of any building or structure.

Class 2:

Water used for any commercial, agricultural or industrial purposes, except water actually necessary to maintain the health and personal hygiene of bona fide employees of such business or interests while such employees are engaged in the performance of their duties at their place of employment.

Class 3:

Domestic usage, other than that which would be included in either class 1 or 2.

Class 4:

Water necessary only to sustain human life and the lives of domestic livestock, pets and maintain standards of hygiene and sanitation.

Section 3. In the event that the governing body of the City of Sedgwick or the City's designated official determines that the City's water supply may be in subject to a shortage in supply or the governing body of the city determines there is need for conservation of City's water resources for any reason, the City may begin the progressive three (3) stage water conservation program by declaring a water watch as described in section 3(a) or, in times of need and/or duress, the governing body of the city may choose to declare any section of the program described in section 3 in effect at any time:

(a) Stage 1: Declaration of Water Watch. Whenever the governing body of the City finds that conditions indicate that the probability of a drought or some other condition causing a major water supply shortage is rising, it shall be empowered to declare, by resolution, that a water watch exists and that it shall take steps to inform the public and ask for voluntary reduction in water use. Such a watch shall be deemed to continue until it is declared by resolution of the governing body to have ended. The resolution declaring the existence and end of a water watch shall be effective upon their publication in the official city newspaper.

(b) Stage 2: Declaration of Water Warning. Whenever the governing body of the city finds that drought conditions or some other condition causing a major water supply shortage are present and supplies are starting to decline, it shall be empowered to declare by resolution that a water warning exists and that it will recommend restrictions on nonessential uses during the period of warning. Such a warning shall be deemed to continue until it is declared by resolution of the governing body to have ended. The resolution declared the beginning and ending of the water warning shall be effective upon their publication in the official city newspaper. Pursuant to the approval of the Chief Engineer, Division of Water Resources, Kansas Department of Agriculture, the recommended restrictions on nonessential uses may be extended to private wells within the city limits.

(c) Stage 3: Declaration of Water Emergency. Whenever the governing body of the city finds that an emergency exists by reason of a shortage of water supply needed for essential uses, it shall be empowered to declare by resolution that a water supply emergency exists and that it will impose mandatory restrictions on

water use during the period of the emergency. Such an emergency shall be deemed to continue until it is declared by resolution of the governing body to

have ended. The resolutions declaring the existence and end of a water supply emergency shall be effective upon their publication in the official city newspaper. Pursuant to the approval of the Chief Engineer, Division of Water Resources, Kansas Department of Agriculture, the mandatory restrictions on water use may be extended to private wells within the city limits.

Section 4. Voluntary Conservation Measures. Upon the declaration of a water watch or water warning as provided in Sections 3(a) or 3(b), the mayor (or the city manager) is authorized to call on all water consumers to employ voluntary water conservation measures to limit or eliminate nonessential water uses including, but not limited to, limitations on the following uses:

(a) Class 1 uses of water.

(b) Waste of water.

Section 5. Mandatory Conservation Measures. Upon the declaration of a water supply emergency as provided in Section (3) the mayor (or the city manager or authorized city official) is also authorized to implement certain mandatory water conservation measures, including, but not limited to the following conservation measures:

(a) Suspension of new connections of the City's water distribution system, except connections of fire hydrants and those made pursuant to agreements entered into by the city prior to the effective date of the declaration of the emergency;

(b) Restrictions on the uses of water in one or more classes of water use as described in section 2(d), wholly or in part;

(c) Restrictions on the sales of water at coin-operated facilities or sites;

(d) The imposition of water rationing based on any reasonable formula including, but not limited to, the percentage of normal use and per capita or per consumer restriction;

(e) Complete or partial bans on the waste of water; and

(f) Any combination of the measures in sections 5(a-e) as the governing body of the city or authorized city official may deem appropriate and/or necessary.

Section 6. Emergency Water Rates. Upon the declaration of a water supply emergency as provided in Section 3(c), the governing body of the city shall have the power to adopt emergency water rates by ordinance designed to conserve water supplies. Such emergency rates may provide for, but not limited to:

(a) Higher charges for increasing usage per unit of use (increasing block rates):

(b) Uniform charges for water usage per unit of use (uniform unit rate); or

(c) Extra charges in excess of a specified level of water use (excess demand surcharge).

Section 7. Regulations. During the effective period of any water supply emergency as provided for in Section 3(c), the mayor (or city manager or water superintendent or other authorized city official) is empowered to promulgate such regulations as may be

necessary to carry out the provisions of this ordinance, any water supply emergency resolutions, or emergency water rate ordinance. Such shall be subject to the approval of the governing body at its next regular or special meeting.

Section 8. Violations, Disconnections and Penalties.

(a) If the mayor, city manager, water superintendent, or other authorized city official or officials charges with implementation and enforcement of this ordinance or a water supply emergency resolution learn of any violation of any water use restrictions imposed pursuant to Sections 5 or 7 of this ordinance, a written notice of the violation shall be affixed to the property where the violation occurred and the customer of record and/or any other person known to the city to be responsible for the violation and/or the correction of said violation shall be provided with either actual or mailed notice. Said notice shall describe the violation(s) and order that the noted violation(s) be corrected, cured or abated immediately or within such specified time as the city determines is reasonable for such correction, cure or abatement under the circumstances. In the event the order is not cured within time period given in the notice, the city may terminate water service to the customer subject to the following procedures:

(1) The city shall give the customer notice by mailing that water service will be discounted within a specific time due to the violations(s) and that the customer will have the opportunity to appeal the termination by requesting a hearing scheduled before the city governing body or a city official designated as a hearing officer by the city governing body.

(2) If such hearing is requested by the customer charged with the violation(s), the customer shall be given a full opportunity to be heard by the city governing body or the city official designated as a hearing officer by the city governing body before termination is ordered; and

The city governing body or the city official designated as a hearing officer by the city governing body shall make findings of fact and order whether service should continue or be terminated.

(b) A fee of $50 shall be paid for the reconnection of any water service terminated pursuant to subsection (a). In the event of subsequent violations, the reconnection fee shall be $200 for the second violation and $300 for any additional violations.

(c) Violation of this ordinance shall be a municipal offense and may be prosecuted in Municipal Court. Any person so charged and found guilty in Municipal Court of violating the provisions of this ordinance shall be guilty of a municipal offense. Each calendar day violation shall constitute a separate offense. The penalty for an initial violation shall be a mandatory fine of $100. In addition, such customer may be required by the Court to serve a definite term of confinement which shall be fixed by the Court and which shall not exceed 30 days. The penalty for a second or subsequent conviction shall be a mandatory fine of $200. In addition, such customer shall serve a definite term of confinement in the city or county jail which shall be fixed by the Court and which shall not exceed 30 days.

Section 9. Emergency Termination. Nothing in this ordinance shall limit the ability of any properly authorized city official from terminating the supply of water to any or all customers upon the determination of such city official that emergency termination of water service is required to protect the health and safety of the public or for any other

emergency as required or authorized by ordinance or as deemed necessity of the city by such city official or the governing body of the city.

Section 10. Severability. If any provision of this ordinance is declared unconstitutional, or the application thereof to any person or circumstance is held invalid, the constitutionality of the remainder of the ordinance and its applicability to other persons and circumstances shall not be affected thereby.

Section 11. Repeal. Ordinance 519 and any and all other ordinances in conflict herewith are hereby repealed.

Section 12. Publication. This ordinance shall become effective upon its publication in the official city newspaper.

Passed by the city council this 3rd day of October, 2011.

Donald K. DeHaven, Mayor

ATTEST:

Janise P. Enterkin, City Clerk

# SECTION IX
# WATER DROUGHT RESPONSE POLICY

**CITY OF SEDGWICK, KANSAS** **POLICY MANUAL**

| Subject: | Effective Date: |
|---|---|
| Water Drought Response/ Policy | October 3, 2011 |

**It shall be the policy of the City of Sedgwick, Kansas, to follow the guidelines set forth herein regarding the Water Drought Response/ Policy. The objective of Drought Response Plan for the City of Sedgwick is to assure the City customers of an adequate water supply to meet their needs during water shortages. The City of Sedgwick addresses its short-term water shortage problems through a series of stages based on conditions of supply and demand with accompanying triggers, goals and actions. Each stage is more stringent in water use than the previous stage since water supply conditions are more deteriorated. The City Manager is authorized by ordinance to implement the appropriate conservation measures.**

**DROUGHT RESPONSE/POLICY**

## Stage 1: Water Watch

### A. Goals

The goals of this stage are to heighten awareness of the public on water conditions and to maintain the integrity of the water supply system.

### B. Triggers

This stage is triggered by any one of the following conditions.

1. The City storage has fallen below 85 percent capacity and will recover.
2. Groundwater levels have fallen five feet below the normal seasonal level.
3. Demand for one day is in excess of 1.0 million gallons per day (mgd).

### C. Education Actions

1. The City will make occasional news releases to the local media describing present conditions and indicating the water supply outlook for the upcoming season.
2. Previous months summaries of precipitation, temperature, water levels and storage will be made public at the beginning of each month.

### D. Management Actions

1. The City wells will be cleaned and flushed to maintain them at their most efficient conditions.

2. Leaks will be repaired within 48 hours of detection.

3. The City will monitor its use of water and will curtail activities such as hydrant flushing and street cleaning.

### E. Regulation Actions

The public will be asked to curtail some outside water use and to make efficient use of outdoor water, i.e. wash full loads, take short showers, don't let faucets run, etc.

## Stage 2: Water Warning

### A. Goal

The goals of this stage are to reduce peak demand by 20% and to reduce overall weekly consumption by 10%.

### B. Triggers

This stage is triggered by any of one of the following conditions:

1. The City storage has fallen below 70 percent capacity and will not recover.

2. Groundwater levels have fallen ten feet below the normal seasonal level.

3. Pumping lowers water level to within ten feet of the top of the well screens.

4. Demand for one day is in excess of 1.25 million gallons per day (mgd).

### C. Education Actions

1. The City will make weekly news releases to the local media describing present conditions and indicate the water supply outlook for the upcoming week.

2. Previous week summaries of precipitation, temperature, water levels and storage will be made public each week.

3. Water conservation articles will be provided to the local newspaper.

### D. Management Actions

1. The City water supplies will be monitored daily.

2. Leaks will be repaired within 24 hours of detection.

3. Pump age at well will be reduced to decrease draw down and to maintain water levers over well screens.

4. The City will curtail its water usage, including operation of fountains, watering of city grounds and washing of vehicles.

### E. Regulation Actions

1. An odd/even lawn watering system will be imposed on city residents. Residents with odd-numbered addresses will water on odd days; even addresses will water on even days.

2. Outdoor water use, including lawn watering and car washing be restricted to before 10:00 am and after 9:00 pm.

3. Golf courses will restrict watering to tees and greens after sunset.

4. Refilling of swimming pools will be allowed one day a week after sunset.

5. Excess water use charges for usage of water over the amount used in the winter will be considered.

6. Waste of water will be prohibited.

## Stage 3: Water Emergency

### A. Goals

The goals of this stage are to reduce peak demands by 50% and to reduce overall weekly consumption by 25%.

### B. Triggers:

This stage is triggered by any on of the following conditions:

1. The city storage has fallen below 50 percent capacity.

2. Groundwater levels have fallen fifteen feet below the normal seasonal level.

3. Pumping lowers water levels to within five feet of the top of the well screens.

4. Demand for three consecutive days is in excess of 1.5 million gallons per day (mgd).

### C. Education Actions

1. The city will make daily news releases to the local media describing present conditions and indicating the water supply outlook for the next day.

2. Previous days summaries of precipitation, temperature, water levels and storage will be made public each day.

3. The city will hold public meetings to discuss the emergency, the status of the City water supply and further actions, which need to be taken.

**D. Management Actions**

1. The City water supplies will be monitored daily.

2. Leaks will be repaired within 24 hours of detection.

3. Pump age at wells will be reduced to decrease draw down and to maintain water levels over well screens.

4. The city will seek additional emergency supplies from other users, the state or federal government.

**E. Regulation Actions**

1. Outdoor water use will be banned.

2. Waste of water will be prohibited.

**PASSED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, HARVEY AND SEDGWICK COUNTIES, KANSAS, ON THE 3rd DAY OF OCTOBER, 2011.**

**Donald K. DeHaven, Mayor**

Attest:

**Janise P. Enterkin, City Clerk**

# SECTION X
# LIST OF KEY PERSONNEL

***AS FOLLOWS: LOCAL/COUNTY/STATE---CHAIN OF COMMAND AND CONTACTS, CURRENT NAMES ADDRESSES, AND TELEPHONE NUMBERS.***

*CITY ADMINISTRATOR*
*Kyle Nordick*
*Cell: 316-807-4988*

*CITY SUPERINTENDENT*
Jim Boldenow
Office Phone: (316) 772-5151
Cell: (316) 751-8343
Maintenance On-Call Cell: (316) 772-5433

*MAYOR*
Bryan Chapman
Office Phone: (316) 772-5151
Cell Phone: (316) 651-6244

*CITY COUNCIL MEMBER*
Brenda DeHaven, Council President
Cell Phone: (316) 655-9951

*CITY COUNCIL MEMBER*
Seth Queen
Cell Phone: (316) 258-2559

*CITY COUNCIL MEMBER*
Josh Liby
Cell Phone: (316) 209-1881

*CITY COUNCIL MEMBER*
Jeremy Burkholder
Cell Phone: (316) 641-4961

*CITY COUNCIL MEMBER*
*Kramer Siemens*
*Cell Phone: (620)200-2961*

*POLICE CHIEF*
Bryan Hall
Cell Phone: (316) 361-9775

*CITY CLERK*
Shelia Agee
Work Phone: (316) 772-5151
Cell Phone: (316) 772-0265

*DEPUTY CITY CLERK*
Jennessa Boldenow
Work Phone: (316) 772-5151
Cell Phone: (316) 239-9869

*WATER DEPARTMENT*
Jim Boldenow
Cell: (316) 751-8343

*WASTEWATER OPERATOR*
Mike Hill
Cell: (316) 880-7202

*MAINTENANCE STAFF*
Brett Bogunovich
Cell: (316) 217-5603
Richard Tindall
Cell: (316) 644-0306

*FIRE-EMS CHIEF*
Zane Hansen
Office Phone: (316) 772-5700
Cell Phone: (316) 461-6251

*EVERGY*
100 N Broadway, Suite 800
Wichita, Kansas 67202
Office Phone: (800) 383-1183

*LOCAL ELECTRICIAN*
Hi-Tech Controls, Inc.
Dan Buczinski
3601 W. Harry, Suite 5
Wichita, Kansas 67213
Office Phone: (316) 941-7049
Cell: (316) 312-2600

*LOCAL ELECTRICIAN*
Kansas Electric
1420 NW 36th St.
Newton, Kansas 67114
Office Phone: (316) 283-4750

*LOCAL ELECTRICIAN*
Kaye Electric
Justin Hankins
3410 S. Anderson Rd.
Newton, KS 67114
Office Phone: (316) 283- 0474
Cell Phone: (316) 288-1439

*AT&T*
154 N. Broadway
Wichita, Kansas 67202
Office Phone: (800) 766-5777

*IDEATEK COMMUNICATION*
111 Old Mill Lane
Buhler, Kansas 67522
Office Phone: (855) 433-2835

*HARVEY COUNTY INDEPENDENT (KS PUBLISHING)*
116 S Main
Hillsboro, Kansas 67063
Office Phone: (316) 281-7899

*CITY OF HALSTEAD*
303 Main Street
Halstead, Kansas 67056
Office Phone: (316) 835-2286

*CITY OF NEWTON*
201 E. 6th
Newton, Kansas 67114
Office Phone: (316) 284-6001

*CITY OF NORTH NEWTON*
2601 N. Main
North Newton, Kansas 67117

*CITY OF HESSTON*
115 E. Smith Street
Hesston, Kansas 67062
Office Phone: (620) 327-4412

*CITY OF HUTCHINSON*
125 E. Ave B
Hutchinson, Kansas 67501
Office Phone: (620) 694-2611

*CITY OF MCPHERSON*
400 E. Kansas
McPherson, Kansas 67460
Office Phone (620) 241-2515

*CITY OF WICHITA*
455 N. Main
Wichita, Kansas 67062

*WICHITA WATER SUPERINTENDENT, PROD. PUMPING*
Phone (316) 268-4504

*CITY OF WICHITA WATER/WW DIRECTOR*
Phone (316) 268-4964

*DIRECTOR OF EMERGENCY MANAGEMENT*
Mike Anderson
Harvey County Courthouse
713 N. Main Street
Newton, Kansas 67114
Office Phone: (316) 284-6910

*KANSAS DEPT. OF HEALTH & ENVIRONMENT*
South Central District Office
RH Garvey Building
300 West Douglas, Suite 700
Wichita, Kansas 67202
Phone: (316) 337-6020

*BUREAU OF WATER SUPPLY*
Topeka, Kansas
Phone: (785) 296-1500

*OFFICE OF EMERGENCY PREPAREDNESS*
*DIVISION OF EMERGENCY PREPAREDNESS OF KANSAS*
Topeka, Kansas 66601-0300
Phone: (785) 266-1400
24 Hour Phone: (785) 296-3176

*FEDERAL EMERGENCY MANAGEMENT AGENCY*
Region VII
911 Walnut Street, Room 200
Kansas City, MO 64106
Phone: (816) 283-7061

*BNSF RAILWAY CUSTOMERS AND QUALITY SUPPORT*
Office Phone: (800) 795-2673

*APAC-KANSAS, INC..*
1335 SW 14th St
Newton Kansas 67114
Office Phone: (316) 283-2520

*HARVEY COUNTY ROAD & BRIDGE*
1423 N. Spencer
Newton, Kansas 67114
Office Phone: (316) 283-1890

*ARMY NATIONAL GUARD*
400 Grandview
Newton, Kansas 67114
Office Phone: (785) 230-6779

*CORE & MAIN*
600 Old U.S. 81
McPherson, Kansas 67460-0774
Office Phone: (620) 241-3865

*HAJOCA CORPORATION*
711 N. Hydraulic
Wichita, Kansas 67201
Office Phone: (316) 262-2471

*MURDOCK COMPANIES, INC.*
1111 E 1st
Wichita, Kansas 67202
Office Phone: (316) 262-0401

*THE SALINA SUPPLY COMPNAY*
302 N. Santa Fe
Salina, Kansas 67401
Office Phone: (785) 823-2221

*SALVATION ARMY*
208 W 6th St
Newton, Kansas 67114
Office Phone: (316) 283-3190

*WICHITA WINWATER WORKS COMPANY*
3612 S. West Street
Wichita, Kansas 67217
Office Phone: (316) 522-8900

*BUCHER, WILLIS & RATLIFF CORP*
2335 E. Crawford St.
Salina, Kansas 67401
Office Phone: (785) 827-4945

*SDK*
1000 Corey Rd, PO Box 886
Hutchinson, Kansas 67504-0886
Office Phone: (620) 665-5661

*RAY LINDSEY CO.*
17221 BelRay Place
Belton, MO 64012
Office Phone: (816) 388-7440

*SEVERN TRENT SERVICES*
3000 Advance Lane
Colmar, PA 18915
Office Phone: (215) 822-2901

THIS LIST WILL BE UPDATED ANNUALLY WHEN POLICY IS REVIEWED IN MAY OF EACH YEAR.

# SECTION XI
# ANNUAL REVIEW
# SIGN OFF SHEET

It shall be required that this policy shall be reviewed annually by the governing body of the City of Sedgwick, the City Administrator, the City Superintendent, and attested to by the City Clerk.

| DATE REVIEWED | SIGNATURE |
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**City of Sedgwick**
**City Council Meeting**
**November 4, 2026**

**TO:** **Mayor and City Council**

**SUBJECT:** **2026 Q3 Finanical Report**

**INITIATED BY:** **Administration**

**AGENDA:** **New Business**

---

**Background:** The quarterly financial report is a comprehensive overview of our financial performance, including revenues, expenses, budget allocations, and any pertinent insights. The information is unaudited and may not reflect all transactions and adjustments that apply to the activities through the third quarter of 2026.

All financial reports for the City can be found online on our webpage at: https://www.cityofsedgwick.org/administration/page/finance

**Financial Considerations:** None

**Recommendations/Actions:** It is recommended that the City Council receive and file the 2026 Q3 Financial Report.

**Attachments:** 2026 Q3 Financial Report

# 2026 Quarterly Financial Report



## September 30, 2026

A Little Town
With A Big Heart!

CITY OF SEDGWICK

# CITY OF SEDGWICK, KANSAS
# QUARTERLY FINANCIAL REPORT

FOR PERIOD ENDED September 30, 2026

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SEDGWICK
KANSAS

November 4, 2026

The Honorable Mayor and City Council
City of Sedgwick, Kansas

Dear Mayor and Members of City Council:

I am pleased to present to you the Quarterly Financial Report of the City of Sedgwick for the quarter ended September 30, 2026. Enclosed, you will find a comprehensive overview of our financial performance, including revenues, expenses, budget allocations, and any pertinent insights. The information is unaudited and may not reflect all transactions and adjustments that apply to the activities through the third quarter of 2026.

This report highlights our continued commitment to fiscal responsibility and transparency in managing the City's resources. It reflects our dedication to prudent financial planning and management practices aimed at ensuring the long-term prosperity of our community.

Highlights and key information regarding the financial reports are presented in the following section titled *Highlights and Briefs*. Thank you for your ongoing support and collaboration as we strive to uphold the highest standards of financial stewardship for the City of Sedgwick. My appreciation is extended to all City staff members that contributed to this report.

Respectfully submitted,

Kyle Nordick

Kyle Nordick
City Administrator

# Highlights and Briefs

Quarter ended September 30, 2026

The Quarterly Financial Report provides unaudited results in order to facilitate timely management decision making. The report compares actual results to budgetary amounts for various funds and provides additional information about the City's financing activities.

## General Fund

Budgetary statements for the General Fund are presented on pages 1 to 3 of this report. The unencumbered fund balance for the General Fund on September 30, 2026 was $280,921 as compared to $149,195 at this time last year, representing an increase of approximately $131,726. The 2026 third quarter unencumbered fund balance is 16% of expenditures and other uses (page 1). General Fund revenues and other sources (revenues) increased compared to this time last year $379,762 or 33% higher. Expenditures and other uses (expenses) increased $152,642 or 13% compared to Q3 2025. (page 1).

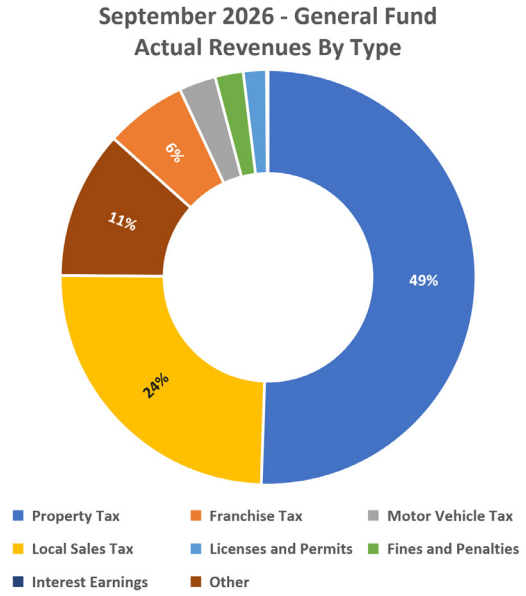
**General Fund Balance**

**$280,921**
Q32026

up $131,726 or 88% from Q3 2025

## Revenues

The General Fund has many revenue sources as seen in the budgetary schedules starting on page 1; however, three main revenues are projected to make up 80% of the General Fund's annual revenues: property taxes, local sales taxes, and franchise taxes. Charges for services, interest earnings and intergovernmental revenues while lesser are still significant revenues of the General Fund. The top three revenues are discussed in further detail below followed by a brief discussion of the General Fund's other revenues.




## Property Tax

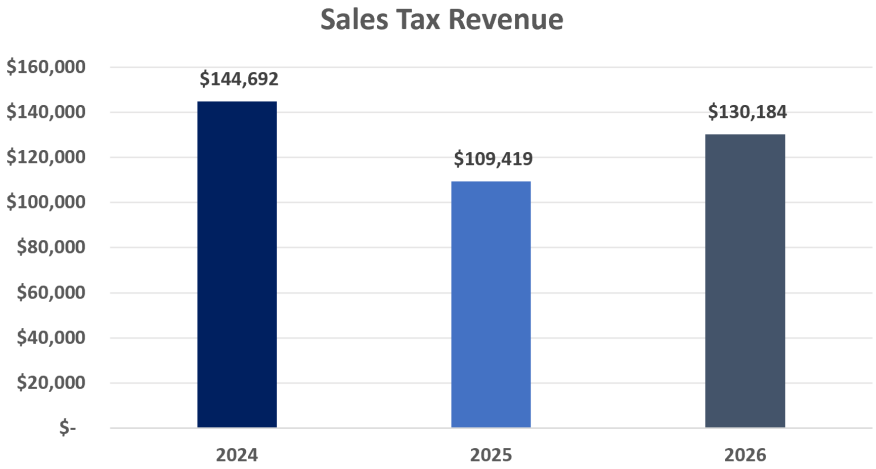
The General Fund is one of two "taxing" funds of the City and property tax revenues account for over one-half of its annual revenues. Property tax revenues are based on the assessed valuation of taxable property within the City limits. The appraised valuation is determined by the County Appraiser and then the assessment percentage, as prescribed by the State Constitution, is applied to derive the Assessed Valuation. The assessed value is then multiplied by the tax rate, expressed in terms of "mills" per $1,000 to derive the property tax revenues.

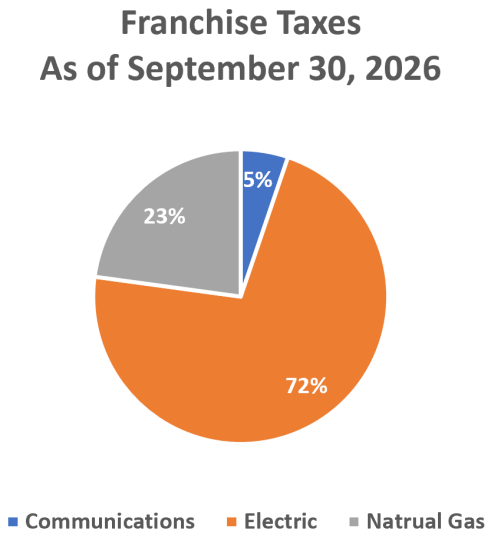
Total property tax collections for the City's two primary taxing funds, the General Fund and the Debt Service Fund, totaled $874,425 in the third quarter, increasing 33% over last year.

| Collection of Current and Delinquent Property Taxes | | | | |
|---|---|---|---|---|
| | 2026 Adopted Budget | For the quarter ended September 30, | | |
| | | 2026 | 2025 | 2024 |
| General Fund | $799,180 | $748,333 | $464,220 | $543,328 |
| Debt Service Fund | $150,053 | $126,092 | $192,175 | $219,081 |

## Local Sales Taxes

Local sales tax receipts generally exhibit economic sensitivity and tend to remain flat or decline slightly during recessionary periods. In addition, fluctuations in growth can occur due to timing differences in the State distribution methodology. Sales tax collections show a slight increase, with a third quarter collection total of $130,184.




## Franchise Taxes

Franchise tax revenue is based on agreements between the City and utility providers (i.e., natural gas, electricity, telephone, video and cable TV). Franchise tax revenues are affected by several significant factors which impact utility gross revenues, including weather conditions, economic activity, rate setting approvals and the price of natural gas. Franchise taxes collected equaled $94,209 representing 74% of the 2026 budgeted amount.

## Financing Activities

Budgetary statements for the Debt Service Fund are presented on page 5 of this report. The unencumbered fund balance of the Debt Service Fund as of September 30, 2026 was $29,541.

### Enterprise Funds

Statements for enterprise funds prepared on a budgetary basis begin on page 17.

### Water Utility

The Water Utility revenues through September 30, 2026 were $295,539 as compared to the prior year's revenue of $306,650. Expenditures increased $29,356 totaling $236,837 as compared to $207,481 in 2025. Revenues and expenditures were approximately 71% and 49%, respectively, of the 2026 Adopted Budget.

### Sewer Utility

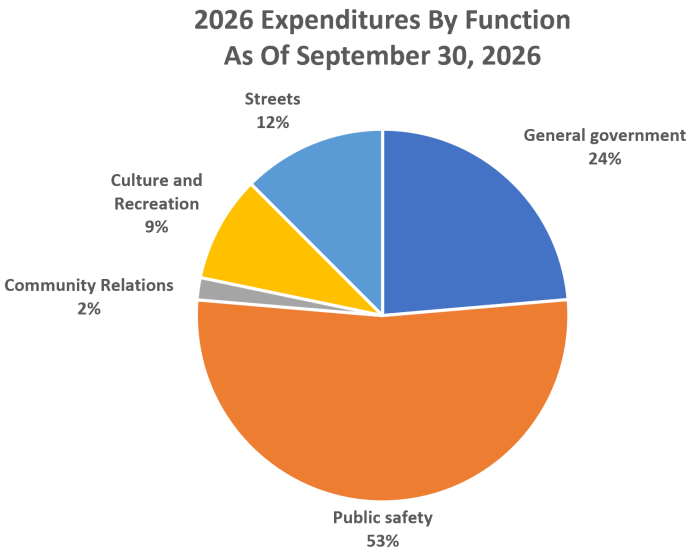
Sewer Utility revenues at $206,295, decreased over prior year's revenues of $209,861. Revenues remain in sync with the Adopted Budget at 74% for the third quarter. Expenditures of $211,915 in 2026 were higher than the 2025 expenditures of $155,863 and were 66% of the Adopted Budget.

### Refuse

The Refuse Fund revenues totaled $92,229 for the third quarter, representing a decrease of 0.008% from 2025. The Refuse Fund expenditures total $73,211 in 2026, an increase of $4,230 or 6% over the prior year expenditures.

## Expenditures

General Fund expenditures are made up of both actual expenditures incurred and encumbrances for committed funds (i.e., contracts and purchase orders entered into). As of September 30, 2026, expenditures included approximately $1,323,298 in encumbrances as compared to $1,170,656 as of September 30, 2025.




The largest expenditure of the General Fund's 2026 Adopted Budget, including transfers out, is personnel services. Personnel services at $895,279 increased, $159,891 or 22%, as compared to the third quarter of 2025. Personnel services are within the expectations at 71% of the 2026 Adopted Budget.

The second largest category of General Fund's expenditures is contractual services which comprises approximately 16% of the General Fund's Adopted Budget and 85% of 2026 actual expenditures through September 30, 2026.

Materials and supplies represents 5% of the budget and 62% of actuals through the end of the third quarter of 2026.

# General Fund

*The primary purpose of the General Fund is to account for the City's operating revenues and other financial resources and their uses in conducting the general operations of the City, except for those resources required to be accounted for in another fund.*

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)
For the Period Ended September 30, 2026
(with projections for the year ended December 31, 2026)

| | Budgeted Amounts | | 2026 | 2026 Projected |
|---|---|---|---|---|
| | Original | Revised* | Actual Amounts | Year End |
| **REVENUES AND OTHER SOURCES** | | | | |
| General property taxes | $ 799,180 | 799,180 | $ 748,333 | $ 744,852 |
| Franchise taxes | 127,668 | 127,668 | 94,209 | 119,445 |
| Vehicle taxes | 60,158 | 60,158 | 42,431 | 62,344 |
| Local sales tax | 513,213 | 513,213 | 364,767 | 471,597 |
| Licenses and permits | 19,321 | 19,321 | 26,607 | 25,495 |
| Fines and penalities | 24,295 | 24,295 | 32,538 | 42,274 |
| Interest earnings | 68,852 | 68,852 | 1,848 | 70,973 |
| County Ambulance Fund | 39,337 | 39,337 | 36,308 | 48,411 |
| Other revenue | 260,232 | 260,232 | 143,117 | 188,208 |
| Reimbursement from Senior Center | 4,200 | 4,200 | 14,980 | 9,841 |
| Reimbursement from Cemetery | 13,389 | 13,389 | 12,430 | 27,477 |
| Utility franchise fees | 38,142 | 38,142 | - | 40,604 |
| Neighborhood Revitalization | - | - | - | - |
| Total revenues and other sources | 1,967,987 | 1,967,987 | 1,517,567 | 1,851,521 |
| **EXPENDITURES AND OTHER USES** | | | | |
| Personnel services | 1,257,573 | 1,257,573 | 895,279 | 1,142,168 |
| Contractual services | 389,922 | 389,922 | 331,824 | 420,400 |
| Materials and supplies | 155,871 | 155,871 | 96,195 | 122,426 |
| Capital outlay | 205,837 | 205,837 | - | 205,837 |
| Contingency | 78,360 | 78,360 | - | 78,360 |
| Transfers to other funds | - | - | - | - |
| Total expenditures and other uses | 2,087,563 | 2,087,563 | 1,323,298 | 1,969,191 |
| Net change in unencumbered fund balance | (119,576) | (119,576) | 194,269 | (117,670) |
| Unencumbered fund balance, beginning | 129,841 | 129,841 | 86,652 | 129,841 |
| Unencumbered fund balance, ending | $ 10,265 | $ 10,265 | $ 280,921 | $ 12,171 |

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)
For the Period Ended September 30, 2026
(with comparative totals for the period ended September 30, 2025)

| | Budgeted Amounts | | 2026 | Variance with Final Budget Positive | 2025 |
|---|---|---|---|---|---|
| | Original | Revised* | Actual Amounts | (Negative) | Actual Amounts |
| **REVENUES AND OTHER SOURCES** | | | | | |
| Local government taxes: | | | | | |
| General Property taxes: | | | | | |
| Property taxes | $ 785,793 | $ 785,793 | $ 741,647 | $ (44,146) | $ 451,942 |
| Delinquent property taxes | 9,166 | 9,166 | 6,686 | (2,480) | 12,278 |
| Payments in lieu of taxes | 4,220 | 4,220 | - | (4,220) | - |
| Franchise taxes | 127,668 | 127,668 | 94,209 | (33,459) | 93,167 |
| Motor vehicle taxes | 60,158 | 60,158 | 42,431 | (17,727) | 50,722 |
| Local sales tax | 513,213 | 513,213 | 364,767 | (148,446) | 333,420 |
| Total local government taxes | 1,500,218 | 1,500,218 | 1,249,740 | (250,478) | 941,529 |
| Licenses and permits | 19,321 | 19,321 | 26,607 | 7,286 | 18,473 |
| Fines and penalties: | 24,295 | 24,295 | 32,538 | 8,243 | 21,762 |
| Interest earnings | 68,852 | 68,852 | 1,848 | (67,004) | 9,378 |
| County Ambulance Fund | 39,337 | 39,337 | 36,308 | (3,029) | 34,011 |
| Other Revenue | 315,963 | 315,963 | 170,526 | (145,437) | 112,652 |
| Total Revenues | 1,967,986 | 1,967,986 | 1,517,567 | (450,419) | 1,137,805 |
| **EXPENDITURES** | | | | | |
| Administration | | | | | |
| Personnel services | 210,072 | 210,072 | 163,924 | 46,148 | 145,717 |
| Contractual services | 115,813 | 115,813 | 100,530 | 15,283 | 95,712 |
| Materials and supplies | 8,064 | 8,064 | 7,649 | 415 | 4,513 |
| Total Administration | 333,949 | 333,949 | 272,104 | 61,845 | 245,943 |
| Ambulance | | | | | |
| Personnel services | 490,836 | 490,836 | 316,767 | 174,069 | 295,277 |
| Contractual services | 34,533 | 34,533 | 40,595 | (6,062) | 33,980 |
| Materials and supplies | 12,201 | 12,201 | 12,916 | (715) | 13,281 |
| Total Ambulance | 537,570 | 537,570 | 370,278 | 167,292 | 342,539 |
| Police | | | | | |
| Personnel services | 327,634 | 327,634 | 231,562 | 96,072 | 144,416 |
| Contractual services | 41,192 | 41,192 | 39,661 | 1,531 | 33,713 |
| Materials and supplies | 34,065 | 34,065 | 29,654 | 4,411 | 28,321 |
| Total Police | 402,891 | 402,891 | 300,877 | 102,014 | 206,450 |
| Fire | | | | | |
| Personnel services | 24,675 | 24,675 | 8,020 | 16,655 | 14,295 |
| Contractual services | 32,085 | 32,085 | 16,553 | 15,532 | 18,652 |
| Materials and supplies | 11,187 | 11,187 | 1,863 | 9,324 | 4,267 |
| Total Fire | 67,947 | 67,947 | 26,436 | 41,511 | 37,214 |
| Legal | | | | | |
| Personnel services | 17,140 | 17,140 | 16,640 | 500 | 12,824 |
| Contractual services | 29,209 | 29,209 | 23,346 | 5,863 | 22,388 |
| Materials and supplies | 2,000 | 2,000 | 611 | 1,389 | 855 |
| Total Legal | 48,349 | 48,349 | 40,597 | 7,752 | 36,066 |
| Pool | | | | | |
| Personnel services | 45,000 | 45,000 | 54,367 | (9,367) | 35,528 |
| Contractual services | 13,321 | 13,321 | 11,838 | 1,483 | 12,903 |
| Materials and supplies | 23,000 | 23,000 | 17,372 | 5,628 | 30,326 |
| Total Pool | 81,321 | 81,321 | 83,577 | (2,256) | 78,757 |
| Community Relations | | | | | |
| Contractual services | 40,000 | 40,000 | 25,565 | 14,435 | 41,032 |
| Total Community Relations | 40,000 | 40,000 | 25,565 | 14,435 | 41,032 |

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)
For the Period Ended September 30, 2026
(with comparative totals for the period ended September 30, 2025)

| | Budgeted Amounts | | 2026 | Variance with Final Budget Positive | 2025 |
|---|---|---|---|---|---|
| | Original | Revised* | Actual Amounts | (Negative) | Actual Amounts |
| Parks | | | | | |
| Personnel services | 5,918 | 5,918 | 4,069 | 1,849 | 3,557 |
| Contractual services | 20,737 | 20,737 | 19,754 | 983 | 15,428 |
| Materials and supplies | 6,283 | 6,283 | 2,698 | 3,585 | 3,252 |
| Total Parks | 32,938 | 32,938 | 26,521 | 6,417 | 22,237 |
| Cemetery | | | | | |
| Personnel services | 9,464 | 9,464 | 8,405 | 1,059 | 6,520 |
| Contractual services | 3,425 | 3,425 | 3,384 | 41 | 3,393 |
| Materials and supplies | 500 | 500 | 159 | 341 | 294 |
| Total Cemetery | 13,389 | 13,389 | 11,948 | 1,441 | 10,207 |
| Streets | | | | | |
| Personnel services | 59,357 | 59,357 | 35,813 | 23,544 | 32,837 |
| Contractual services | 44,391 | 44,391 | 40,103 | 4,288 | 28,756 |
| Materials and supplies | 46,570 | 46,570 | 21,550 | 25,020 | 25,807 |
| Total Streets | 150,318 | 150,318 | 97,465 | 52,853 | 87,401 |
| Maintenance | | | | | |
| Personnel services | 67,476 | 67,476 | 55,713 | 11,763 | 44,487 |
| Contractual services | 15,217 | 15,217 | 10,496 | 4,721 | 13,497 |
| Materials and supplies | 12,000 | 12,000 | 1,723 | 10,277 | 4,826 |
| Total Maintenance | 94,693 | 94,693 | 67,932 | 26,761 | 62,811 |
| Total expenditures | 1,803,365 | 1,803,365 | 1,323,298 | 480,067 | 1,170,656 |
| Excess of revenues over expenditures | 164,621 | 164,621 | 194,269 | (930,486) | (32,851) |
| **OTHER FINANCING SOURCES (USES)** | | | | | |
| Transfers from other funds | - | - | - | | - |
| Transfers to other funds | (205,837) | (205,837) | - | 205,837 | - |
| Total other financing sources (uses) | (205,837) | (205,837) | - | 205,837 | - |
| Excess before other changes in unencumbered fund balances | (41,216) | (41,216) | 194,269 | (724,649) | (32,851) |
| **OTHER CHANGES IN UNENCUMBERED FUND BALANCE** | | | | | |
| Cancelled encumbrances | - | - | - | - | - |
| Total other changes in unencumbered fund balance | - | - | - | - | - |
| Net change in unencumbered fund balance | (41,216) | (41,216) | 194,269 | | (32,851) |
| Unencumbered fund balance, beginning | 129,841 | 129,841 | 86,652 | | 182,046 |
| Unencumbered fund balance, ending | $ 88,625 | $ 88,625 | $ 280,921 | $ | $ 149,195 |

# Debt Service Fund

*The primary purpose of the Debt Service Fund is to provide for the payment of interest and principal on long-term general obligation debt. Funding sources include property taxes, special assessments, transfers from other funds and other miscellaneous sources.*

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)
For the Period Ended September 30, 2026
(with comparative totals for the period ended September 30, 2025)

| | Budgeted Amounts | | 2026 | 2025 |
|---|---|---|---|---|
| | Original | Revised* | Actual Amounts | Actual Amounts |
| **REVENUES AND OTHER SOURCES** | | | | |
| General property taxes | $ 137,394 | $ 137,394 | $ 118,895 | $ 181,441 |
| Special assessments | 91,995 | 91,995 | 130,721 | 94,900 |
| Motor vehicle tax | 24,853 | 24,853 | 17,203 | 18,276 |
| Neighborhood Revitalization | - | - | - | - |
| State assessed utilities | 12,659 | 12,659 | 7,197 | 10,734 |
| Transfers | - | - | - | - |
| Total revenues and other sources | 266,901 | 266,901 | 274,016 | 305,352 |
| **EXPENDITURES AND OTHER USES** | | | | |
| Debt Service | 255,409 | 255,409 | 244,475 | 328,805 |
| Cash Basis Reserve | 9,638 | 9,638 | - | - |
| Total expenditures and other uses | 265,047 | 265,047 | 244,475 | 328,805 |
| Net change in unencumbered fund balance | 1,854 | 1,854 | 29,541 | (23,453) |
| Unencumbered fund balance, beginning | 2,002 | 2,002 | - | - |
| Unencumbered fund balance, ending | $ 3,856 | 3,856 | 29,541 | (23,453) |

# Library

*The primary purpose of the Library Fund is to account for the City's tax levy funding of the operation of Lillian Tear Library.*

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)
For the Period Ended September 30, 2026
(with comparative totals for the period ended September 30, 2025)

| | Budgeted Amounts | | 2026 | 2025 |
|---|---|---|---|---|
| | Original | Revised* | Actual Amounts | Actual Amounts |
| **REVENUES AND OTHER SOURCES** | | | | |
| General property taxes | $ 54,150 | $ 54,150 | $ 47,799 | $ 53,724 |
| Motor vehicle tax | 7,419 | 7,419 | 5,066 | 4,509 |
| State assessed utilities | 3,190 | 3,190 | 2,895 | 3,205 |
| Neighborhood Revitalization Rebate | - | - | - | - |
| Total revenues and other sources | 64,759 | 64,759 | 55,760 | 61,438 |
| **EXPENDITURES AND OTHER USES** | | | | |
| Appropriation to library board | 64,760 | 64,760 | 52,485 | 50,943 |
| Total expenditures and other uses | 64,760 | 64,760 | 52,485 | 50,943 |
| Net change in unencumbered fund balance | (1) | (1) | 3,275 | 10,495 |
| Unencumbered fund balance, beginning | 1 | 1 | 194 | 194 |
| Unencumbered fund balance, ending | $ - | $ - | $ 3,469 | $ 10,689 |

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)
For the Period Ended September 30, 2026
(with comparative totals for the period ended September 30, 2025)

| | Budgeted Amounts | | 2026 | Variance with Final Budget Positive | 2025 |
|---|---|---|---|---|---|
| | Original | Revised* | Actual Amounts | (Negative) | Actual Amounts |
| **REVENUES AND OTHER SOURCES** | | | | | |
| Local government taxes: | | | | | |
| General Property taxes: | | | | | |
| Property taxes | $ 53,256 | $ 53,256 | $ 47,050 | $ (6,206) | $ 52,540 |
| Delinquent property taxes | 894 | 894 | 749 | (145) | 1,184 |
| Motor vehicle taxes | 7,419 | 7,419 | 5,066 | (2,353) | 4,509 |
| State assessed utilities | 3,190 | 3,190 | 2,895 | (295) | 3,205 |
| Neighborhood revitalization rebate | - | - | - | - | - |
| Total local government taxes | 64,759 | 64,759 | 55,760 | (8,999) | 61,438 |
| Total Revenues | 64,759 | 64,759 | 55,760 | (8,999) | 61,438 |
| **EXPENDITURES** | | | | | |
| Appropriation to library board | 64,760 | 64,760 | 52,485 | (12,275) | 50,943 |
| Total Expenditures | 64,760 | 64,760 | 52,485 | (12,275) | 50,943 |
| Net change in unencumbered fund balance | (1) | (1) | 3,275 | | 10,495 |
| Unencumbered fund balance, beginning | 1 | 1 | 194 | | 194 |
| Unencumbered fund balance, ending | $ - | $ - | $ 3,469 | $ - | $ 10,689 |

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SEDGWICK
KANSAS

# Employee Benefit fund

*The primary purpose of the Employee Benefit Fund is to account for the City's portion of social security, health and dental insurance, retirements, workers compensation and unemployment insurance contributions.*

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)
For the Period Ended September 30, 2026
(with comparative totals for the period ended September 30, 2025)

| | Budgeted Amounts | | 2026 | Variances With Final Budget Positive | 2025 |
|---|---|---|---|---|---|
| | Original | Revised* | Actual Amounts | (Negative) | Actual Amounts |
| **REVENUES AND OTHER SOURCES** | | | | | |
| Property taxes | $ 140,666 | $ 140,666 | $ 121,960 | $ (18,706) | $ 317,878 |
| Delinquent tax | - | - | 3,944 | 3,944 | 4,376 |
| Vehicle taxes | 24,853 | 24,853 | 29,701 | 4,848 | 16,714 |
| Transfers | - | - | - | - | - |
| State assessed utilities | 16,041 | 16,041 | 7,646 | (8,395) | 19,391 |
| Reimbursements | - | - | 9,115 | 9,115 | 2,475 |
| Reimbursement from Water | 21,801 | 21,801 | - | (21,801) | - |
| Reimbursement from Refuse | 260 | 260 | - | (260) | - |
| Reimbursement from Sewer | 21,095 | 21,095 | - | (21,095) | - |
| Reimbursement from Library | 5,619 | 5,619 | 5,037 | (582) | 4,208 |
| Reimbursement from Cemetery | 2,690 | 2,690 | - | (2,690) | - |
| Reimbursement from Senior Center | 605 | 605 | 548 | (57) | 231 |
| Neighborhood Revitalization Rebate | - | - | - | - | - |
| Grant Proceeds | 44,848 | 44,848 | | | |
| Total revenues and other sources | 278,478 | 278,478 | 177,952 | (55,678) | 365,274 |
| **EXPENDITURES AND OTHER USES** | | | | | |
| Personnel services | - | - | - | - | - |
| Social Security | 106,643 | 106,643 | 82,404 | (24,239) | 75,963 |
| KPERS | 222,183 | 222,183 | 166,445 | (55,738) | 93,629 |
| Group Insurance | 119,469 | 119,469 | 110,858 | (8,611) | 64,461 |
| Unemployment | 1,394 | 1,394 | 1,069 | (325) | 861 |
| Medicare | | | - | - | - |
| Workers Comp | 25,314 | 25,314 | - | (25,314) | 21,898 |
| HRA Account | 37,829 | 37,829 | 54,422 | 16,593 | 15,503 |
| Cash Basis Reserve | 30,584 | 30,584 | - | (30,584) | - |
| Total expenditures and other uses | 543,416 | 543,416 | 415,199 | (128,217) | 272,317 |
| Net change in unencumbered fund balance | (264,938) | (264,938) | (237,247) | 72,539 | 92,957 |
| Unencumbered fund balance, beginning | 265,098 | 265,098 | 113,860 | | 126,260 |
| Unencumbered fund balance, ending | $ 160 | $ 160 | $ (123,387) | $ 72,539 | 219,217 |

# Special Revenue And permanent Funds

*The primary purpose of the Special Revenue Funds is to account for the proceeds of designated revenue sources which are used to finance specified activities as required by law or public policy.*

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)
For the Period Ended September 30, 2026
(with comparative totals for the period ended September 30, 2025)

| | Budgeted Amounts | | 2026 | Variance with Final Budget Positive | 2025 |
|---|---|---|---|---|---|
| | Original | Revised* | Actual Amounts | (Negative) | Actual Amounts |
| **REVENUES AND OTHER SOURCES** | | | | | |
| Intergovernmental | 47,370 | 47,370 | 40,607 | (6,763) | 33,198 |
| Total Revenues | 47,370 | 47,370 | 40,607 | (6,763) | 33,198 |
| **EXPENDITURES** | | | | | |
| Transfers to other funds | 12,719 | 12,719 | - | (12,719) | - |
| Commodities | - | - | - | - | - |
| Contractual Services | 35,571 | 35,571 | 28,016 | (7,555) | 31,138 |
| Total Expenditures | 48,290 | 48,290 | 28,016 | (20,274) | 31,138 |
| Net change in unencumbered fund balance | (920) | (920) | 12,592 | 13,512 | 2,060 |
| Unencumbered fund balance, beginning | 921 | 921 | 25 | | - |
| Unencumbered fund balance, ending | $ 1 | $ 1 | $ 12,617 | $ 13,512 | $ 2,060 |

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)
For the Period Ended September 30, 2026
(with comparative totals for the period ended September 30, 2025)

| | Budgeted Amounts | | 2026 | Variance with Final Budget Positive | 2025 |
|---|---|---|---|---|---|
| | Original | Revised* | Actual Amounts | (Negative) | Actual Amounts |
| **REVENUES AND OTHER SOURCES** | | | | | |
| Intergovernmental | 5,819 | 5,819 | 4,193 | (1,626) | 4,181 |
| Total Revenues | 5,819 | 5,819 | 4,193 | (1,626) | 4,181 |
| **EXPENDITURES** | | | | | |
| Transfers to other funds | 4,933 | 4,933 | - | (4,933) | - |
| Contractual Services | 6,000 | 6,000 | - | (6,000) | 2,105 |
| Commodities | - | - | - | - | 707 |
| Total Expenditures | 10,933 | 10,933 | - | (10,933) | 2,812 |
| Net change in unencumbered fund balance | (5,114) | (5,114) | 4,193 | 9,307 | 1,369 |
| Unencumbered fund balance, beginning | 5,114 | 5,114 | 1,261 | | 1,794 |
| Unencumbered fund balance, ending | $ - | $ - | $ 5,454 | $ 9,307 | $ 3,163 |

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)
For the Period Ended September 30, 2026
(with comparative totals for the period ended September 30, 2025)

| | Budgeted Amounts | | 2026 | Variance with Final Budget Positive | 2025 |
|---|---|---|---|---|---|
| | Original | Revised* | Actual Amounts | (Negative) | Actual Amounts |
| **REVENUES AND OTHER SOURCES** | | | | | |
| Special 1/2 Cent Sales Tax | 137,926 | 137,926 | 130,184 | (7,742) | 109,419 |
| Total Revenues | 137,926 | 137,926 | 130,184 | (7,742) | 109,419 |
| **EXPENDITURES** | | | | | |
| Street Repair & Maintenance | - | - | - | - | - |
| Contractual Services | 137,926 | 137,926 | 12,000 | (125,926) | 22,042 |
| Commodities | - | - | 5,129 | | 9,600 |
| Transfers | - | - | - | - | - |
| Total Expenditures | 137,926 | 137,926 | 17,129 | (125,926) | 31,642 |
| Net change in unencumbered fund balance | - | - | 113,055 | 118,184 | 77,777 |
| Unencumbered fund balance, beginning | - | - | 15,139 | | - |
| Unencumbered fund balance, ending | $ - | $ - | $ 128,194 | $ 118,184 | $ 77,777 |

# Proprietary Funds

*Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The fund measurement focus is upon determination of net income, financial position and change in financial position.*

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)
For the Period Ended September 30, 2026
(with comparative totals for the period ended September 30, 2025)

| | Budgeted Amounts | | 2026 | Variance with Final Budget Positive | 2025 |
|---|---|---|---|---|---|
| | Original | Revised* | Actual Amounts | (Negative) | Actual Amounts |
| **REVENUES AND OTHER SOURCES** | | | | | |
| Charges for services | $ 400,082 | 400,082 | $ 284,829 | $ (115,253) | $ 295,671 |
| Fees | 6,038 | 6,038 | 5,224 | (814) | 5,547 |
| Other revenue | 8,502 | 8,502 | 5,486 | (3,016) | 5,432 |
| Total Revenues | 414,622 | 414,622 | 295,539 | (119,083) | 306,650 |
| **EXPENDITURES** | | | | | |
| Personnel services | 80,796 | 80,796 | 56,850 | 23,946 | 51,478 |
| Contractual services | 258,783 | 258,783 | 142,465 | 116,318 | 130,221 |
| Materials and supplies | 38,500 | 38,500 | 37,523 | 977 | 25,783 |
| Transfer to General Fund | 19,994 | 19,994 | - | 19,994 | - |
| Transfer to Employee Benefits | 21,801 | 21,801 | - | 21,801 | - |
| Transfer to CIP/CEF | 12,234 | 12,234 | - | 12,234 | - |
| Cash Reserve | 46,913 | 46,913 | - | 46,913 | - |
| Total Expenditures | 479,021 | 479,021 | 236,837 | 242,184 | 207,481 |
| Net change in unencumbered fund balance | (64,399) | (64,399) | 58,702 | (361,266) | 99,168 |
| Unencumbered fund balance, beginning | 66,337 | 66,337 | 41,214 | | 39,651 |
| Unencumbered fund balance, ending | $ 1,938 | $ 1,938 | $ 99,916 | $ (361,266) | $ 138,819 |

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)
For the Period Ended September 30, 2026
(with comparative totals for the period ended September 30, 2025)

| | Budgeted Amounts | | 2026 | Variance with Final Budget Positive | 2025 |
|---|---|---|---|---|---|
| | Original | Revised* | Actual Amounts | (Negative) | Actual Amounts |
| **REVENUES AND OTHER SOURCES** | | | | | |
| Charges for services | $ 272,419 | 272,419 | $ 198,881 | $ (73,538) | $ 204,515 |
| Fees | 7,602 | 7,602 | 7,414 | (188) | 5,347 |
| Total Revenues | 280,021 | 280,021 | 206,295 | (73,726) | 209,861 |
| **EXPENDITURES** | | | | | |
| Personnel services | 77,040 | 77,040 | 53,234 | (23,806) | 50,527 |
| Contractual services | 169,200 | 169,200 | 139,731 | (29,469) | 86,896 |
| Materials and supplies | 21,384 | 21,384 | 18,950 | (2,434) | 18,439 |
| Transfer to General Fund | 13,626 | 13,626 | - | (13,626) | - |
| Transfer to Employee Benefits | 21,095 | 21,095 | - | (21,095) | - |
| Transfer to CIP/CEF | 5,585 | 5,585 | - | (5,585) | - |
| Cash Reserve | 14,895 | 14,895 | - | (14,895) | - |
| Total Expenditures | 322,825 | 322,825 | 211,915 | (110,910) | 155,863 |
| Net change in unencumbered fund balance | (42,804) | (42,804) | (5,620) | 37,184 | 53,998 |
| Unencumbered fund balance, beginning | 44,992 | 44,992 | 30,200 | | 25,389 |
| Unencumbered fund balance, ending | $ 2,188 | $ 2,188 | $ 24,580 | $ 37,184 | $ 79,387 |

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)
For the Period Ended September 30, 2026
(with comparative totals for the period ended September 30, 2025)

| | Budgeted Amounts | | 2026 | Variance with Final Budget Positive | 2025 |
|---|---|---|---|---|---|
| | Original | Revised* | Actual Amounts | (Negative) | Actual Amounts |
| **REVENUES AND OTHER SOURCES** | | | | | |
| Charges for services | $ 90,363 | 90,363 | $ 69,627 | $ (20,736) | $ 69,536 |
| Fees | 30,154 | 30,154 | 22,602 | (7,552) | 22,701 |
| Total Revenues | 120,517 | 120,517 | 92,229 | (28,288) | 92,237 |
| **EXPENDITURES** | | | | | |
| Personnel services | 1,089 | 1,089 | 836 | (253) | 796 |
| Contractual services | 91,856 | 91,856 | 71,430 | (20,426) | 67,415 |
| Materials and supplies | 2,000 | 2,000 | 945 | (1,055) | 769 |
| Transfer to General Fund | 4,522 | 4,522 | - | (4,522) | - |
| Transfer to Employee Benefits | 260 | 260 | - | (260) | - |
| Transfer to CIP/CEF | 42,985 | 42,985 | - | (42,985) | - |
| Cash Reserve | 12,326 | 12,326 | - | (12,326) | - |
| Total Expenditures | 155,038 | 155,038 | 73,211 | (81,827) | 68,981 |
| Net change in unencumbered fund balance | (34,521) | (34,521) | 19,018 | 53,539 | 23,256 |
| Unencumbered fund balance, beginning | 34,539 | 34,539 | 12,270 | | 9,841 |
| Unencumbered fund balance, ending | $ 18 | $ 18 | $ 31,288 | $ 53,539 | $ 33,097 |

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