



REGULAR COUNCIL MEETING, DECEMBER 4, 2024

Wednesday, December 04, 2024 at 6:30 PM
Council Chambers, 520 N. Commercial Ave.

AGENDA

Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens _____

Mark Jacob _____

Josh Liby _____

Dan Hartman _____

Brenda DeHaven _____

Others present _____

APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Motion by _____

Second by _____

HEARINGS / PRESENTATIONS / PUBLIC FORUM

STAFF REPORTS

1. Kyle Nordick, City Administrator
2. Brad Jantz, City Attorney

CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by _____

Second by _____

- 3. Minutes of November 20, 2024, Regular Meeting
- 4. Approval of Payroll November 22, 2024 Amount \$17,680.08
- 5. Approval of General Disbursement Checks Amount \$31,535.33

NEW BUSINESS

- 6. Discuss and Consider Ordinance 907 - Ambulatory Fees

Motion to approve Ordinance 907 as presented.

Motion by _____

Second by _____

- 7. Discuss and Consider Harvey County EDC Interlocal Agreement

Motion to approve the Economic Development Interlocal Agreement with the cities of Harvey County, Harvey County and the Harvey County Economic Development Council, Inc.

Motion by _____

Second by _____

- 8. Discuss and Consider KDOT Innovative Technology Grant

Motion to approve staff to submit an application for KDOT Innovative Technology Program authorizing up to \$9,000 in local matching funds if awarded.

Motion by _____

Second by _____

- 9. Discuss Rescheduling January's Regular Council Meeting To January 8th

Motion to reschedule the regular January Council Meeting to January 8th at 6:30 PM.

Motion by _____

Second by _____

GOVERNING BODY REMARKS

ADJOURN

Motion to adjourn the Regular Council Meeting at _____ PM.

Motion by _____

Second by _____

Contact: Shelia Agee (agee@cityofsedgwick.org, 316-772-5151)

Agenda Published on 11/26/2024 at 4:15 PM.



REGULAR COUNCIL MEETING, NOVEMBER 20, 2024

Wednesday, November 20, 2024 at 6:30 PM
Council Chambers, 520 N. Commercial Ave.

MINUTES

Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens_____

Mark Jacob_____

Josh Liby_____

Dan Hartman_____

Brenda DeHaven_____

Others present _____

Mayor Bryan Chapman opened the Council Meeting at 6:30pm.

The Mayor led the Pledge of Allegiance.

PRESENT

Brenda DeHaven

Dan Hartman

Kramer Siemens

Mark Jacob

ABSENT

Josh Liby

OTHERS PRESENT: Kyle Nordick, City Administrator; Shelia Agee, City Clerk; Brad Jantz, City Attorney; Rusty Witcher, Harvey County NOW; Chantel Rindt, Library Director; Shannon Lewis

APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Motion by _____

Second by _____

Motion to approve the agenda as amended to add Sedgwick Community Development Corporation Meeting to New Business.

Motion made by Hartman, Seconded by Jacob.

Voting Yea: DeHaven, Hartman, Siemens, Jacob

HEARINGS / PRESENTATIONS / PUBLIC FORUM

Chantel Rindt, Library Director, provided update on library and requested help with paying mold mitigation. Shannon Lewis discussed library issues and informed Council that the front windows of library leak after awnings were removed and need fixed.

STAFF REPORTS

1. Kyle Nordick, City Administrator

Kyle Nordick, City Administrator, informed Council we had 10 proposals for mowing and staff will be reviewing to make a decision. No bids were received for purchase and removal of old maintenance shop. Staff will reevaluate options for moving forward.

2. Brad Jantz, City Attorney

Brad Jantz, City Attorney, informed Council the 501C3 determination letter has been submitted. Will add minutes once approved during meeting.

CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by _____

Second by _____

Motion to approve the Consent Agenda as presented.

Motion made by DeHaven, Seconded by Hartman.

Voting Yea: DeHaven, Hartman, Siemens, Jacob

3. Minutes of November 6, 2024, Regular Meeting
4. Approval of Payroll November 8, 2024 Amount \$16,349.19.

- 5. Approval of General Disbursement Checks Amount \$111,372.99

NEW BUSINESS

- 6. Discuss and Consider Ordinance 906 - Transient Sales

Motion to approve Ordinance 906 as presented.

Motion by _____

Second by _____

RECESS INTO SEDGWICK COMMUNITY DEVELOPMENT CORPORATION MEETING

Motion to approve Ordinance 906 as presented.

Council Member Siemens recommended taking pictures of those with permits and post on FaceBook so everyone knows they are approved.

Motion made by Hartman, Seconded by Jacob.

Voting Yea: DeHaven, Hartman, Siemens, Jacob

RECESSED INTO CORPORATION MEETING

CITY OF SEDGWICK, KANSAS

SEDGWICK COMMUNITY DEVELOPMENT CORPORATION

COUNCIL CHAMBERS - 520 N. COMMERCIAL AVE.

NOVEMBER 20, 2024

MEETING CALLED TO ORDER

Meeting called to order at 6:46pm.

- 7. Approval of October 16, 2024 Minutes

Motion to approve the October 16, 2024 meeting minutes as presented.

Motion by _____

Second by _____

ADJOURN

Motion to approve the October 16, 2024 meeting minutes as amended with name spelling correction (Kramer) and wording change (composition).

Motion made by Siemens, Seconded by Hartman.

Voting Yea: DeHaven, Hartman, Siemens, Jacob

ADJOURNED AND REOPENED COUNCIL MEETING AT 6:49pm.

CONTINUATION OF NEW BUSINESS

8. Executive Session - Contract Negotiations

Move to recess into executive session for _____ minutes to consult with the City Attorney related to matters privileged under the attorney-client relationship (K.S.A. 75-4319(B)(2)) for the purpose of discussing Contractual Matters. The open meeting will resume at _____pm with those present in the executive session being the Governing Body, City Administrator, and City Attorney.

Motion by _____

Second by _____

Move to recess into executive session for 20 minutes to consult with the City Attorney related to matters privileged under the attorney-client relationship (K.S.A. 75-4319(B)(2)) for the purpose of discussing Contractual Matters. The open meeting will resume at 7:10pm with those present in the executive session being the Governing Body, City Administrator, and City Attorney.

Motion made by Hartman, Seconded by Jacob.

Voting Yea: DeHaven, Hartman, Siemens, Jacob

NO ACTION TAKEN

Motion to reimburse \$7,365 to Lillian Tear Library Board.

Motion made by Siemens, Seconded by Hartman.

Voting Yea: DeHaven, Hartman, Siemens, Jacob

GOVERNING BODY REMARKS

Council Member DeHaven mentioned that she handed out the Community Christmas event list and thanked all who had volunteered.

ADJOURN

Motion to adjourn the Regular Council Meeting at _____ PM.

Motion by _____

Second by _____

Motion to adjourn the Regular Council Meeting at 7:13pm.

Motion made by Siemens, Seconded by Hartman.

Voting Yea: DeHaven, Hartman, Siemens, Jacob

Contact: Shelia Agee (agee@cityofsedgwick.org, 316-772-5151)

Agenda Published on 11/15/2024 at 7:30 PM.

December 4, 2024

PAYROLL CHECKS - DIRECT DEPOSIT

11-22-24 \$ 17,680.08

TOTAL PAYROLL CHECKS \$ 17,680.08

GENERAL DISBURSEMENT CHECKS-AABYX \$ 16,514.19

GENERAL DISBURSEMENT CHECKS-AABY Y \$ 12,763.41

GENERAL DISBURSEMENT CHECKS-AABYZ \$ 2,257.73

TOTAL DISBURSEMENT CHECKS \$ 31,535.33

AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

11/21/2024 04:11:35 PM

Batch: AAABYX

User ID: SHELIA

Page 1

Bank Code: CKG		LEGACY BANK				
Vendor Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
AETNA						
1	71210	11/22/2024	Check	SHELIA	AP0000001326AAABYX	\$93.14
Description:						
BCBS OF KANSAS						
2	71211	11/22/2024	Check	SHELIA	AP0000001326AAABYX	\$5,577.21
Description:						
CARL B DAVIS, CHAPTER 13 TRUSTEE						
3	71212	11/22/2024	Check	SHELIA	AP0000001326AAABYX	\$668.31
Description:						
LEGACY BANK						
4	71213	11/22/2024	Check	SHELIA	AP0000001326AAABYX	\$5,569.84
Description:						
KPERS						
5	71214	11/22/2024	Check	SHELIA	AP0000001326AAABYX	\$3,696.51
Description:						
KANSAS STATE WITHHOLDING TAX						
6	71215	11/22/2024	Check	SHELIA	AP0000001326AAABYX	\$909.18
Description:						
			Bank Totals	Items	Total Voids	Items
Checks			(\$16,514.19)	6	\$0.00	0
Deposits			\$0.00	0	\$0.00	0
Deductions			\$0.00	0	\$0.00	0
Additions			\$0.00	0	\$0.00	0
Bank Charges			\$0.00	0	\$0.00	0
Net Activity for CKG:			(\$16,514.19)			

Report Totals

	Bank Totals	Items	Total Voids	Items
Checks	(\$16,514.19)	6	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity:	(\$16,514.19)			

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)
Batch: AAABYY

11/22/2024 9:06:27 AM

Page 1

Vendor	Description	Check Date	Invoice#	Check#	Check Total
360 DOCUMENT SOLUTIONS	PRINTERS/COPIERS	11/22/2024	588787842	71216	\$719.95
ACID REMAP LLC	EMS PROTOCOL APP	11/22/2024	2284	71217	\$750.00
BOUND TREE MEDICAL, LLC	EMS SUPPLIES	11/22/2024	85555528	71218	\$1,434.06
CORE & MAIN	WATER METER PARTS	11/22/2024	V927101	71219	\$211.14
EVERGY	ELECTRIC SERVICE	11/22/2024	112224EVERGY	71220	\$3,779.17
EVERGY	STREET LIGHTS	11/22/2024	112224STREETLIGHTS	71221	\$1,951.75
FAMILY HEALTH AMERICA, LC	HRA ADMIN FEES	11/22/2024	112224HRA	71222	\$100.00
KANSAS GAS SERVICE	GAS SERVICE	11/22/2024	112224KSGAS	71223	\$198.62
LOGO DEPOT	EMS SHIRTS	11/22/2024	E 1591 16	71224	\$2,872.60
PROFESSIONAL ENGINEERING CONS	GIS SETUP-UTILITIES	11/22/2024	533482	71225	\$550.00
PRIDE AG RESOURCES	WATER LEAK SUPPLIES	11/22/2024	115687/3	71226	\$65.98
QUILL	OFFICE SUPPLIES	11/22/2024	41466428	71227	\$36.99
USA BLUEBOOK	WWTP CHEMICALS	11/22/2024	INV00535467	71228	\$93.15

Total Direct Expense:	\$12,763.41
Total Immediate Payments:	\$12,763.41

Report Summary

Report Selection Criteria

Report Type: Detailed

Transaction Number: Start Start End End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABYY

11/22/2024 8:45:17 AM

Page 1

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
1	360 LEASE / 360 DOCUMENT SOLUTIONS	11/22/2024	11/22/2024	588787842	\$719.95	
1	01-01-60-6200	PRINTERS/COPIERS LEASE		0.5	\$719.9300	\$359.97
2	01-03-60-6200	PRINTERS/COPIERS LEASE		0.1	\$719.9500	\$72.00
3	01-05-60-6200	PRINTERS/COPIERS LEASE		0.1	\$719.9500	\$72.00
4	10-00-60-6200	PRINTERS/COPIERS LEASE		0.2	\$719.9500	\$107.99
5	13-00-60-6200	PRINTERS/COPIERS LEASE		0.2	\$719.9500	\$107.99
3	ACID / ACID REMAP LLC	11/22/2024	11/22/2024	2284	\$750.00	
1	41-02-00-8210	EMS PROTOCOL APP		1.0	\$750.0000	\$750.00
4	BOUND TREE / BOUND TREE MEDICAL, LLC	11/22/2024	11/22/2024	85555528	\$1,434.06	
1	41-02-00-8210	EMS SUPPLIES		1.0	\$682.5400	\$682.54
2	41-02-00-8210	EMS SUPPLIES		1.0	\$21.4900	\$21.49
3	41-02-00-8210	EMS SUPPLIES		1.0	\$730.0300	\$730.03
5	CORE & MAIN / CORE & MAIN	11/22/2024	11/22/2024	V927101	\$211.14	
1	10-00-70-7130	WATER METER PARTS		1.0	\$211.1400	\$211.14
6	EVERGY / EVERGY	11/22/2024	11/22/2024	112224EVERGY	\$3,779.17	
1	01-10-60-6180	0009908927 - 505 N MADISON SCHOOL ZONE		1.0	\$27.7200	\$27.72
2	01-03-60-6180	659714280 - PD BLDG		1.0	\$90.3800	\$90.38
3	01-10-60-6180	1062940882 - 804 N MADISON ST POLE		1.0	\$36.7600	\$36.76
4	01-10-60-6180	1761794880 - 103 W 5TH ELECT AT POLE		1.0	\$27.1100	\$27.11
5	01-10-60-6180	2464686086 - 310 N MADISON AVE SCHOOL ZONE		1.0	\$27.4800	\$27.48
6	01-10-60-6180	3002790064 - 100 WHEATLAND DR STREET POLE		1.0	\$29.8100	\$29.81
7	01-10-60-6180	3175824328 - 502 N COMM STREET ELECT AT POLE		1.0	\$27.1100	\$27.11
8	10-00-60-6180	3731495616 - 404 N HARRISON EAST WATER TOWER		1.0	\$131.6300	\$131.63
9	13-00-60-6180	3738109015 - 1900 N WASH WWTP		1.0	\$1,439.9400	\$1,439.94
10	01-04-60-6180	3742938337 - 316 N WASH FIRE BLDG		1.0	\$78.1500	\$78.15
11	01-11-60-6180	3743030616 - 324 N WASH SHOP		1.0	\$54.3200	\$54.32
12	01-08-60-6180	3748198293 - 204 W 4TH PARK LIGHTS		1.0	\$151.4900	\$151.49
13	01-06-60-6180	4920122509 - 403 N FRANKLIN POOL		1.0	\$71.0100	\$71.01
14	01-01-60-6180	5043441260 - 107 W 5TH SR CTR		1.0	\$256.6600	\$256.66
15	01-01-60-6180	5111455161 - CITY HALL		1.0	\$163.8900	\$163.89
16	13-00-60-6180	7277816660 - 402 N HARRISON EAST LIFT		1.0	\$104.1700	\$104.17
17	01-10-60-6180	7610673523 - 100 INDUSTRIAL DR STREET POLE		1.0	\$29.7100	\$29.71
18	10-00-60-6180	7852345322 - 501 WELLHOUSE RD, WATER		1.0	\$27.1100	\$27.11
19	01-10-60-6180	8514115281 - 413 W 4TH SCHOOL ZONE		1.0	\$28.5300	\$28.53

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City of Sedgwick (SEDGKS)
Batch: AAABYY

11/22/2024 8:45:17 AM

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code		Quantity Bought	Cost Per Unit	Line Extension
20	01-10-60-6180	8574522122 - 302 W 4TH SCHOOL ZONE		1.0	\$27.7200	\$27.72
21	10-00-60-6180	1282677544 - 205 W 5TH WEST WATER TOWER		1.0	\$234.8000	\$234.80
22	13-00-60-6180	3728481135 - 402 S COMM SOUTH LIFT		1.0	\$78.8600	\$78.86
23	13-00-60-6180	3742907574 - 308 N WASH MAIN LIFT		1.0	\$257.9400	\$257.94
24	10-00-60-6180	3749459455 - 518 W 5TH WEST WELL HOUSE		1.0	\$43.1700	\$43.17
25	01-11-60-6180	7510510077 - 200 E IND DR MAINT SHOP		1.0	\$333.7000	\$333.70
7	EVERGY / EVERGY	11/22/2024	11/22/2024	112224STREETLIGHTS	\$1,951.75	
1	01-10-60-6180	STREET LIGHTS		1.0	\$1,951.7500	\$1,951.75
8	FAMILY HEALTH / FAMILY HEALTH AMERICA, LC	11/22/2024	11/22/2024	112224HRA	\$100.00	
1	03-00-60-6290	HRA ADMIN SERVICES FEE		1.0	\$100.0000	\$100.00
9	KS GAS / KANSAS GAS SERVICE	11/22/2024	11/22/2024	112224KSGAS	\$198.62	
1	13-00-60-6180	402 S COMM GAS SERVICE		1.0	\$47.4700	\$47.47
2	01-01-60-6180	CH GAS SERVICE		1.0	\$41.8100	\$41.81
3	01-04-60-6180	320 N WASH GAS SERVICE		0.9	\$109.3400	\$92.94
4	01-11-60-6180	320 N WASH GAS SERVICE		0.2	\$109.3400	\$16.40
10	LOGO / LOGO DEPOT	11/22/2024	11/22/2024	E 1591 16	\$2,872.60	
1	41-02-00-8210	EMS SHIRTS		1.0	\$2,872.6000	\$2,872.60
11	PEC / PROFESSIONAL ENGINEERING CONSULTANTS	11/22/2024	11/22/2024	533482	\$550.00	
1	08-00-60-6130	GIS SETUP-UTILITIES		1.0	\$550.0000	\$550.00
12	PRIDE AG / PRIDE AG RESOURCES	11/22/2024	11/22/2024	115687/3	\$65.98	
1	10-00-70-7130	WATER LEAK SUPPLIES		1.0	\$65.9800	\$65.98
13	QUILL / QUILL	11/22/2024	11/22/2024	41466428	\$36.99	
1	01-01-70-7010	COPY PAPER		0.5	\$36.9800	\$18.49
2	01-03-70-7010	COPY PAPER		0.1	\$36.9900	\$3.70
3	01-05-70-7010	COPY PAPER		0.2	\$36.9900	\$7.40
4	01-09-70-7010	COPY PAPER		0.1	\$36.9900	\$1.85
5	10-00-70-7010	COPY PAPER		0.1	\$36.9900	\$1.85
6	12-00-70-7010	COPY PAPER		0.1	\$36.9900	\$1.85
7	13-00-70-7010	COPY PAPER		0.1	\$36.9900	\$1.85
14	USA BLUEBOOK / USA BLUEBOOK	11/22/2024	11/22/2024	INV00535467	\$93.15	
1	13-00-70-7220	WWTP CHEMICALS-AMMONIA CYA PILLOWS		1.0	\$93.1500	\$93.15

Grand Totals

Total Direct Expense: \$12,763.41
Total Immediate Payments: \$12,763.41

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)
Batch: AAABYZ

11/26/2024 3:32:17 PM

Page 1

Vendor	Description	Check Date	Invoice#	Check#	Check Total
BOUND TREE MEDICAL, LLC	EMS SUPPLIES	11/27/2024	85565043	71229	\$533.44
GRABER ACE HARDWARE	SIGNS & LEAF BLOWER	11/27/2024	K77966 K78347	71230	\$617.29
LEAGUE OF KANSAS MUNICIPALITIES	KACM FALL CONF-KYLE	11/27/2024	200014536	71231	\$185.00
PITNEY BOWES GLOBAL FINANCIAL S	PITNEY POSTAGE	11/27/2024	112724PITNEYPOSTAGE	71232	\$700.00
SAM'S CLUB	OFFICE CANDY	11/27/2024	112724SAMS	71233	\$122.00
TRAVELERS CL REMITTANCE CENTE	NOTARY BOND SHELIA	11/27/2024	112724NOTARY	71234	\$50.00
WICHITA ROOFING PROS	REIMBURSE INSPECTION	11/27/2024	112724REIMBINS	71235	\$50.00

Total Direct Expense: \$2,257.73

Total Immediate Payments: \$2,257.73

Report Summary

Report Selection Criteria

Report Type: Detailed

Start End

Transaction Number: Start End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABYZ

11/26/2024 2:39:12 PM

Page 1

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
1	BOUND TREE / BOUND TREE MEDICAL, LLC	11/27/2024	11/27/2024	85565043	\$533.44
1	41-02-00-8210 EMS SUPPLIES			1.0 \$533.4400	\$533.44
2	GRABER / GRABER ACE HARDWARE	11/27/2024	11/27/2024	K77966 K78347	\$617.29
1	41-10-00-8210 WAYFINDING SIGNS INSTALL STAKES			1.0 \$29.8000	\$29.80
2	01-10-70-7420 LEAF BLOWER			0.5 \$587.4900	\$293.75
3	01-08-70-7420 LEAF BLOWER			0.5 \$587.4800	\$293.74
3	LKM / LEAGUE OF KANSAS MUNICIPALITIES	11/27/2024	11/27/2024	200014536	\$185.00
1	01-01-60-6710 KACM FALL CONF-KYLE			1.0 \$185.0000	\$185.00
4	PITNEY B / PITNEY BOWES GLOBAL FINANCIAL SERVI	11/27/2024	11/27/2024	112724PITNEYPOSTAGE	\$700.00
1	10-00-70-7020 PITNEY POSTAGE			0.5 \$700.0000	\$350.00
2	01-03-70-7020 PITNEY POSTAGE			0.1 \$700.0000	\$70.00
3	01-05-70-7020 PITNEY POSTAGE			0.2 \$700.0000	\$140.00
4	01-01-70-7020 PITNEY POSTAGE			0.1 \$700.0000	\$35.00
5	01-01-70-7020 PITNEY POSTAGE			0.1 \$700.0000	\$35.00
6	12-00-70-7020 PITNEY POSTAGE			0.1 \$700.0000	\$35.00
7	13-00-70-7020 PITNEY POSTAGE			0.1 \$700.0000	\$35.00
5	SAMS / SAM'S CLUB	11/27/2024	11/27/2024	112724SAMS	\$122.00
1	01-01-70-7010 OFFICE CANDY			1.0 \$65.3700	\$65.37
2	01-01-70-7010 OFFICE CANDY			1.0 \$28.7600	\$28.76
3	01-01-70-7010 OFFICE CANDY			1.0 \$27.8700	\$27.87
6	TRAVELERS / TRAVELERS CL REMITTANCE CENTER	11/27/2024	11/27/2024	112724NOTARY	\$50.00
1	01-01-60-6250 NOTARY BOND SHELIA			1.0 \$50.0000	\$50.00
7	WICHITA ROOFING / WICHITA ROOFING PROS	11/27/2024	11/27/2024	112724REIMBINSP	\$50.00
1	01-00-00-4295 REIMBURSE INSPECTION-NOT NEEDED			1.0 \$50.0000	\$50.00

Grand Totals

Total Direct Expense: \$2,257.73
Total Immediate Payments: \$2,257.73

Report Summary

Report Selection Criteria
 Report Type: Detailed
 Start End
 Transaction Number: Start End

City of Sedgwick
City Council Meeting
December 4, 2024

TO: Mayor and City Council

SUBJECT: EMS Billing Rates

INITIATED BY: Sedgwick EMS

AGENDA: New Business

Recommendation: Approve Ordinance 907

Background: The State of Kansas requires entities that operate ambulatory services to formally adopt the rates that will be charged to customers. Staff has established the proposed rates based on data collected from neighboring services.

Financial Considerations: The rates established are what will be charged by the service provider. Collection of the service fees may vary and is dependent on multiple variables.

Recommendations/Actions: It is recommended that the City Council approve ordinance 907 as presented.

ORDINANCE 907

AN ORDINANCE PROVIDING FOR THE ORGANIZATION, OPERATIONS, AND FEES FOR AN AMBULANCE SERVICE BY THE CITY OF SEDGWICK, KANSAS, AND REPEALING ORDINANCES NO. 497, 505, 531, 540, 565, 652 AND ALL OTHER ORDINANCES IN CONFLICT HEREWITH

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS:

Section 1 The City of Sedgwick, Kansas, shall equip and operate an ambulance service to provide ambulance transportation for the acutely ill and severely injured person or persons, such ambulance service to be administered by the Governing Body with personnel on a voluntary basis.

Section 2 The Governing Body shall be responsible for formation and training of such ambulance personnel as may be necessary to provide such service on a twenty-four (24) hour basis. The compensation, if any, shall be determined from time to time by resolution of the Governing Body.

Section 3 There shall be a charge to each patient transported by the ambulance service the following fees:

ALS 2 Comprehensive Transport	\$ 1,150.00
ALS Emergency Transport	\$ 850.00
ALS NonEmergency Description	\$ 750.00
BLS Emergency Transport	\$ 682.50
BLS NonEmergency Transport	\$ 500.00
Lift Assist	\$ 100.00
TNT	\$ 500.00
Speciality Care Transport	N/A
DOA Transport	N/A
Mileage	\$ 17.00
Patient Mileage	\$ 17.00

Section 4 Non-Contracting Provider – Patient or family is billed for charges Medicare and/or Medicaid does not pay. If bill cannot be collected, it will only then be written off.

Section 5 Ordinances No. 497, 505, 531, 540, 565, 652 and all other and foregoing ordinances in conflict herewith are hereby repealed.

Section 6 This ordinance shall take effect and be in force from and after its publication in The Harvey County Independent, the official newspaper of the City of Sedgwick.

PASSED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, KANSAS THIS 4th day of December, 2024.

**City of Sedgwick
City Council Meeting
December 4, 2024**

TO: Mayor and City Council

SUBJECT: Harvey County EDC Interlocal Agreement

INITIATED BY: Administration

AGENDA: New Business

Recommendation: Staff recommends approval of the interlocal agreement

Background: The Harvey County Economic Development Council (EDC) is funded by the cities of Harvey County. The board of EDC is comprised of representatives from all the funding partners and is a regional organization that focuses on economic development activities, being a resource for both current and prospective businesses and industries within the region. The City of Sedgwick has been a member of EDC for many years, with Mayor Chapman and City Administrator Nordick currently serving as Sedgwick representatives on the EDC Board of Directors.

This interlocal agreement is the product of several months' worth of work in creating a new formal document that lays out the relationship between EDC and the funding partners. The interlocal agreement includes describing the duties of the EDC (Section 1) and the duties of the funding partners (Section 2). The agreement term is for one year, and automatically will be renewed for additional one-year terms unless a party terminates their role in the agreement. Participation in the EDC allows the City of Sedgwick access to professional and robust economic development activities at a cost that would not be possible if a dedicated staff member for the city were pursuing the same sorts of economic development activities.

Financial Considerations: Sedgwick's budget contribution to the EDC is currently \$12,000 per year paid in monthly increments. This budget amount requested from the EDC has remained consistent since 2015.

Recommendations/Actions: Motion to approve the Economic Development Interlocal Agreement with the cities of Harvey County, Harvey County and the Harvey County Economic Development Council, Inc.

After recording, please return to:

ECONOMIC DEVELOPMENT INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT (the “Agreement”), this _____ day of November, 2024, with its entry into force being upon approval by the Kansas Attorney General pursuant to K.S.A. 12-2904(g) and subsequent filing with the Harvey County Register of Deeds and Secretary of State pursuant to K.S.A. 12-2905, by and between Harvey County, Kansas, a political subdivision of the State of Kansas (“Harvey County”) and the City of Newton, Kansas, the City of North Newton, Kansas, the City of Hesston, Kansas, the City of Halstead, Kansas, the City of Sedgwick, Kansas, the City of Burrton, Kansas, and the City of Walton, Kansas, each a city a municipal corporation (collectively with Harvey County, the (“Funding Partners”) and the Harvey County Economic Development Council, Inc. ("EDC"), a nonprofit Kansas corporation. Together the Funding Partners and EDC are referred to as (the “Parties”) and is as follows:

WHEREAS, the Funding Partners wish to grow the tax base and create jobs through economic development and growth; and

WHEREAS, the EDC is an entity dedicated to the growth and advancement of Harvey County’s economy and strives to maintain our community’s economic health by supporting the businesses and industry we have while continuing the recruitment of new industry; and

WHEREAS, the Funding Partners and the EDC have a long-established relationship whereby the EDC provided economic development services to the Funding Partners and the Funding Partners provide certain financial considerations to the EDC; and

WHEREAS, historically the Funding Partners have been compensating the EDC related to a formula that considered the population of the respective funding partner as well as the funding partner’s total commercial/industrial tax. Notwithstanding, the Parties agree and understand that the formula shall not be binding upon future funding requests, but that the funding requests as outlined in Section 19 of this Agreement shall be determined by the EDC, and subject to the approval of the respective funding partner.

WHEREAS, the Funding Partners and EDC desire to enter into a new contractual commitment by which such services will be provided under terms which have been revised through the current discussions and negotiations of the Parties;

WHEREAS, predictability of available funding will maximize the ability of EDC to help create growth and advancement opportunities; and

WHEREAS, each Funding Partner has passed an appropriate ordinance, resolution or other action pursuant to law of their respective governing bodies, as required by K.S.A. 12-2904(b).

NOW, THEREFORE, it is by the Parties agreed as follows:

SECTION 1. Duties of the EDC. In pursuit of their mission, the EDC will act as the administrator (“Administrator”), to be responsible for administering the undertaking described by this Agreement, and further to facilitate, staff, and support economic development within Harvey County toward the accomplishments of the following objectives:

- a. Increase promotion for job growth;
- b. Provide an annual report on the previous 12 months’ activities and accomplishments;
- c. Invest in business growth and retention;
- d. Market economic opportunities to interested parties in Kansas, nationally and globally.
- e. Act as a liaison with State Department of Commerce & other appropriate State and Federal agencies;
- f. Provide Return on Investment (ROI) analysis for prospective companies;
- g. Act as the first point-of-contact for industry/manufacturing related companies and any subsequent developments;
- h. Provide annual contacts to current businesses & report regarding staffing and upcoming changes to operations, expansions or closures;
- i. Assist with workforce development;
- j. Pursuant to K.S.A. 12-2904, Attend requested meetings;
- k. Review all applications for incentives; and
- l. Act as liaison with Center for Economic Development and Business Research (CEDBR) to provide ROI analysis.

SECTION 2. Duties of the Funding Parties. Subject to compliance in all respects to the provisions of the Kansas Budget Law (K.S.A. 79-2925, *et seq.*) and the Kansas Cash Basis Law (K.S.A. 10-1101, *et seq.*), the Funding Partners hereby agree to distribute to the EDC annually throughout the term of this Agreement, an approved and requested budget amount to be utilized by the EDC to perform the duties as outlined herein. The funding partners shall provide the funding through monthly payments invoiced by the EDC. The Funding Partners shall have no further financial obligations to the EDC annually.

SECTION 3. Term of the Agreement. The Agreement is effective for a period of one year. In absence of termination as hereinafter provided, this Agreement shall automatically renew for additional, successive one-year, calendar-year terms. Any Party may cause this Agreement to terminate at the end of the initial term or any extended term with respect to that Party, without cause, by giving written notice to all Parties on or before September 1st of the year in which such termination is to occur. A Party may at any time and with such advance notice, if any, and without the consent or agreement of the other Parties, terminate its participation in the Agreement provided, however, that prior to such termination a reasonable notice of the cause for termination may be given and, if appropriate, a reasonable time allowed for remediation of the cause. Upon termination of this Agreement, the EDC shall deliver to the terminating party any funds paid in advance to EDC. Notwithstanding, this Agreement may be terminated by any Party, and shall be deemed terminated if the requisite funding is not appropriated. -

SECTION 4. Use of Funding. The funds provided in this Agreement shall be used by the EDC in the manner and for the purposes described in this Agreement. Parties will not acquire, hold, or dispose of real and personal property used in the joint or cooperative undertaking provided for under this Agreement.

SECTION 5. Independent Contractor. The EDC shall operate as an independent contractor as to all duties and activities under this Agreement. The EDC is not an officer, agent or servant of the Funding Partners. The EDC shall have exclusive control of its operations and performance of its activities and services hereunder, and of such persons, entities, or organizations performing on the EDC's behalf. The EDC shall not be considered a partner or joint-venturer with the Funding Partners, nor shall the EDC be nor in any manner hold itself out as an agent or official representative of the Funding Partners.

SECTION 6. Revision or Re-Negotiation of Agreement. The provisions of this Agreement notwithstanding, any Party may request the revision or re-negotiation of the terms of the Agreement due to a substantial change in circumstances. Notwithstanding, the EDC shall initiate any request for an increase in funding amount prior to June 1st of the year prior to the upcoming term, to coincide with the Funding Partners' annual budgetary process.

SECTION 7. Financial Accounting and Reporting Requirements. In order to ensure proper financial accountability, the Funding Partners reserve the right to impose reasonable requirements regarding the segregation and handling of all funds distributed to the EDC under the terms of the Agreement, and the EDC agrees to abide by all such requirements. In addition, at least annually, the EDC shall provide the Funding Partners with its financial statements which

shall be prepared according to generally accepted accounting principles and shall, at a minimum, encompass all aspects of the operation of the EDC. The Funding Partners may request a copy of the annual audit be provided for compliance with terms of this Agreement.

SECTION 8. Choice of Law and Venue. The terms of this Agreement shall be governed by the laws of the State of Kansas. Any action to enforce or for breach of this Agreement shall be brought exclusively in the Harvey County District Court of Kansas.

SECTION 9. Severability. If any provisions of this Agreement, or any portion thereof, is held to be unconstitutional, invalid or otherwise unenforceable, the remainder of the Agreement shall be deemed severable and shall remain in full force and effect.

SECTION 10. Cash Basis and Budget Law. By virtue of the provisions of the Kansas Budget Law (K.S.A. 79-2925, *et seq.*) and the Kansas Cash Basis Law (K.S.A. 10-1101, *et seq.*), the obligation and liability of each city as to each of the commitments contained within this Agreement shall be subject to the Funding Partners' governing body taking action to include such obligations in each budget year and to appropriate the funds to pay such obligations. Should the Funding Partners fail to take such actions, any obligation or liability will not extend beyond the budget year for which such funds were budgeted and appropriated.

SECTION 11. Entire Agreement. This Agreement contains the entire understanding of the Parties.

SECTION 12. Notices. All notices required by this Agreement shall be in writing and sent either by regular U.S. mail, postage prepaid, effective when received, or mailed by certified U.S. mail, effective upon mailing, to the following:

County: County Administrator
800 N. Main Street
Newton, KS 67114

Newton: City Manager
PO Box 426
Newton, KS 67114

North Newton: City Administrator
PO Box 87
North Newton, KS 67114

Hesston: City Administrator
115 East Smith
Hesston, KS 67062

Halstead: City Manager
303 Main Street
Halstead, KS 67056

Sedgwick: City Administrator
 PO Box 131
 Sedgwick, KS 67135

Burrton: City Clerk
 203 N. Burrton Ave
 Burrton, KS 67020

Walton: City Clerk
 PO Box 200
 Walton, KS 67151

EDC: Executive Director
 500 N Main, Suite 109
 Newton, KS 67114

SECTION 13. Representations and Warranties. The Parties each certify that they have the power and authority to execute and deliver this Agreement and to perform the obligations within this Agreement in accordance with its terms.

SECTION 14. Authority to Execute Agreement. The Parties expressly warrant that they have full and current legal authority to act and contract herein.

SECTION 15. Nondiscrimination. EDC will not, on the grounds of race, religion, color, sex, disability, national origin or ancestry, discriminate or permit discrimination against any person in the management or operation of any program or activity under this Agreement.

SECTION 16. Recitals. The recitals set forth above are incorporated herein by reference as if fully set forth in the body of this Agreement.

SECTION 17. Amendment. No amendment to this Agreement shall be effective unless in writing and signed by authorized representatives of all Parties.

SECTION 18. Assignment. No Party shall assign this Agreement, or any of the rights and obligations contained herein, without the prior written approval of all the Funding Partners.

SECTION 19. Annual Funding Requests. A copy of this Interlocal Agreement will accompany EDC's Budget request to each of the parties by EDC in advance of the parties' annual budgeting process.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by their respective appropriate representatives.

BOARD OF COUNTY COMMISSIONERS OF

CITY OF NORTH NEWTON, KANSAS

Ron Ratzlaff, Mayor

Date

ATTEST:

Pat Redding, City Clerk

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SIGNATURES TO FOLLOW]*

CITY OF HALSTEAD, KANSAS

Dennis Travis, Mayor

Date

ATTEST:

Julie Wait, City Clerk

*[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK. CITY OF SEDGWICK
SIGNATURES TO FOLLOW]*

CITY OF WALTON, KANSAS

Barry Wentz, Mayor

Date

ATTEST:

Stephanie Ashby, City Clerk

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ATTORNEY GENERAL APPROVAL:

The foregoing Agreement is hereby approved this ____ day of _____, 202__ in accordance with the provisions of K.S.A. 12-2901 *et seq.*, as amended.

Attorney General for the State of Kansas

**City of Sedgwick
City Council Meeting
December 4, 2024**

TO: Mayor and City Council

SUBJECT: KDOT Innovative Technology Grant

INITIATED BY: Administration

AGENDA: New Business

Recommendation: Staff recommends approval of the grant application

Background: The Kansas Department of Transportation (KDOT) has announced their 2024 Innovative Technology Program. This program is part of the Eisenhower Legacy Transportation Program (IKE) and provides financial assistance to partners for innovative technology projects that improve safety, leverage state funds to increase total technology investment and help both rural and urban areas of the state improve the transportation system. A minimum of 25% match is required for projects from the local applicants.

Staff have been in contact with the City of Halstead and Professional Engineering Consultants (PEC) discussing a project that would utilize new technology to develop an updated street inventory and evaluation of current conditions of streets, street signs, and street markings which in turn would be used to develop a five-year plan for maintenance investments for the roads. For Sedgwick, this technology would utilize the existing GIS platform to add an additional street layer for evaluation. If awarded, the cities would enter into an MOU to clarify the financial responsibility of each party. Sedgwick's direct estimated costs are approximately \$34,000 while the total project for both cities is around \$105,000. The estimated local match needed from Sedgwick will be around \$8,500; with a total project match around \$26,000.

Financial Considerations: Matching funds could most likely come from the City Equipment Fund or the Capital Improvement Fund. With the potential for 75% of the project to be covered, this program offers an opportunity for the city to develop a plan for continued maintenance of city streets by leveraging existing technology utilizing it beyond its initial intended scope.

Recommendations/Actions: Motion to approve staff to submit an application for KDOT Innovative Technology Program, authorizing up to \$9,000 in local matching funds if awarded.

Street Condition Assessment Scope

November 2024

Project will consist of completing a street condition evaluation and making recommendations for street maintenance for city-owned streets in the City of Sedgwick. Pavement condition information will be collected via a GoPro camera mounted on a vehicle driving at speed. The camera takes continuous video, and the video is run through a calibrated algorithm to determine the condition rating for each street segment based on the 1-10 PASER methodology/scale. The results are displayed in a GIS Layer. Deliverables include a GIS Dashboard with interactive queries, a map display, and a quantity estimator and a summary report with recommendations for maintenance treatments (e.g., microsurfacing, crack sealing, chip seal, etc.) and associated cost estimates.

Specific services include:

- Create a GIS street layer (lines) for city street network including arterial, collector, and local streets, drawn at street centerlines, divided into one-block segments, and attributed with average dimensions.
- Create a GIS dashboard to include a quantity estimator, queries/bar charts, and other infographics. Provide staff training on the dashboard.
- Collect pavement condition on all city maintained streets using a GoPro camera mounted on a vehicle driving at speed
- Analyze collected condition data using PASER methodology using an artificial intelligence algorithm
- Bring PASER ratings into the dashboard and finalize dashboard and layers
- In collaboration with client, develop prioritization criteria (including condition rating), maintenance recommendations, and planning level cost estimates.
- Present the results and dashboard to the client

OWNER: City of Sedgwick, KS
 PROJECT: Street Condition Inventory and Assessment
 PEC PROJECT NO: 241015-999
 DATE: November 13, 2024



ITEM NO.	DESCRIPTION	QUANTITY	UNIT		
				UNIT PRICE	COST
PLANNING LEVE ESTIMATE					
1	Street Assessment	1	1	\$ 17,000.00	\$ 17,000.00
2	5 - Year Maintenance Plan	1	1	\$ 10,000.00	\$ 10,000.00
3			Total	\$ -	\$ 27,000.00
4	OPTIONAL			\$ -	\$ -
5	Signs Inventory *	1	1	\$ 3,500.00	\$ 3,500.00
6	Pavement Markings Inventory **	1	1	\$ 3,500.00	\$ 3,500.00
7	GPS Subscription ***	1	1	\$ 1,000.00	\$ 1,000.00
8			Total	\$ -	\$ 8,000.00
9				\$ -	\$ -
10				\$ -	\$ -
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