



# REGULAR COUNCIL MEETING AUGUST 6, 2025

Wednesday, August 06, 2025 at 6:30 PM  
Council Chambers, 520 N. Commercial Ave.

## AGENDA

*Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).*

### CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at \_\_\_\_\_ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens\_\_\_\_\_

Jeremy Burkholder\_\_\_\_\_

Josh Liby\_\_\_\_\_

Dan Hartman\_\_\_\_\_

Brenda DeHaven\_\_\_\_\_

Others present \_\_\_\_\_

### APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

### HEARINGS / PRESENTATIONS / PUBLIC FORUM

### STAFF REPORTS

1. Kyle Nordick, City Administrator
2. McDonald Tinker PA, City Attorney

### CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

- 3.** Minutes of July 16, 2025, Regular Meeting  
Minutes of July 28, 2025, Regular Meeting
- 4.** Approval of Payroll July 18, 2025 Amount \$39,272.57  
Approval of Payroll August 1, 2025 Amount \$37,037.49
- 5.** Approval of General Disbursement Checks Amount \$410,232.54

**OLD BUSINESS**

- 6.** Discuss and Consider Charter Ordinance No. 32  
Motion to approve Charter Ordinance No. 32 as presented.  
Motion by \_\_\_\_\_  
Second by \_\_\_\_\_

**NEW BUSINESS**

- 7.** Discuss and Consider Ordinance 915 - CCA  
Motion to approve Ordinance 915 as presented.  
Motion by \_\_\_\_\_  
Second by \_\_\_\_\_
- 8.** Discuss and Consider Ordinance 916 - School Speed Zone Establishment  
Motion to approve Ordinance 916 as presented.  
Motion by \_\_\_\_\_  
Second by \_\_\_\_\_

**GOVERNING BODY REMARKS**

**ADJOURN**

Motion to adjourn the Regular Council Meeting at \_\_\_\_\_ PM.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

**The Governing Body will hold a Workshop following adjournment of the Regular Council Meeting.**

Contact: Shelia Agee ([agee@cityofsedgwick.org](mailto:agee@cityofsedgwick.org), 316-772-5151)

Agenda Published on 8/1/2025 at 10:15 AM.



**City of Sedgwick  
City Council Meeting  
August 6, 2025**

**TO: Mayor and City Council**

**SUBJECT: Staff Report**

**INITIATED BY: Administration**

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**Pool:** The Sedgwick Community Pool will be closing for the season on Saturday, August 9<sup>th</sup> with the pool party taking place on Sunday, August 10<sup>th</sup>. We would like to thank everyone who attended this year and thank those members of our team who kept the pool up and running this season!

**PW & Utilities:** As the school year approaches, we will be losing our seasonal help and moving back down to the four full-time employees in public works. We want to thank Wyatt Requa and Koen Werner for another year's help during the summer.

You may have noticed that two trees were removed from the city park this past week. The city contracted with Arbor Masters to remove two dead trees near the gazebo. They will be coming back in the next couple of weeks to grind out the stumps and make the area level again.

The north rotor at the sewer plant has been repaired and is back in operating condition. Earlier in the year, the bearing went out on the rotor causing it to be out of order. Further investigation by JCI concluded that the shaft that rotates the contraption was out of balance which was the cause of the bearing failing.

**Fire/EMS Station:** Staff met with the BG team and Ranson Financial last week to review the 90% Construction Drawing Progress. The schedule below will take us through the remainder of the year for the project.

August 14<sup>th</sup> – Final Sealed Construction Drawings to City For Review  
 August 21<sup>st</sup> - Reviewed Plans Returned to BG With Comments  
 August 28<sup>th</sup> – Notice to Bid Published in Harvey County Now and Digital Bid Network  
 September 12<sup>th</sup> – Pre-Bid Meeting 11am City Hall  
 September 30<sup>th</sup> – Bid Opening 10 am City Hall  
 October 15<sup>th</sup> – Regular City Council Meeting/ Awarding of Bid  
 November 17<sup>th</sup> – Construction to Begin



# REGULAR COUNCIL MEETING JULY 16, 2025

Wednesday, July 16, 2025 at 6:30 PM  
Council Chambers, 520 N. Commercial Ave.

## MINUTES

*Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).*

### CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at \_\_\_\_\_ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens\_\_\_\_\_

Jeremy Burkholder\_\_\_\_\_

Josh Liby\_\_\_\_\_

Dan Hartman\_\_\_\_\_

Brenda DeHaven\_\_\_\_\_

Others present \_\_\_\_\_

Mayor Bryan Chapman opened the Council Meeting at 6:30pm.

The Mayor led the Pledge of Allegiance.

### PRESENT

Brenda DeHaven

Dan Hartman

Kramer Siemens

Josh Liby

Jeremy Burkholder

OTHERS PRESENT: Kyle Nordick, City Administrator; Shelia Agee, City Clerk; Jennifer Hill, City Attorney; Bill Bush, Harvey County NOW; Izaiah Chapman

**APPROVAL OF AGENDA**

Motion to approve the agenda as presented.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Motion to approve the agenda as presented.

Motion made by Hartman, Seconded by DeHaven.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Burkholder

**HEARINGS / PRESENTATIONS / PUBLIC FORUM**

No public present for comment.

**STAFF REPORTS**

**1. Kyle Nordick, City Administrator**

Kyle Nordick, City Administrator, thanked all those who organized and helped with July 4th celebratoin. Reminder, Moonlight Market is this Friday.

**2. McDonald Tinker PA, City Attorney**

**CONSENT AGENDA**

Motion to approve the Consent Agenda as presented.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Motion to approve the Consent Agenda as presented.

Motion made by DeHaven, Seconded by Liby.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Burkholder

- 3. Minutes of July 2, 2025, Regular Meeting  
Minutes of July 2, 2025, Special Meeting
- 4. Approval of Payroll July 3, 2025 Amount \$39,271.95
- 5. Approval of General Disbursement Checks Amount \$120,428.25

**NEW BUSINESS**

- 6. Charter Ordinance No. 32 - Appointment of City Officers  
Motion to approve Charter Ordinance No. 32 as presented.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Motion to approve Charter Ordinance No. 32 as presented.

Motion made by Hartman, Seconded by DeHaven.

Voting Yea: DeHaven, Hartman

Voting Nay: Siemens, Liby, Burkholder

MOTION FAILED.

7. Ordinance 916 - School Speed Zones

Motion to approve Ordinance 916 as presented.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Motion tabled to make school zone location amendments.

8. Discussion - 2026 Proposed Budget

Governing Body had discussion about 4th officer, Harvey County EDC, and Historical Society donation. No action taken.

9. Discuss and Consider Housing Authority Board Appointment

Motion to approve the appointment of Rebecca Werner to the Housing Authority Board with a partial term expiring in May 2026.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Motion to approve the appointment of Rebecca Werner to the Housing Authority Board with a partial term expiring in May 2026.

Motion made by Siemens, Seconded by Burkholder.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Burkholder

10. Executive Session - Attorney Client Privilege

Motion to recess into executive session for 15 minutes in consultation with the City Attorney pursuant to K.S.A. 75-4319(b)(2) which would be deemed privileged in the attorney-client relationship. The session is to include the Governing Body, City Attorney, and City Administrator. The open meeting will resume at \_\_\_\_\_.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Motion to recess into executive session for 15 minutes in consultation with the City Attorney pursuant to K.S.A. 75-4319(b)(2) which would be deemed privileged in the attorney-client relationship. The session is to include the Governing Body, City Attorney, and City Administrator. The open meeting will resume at 7:25pm.

Motion made by Siemens, Seconded by Liby.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Burkholder

NO ACTION TAKEN

11. Executive Session - Nonelected Personnel

Motion to recess into executive session for 10 minutes pursuant to the exemption (K.S.A. 75-4319(b)(1) to discuss matters pertaining to non-elected personnel. The open meeting would resume at \_\_\_\_\_pm with those present in the executive session being the Governing Body, City Administrator, and City Attorney.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Motion to recess into executive session for 10 minutes pursuant to the exemption (K.S.A. 75-4319(b)(1) to discuss matters pertaining to non-elected personnel. The open meeting would resume at 7:35pm with those present in the executive session being the Governing Body, City Administrator, and City Attorney.

Motion made by Siemens, Seconded by Liby.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Burkholder

NO ACTION TAKEN.

**GOVERNING BODY REMARKS**

Mural looks good. Reminder of LKM Conference deadline to register.

12. League of Kansas Municipalities Annual Conference

**ADJOURN**

Motion to adjourn the Regular Council Meeting at \_\_\_\_\_ PM.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Motion to adjourn the Regular Council Meeting at 7:40pm.

Motion made by Hartman, Seconded by Burkholder.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Burkholder

Adjourned into workshop to discuss CCA and street repairs.

**The Governing Body will hold a Workshop following adjournment of the Regular Council Meeting.**

Workshop to discuss CCA and street repairs.

Contact: Shelia Agee ([agee@cityofsedgwick.org](mailto:agee@cityofsedgwick.org), 316-772-5151)

Agenda Published on 7/11/2025 at 2:29 PM.



# SPECIAL COUNCIL MEETING, JULY 28, 2025

Monday, July 28, 2025 at 6:30 PM  
Council Chambers, 520 N. Commercial Ave.

## MINUTES

Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).

### CALL TO ORDER / ROLL CALL

Mayor Bryan Chapman opened the Special Council Meeting at \_\_\_\_\_ (time).

Mayor Bryan Chapman opened the Special Council Meeting at 6:30pm.

#### 1. Roll Call

Council Members present

Kramer Siemens\_\_\_\_\_

Jeremy Burkholder\_\_\_\_\_

Josh Liby\_\_\_\_\_

Dan Hartman\_\_\_\_\_

Brenda DeHaven\_\_\_\_\_

Others present \_\_\_\_\_

#### PRESENT

Brenda DeHaven

Dan Hartman

Kramer Siemens

Josh Liby

Jeremy Burkholder

OTHERS PRESENT: Kyle Nordick, City Administrator; Shelia Agee, City Clerk

### SPECIAL COUNCIL AGENDA

#### 2. 2026 Proposed Budget Discussion

Motion to move forward with budget option \_\_\_\_\_ with proposed mill levy \_\_\_\_\_ for the 2026 Budget Hearing.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Motion to move forward with budget option B with proposed mill levy 74.490 for the 2026 Budget Hearing.

Motion made by Siemens, Seconded by Hartman.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Burkholder

**ADJOURN**

Motion to adjourn the Special Council Meeting at \_\_\_\_\_ PM.

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

Motion to adjourn the Special Council Meeting at 7:03pm.

Motion made by Hartman, Seconded by Liby.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Burkholder

Contact: Shelia Agee ([agee@cityofsedgwick.org](mailto:agee@cityofsedgwick.org), 316-772-5151)

Agenda Published on 7/24/2025 at 10:30 AM.

DRAFT

August 6, 2025

<b>PAYROLL CHECKS - DIRECT DEPOSIT</b>		
7-18-25		\$ 39,272.57
8-1-25		\$ 37,037.49
	<b>TOTAL PAYROLL CHECKS</b>	<b>\$ 76,310.06</b>
<hr/>		
GENERAL DISBURSEMENT CHECKS-AAACBJ		\$ 26,882.69
GENERAL DISBURSEMENT CHECKS-AAACBK		\$ 32,154.34
GENERAL DISBURSEMENT CHECKS-AAACBL		\$ 10,650.27
GENERAL DISBURSEMENT CHECKS-AAACBM		\$ 21,074.29
GENERAL DISBURSEMENT CHECKS-AAACBN		\$ 319,470.95
	<b>TOTAL DISBURSEMENT CHECKS</b>	<b>\$ 410,232.54</b>
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## AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)  
Batch: AAACBJ

7/18/2025 10:23:59 AM

Page 1

Vendor	Description	Check Date	Invoice#	Check#	Check Total
ALLISON'S FUN INC	FALL FEST RENTALS	07/18/2025	071825FALLFEST	72057	\$5,000.00
AMERICAN FUN FOOD	POOL CONCESSIONS	07/18/2025	2050094-1	72058	\$108.73
BOUND TREE MEDICAL, LLC	EMS SUPPLIES	07/18/2025	85830003	72059	\$111.89
CARING HANDS HUMANE SOCIETY	TNR SPAY NEUTER PROG	07/18/2025	0003	72060	\$630.00
D. GERBER COMMERCIAL POOL PRO	POOL CHEMICALS	07/18/2025	25241	72061	\$2,891.03
EMS MANAGEMENT & CONSULTANTS	EMS CODED TRIPS	07/18/2025	016742	72062	\$400.00
EVERGY	ELECTRIC SERVICE	07/18/2025	71825EVERGY	72063	\$5,796.54
EVERGY	STREET LIGHTS	07/18/2025	71825STREETLIGHTS	72064	\$1,905.37
FAMILY HEALTH AMERICA, LC	HRA ADMIN FEES	07/18/2025	07182025HRA	72065	\$100.00
HARVEY COUNTY ECONOMIC DEVEL	PARTNER CONTRIBUTION	07/18/2025	2013-1569	72066	\$1,000.00
INTRUST BANK	MISC CHARGES	07/18/2025	071825INTRUST	72067	\$3,404.95
KANZA CO-OPERATIVE ASSOCIATION	FUEL CHARGES	07/18/2025	071825COOP	72068	\$3,046.90
KANSAS DEPT OF REVENUE	LIQUOR TAX	07/18/2025	071825SALESTAX	72069	\$5.10
KS DEPARTMENT OF REVENUE-WATE	WATER PROTECTION	07/18/2025	071825WTRPROT	72070	\$595.57
LEGACY BANK	STORM SHELTER	07/18/2025	071825FRIDGE	72071	\$100.00
LOGO DEPOT	POLO	07/18/2025	165269	72072	\$593.50
NEWTON MEDICAL CENTER	EMS DRUGS	07/18/2025	35683	72073	\$29.78
KYLE NORDICK	MTG SUPPLY MILEAGE	07/18/2025	071825MILEAGE	72074	\$96.60
PITNEY BOWES GLOBAL FINANCIAL S	PITNEY MACHINE LEASE	07/18/2025	3321021753	72075	\$235.23
SDK LABORATORIES	LAB ANALYSIS	07/18/2025	071825LAB	72076	\$274.00
DAK-YI	KPOA	07/18/2025	071825KPOA	72077	\$30.00
SUPERIOR EMERGENCY RESPONSE	EMS VEHICLE	07/18/2025	5996	72078	\$362.50
WICHITA STATE UNIVERSITY	WSU CONF	07/18/2025	071825WSU	72079	\$165.00

Total Direct Expense:

\$26,882.69

**Total Immediate Payments:****\$26,882.69**

## Report Summary

## Report Selection Criteria

Report Type: Detailed

Start

End

Transaction Number: Start

End

**AP Enter Bills Edit Report - Sorted by Vendor \*\* Customized \*\***

City of Sedgwick (SEDGKS)  
Batch: AAACBJ

7/18/2025 10:15:35 AM

Page 1

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
<b>25</b>	<b>ALLISON'S / ALLISON'S FUN INC</b>	<b>7/18/2025</b>	<b>7/18/2025</b>	<b>071825FALLFEST</b>	<b>\$5,000.00</b>
1	01-07-60-6400 FALL FEST RENTALS			1.0 \$5,000.0000	\$5,000.00
<b>1</b>	<b>AMERICAN FUN FOOD / AMERICAN FUN FOOD</b>	<b>7/18/2025</b>	<b>7/18/2025</b>	<b>2050094-1</b>	<b>\$108.73</b>
1	01-06-70-7240 SYRUP			1.0 \$108.7300	\$108.73
<b>2</b>	<b>BOUND TREE / BOUND TREE MEDICAL, LLC</b>	<b>7/18/2025</b>	<b>7/18/2025</b>	<b>85830003</b>	<b>\$111.89</b>
1	01-02-70-7130 EMS SUPPLIES			1.0 \$111.8900	\$111.89
<b>3</b>	<b>CARING HANDS / CARING HANDS HUMANE SOCIETY</b>	<b>7/18/2025</b>	<b>7/18/2025</b>	<b>0003</b>	<b>\$630.00</b>
1	01-03-60-6290 TNR SPAY & NEUTER			9.0 \$70.0000	\$630.00
<b>4</b>	<b>D. GERBER / D. GERBER COMMERCIAL POOL PRODUC</b>	<b>7/18/2025</b>	<b>7/18/2025</b>	<b>25241</b>	<b>\$2,891.03</b>
1	01-06-70-7220 POOL CHEMICALS			1.0 \$2,891.0300	\$2,891.03
<b>5</b>	<b>EMS MC / EMS MANAGEMENT &amp; CONSULTANTS, INC</b>	<b>7/18/2025</b>	<b>7/18/2025</b>	<b>016742</b>	<b>\$400.00</b>
1	01-02-60-6290 CODING TRIPS			16.0 \$25.0000	\$400.00
<b>23</b>	<b>EVERGY / EVERGY</b>	<b>7/18/2025</b>	<b>7/18/2025</b>	<b>71825EVERGY</b>	<b>\$5,796.54</b>
1	01-10-60-6180 0009908927 - 505 N MADISON SCHOOL ZONE			1.0 \$27.1300	\$27.13
2	01-03-60-6180 659714280 - PD BLDG			1.0 \$167.2400	\$167.24
3	01-10-60-6180 1062940882 - 804 N MADISON ST POLE			1.0 \$40.1700	\$40.17
4	01-10-60-6180 1761794880 - 103 W 5TH ELECT AT POLE			1.0 \$27.1100	\$27.11
5	01-10-60-6180 2464686086 - 310 N MADISON AVE SCHOOL ZONE			1.0 \$27.1200	\$27.12
6	01-10-60-6180 3002790064 - 100 WHEATLAND DR STREET POLE			1.0 \$29.2000	\$29.20
7	01-10-60-6180 3175824328 - 502 N COMM STREET ELECT AT POLE			1.0 \$52.6700	\$52.67
8	10-00-60-6180 3731495616 - 404 N HARRISON EAST WATER TOWER			1.0 \$164.0300	\$164.03
9	13-00-60-6180 3738109015 - 1900 N WASH WWTP			1.0 \$1,621.2400	\$1,621.24
10	01-04-60-6180 3742938337 - 316 N WASH FIRE BLDG			1.0 \$188.0400	\$188.04
11	01-08-60-6180 3748198293 - 204 W 4TH PARK LIGHTS			1.0 \$146.1700	\$146.17
12	01-06-60-6180 4920122509 - 403 N FRANKLIN POOL			1.0 \$882.2100	\$882.21
13	01-01-60-6180 5043441260 - 107 W 5TH SR CTR			1.0 \$567.3100	\$567.31
14	01-01-60-6180 5111455161 - CITY HALL			1.0 \$336.3100	\$336.31
15	13-00-60-6180 7277816660 - 402 N HARRISON EAST LIFT			1.0 \$103.8800	\$103.88
16	01-10-60-6180 7610673523 - 100 INDUSTRIAL DR STREET POLE			1.0 \$29.0800	\$29.08
17	10-00-60-6180 7852345322 - 501 WELLHOUSE RD, WATER			1.0 \$27.1100	\$27.11
18	01-10-60-6180 8514115281 - 413 W 4TH SCHOOL ZONE			1.0 \$29.7600	\$29.76
19	01-10-60-6180 8574522122 - 302 W 4TH SCHOOL ZONE			1.0 \$27.1200	\$27.12
20	10-00-60-6180 1282677544 - 205 W 5TH WEST WATER TOWER			1.0 \$194.6500	\$194.65

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City of Sedgwick (SEDGKS)  
Batch: AAACBJ

7/18/2025 10:15:35 AM

Page 2

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
<b>Line</b>	<b>GL Expense Account</b>	<b>Desc/Inv Stock/Alloc/Cost Code</b>		<b>Quantity Bought</b>	<b>Cost Per Unit</b>	<b>Line Extension</b>
21	13-00-60-6180	3728481135 - 402 S COMM SOUTH LIFT		1.0	\$64.9100	\$64.91
22	13-00-60-6180	3742907574 - 308 N WASH MAIN LIFT		1.0	\$338.8100	\$338.81
23	10-00-60-6180	3749459455 - 518 W 5TH WEST WELL HOUSE		1.0	\$46.8000	\$46.80
24	01-11-60-6180	7510510077 - 200 E INDUSTRIA DR		1.0	\$336.1600	\$336.16
25	01-02-60-6180	1684159555 - 110 E 4th		1.0	\$268.0900	\$268.09
26	01-03-60-6180	8053113041 - 505 N COMM PD GARAGE		1.0	\$54.2200	\$54.22
<b>24</b>	<b>EVERGY / EVERGY</b>	<b>7/18/2025</b>	<b>7/18/2025</b>	<b>71825STREETLIGHTS</b>		<b>\$1,905.37</b>
1	01-10-60-6180	STREET LIGHTS		1.0	\$1,905.3700	\$1,905.37
<b>6</b>	<b>FAMILY HEALTH / FAMILY HEALTH AMERICA, LC</b>	<b>7/18/2025</b>	<b>7/18/2025</b>	<b>07182025HRA</b>		<b>\$100.00</b>
1	03-00-60-6290	HRA AMIN FEES		1.0	\$100.0000	\$100.00
<b>7</b>	<b>HRVY CO EDC / HARVEY COUNTY ECONOMIC DEVELOI</b>	<b>7/18/2025</b>	<b>7/18/2025</b>	<b>2013-1569</b>		<b>\$1,000.00</b>
1	01-07-60-6410	EDC MEMBERSHIP DUES		1.0	\$1,000.0000	\$1,000.00
<b>8</b>	<b>INTRUST / INTRUST BANK</b>	<b>7/18/2025</b>	<b>7/18/2025</b>	<b>071825INTRUST</b>		<b>\$3,404.95</b>
1	01-03-70-7020	USPS POSTAGE		1.0	\$18.5500	\$18.55
2	01-03-60-6290	FACEBOOK AD		1.0	\$102.0000	\$102.00
3	01-03-60-6710	RAINER ARMS TRAINING		1.0	\$499.9500	\$499.95
4	01-03-60-6720	DEANOS GRILL DEPT MEETING		1.0	\$142.0000	\$142.00
5	01-03-70-7010	AMAZON OFFICE SUPP		1.0	\$311.6500	\$311.65
6	01-03-60-6290	BACKGROUND CHECKS		1.0	\$210.0000	\$210.00
7	01-03-70-7250	RAINER ARMS UNIFORMS		1.0	\$332.3000	\$332.30
8	01-03-70-7110	GUN CLEANING KIT		1.0	\$37.2100	\$37.21
9	01-03-60-6120	PD CAR WASH		1.0	\$30.0000	\$30.00
10	01-11-60-6720	FREDDYS-CLASS MEAL JIMBO		1.0	\$14.8000	\$14.80
11	41-02-00-8210	WINDSHIELD SHOP-NEW TRUCK		1.0	\$521.4800	\$521.48
12	01-11-60-6720	HARBOR FREIGHT MAINT TOOLS		1.0	\$546.8900	\$546.89
13	01-11-70-7130	HARBOR FREIGHT MAINT SUPPLIES		1.0	\$52.9400	\$52.94
14	01-02-60-6290	KS GOV TAGS-EMS EXPLORER		0.5	\$58.9400	\$29.47
15	01-11-60-6290	KS GOV TAGS-NEW MAINT TRUCK		0.5	\$58.9400	\$29.47
16	01-11-60-6120	ASAP AUTO WORKS-NEW TRUCK TINT		1.0	\$25.0000	\$25.00
17	01-11-60-6720	FREDDYS CLASS MEAL-JIMBO		1.0	\$13.0600	\$13.06
18	01-02-70-7130	EMS SUPPLIES		1.0	\$98.6100	\$98.61
19	01-02-70-7420	EMS CARDINAL COTTAGE DEHUMIDIFIER		1.0	\$237.0000	\$237.00
20	01-01-60-6210	CREDIT CARD FEES		1.0	\$152.5700	\$152.57

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City of Sedgwick (SEDGKS)  
Batch: AAACBJ

7/18/2025 10:15:35 AM

Page 3

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
9	KANZA / KANZA CO-OPERATIVE ASSOCIATION	7/18/2025	7/18/2025	071825COOP	\$3,046.90
1	01-03-70-7210 FUEL - PD			1.0 \$556.8300	\$556.83
2	10-00-70-7210 FUEL - WATER			1.0 \$685.5900	\$685.59
3	01-04-70-7210 FUEL - FIRE			1.0 \$136.1700	\$136.17
4	01-10-70-7210 FUEL - STREETS			1.0 \$685.5900	\$685.59
5	13-00-70-7210 FUEL - SEWER			1.0 \$587.6500	\$587.65
6	01-02-70-7210 FUEL - EMS			1.0 \$394.0600	\$394.06
7	10-00-70-7210 SERVICE FEE			1.0 \$0.5000	\$0.50
8	13-00-70-7210 SERVICE FEE			1.0 \$0.5100	\$0.51
10	KS DEPT OF REV - SALES TAX / KANSAS DEPT OF REV	7/18/2025	7/18/2025	071825SALESTAX	\$5.10
1	36-00-00-8210 LIQUOR SALES TAX			1.0 \$5.1000	\$5.10
11	KS DEPT OF REV - WTR PROT / KS DEPARTMENT OF RI	7/18/2025	7/18/2025	071825WTRPROT	\$595.57
1	10-00-60-6154 WATER PROTECTION			1.0 \$595.5700	\$595.57
12	LEGACY BANK / LEGACY BANK	7/18/2025	7/18/2025	071825FRIDGE	\$100.00
1	01-08-70-7420 SHELTER FRIDGE			1.0 \$100.0000	\$100.00
22	LOGO / LOGO DEPOT	7/18/2025	7/18/2025	165269	\$593.50
1	01-01-70-7250 POLOS			1.0 \$593.5000	\$593.50
13	NEWTON MEDICAL CENTER / NEWTON MEDICAL CENT	7/18/2025	7/18/2025	35683	\$29.78
1	01-02-70-7130 EMS DRUGS			1.0 \$29.7800	\$29.78
14	NORDICK / KYLE NORDICK	7/18/2025	7/18/2025	071825MILEAGE	\$96.60
1	01-01-60-6720 HV CO MGR MTG-KYLE 14 MI			28.0 \$0.7000	\$19.60
2	01-01-60-6720 SUPPLIES RUN TO ANDOVER-KYLE 31 MI			62.0 \$0.7000	\$43.40
3	01-01-60-6720 SUPPLIES RUN TO PARK CITY-KYLE 10 MI			20.0 \$0.7000	\$14.00
4	01-01-60-6720 FILE DEED FOR ANNEXATION-KYLE NEWTON 14 MI			28.0 \$0.7000	\$19.60

AP Enter Bills Edit Report - Sorted by Vendor \*\* Customized \*\*

City of Sedgwick (SEDGKS)  
Batch: AAACBJ

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Page 4

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
17	PITNEY B / PITNEY BOWES GLOBAL FINANCIAL SERVI	7/18/2025	7/18/2025	3321021753	\$235.23	
1	01-01-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE		0.2	\$235.2300	\$47.05
2	01-03-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE		0.1	\$235.2300	\$11.76
3	01-05-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE		0.1	\$235.2300	\$11.76
4	01-09-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE		0.1	\$235.2300	\$11.76
5	10-00-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE		0.3	\$235.2300	\$70.57
6	12-00-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE		0.1	\$235.2300	\$11.76
7	13-00-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE		0.3	\$235.2300	\$70.57
18	SDK / SDK LABORATORIES	7/18/2025	7/18/2025	071825LAB	\$274.00	
1	13-00-60-6170	LAB ANALYSIS		1.0	\$274.0000	\$274.00
19	SO / DAK-YI	7/18/2025	7/18/2025	071825KPOA	\$30.00	
1	01-03-60-6700	KPOA REIMB		1.0	\$30.0000	\$30.00
20	SUPERIOR EMERGENCY / SUPERIOR EMERGENCY RES	7/18/2025	7/18/2025	5996	\$362.50	
1	41-02-00-8210	EMS VEHICLE		1.0	\$362.5000	\$362.50
21	WSU / WICHITA STATE UNIVERSITY	7/18/2025	7/18/2025	071825WSU	\$165.00	
1	01-01-60-6710	WSU CONF		1.0	\$165.0000	\$165.00

Grand Totals

Total Direct Expense: \$26,882.69  
Total Immediate Payments: \$26,882.69

Report Summary

Report Selection Criteria  
Report Type: Detailed  
Start End  
Transaction Number: Start End

## AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

07/18/2025 04:58:46 PM

Batch: AAACBK

User ID: SHELIA

Page 1

Bank Code: CKG		LEGACY BANK				
Vendor Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
<b>AETNA</b>						
1	72080	07/18/2025	Check	SHELIA	AP0000001391AAACBK	\$124.28
Description:						
<b>BCBS OF KANSAS</b>						
2	72081	07/18/2025	Check	SHELIA	AP0000001391AAACBK	\$8,644.75
Description:						
<b>CARL B DAVIS, CHAPTER 13 TRUSTEE</b>						
3	72082	07/18/2025	Check	SHELIA	AP0000001391AAACBK	\$668.31
Description:						
<b>LEGACY BANK</b>						
4	72083	07/18/2025	Check	SHELIA	AP0000001391AAACBK	\$11,613.07
Description:						
<b>EMPOWER RETIREMENT</b>						
5	72084	07/18/2025	Check	SHELIA	AP0000001391AAACBK	\$1,000.00
Description:						
<b>KP&amp;F</b>						
6	72085	07/18/2025	Check	SHELIA	AP0000001391AAACBK	\$3,063.65
Description:						
<b>KP&amp;F98 POLICE</b>						
7	72086	07/18/2025	Check	SHELIA	AP0000001391AAACBK	\$1,808.28
Description:						
<b>KPERS</b>						
8	72087	07/18/2025	Check	SHELIA	AP0000001391AAACBK	\$3,036.72
Description:						
<b>KANSAS STATE WITHHOLDING TAX</b>						
9	72088	07/18/2025	Check	SHELIA	AP0000001391AAACBK	\$2,195.28
Description:						

	Bank Totals	Items	Total Voids	Items
Checks	(\$32,154.34)	9	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
<b>Net Activity for CKG:</b>	<b>(\$32,154.34)</b>			

### AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

07/18/2025 04:58:46 PM

Batch: AAACBK

User ID: SHELIA

Page 2

**Report Totals**

	<b>Bank Totals</b>	<b>Items</b>	<b>Total Voids</b>	<b>Items</b>
Checks	(\$32,154.34)	9	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
<b>Net Activity:</b>	(\$32,154.34)			

### AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)  
Batch: AAACBL

7/25/2025 10:09:51 AM

Vendor	Description	Check Date	Invoice#	Check#	Check Total
360 DOCUMENT SOLUTIONS	PRINTER COPIER LEASE	07/25/2025	591154516	72089	\$719.95
D. GERBER COMMERCIAL POOL PRO	POOL CHEMICALS	07/25/2025	25270	72090	\$3,180.42
GRABER ACE HARDWARE	POOL LEAK SUPPLIES	07/25/2025	K91150 K91205	72091	\$130.93
HOLIDAY OUTDOOR DECOR	CHRISTMAS ORNAMENTS	07/25/2025	20550	72092	\$1,470.00
KANSAS GAS SERVICE	GAS SERVICE	07/25/2025	07252025KSGAS	72093	\$318.76
MCDONALD TINKER PA	ATORNEY FEES	07/25/2025	07252025FEES	72094	\$4,504.29
SEILER INSTRUMENT & MANUFACTU	METER GIS COLLECTION	07/25/2025	57839	72095	\$135.00
USA BLUEBOOK	WWTP CHEMICALS	07/25/2025	00761626	72096	\$190.92

Total Direct Expense:	\$10,650.27
<b>Total Immediate Payments:</b>	<b>\$10,650.27</b>

Report Summary

	<b>Report Selection Criteria</b>	
Report Type:	Detailed	
	<b>Start</b>	<b>End</b>
Transaction Number:	Start	End



## AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

07/31/2025 09:30:17 AM

Batch: AAACBM

User ID: SHELIA

Page 1

Bank Code: CKG		LEGACY BANK				
Vendor Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
<b>CARL B DAVIS, CHAPTER 13 TRUSTEE</b>						
1	72097	07/31/2025	Check	SHELIA	AP0000001393AAACBM	\$668.31
Description:						
<b>LEGACY BANK</b>						
2	72098	07/31/2025	Check	SHELIA	AP0000001393AAACBM	\$10,667.76
Description:						
<b>EMPOWER RETIREMENT</b>						
3	72099	07/31/2025	Check	SHELIA	AP0000001393AAACBM	\$1,000.00
Description:						
<b>KP&amp;F</b>						
4	72100	07/31/2025	Check	SHELIA	AP0000001393AAACBM	\$2,089.47
Description:						
<b>KP&amp;F98 POLICE</b>						
5	72101	07/31/2025	Check	SHELIA	AP0000001393AAACBM	\$1,728.11
Description:						
<b>KPERS</b>						
6	72102	07/31/2025	Check	SHELIA	AP0000001393AAACBM	\$2,916.14
Description:						
<b>KANSAS STATE WITHHOLDING TAX</b>						
7	72103	07/31/2025	Check	SHELIA	AP0000001393AAACBM	\$2,004.50
Description:						
		<b>Bank Totals</b>		<b>Items</b>	<b>Total Voids</b>	<b>Items</b>
Checks		(\$21,074.29)		7	\$0.00	0
Deposits		\$0.00		0	\$0.00	0
Deductions		\$0.00		0	\$0.00	0
Additions		\$0.00		0	\$0.00	0
Bank Charges		\$0.00		0	\$0.00	0
<b>Net Activity for CKG:</b>		<b>(\$21,074.29)</b>				

**Report Totals**

	<b>Bank Totals</b>		<b>Items</b>	<b>Total Voids</b>	<b>Items</b>
Checks	(\$21,074.29)		7	\$0.00	0
Deposits	\$0.00		0	\$0.00	0
Deductions	\$0.00		0	\$0.00	0
Additions	\$0.00		0	\$0.00	0
Bank Charges	\$0.00		0	\$0.00	0
<b>Net Activity:</b>	<b>(\$21,074.29)</b>				

### AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)  
Batch: AAACBN

8/1/2025 9:26:02 AM

Page 1

Vendor	Description	Check Date	Invoice#	Check#	Check Total
BOUND TREE MEDICAL, LLC	EMS SUPPLIES	07/31/2025	85852491	72104	\$89.54
COLUMN SOFTWARE PBC	BUDGET HEARING LN	07/31/2025	35740584-0043	72105	\$61.60
ROBERT DILLARD	MEDICAL DIRECTOR SVC	07/31/2025	073125RD	72106	\$500.00
HALSTEAD TIRE	PD DURANGO PM SVC	07/31/2025	34950	72107	\$104.99
BILL JOHNSON	BUILDING INSPECTIONS	07/31/2025	073125BJ	72108	\$600.00
JOY WILLIAMS	JUDGE SERVICES	07/31/2025	073125JUDGE	72109	\$500.00
KANSAS DEPT OF REVENUE	WATER SALES TAX	07/31/2025	073125WTRSALESTAX	72110	\$354.63
KANSAS STATE TREASURER	BOND PAYMENTS	07/31/2025	073125BONDS	72111	\$309,406.25
L. A. PROMOTIONS	MOONLIGHT MKT BAND	07/31/2025	073125MKTBAND	72112	\$250.00
LOWE'S	MISC CHARGES	07/31/2025	073125LOWES	72113	\$747.52
COURTNEY MORSE	FLAG BOX BUILD	07/31/2025	073125CM	72114	\$170.80
USPS	BILL CARD POSTAGE	07/31/2025	073125BILLCARD	72115	\$273.03
SHERWIN WILLIAMS	MURAL PAINT SUPPLIES	07/31/2025	3132-5 3174-7	72116	\$202.59
SUNFLOWER STATE STAYS LLC	CARDINAL COTTAGE EMS	07/31/2025	073125COTTAGE	72117	\$1,200.00
AUSTIN THIEME	POCKET PARK MURAL	07/31/2025	073125AT	72118	\$4,525.00
WICHITA STATE UNIVERSITY	CMC CERT CLASS SA	07/31/2025	661729	72119	\$485.00

Total Direct Expense:	\$319,470.95
<b>Total Immediate Payments:</b>	<b>\$319,470.95</b>

Report Summary

	<b>Report Selection Criteria</b>	
Report Type:	Detailed	
	<b>Start</b>	<b>End</b>
Transaction Number:	Start	End

**AP Enter Bills Edit Report - Sorted by Vendor \*\* Customized \*\***

City of Sedgwick (SEDGKS)  
Batch: AAACBN

8/1/2025 9:09:26 AM

Page 1

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
<b>1</b>	<b>BOUND TREE / BOUND TREE MEDICAL, LLC</b>	<b>7/31/2025</b>	<b>7/31/2025</b>	<b>85852491</b>	<b>\$89.54</b>
1	01-02-70-7130 EMS SUPPLIES			\$89.5400	\$89.54
<b>2</b>	<b>COLUMN / COLUMN SOFTWARE PBC</b>	<b>7/31/2025</b>	<b>7/31/2025</b>	<b>35740584-0043</b>	<b>\$61.60</b>
1	01-01-60-6290 2026 BUDGET HEARING LEGAL NOTICE			\$61.6000	\$61.60
<b>3</b>	<b>DILLARD / ROBERT DILLARD</b>	<b>7/31/2025</b>	<b>7/31/2025</b>	<b>073125RD</b>	<b>\$500.00</b>
1	01-02-60-6290 MEDICAL DIRECTOR SERVICES-DILLARD			\$500.0000	\$500.00
<b>4</b>	<b>HALSTEAD TIRE / HALSTEAD TIRE</b>	<b>7/31/2025</b>	<b>7/31/2025</b>	<b>34950</b>	<b>\$104.99</b>
1	01-03-60-6120 PD DURANGO PM SVC			\$104.9900	\$104.99
<b>5</b>	<b>JOHNSON, BILL / BILL JOHNSON</b>	<b>7/31/2025</b>	<b>7/31/2025</b>	<b>073125BJ</b>	<b>\$600.00</b>
1	01-01-60-6230 BUILDING INSPECTIONS-JOHNSON			\$600.0000	\$600.00
<b>6</b>	<b>JOY / JOY WILLIAMS</b>	<b>7/31/2025</b>	<b>7/31/2025</b>	<b>073125JUDGE</b>	<b>\$500.00</b>
1	01-05-60-6300 JUDGE SERVICES-JOY			\$500.0000	\$500.00
<b>7</b>	<b>KS DEPT OF REV - SALES TAX / KANSAS DEPT OF REV</b>	<b>7/31/2025</b>	<b>7/31/2025</b>	<b>073125WTRSALESTAX</b>	<b>\$354.63</b>
1	10-00-60-6156 WATER SALES TAX			\$354.6300	\$354.63
<b>8</b>	<b>KS TREASURER / KANSAS STATE TREASURER</b>	<b>7/31/2025</b>	<b>7/31/2025</b>	<b>073125BONDS</b>	<b>\$309,406.25</b>
1	06-00-90-9830 GO BONDS SR 2016			\$660.0000	\$660.00
2	06-00-90-9820 GO BONDS SR 2016			\$22,000.0000	\$22,000.00
3	01-01-60-6210 GO BONDS SR 2016			\$1.2500	\$1.25
4	06-00-90-9830 GO REF BONDS SR 2017A			\$14,700.0000	\$14,700.00
5	06-00-90-9820 GO REF BONDS SR 2017A			\$100,000.0000	\$100,000.00
6	06-00-90-9820 GO BONDS SR A 2015			\$25,000.0000	\$25,000.00
7	06-00-90-9830 GO BONDS SR A 2015			\$350.0000	\$350.00
8	01-01-60-6210 GO BONDS SR A 2015			\$1.2500	\$1.25
9	06-00-90-9820 GO BONDS SERIES A 2021			\$3,000.0000	\$3,000.00
10	06-00-90-9830 GO BONDS SERIES A 2021			\$805.0000	\$805.00
11	01-01-60-6210 GO BONDS SERIES A 2021			\$1.2500	\$1.25
12	06-00-90-9820 GO REF & IMP BONDS SR 2010			\$140,000.0000	\$140,000.00
13	06-00-90-9830 GO REF & IMP BONDS SR 2010			\$2,887.5000	\$2,887.50
<b>9</b>	<b>L.A. / L. A. PROMOTIONS</b>	<b>7/31/2025</b>	<b>7/31/2025</b>	<b>073125MKTBAND</b>	<b>\$250.00</b>
1	36-00-00-8210 MOONLIGHT MKT BAND			\$250.0000	\$250.00

AP Enter Bills Edit Report - Sorted by Vendor \*\* Customized \*\*

City of Sedgwick (SEDGKS)  
Batch: AAACBN

8/1/2025 9:09:26 AM

Page 2

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
16	LOWE'S / LOWE'S	7/31/2025	7/31/2025	073125LOWES	\$747.52	
1	01-10-70-7130	STREET CONES		1.0	\$183.4300	\$183.43
2	01-10-70-7130	STREET CONES		1.0	\$239.8700	\$239.87
3	01-11-70-7120	CAR CLEANING SUPPLIES-MAINT		1.0	\$34.3000	\$34.30
4	40-11-00-8210	200 BLDG CIRCUIT BREAKER		1.0	\$36.0800	\$36.08
5	01-01-70-7100	CH PLUMBING SUPPLIES ALLOC		0.2	\$175.6300	\$35.13
6	01-03-70-7100	PD PLUMBING SUUPLIES ALLOC		0.2	\$175.6300	\$35.13
7	01-04-70-7100	FIRE PLUMBING SUPPLIES ALLOC		0.2	\$175.6000	\$35.12
8	01-11-70-7100	MAINT SHOP PLUMBING SUPPLIES ALLOC		0.2	\$175.6000	\$35.12
9	13-00-70-7100	WWTP PLUMBING SUPPLIES ALLOC		0.2	\$175.6300	\$35.13
10	01-11-70-7130	MAINT SUPPLIES		1.0	\$78.2100	\$78.21
15	MORSE / COURTNEY MORSE	7/31/2025	7/31/2025	073125CM	\$170.80	
1	36-00-00-8210	FLAG RETIREMENT BOX BUILD-H MORSE		1.0	\$170.8000	\$170.80
10	POST OFFICE / USPS	7/31/2025	7/31/2025	073125BILLCARD	\$273.03	
1	10-00-70-7020	UTILITY BILL CARD POSTAGE		0.4	\$273.0300	\$95.56
2	12-00-70-7020	UTILITY BILL CARD POSTAGE		0.3	\$273.0300	\$81.91
3	13-00-70-7020	UTILITY BILL CARD POSTAGE		0.4	\$273.0300	\$95.56
11	SHERWIN / SHERWIN WILLIAMS	7/31/2025	7/31/2025	3132-5 3174-7	\$202.59	
1	09-00-70-7130	POCKET PARK MURAL PAINT AND SUPPLIES		1.0	\$47.9800	\$47.98
2	09-00-70-7130	POCKET PARK MURAL PAINT AND SUPPLIES		1.0	\$154.6100	\$154.61
12	SUNFLOWER / SUNFLOWER STATE STAYS LLC	7/31/2025	7/31/2025	073125COTTAGE	\$1,200.00	
1	01-02-60-6720	EMS CARDINAL COTTAGE LEASE		1.0	\$1,200.0000	\$1,200.00
14	THIEME, AUSTIN / AUSTIN THIEME	7/31/2025	7/31/2025	073125AT	\$4,525.00	
1	17-00-60-6290	POCKET PARK MURAL		1.0	\$4,525.0000	\$4,525.00
13	WSU / WICHITA STATE UNIVERSITY	7/31/2025	7/31/2025	661729	\$485.00	
1	01-01-60-6710	CMC CERT CLASS SHELIA		1.0	\$485.0000	\$485.00

Grand Totals

Total Direct Expense: \$319,470.95  
Total Immediate Payments: \$319,470.95

Report Summary

Report Selection Criteria  
Report Type: Detailed  
Start End  
Transaction Number: Start End

**City of Sedgwick  
City Council Meeting  
August 6, 2025**

**TO:** Mayor and City Council  
**SUBJECT:** Charter Ordinance No. 32  
**INITIATED BY:** Administration  
**AGENDA:** New Business

---

**Recommendation:** Staff recommends approval of Charter Ordinance No. 32.

**Background:** Charter Ordinance No. 32 is an ordinance that would exempt the city from K.S.A 15-204, as amended, relating to the appointment of city officers, and provide substitute and additional provisions on the same subject. In 2019, the City of Sedgwick passed Ordinance No. 865 which stated that the position of the City Administrator was to oversee the appointment, hiring and discharge of all employees of the City of Sedgwick, Kansas. This was done to increase efficiency in the daily operations of the city but did not fully address the removal of the requirements of K.S.A 15-204. By adopting Charter Ordinance No. 32, we would fully correct the oversight of 2019.

**Analysis:** The City of Sedgwick is classified as a city of the third class. As such, we are grouped with municipalities of smaller size and composition; many of which do not have a professional administrator overseeing the daily operations of the city. In these smaller municipalities, the Mayor would be the overseeing figure and hire and discharge all employees. As we strive to be as efficient as possible, it is imperative that the oversight of employees stay in the position that has daily interactions with said employees. If approved, the discharge of department heads would be run through the City Council for informational purposes prior to their termination. This process mirrors what is in place for department heads wishing to terminate an employee, as they must bring all the relevant information before the City Administrator prior to termination of the employee in question.

**Financial Considerations:** None.

**Recommendations/Actions:** It is recommended that the City Council approve Charter Ordinance No. 32 as presented.

**Attachments:** Charter Ordinance No. 32 draft

THE CITY OF SEDGWICK, KANSAS

CHARTER ORDINANCE NO.32

A CHARTER ORDINANCE OF THE CITY OF SEDGWICK, KANSAS, EXEMPTING THE CITY FROM K.S.A. 15-204, AS AMENDED, RELATING TO THE APPOINTMENT OF CITY OFFICERS, AND PROVIDING SUBSTITUTE AND ADDITIONAL PROVISIONS ON THE SAME SUBJECT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEDGWICK, KANSAS:

**SECTION 1:** The City of Sedgwick, by the power vested in it by Article 12, Section 5, of the Constitution of the State of Kansas, hereby elects to exempt itself from the provisions of K.S.A. 15-204, as amended, which enactment applies to this city but does not apply uniformly to all cities, presently providing for the timing of appointments, the manner of appointment, and term of office for the City of Sedgwick Kansas officers appointed as a municipal judge of the municipal court, a clerk, a treasurer, a marshal-chief of police, law enforcement officers, and such other officers as deemed necessary.

**SECTION 2:** The following is hereby substituted for that portion of K.S.A. 15-204 which provides for the appointment, duties, and removal of city officers and the Code of the City of Sedgwick Section 1-301, 1-302, and 1-303 are hereby amended as follows regarding the same:

**1-301. Appointment.**

The Mayor, by and with the consent of the council, shall appoint a city attorney and judge of the municipal court. Such officers shall hold their respective offices for an indefinite term. All such appointments shall be entered on the journal of proceedings of the council. The duties and salaries of all appointed officers shall be fixed by ordinance.

**1-302. Department heads and employees; appointment and removal.**

The city administrator shall:

- (a) Appoint all city department heads, including the city clerk, the chief of police the public works director, the fire chief and other such department heads as deemed necessary. The department head positions appointed by the city administrator are "Employees at Will." Department heads may be terminated at any time by the City Administrator provided that the City Administrator must first inform and obtain advice from the Governing Body regarding the intent to terminate such department head prior to their termination.
- (b) The city administrator shall have the authority to hire and terminate all other employees.

**1-303. Removal.**

- (a) A majority of all members of the governing body may remove any officer appointed pursuant to Section 1-301.
- (b) For good cause, the mayor may suspend any officer appointed pursuant to Section 1-301, and such officer may be removed with the consent of council.

**SECTION 3:** The City may enact, by ordinary ordinance, amendments to its City Code to substitute additional provisions related to the subject herein.

**SECTION 4:** This Charter Ordinance shall be published in its entirety once a week for (2) consecutive weeks in the official City Newspaper

**SECTION 5:** This Charter Ordinance shall take effect 61 days after final publication unless a sufficient petition for a referendum is filed and a referendum held on the Charter Ordinance as provided in Article 12, Section 5, subsection (c)(3) of the Constitution of the State of Kansas, in which case this Charter Ordinance shall become effective if approved by a majority of the electors voting thereon.

**ADOPTED** by the Governing body of the City of Sedgwick, Kansas, not less than two-thirds of the voting members elect voting in favor thereof, on this 6th day of August, 2025.

\_\_\_\_\_  
Bryan Chapman, Mayor

ATTEST:

\_\_\_\_\_  
Shelia Agee, City Clerk



City of Sedgwick  
City Council Meeting  
August 6th, 2025

**TO:** Mayor and City Council

**SUBJECT:** Ordinance 915

**INITIATED BY:** Administration

**AGENDA:** New Business

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**Background:** In 2022 Ordinance 891 passed making the City Park, Pocket Park, and DeHaven Memorial Park a common consumption area. The purposed addition of the Commercial Avenue Social District CCA would amend the current CCA to include a portion of Commercial Avenue as a CCA.

The establishment of a CCA allows individuals to purchase cereal malt beverages and/or alcoholic liquor at participating establishments within the CCA district, allowing the individual to freely walk within the confines of the district with said beverages. The beverages would be required to be in a plastic container with the business logo per state statues.

With a CCA this would allow the city to have alcohol in the area during special events such as the Moonlight Market and Fall Festival without having to get a special event permit. With passing this the city can have more than 4 special events a year.

**Financial Considerations:** If approved, the estimated cost per year is the \$100 annual application fee. One-time costs include purchase of CCA Cups - \$200 and purchase of required signage estimated at \$400.

**Recommendations/Actions:** It is recommended that the governing body approve the policy as presented.

**Attachments:** ordinance 915, Comon Consumption Area Map

ORDINANCE NO. 915

AN ORDINANCE PERTAINING TO ALCOHOLIC LIQUOR AND CEREAL MALT BEVERAGE; ADDING A NEW "ARTICLE 6. COMMON CONSUMPTION AREA" TO "CHAPTER 3. BEVERAGES" OF THE CODE; ESTABLISHING THE COMMERCIAL AVENUE SOCIAL DISTRICT COMMON CONSUMPTION AREA; AND AUTHORIZING THE POSSESSION AND CONSUMPTION OF ALCOHOLIC LIQUOR OR CEREAL MALT BEVERAGE WITHIN ITS BOUNDARIES.

WHEREAS, K.S.A. 41-2659 pennants a city to establish, by ordinance or resolution, one or more common consumption areas within the limits of the city, and to authorize the possession and consumption of alcoholic liquor or cereal malt beverage within the common consumption area; and

WHEREAS, Subsection (g)(1) of K.S.A. 41-2659 states that "common consumption area" means a defined indoor or outdoor area not otherwise subject to a license issued pursuant to the Kansas liquor control act or the club and drinking establishment act where the possession and consumption of alcoholic liquor or cereal malt beverage is allowed pursuant to a common consumption area permit.

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS:**

**SECTION ONE:** Chapter 3, Article 8 is hereby added to the Sedgwick Municipal Code to read as follows:

**"3-801. Common Consumption Area established.**

- (a) **Establishment.** In accordance with K.S.A. 41-2659, and amendments thereto, the Governing Body hereby establishes the Commercial Avenue Social District Common Consumption Area ("CCA") located in the Designated Main Street area (encompassed by the following boundaries: on the north by 6<sup>th</sup> street; on the south by Cy's Hoof n Horn; on the east by the north-south alley between Washington and Commercial; and on the west by 5<sup>th</sup> and Madison), provided that a common consumption area permit has been issued by the Director of the Kansas Department of Revenue Division of Alcoholic Beverage Control ("Director").
- (b) **Boundary Identification.** The boundaries of the CCA must be clearly marked using a physical barrier or any apparent line of demarcation. Every CCA shall have signs conspicuously posted identifying the boundaries of such area, and such signs must be in a size and manner that provides notice to persons entering or leaving the area.
- (c) **Hours.** The possession and consumption of alcoholic liquor or cereal malt beverage in the CCA is authorized between the hours of 9:00 AM until 11:00 PM. An exception may be made for a change in day or time if prior approval is granted via a special event permit approved by the Governing Body.

**3-802. Common Consumption Area - Rules of Conduct.**

- (a) **Sales Conditions.** CCA permits are for possession and consumption of alcoholic liquor or cereal malt beverage only. No sales of alcoholic liquor or cereal malt beverage may occur on premises covered by the CCA permit unless the sales are conducted by a caterer licensed in accordance with all City requirements for a catered event, a separate special event permit has been issued for that specific area, or a drinking establishment has been authorized in writing by the City Clerk or designee to operate a noncontiguous service

area in accordance with  
**K.S.A. 41-2659(e)(2).**

- (b) **Consumption Areas.** Alcoholic liquor or cereal malt beverage drinks may be consumed on public property within the CCA including sidewalks and crosswalks but shall not be consumed in public parking lots, street parking stalls, or the public thoroughfare ("street") unless the street has been closed to vehicular traffic for a special event approved by the Governing Body.
- (c) **Purchases Outside of the CCA.** The possession and consumption of alcoholic liquor or cereal malt beverage purchased outside of the CCA and its participating licensees shall not be permitted inside the boundaries of the CCA without prior approval of a special event permit by the Governing Body.
- (d) **Removal of Purchases from Within the CCA.** No open container of alcoholic liquor or cereal malt beverage purchased within the CCA shall be removed from the boundaries of the CCA.
- (e) **Containers and Two-Drink per-person on-street limit.** All alcoholic liquor and cereal malt beverage removed from a licensed premises or otherwise sold within the CCA shall be served in a paper or plastic cup no larger than sixteen (16) fluid ounces that displays the licensee's trade name or logo or other identifying mark that is unique to the licensee. No establishment participating in the CCA shall allow any person to leave their premises and enter the CCA with more than one such alcoholic beverage at a time. Paper or plastic cups shall be single serve and not be refilled by the licensee identified on the cup, by any other licensed establishment participating in the CCA, or by any other person or party.
- (t) **Conduct.** All persons within the CCA shall follow all laws and ordinances concerning the purchase, sale, and consumption of alcohol or cereal malt beverage. Any person acting in a way that violates any provisions of the Municipal Code, State or Federal laws, including but not limited to any offenses against person, property, the public peace, the public safety, or public morals, will be removed from the CCA:
- (g) **Licensed Premises.** Any licensee of a licensed premises located within or immediately adjacent to the CCA may request permission from the Kansas Alcoholic and Beverage Control Director to participate in the CCA upon forms prescribed by the Director.
  - (1) **Removal of Alcohol from Licensed Premises.** Any licensee of a licensed premises who has requested and received permission to participate in the CCA may allow its legal patrons to remove two alcoholic liquor or cereal malt beverage purchased from the licensee per person into the premises described by the CCA permit.
  - (2) **Noncontiguous Sales.** In addition to their licensed premises, one or more licensees that have requested and received permission to participate in the CCA may offer for sale, sell, and serve alcoholic liquor or cereal malt beverage for consumption from one noncontiguous service area within the CCA, as designated and approved by the CCA permit holder. The licensee shall prominently display a copy of its drinking establishment license and the approval of the CCA permit holder at its noncontiguous service area.
  - (3) **Compliance with Applicable Laws.** Each licensee within the CCA shall comply with all City ordinances, Federal and State laws regulating the purchase, sale and consumption of alcoholic liquor or cereal malt beverage. Any violations of the common consumption area restrictions, City ordinances, or State or Federal laws may result in revocation of the licensee's participation in the CCA. Each licensee within the CCA shall be liable for violations of all liquor laws governing the sale and consumption of alcoholic liquor or

cereal malt beverage that occur on the licensee's premises.

- (4) **Signage.** Any licensed establishment that allows patrons to leave the establishment with an alcoholic beverage in an open container as provided in this Article shall maintain posted inside all exit doors for clear public view a map of the current boundaries of the entertainment district and a sign of at least eleven (11) inches by eight and one-half (8.5) inches that states the following:

"All patrons leaving this establishment with an alcoholic beverage in an open container do hereby assume full responsibility to consume such alcoholic beverage only if it has been served in a paper or plastic cup not to exceed 16 ounces in size and obtained from an establishment licensed to sell alcoholic beverages within the common consumption area (CCA) outlined on the map below. Any individual who leaves the CCA with an alcoholic beverage in an open container is in violation of the Sedgwick, KS Code of Ordinances and may be subject to a citation, arrest, incarceration, and/or fine."

- (4) **Liability.** Each licensee within a CCA shall be liable for violations of all liquor laws governing the sale and consumption of alcoholic liquor or cereal malt beverage that occur on the licensee's premises. Licensee shall provide any insurance coverage or proof of coverage as may be required by the Governing Body as a condition of participating in the CCA.

### **3-803 Common Consumption Area - Notification.**

Upon passage of an ordinance or resolution establishing a CCA, the City shall immediately notify the Director of the Kansas Alcoholic Beverage Control Division of the establishment of the CCA and submit a copy of the ordinance or resolution along with such notice."

**SECTION THREE:** All ordinances or parts of ordinances in conflict herewith are repealed. However, any section of an existing ordinance not in conflict herewith is not repealed and remains in full force and effect.

**SECTION FOUR:** This Ordinance shall become effective upon passage and publication of the Ordinance summary as provided by law.

Passed by the City Council on this 6<sup>th</sup> day of August, 2025.

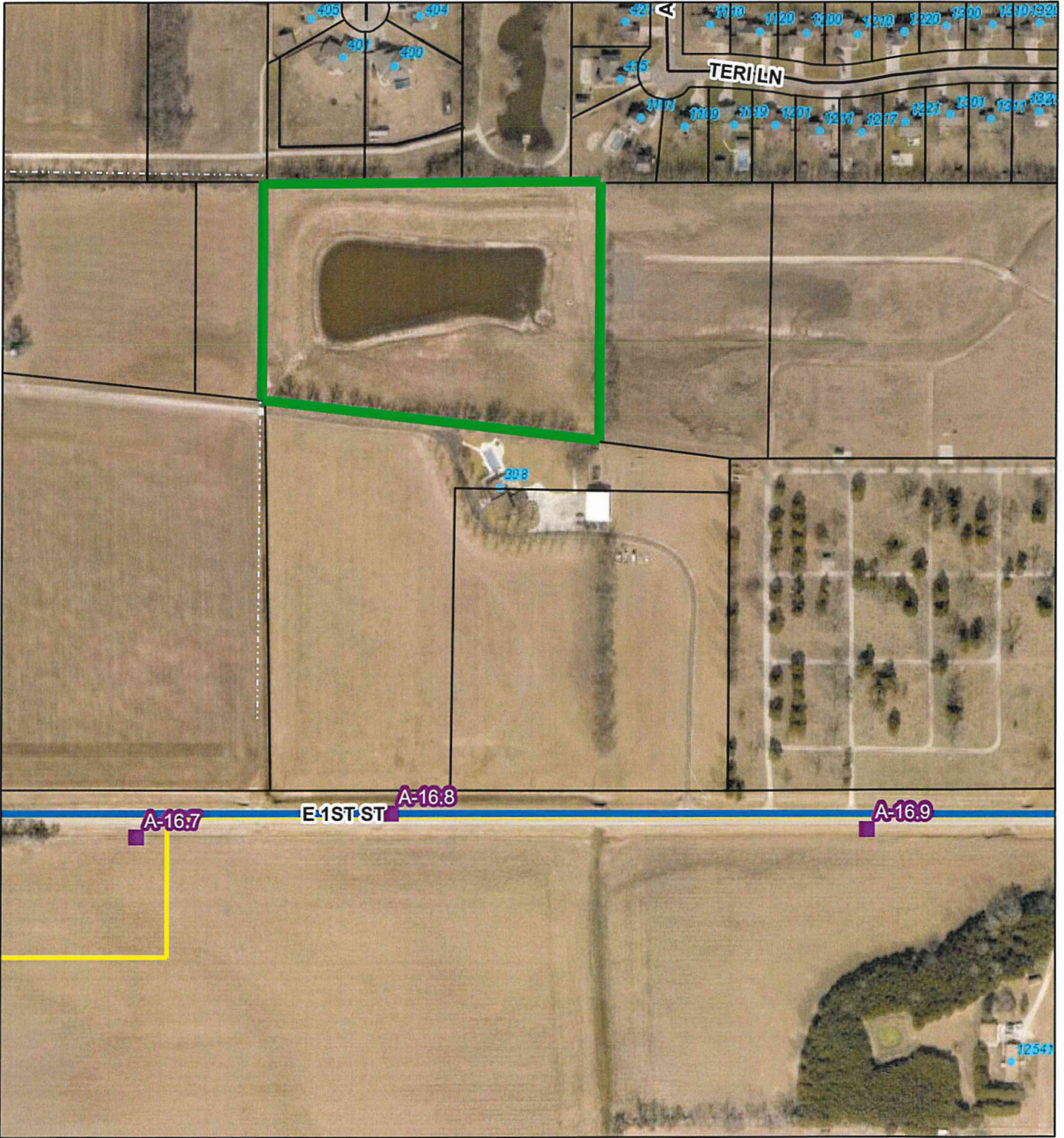
Signed by the Mayor this 6<sup>th</sup> day of August, 2025.

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City Clerk, Shelia Agee

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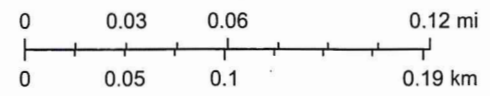
Mayor, Bryan Chapman



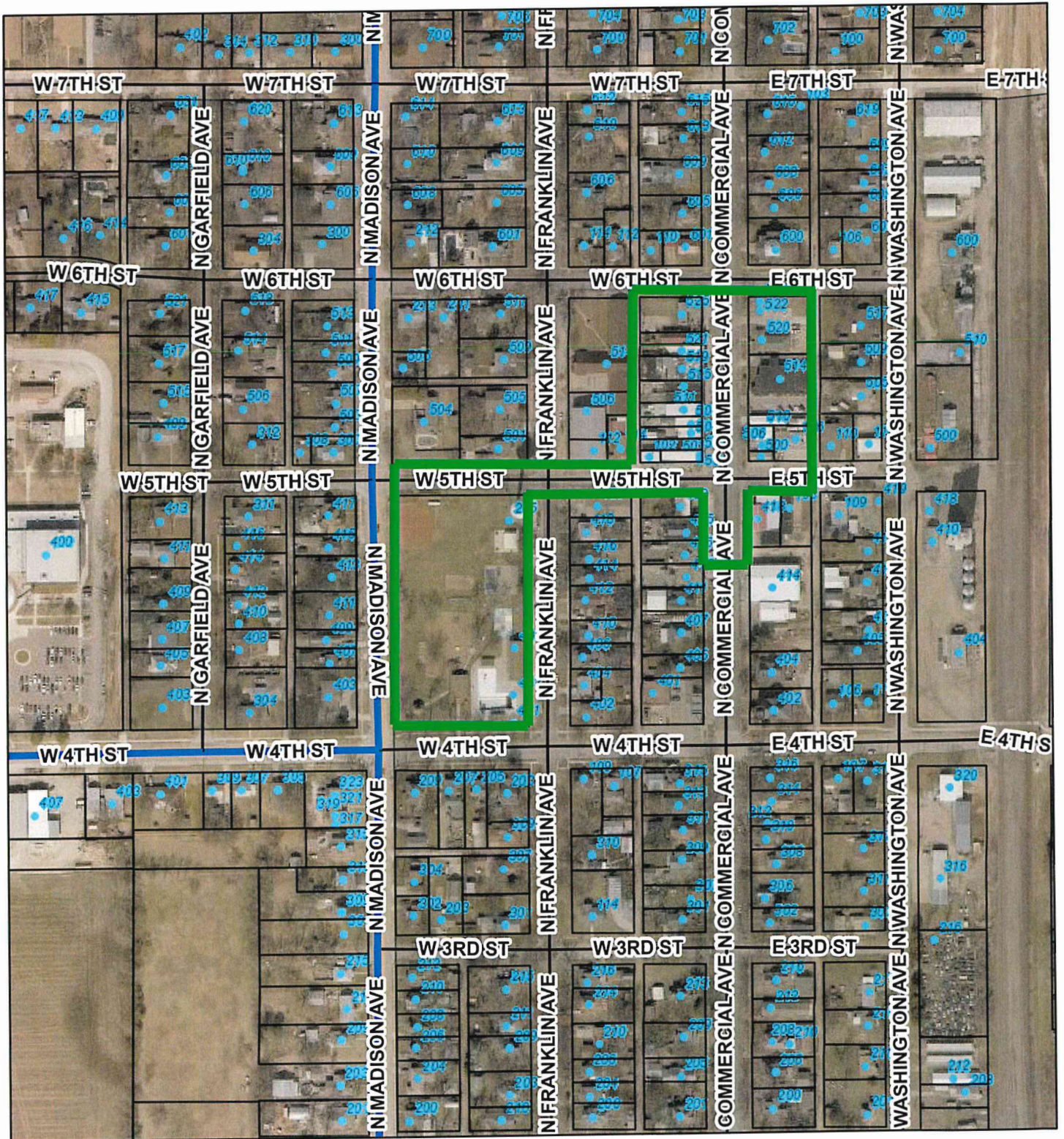
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- █ Override 1
- Culverts
- Road Centerline
- Harvey County Maintained - Paved
- Streets/Roads
- Parcel Boundary
- Parcel Boundary
- Subdivisions
- Creek/River
- Unnamed Tributary
- Address Points



All Kansas PSAPs, NG911 Coordinating Council, DASC, Sedgwick County, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA

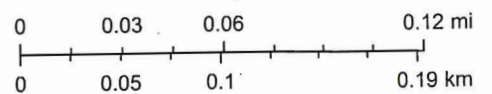


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- █ Override 1
- █ Road Centerline
- █ Harvey County Maintained - Paved
- █ Streets/Roads

- Parcel Boundary
- Parcel Boundary
- Subdivisions
- Address Points



All Kansas PSAPs, NG911 Coordinating Council, DASC, Sedgwick County, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA

**City of Sedgwick  
City Council Meeting  
August 6, 2025**

**TO: Mayor and City Council**

**SUBJECT: Ordinance 916 – School Speed Zones**

**INITIATED BY: Administration**

**AGENDA: New Business**

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**Recommendation:** Staff recommends approval of Ordinance 916

**Background:** Ordinance 360 was adopted on May 5<sup>th</sup>, 1975, which established the school zone from Fourth & Franklin to 100 west of the school grounds from 7:30 – 8:30am; 11:30 am – 1:30pm; and 3:00pm – 4:00 pm. Staff recently discovered that the school zone along Madison Avenue was erroneously left out when the original ordinance was adopted. No other records were found to establish the school zone along Madison Avenue.

Ordinance 916 establishes the school zone in the appropriate locations along Madison Avenue, shortens the school zone along 4<sup>th</sup> street to align with the current school zone signage, establishes new school zones along Garfield from 4<sup>th</sup> to 5<sup>th</sup> streets and along 5<sup>th</sup> street from Madison to the school property, and adjusts the timeframe to meet the needs of the school district, omitting the 11:30am – 1:30pm timeframe.

**Analysis:** During the June 16<sup>th</sup> meeting, Council requested that the school zone along Madison Avenue be adjusted to align with the 3<sup>rd</sup> and 6<sup>th</sup> streets instead of the accompanying alleyways as currently exists. Further requests included establishing a school zone along Garfield from 4<sup>th</sup> to 6<sup>th</sup> Street and along 6<sup>th</sup> street from Madison to Garfield.

Staff collaborated with the USD 439 District staff on the requests to gain an understanding of traffic density in the area and the need for the establishment of a school zone in requested areas. It was agreed that the establishment along Garfield and 5<sup>th</sup> streets was beneficial but opted not to include 6<sup>th</sup> street from Madison to Garfield as they do not see an abundance of traffic in that area.

**Financial Considerations:** None.

**Recommendations/Actions:** It is recommended that the City Council approve Ordinance 916 as presented.

**Attachments:** Ordinance 916. Map of Location

**ORDINANCE NO. 916**

**AN ORDINANCE ESTABLISHING A SCHOOL SPEED ZONE IN THE CITY OF SEDGWICK, KANSAS, AND REPEALING ORDINANCE NO. 360 AND ANY AND ALL OTHER ORDINANCES IN CONFLICT HEREWITH**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS:**

**Section 1.** That from Fourth & Madison Streets East of the school to 100 yards West of the school ground; and from 3<sup>rd</sup> Street to 6<sup>th</sup> Street along Madison; and on 5<sup>th</sup> Street from Madison to the school property; and from 4<sup>th</sup> to 5<sup>th</sup> along Garfield is hereby designated a school speed zone. The speed limit in such zone shall be 20 miles per hour from 7:30am to 8:30am; and 3:00pm to 4:00pm. That school crosswalks be established at 4<sup>th</sup> and Madison Streets; 5<sup>th</sup> and Madison Streets; 6<sup>th</sup> and Madison Streets; and 4<sup>th</sup> and Garfield Streets.

**Section 2.** This ordinance shall take effect and be in force from and after its passage and once publication in the official city newspaper.

**PASSED, ADOPTED AND APPROVED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS THIS 6<sup>th</sup> day of August, 2025.**

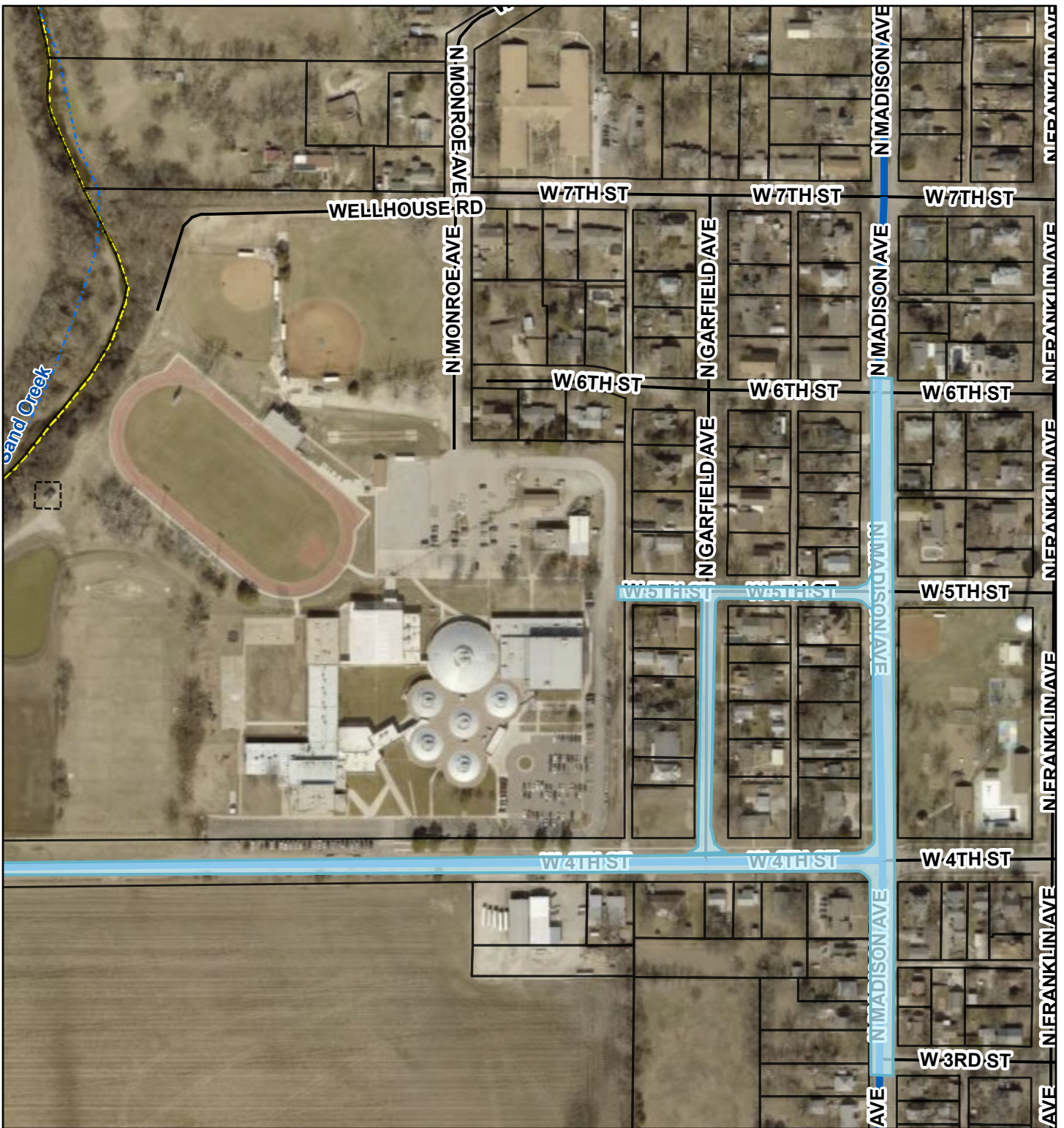
CITY OF SEDGWICK, KANSAS

[seal]

By \_\_\_\_\_  
Bryan Chapman, Mayor

ATTEST:

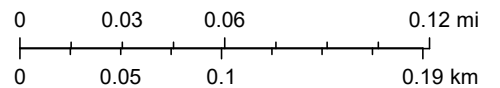
By \_\_\_\_\_  
Shelia Agee, City Clerk



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- Override 1
- Road Centerline
- Harvey County Maintained - Paved
- Streets/Roads
- Parcel Boundary
- Parcel Boundary
- Building on Leased Land
- Creek/River
- Creeks/Streams
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