



REGULAR COUNCIL MEETING, APRIL 17, 2024

Wednesday, April 17, 2024 at 6:30 PM
Council Chambers, 520 N. Commercial Ave.

AGENDA

Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens _____

Mark Jacob _____

Josh Liby _____

Dan Hartman _____

Brenda DeHaven _____

Others present _____

APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Motion by _____

Second by _____

HEARINGS / PRESENTATIONS / PUBLIC FORUM

1. [Arbor Day Proclamation](#)

STAFF REPORTS

2. Kyle Nordick, City Administrator
3. Brad Jantz, City Attorney

CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by _____

Second by _____

- 4. Minutes of April 3, 2024, Regular Meeting
- 5. Approval of Payroll April 12, 2024 Amount \$13,527.20
- 6. Approval of General Disbursement Checks Amount \$109,127.68

OLD BUSINESS

- 7. Discuss and Consider Special Assessment Hardship Deferral Program

NEW BUSINESS

- 8. Discuss and Consider Approval of Bid From Andale Construction Inc For 125th St. and Ridge Rd. Sidewalk Improvements

Motion to approve the bid tabulation and authorize the Mayor to finalize and execute a contract with Andale Construction Inc..

Motion by _____

Second by _____

- 9. Discuss and Receive Quarterly Financial Reports for the Period Ended March 31, 2024.

Motion to receive and file the quarterly financial reports for the period ended March 31, 2024.

Motion by _____

Second by _____

EXECUTIVE SESSION - POTENTIAL LITIGATION

Motion to recess into executive session for _____ minutes to discuss attorney-client privilege information and the open session will resume at 7:46pm pursuant to (K.S.A. 75-4319(B)(2)) with the exception being attorney client privilege regarding potential litigation to include the governing body, city administrator, and the city attorney.

GOVERNING BODY REMARKS

ADJOURN

Motion to adjourn the Regular Council Meeting at _____ PM.

Motion by _____

Second by _____

Contact: Shelia Agee (agee@cityofsedgwick.org, 316-772-5151)

Agenda Published on 04/12/2024 at 11:45 AM.



Official Proclamation

Whereas, in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees - wherever they are planted - are a source of joy and spiritual renewal,

Now, Therefore, I, Bryan Chapman, Mayor of The City of Sedgwick, do hereby proclaim April 26, 2024 as

Arbor Day

In the City of Sedgwick, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated the 17th day of April, 2024

Mayor



REGULAR COUNCIL MEETING, APRIL 3, 2024

Wednesday, April 03, 2024 at 6:30 PM
Council Chambers, 520 N. Commercial Ave.

MINUTES

Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens_____

Mark Jacob_____

Josh Liby_____

Dan Hartman_____

Brenda DeHaven_____

Others present _____

Mayor Bryan Chapman opened the Council Meeting at 6:30pm.

The Mayor led the Pledge of Allegiance.

PRESENT

Brenda DeHaven

Dan Hartman

Kramer Siemens

Josh Liby

Mark Jacob

OTHERS PRESENT: Kyle Nordick, City Administrator; Shelia Agee, City Clerk; Brad Jantz, City Attorney; Bill Bush, Harvey County Independent; Jaime Anderson, EMS Director

APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Motion by _____

Second by _____

Motion to approve the agenda as presented.

Motion made by DeHaven, Seconded by Hartman.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

HEARINGS / PRESENTATIONS / PUBLIC FORUM

1. Introduction of EMS Director, Jaime Anderson
Introduction of new EMS Director, Jaime Anderson.

STAFF REPORTS

2. Kyle Nordick, City Administrator

Per Kyle Nordick, City Administrator, the City has been deemed eligible for KDOT Transportation Alternatives Grant that provides funding for a variety of alternative transportation projects. The 2 projects that qualified are the Commercial Avenue Pedestrian Access and Streetscape Improvements and Phase 2 of the 125th Pedestrian Improvement Project.

Hometown Hero Banner Program is needing two more participants.

Lead and Copper Survey - need surveys turned in. We have only received 75 of the needed 650 residents.

Several Committee/Board volunteer openings. Apply at City Hall.

Crews will be onsite next week to fix library roof.

Moonlight Market season starts back up April 19th from 6-8pm. Every 3rd Friday from April to October.

The City is currently looking to hire in the maintenance department.

3. Brad Jantz, City Attorney

Update on Industrial Park Cleanup. Waste Connections was contacted and referred to either Reddi Industries or Eagle Environmental to identify how the chemicals can be cleaned up and disposed.

CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by _____

Second by _____

Motion to approve the Consent Agenda as presented.

Motion made by Hartman, Seconded by Jacob.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

- 4. Minutes of March 20, 2024, Regular Meeting
- 5. Approval of Payroll March 29, 2024 Amount \$17,153.99
- 6. Approval of General Disbursement Checks Amount \$33,437.21

OLD BUSINESS

NEW BUSINESS

GOVERNING BODY REMARKS

Council requested written copy of maintenance job posting to give to potential candidates.

ADJOURN

Motion to adjourn the Regular Council Meeting at _____ PM.

Motion by _____

Second by _____

Motion to adjourn the Regular Council Meeting at 6:49pm.

Motion made by Hartman, Seconded by Jacob.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

Contact: Shelia Agee (agee@cityofsedgwick.org, 316-772-5151)

Agenda Published on 03/28/2024 at 3:25 PM.

April 17, 2024

PAYROLL CHECKS - DIRECT DEPOSIT

4/12/24 \$ 13,527.20

TOTAL PAYROLL CHECKS \$ 13,527.20

GENERAL DISBURSEMENT CHECKS-AAABWO \$ 26,675.13

GENERAL DISBURSEMENT CHECKS-AAABWQ \$ 8,680.92

GENERAL DISBURSEMENT CHECKS-AAABWR \$ 73,771.63

TOTAL DISBURSEMENT CHECKS \$ 109,127.68

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)
Batch: AAABWO

4/5/2024 10:59:06 AM

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Vendor	Description	Check Date	Invoice#	Check#	Check Total
BURRIS FABRICATION	F350 TIRES/BRAKE PAD	04/05/2024	5321	70532	\$884.68
CONRADE INSURANCE GROUP INC	CYBER SECURITY INS	04/05/2024	14246	70533	\$2,472.00
IDEATEK, LLC	IDEATEK SERVICES	04/05/2024	533052	70534	\$1,188.68
KAYE ELECTRIC INC	200 BLDG LIGHTING	04/05/2024	39918	70535	\$8,390.00
KANSAS HEALTH & ENVIRONMENTAL	COLILERT DRINKING WA	04/05/2024	66819	70536	\$72.00
KS DEPARTMENT OF REVENUE-WATE	WATER PROTECTION FEE	04/05/2024	040524WTRPROT	70537	\$505.61
JAMIE LAWRENCE	REIMB COURT OVERPAY	04/05/2024	040524JL	70538	\$40.00
POWERPLAN	TRACTOR SEAL KITS	04/05/2024	2208953	70539	\$11.83
CITY OF NEWTON	WATER TREATMENT	04/05/2024	040524WTRTRTMNT	70540	\$5,161.40
PAYMENT SERVICES NETWORK, INC.	PSN SERVICE FEES	04/05/2024	293102 292726	70541	\$560.15
ROCKY MOUNTAIN COMM SYSTEMS,	EMS COMM RADIO	04/05/2024	13832	70542	\$5,966.21
USA BLUEBOOK	WWTP CHEMICALS	04/05/2024	INV00311658	70543	\$200.60
VERIZON WIRELESS	PD MDT SERVICE	04/05/2024	9959939800	70544	\$364.49
WCCIT	IT SRVC	04/05/2024	TSP_1860	70545	\$857.48

Total Direct Expense: \$26,675.13

Total Immediate Payments: \$26,675.13

Report Summary

Report Selection Criteria

Report Type: Detailed

Start End

Transaction Number: Start End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABWO

4/5/2024 9:37:27 AM

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
4	BURRIS FAB / BURRIS FABRICATION	4/5/2024	4/5/2024	5321	\$884.68
1	01-08-70-7120	F350 TIRES & BRAKE PADS LABOR	0.2	\$884.6700	\$176.93
2	01-10-70-7120	F350 TIRES & BRAKE PADS LABOR	0.2	\$884.6700	\$176.93
3	01-11-70-7120	F350 TIRES & BRAKE PADS LABOR	0.2	\$884.6800	\$176.94
4	10-00-70-7120	F350 TIRES & BRAKE PADS LABOR	0.2	\$884.6800	\$176.94
5	13-00-70-7120	F350 TIRES & BRAKE PADS LABOR	0.2	\$884.6800	\$176.94
8	CONRADE / CONRADE INSURANCE GROUP INC	4/5/2024	4/5/2024	14246	\$2,472.00
1	01-01-60-6250	ADMIN-CYBER	1.0	\$326.7900	\$326.79
2	01-03-60-6250	PD-CYBER	1.0	\$325.4000	\$325.40
3	01-05-60-6250	COURT/LEGAL-CYBER	1.0	\$30.3500	\$30.35
4	01-04-60-6250	FIRE-CYBER	1.0	\$229.2400	\$229.24
5	01-01-60-6250	LIBRARY-CYBER	1.0	\$188.6100	\$188.61
6	01-08-60-6250	PARKS-CYBER	1.0	\$190.9700	\$190.97
7	01-06-60-6250	POOL-CYBER	1.0	\$197.7100	\$197.71
8	01-01-60-6250	SENIOR CENTER-CYBER	1.0	\$143.7600	\$143.76
9	01-09-60-6250	CEMETERY-CYBER	1.0	\$110.1000	\$110.10
10	01-10-60-6250	STREETS-CYBER	1.0	\$179.1600	\$179.16
11	12-00-60-6250	REFUSE-CYBER	1.0	\$32.5400	\$32.54
12	10-00-60-6251	WATER-CYBER	1.0	\$279.7600	\$279.76
13	13-00-60-6250	WASTE TREATMENT-CYBER	1.0	\$237.6100	\$237.61
3	IDEATEK / IDEATEK, LLC	4/5/2024	4/5/2024	533052	\$1,188.68
1	01-01-60-6180	CITY HALL PHONE/FAX/INTERNET	1.0	\$165.7800	\$165.78
2	01-05-60-6180	COURT PHONE/FAX/INTERNET	1.0	\$55.2600	\$55.26
3	10-00-60-6180	WATER PHONE/FAX/INTERNET	1.0	\$55.2600	\$55.26
4	13-00-60-6180	SEWER PHONE/FAX/INTERNET	1.0	\$55.2500	\$55.25
5	01-11-60-6180	MAINT SHOP 320 N WASH PHONE	1.0	\$96.5700	\$96.57
6	01-04-60-6180	FIRE PHONE/INTERNET	1.0	\$136.5700	\$136.57
7	13-00-60-6180	SEWER PLANT PHONE/INTERNET	1.0	\$171.6700	\$171.67
8	01-06-60-6180	POOL PHONE/INTERNET	1.0	\$136.5700	\$136.57
9	01-03-60-6180	PD PHONE/FAX/INTERNET/TV	1.0	\$143.0500	\$143.05
10	13-00-60-6180	EAST LIFT PHONE	1.0	\$86.5700	\$86.57
11	13-00-60-6180	SOUTH LIFT PHONE	1.0	\$86.1300	\$86.13
1	KAYE / KAYE ELECTRIC INC	4/5/2024	4/5/2024	39918	\$8,390.00
1	40-11-00-8210	200 BLDG LIGHTING	1.0	\$8,390.0000	\$8,390.00
5	KS DEPT OF HEALTH & ENV-U9000 / KANSAS HEALTH I	4/5/2024	4/5/2024	66819	\$72.00
1	10-00-60-6170	COLILERT DRINKING WATER	1.0	\$72.0000	\$72.00

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City of Sedgwick (SEDGKS)
Batch: AAABWO

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
12	KS DEPT OF REV - WTR PROT / KS DEPARTMENT OF R	4/5/2024	4/5/2024	040524WTRPROT	\$505.61
1	10-00-60-6154 WATER PROTECTION FEE			1.0 \$505.6100	\$505.61
7	LAWRENCE / JAMIE LAWRENCE	4/5/2024	4/5/2024	040524JL	\$40.00
1	01-00-00-4305 REIMB COURT OVERPAYMENT			1.0 \$40.0000	\$40.00
14	MURPHY / POWERPLAN	4/5/2024	4/5/2024	2208953	\$11.83
1	10-00-70-7110 TRACTOR SEAL KITS			1.0 \$11.8300	\$11.83
11	NEWTON CITY / CITY OF NEWTON	4/5/2024	4/5/2024	040524WTRTRTMNT	\$5,161.40
1	10-00-60-6152 2-20-24 TO 3-20-24 WATER TREATMENT 394000 USAGE			1.0 \$5,161.4000	\$5,161.40
6	PSN / PAYMENT SERVICES NETWORK, INC.	4/5/2024	4/5/2024	293102 292726	\$560.15
1	10-00-60-6210 PSN SERVICE FEES			0.5 \$560.1300	\$280.07
2	12-00-60-6210 PSN SERVICE FEES			0.1 \$560.1500	\$56.02
3	13-00-60-6210 PSN SERVICE FEES			0.4 \$560.1500	\$224.06
15	ROCKY / ROCKY MOUNTAIN COMM SYSTEMS, INC	4/5/2024	4/5/2024	13832	\$5,966.21
1	41-02-00-8210 EMS COMM RADIO			1.0 \$5,966.2100	\$5,966.21
13	USA BLUEBOOK / USA BLUEBOOK	4/5/2024	4/5/2024	INV00311658	\$200.60
1	13-00-70-7220 WWTP CHEMICALS-HACH AMMONIA, YELLOW BUFFER			1.0 \$200.6000	\$200.60
10	VERIZON / VERIZON WIRELESS	4/5/2024	4/5/2024	9959939800	\$364.49
1	01-03-60-6180 PD MDT SERVICE			1.0 \$120.0300	\$120.03
2	01-03-60-6180 PD CELL SERVICE			1.0 \$82.9400	\$82.94
3	01-03-60-6180 PD DASH CAMS			1.0 \$80.0400	\$80.04
4	01-11-60-6180 MAINT LAPTOP GPS			1.0 \$40.0100	\$40.01
5	01-11-60-6180 MAINT CELL SERVICE			1.0 \$41.4700	\$41.47
2	WCCIT / WCCIT	4/5/2024	4/5/2024	TSP_1860	\$857.48
1	01-01-60-6200 MO SRVC-ADMIN			1.0 \$200.0000	\$200.00
2	01-03-60-6200 MO SRVC-POLICE			1.0 \$100.0000	\$100.00
3	01-04-60-6200 MO SRVC-FIRE			1.0 \$20.0000	\$20.00
4	13-00-60-6200 MO SRVC-SEWER			1.0 \$80.0000	\$80.00
5	01-01-60-6200 MICROSOFT/ENDPOINT PROTECTION			0.3 \$457.4800	\$114.37
6	01-03-60-6200 MICROSOFT/ENDPOINT PROTECTION			0.3 \$457.4800	\$114.37
7	10-00-60-6200 MICROSOFT/ENDPOINT PROTECTION			0.3 \$457.4800	\$114.37
8	13-00-60-6200 MICROSOFT/ENDPOINT PROTECTION			0.3 \$457.4800	\$114.37

Grand Totals

Total Direct Expense:
Total Immediate Payments:

\$26,675.13
\$26,675.13

AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

04/12/2024 09:45:17 AM

Batch: AAABWQ

User ID: SHELIA

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Bank Code: CKG LEGACY BANK

Vendor	Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
CARL B DAVIS, CHAPTER 13 TRUSTEE							
	1	70546	04/12/2024	Check	SHELIA	AP0000001267AAABWQ	\$668.31
Description:							
LEGACY BANK							
	2	70547	04/12/2024	Check	SHELIA	AP0000001267AAABWQ	\$4,222.88
Description:							
KPERS							
	3	70549	04/12/2024	Check	SHELIA	AP0000001267AAABWQ	\$2,937.90
Description:							
EMPOWER RETIREMENT							
	4	70548	04/12/2024	Check	SHELIA	AP0000001267AAABWQ	\$50.00
Description:							
KS DEPT OF LABOR							
	5	70550	04/12/2024	Check	SHELIA	AP0000001267AAABWQ	\$142.06
Description:							
KANSAS STATE WITHHOLDING TAX							
	6	70551	04/12/2024	Check	SHELIA	AP0000001267AAABWQ	\$659.77
Description:							

	Bank Totals	Items	Total Voids	Items
Checks	(\$8,680.92)	6	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity for CKG:	(\$8,680.92)			

Report Totals

	Bank Totals	Items	Total Voids	Items
Checks	(\$8,680.92)	6	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity:	(\$8,680.92)			

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)
Batch: AAABWR

4/12/2024 10:22:22 AM

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Vendor	Description	Check Date	Invoice#	Check#	Check Total
BAYSINGER POLICE SUPPLY	PD UNIFORM-CHIEF HAL	04/12/2024	1066146	70552	\$1,511.04
COLUMN SOFTWARE PBC	ORD 901 LEGAL NOTICE	04/12/2024	35740584-0012	70553	\$17.60
CORE & MAIN	METER PARTS	04/12/2024	S858654	70554	\$1,086.12
CULLIGAN OF WICHITA	DRINKING WATER	04/12/2024	736019	70555	\$12.50
BRYAN HALL	RIFLE HANDGUARDS	04/12/2024	041224BH	70556	\$39.19
CITY OF HALSTEAD	HALSTEAD EMS SVC	04/12/2024	041224EMS	70557	\$50,000.00
HARVEY COUNTY ECONOMIC DEVEL	PARTNER CONTRIBUTION	04/12/2024	2013-1446	70558	\$1,000.00
HARVEY COUNTY EMERGENCY SERV	ESA MEMBERSHIP DUES	04/12/2024	2024-008	70559	\$400.00
INTRUST BANK	MISC CHARGES	04/12/2024	041224INTRUST	70560	\$2,022.99
BRAD JANTZ	ATTORNEY SERVICES	04/12/2024	041224ATTY	70561	\$3,040.00
JOY WILLIAMS	JUDGE SERVICES	04/12/2024	041224JUDGE	70562	\$500.00
LOWE'S	MISC CHARGES	04/12/2024	041224LOWES	70563	\$523.71
NEW MEDICAL HEALTH CARE, LLC	PHYSICALS/DRUG SCREE	04/12/2024	041224NEWMED	70564	\$355.00
PITNEY BOWES GLOBAL FINANCIAL S	PITNEY MACHINE LEASE	04/12/2024	3319004344	70565	\$235.23
USPS	PERMIT RENEWAL	04/12/2024	041224PERMITS	70566	\$640.00
SDK LABORATORIES	SEWER LAB ANALYSIS	04/12/2024	041224SDK	70567	\$292.00
SHERWIN WILLIAMS	PAINT-200 BLDG	04/12/2024	5637-0, 5686-7	70568	\$361.85
TROJAN TECHNOLOGIES	UV SYSTEM LIGHTS	04/12/2024	010010080	70569	\$1,487.20
WASTE CONNECTIONS	MONTH LY TRASH/RECYC	04/12/2024	18039081V025	70570	\$7,091.26
WHOLESALE WATER SUPPLY DISTRIK	2/14/24 - 3/15/24	04/12/2024	INV02110	70571	\$3,155.94

Total Direct Expense:	\$73,771.63
Total Immediate Payments:	\$73,771.63

Report Summary

Report Selection Criteria

Report Type:	Detailed	
Transaction Number:	Start	End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABWR

4/12/2024 9:47:04 AM

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
12	BAYSINGER / BAYSINGER POLICE SUPPLY	4/12/2024	4/12/2024	1066146	\$1,511.04
1	01-03-70-7250 PD UNIFORM-CHIEF HALL			1.0 \$1,511.0400	\$1,511.04
13	COLUMN / COLUMN SOFTWARE PBC	4/12/2024	4/12/2024	35740584-0012	\$17.60
1	01-01-60-6290 ORD 901 LEGAL NOTICE			1.0 \$17.6000	\$17.60
5	CORE & MAIN / CORE & MAIN	4/12/2024	4/12/2024	S858654	\$1,086.12
1	10-00-70-7130 METER LIDS, WASHERS, NIPPLES, SETTERS			1.0 \$1,086.1200	\$1,086.12
3	CULLIGAN / CULLIGAN OF WICHITA	4/12/2024	4/12/2024	736019	\$12.50
1	01-01-60-6290 ALLOCATE CULLIGAN DRINKING WATER			0.0 \$12.5000	\$0.00
2	01-01-60-6290 DRINKING WATER-ADMIN			1.0 \$5.0000	\$5.00
3	01-03-60-6290 DRINKING WATER-PD			1.0 \$3.7500	\$3.75
4	13-00-60-6290 DRINKING WATER-SEWER			1.0 \$3.7500	\$3.75
10	HALL / BRYAN HALL	4/12/2024	4/12/2024	041224BH	\$39.19
1	01-03-70-7110 RIFLE HANDGUARDS			1.0 \$39.1900	\$39.19
16	HALSTEAD / CITY OF HALSTEAD	4/12/2024	4/12/2024	041224EMS	\$50,000.00
1	01-02-60-6290 HALSTEAD EMS SERVICE			1.0 \$50,000.0000	\$50,000.00
22	HRVY CO EDC / HARVEY COUNTY ECONOMIC DEVELOI	4/12/2024	4/12/2024	2013-1446	\$1,000.00
1	01-07-60-6410 PARTNER CONTRIBUTION DUES			1.0 \$1,000.0000	\$1,000.00
24	HRVY CO ESA / HARVEY COUNTY EMERGENCY SERVIC	4/12/2024	4/12/2024	2024-008	\$400.00
1	01-04-60-6700 2024 HV CO EMERGENCY SERVICES ASSOC DUES			1.0 \$400.0000	\$400.00

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABWR

4/12/2024 9:47:04 AM

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
1	INTRUST / INTRUST BANK	4/12/2024	4/12/2024	041224INTRUST	\$2,022.99	
1	01-11-70-7130	ATWOOD'S-SHOP SUPPLIES		1.0	\$49.9500	\$49.95
2	01-11-70-7210	COUNTRY MARKET-GAS FOR TRUCK		1.0	\$58.7300	\$58.73
3	10-00-60-6710	CENTURY II PARKING-WATER CONFERENCE		1.0	\$10.0000	\$10.00
4	10-00-70-7020	USPS-WATER POSTAGE		1.0	\$5.8500	\$5.85
5	01-03-60-6290	KS GOV-BACKGROUND CHECK FOR SALES PERMIT		1.0	\$20.0000	\$20.00
6	01-05-70-7410	AMAZON-COURT CLERK OFFICE CABINET		1.0	\$227.8800	\$227.88
7	10-00-70-7020	USPS-WATER POSTAGE		1.0	\$5.8500	\$5.85
8	01-05-70-7410	AMAZON-COURT CLERK ELECTRIC HOLE PUNCH		1.0	\$99.9800	\$99.98
9	01-01-70-7010	AMAZON-OFFICE SUPPLIES		0.5	\$686.0100	\$343.01
10	01-03-70-7010	AMAZON-OFFICE SUPPLIES		0.1	\$686.0100	\$68.60
11	01-05-70-7010	AMAZON-OFFICE SUPPLIES		0.2	\$686.0100	\$137.20
12	01-09-70-7010	AMAZON-OFFICE SUPPLIES		0.1	\$686.0100	\$34.30
13	10-00-70-7010	AMAZON-OFFICE SUPPLIES		0.1	\$686.0100	\$34.30
14	12-00-70-7010	AMAZON-OFFICE SUPPLIES		0.1	\$686.0100	\$34.30
15	13-00-70-7010	AMAZON-OFFICE SUPPLIES		0.1	\$686.0100	\$34.30
16	01-02-70-7210	PHILLIPS 66-GAS TRIP TO GET AMBULANCE		1.0	\$112.2400	\$112.24
17	01-02-60-6720	BURGER TIME-FOOD TRIP TO GET AMBULANCE		1.0	\$26.9100	\$26.91
18	01-03-60-6720	APPLEBEE'S-MTG MEAL WITH CHIEF CANDIDATE		1.0	\$43.3300	\$43.33
19	36-00-00-8210	VISTAPRINT-MOONLIGHT MKT BANNERS		1.0	\$421.2600	\$421.26
20	01-02-60-6710	PAYPAL-KEMSA CLASS FOR EMS-JAIME		1.0	\$255.0000	\$255.00
17	JANTZ, BRAD / BRAD JANTZ	4/12/2024	4/12/2024	041224ATTY	\$3,040.00	
1	01-01-60-6290	ATTORNEY SERVICES		1.0	\$2,270.0000	\$2,270.00
2	01-05-60-6300	PROSECUTOR SERVICES		1.0	\$770.0000	\$770.00
18	JOY / JOY WILLIAMS	4/12/2024	4/12/2024	041224JUDGE	\$500.00	
1	01-05-60-6300	JUDGE SERVICES-JOY		1.0	\$500.0000	\$500.00
4	LOWE'S / LOWE'S	4/12/2024	4/12/2024	041224LOWES	\$523.71	
1	01-08-70-7100	SCOTTS & FESCUE-PARKS/STREETS		0.5	\$295.3900	\$147.70
2	01-10-70-7100	SCOTTS & FESCUE-PARKS/STREETS		0.5	\$295.3900	\$147.70
3	40-11-00-8210	CEILING TEXTURE, VENOM, TRAY LINE-200 BLDG		1.0	\$83.0400	\$83.04
4	01-04-70-7010	BATTERIES-FIRE		1.0	\$59.7900	\$59.79
5	13-00-70-7010	WWTP-HYPER BRIGHT GEL		1.0	\$85.4800	\$85.48

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
21	NEW MED / NEW MEDICAL HEALTH CARE, LLC	4/12/2024	4/12/2024	041224NEWMED	\$355.00
1	01-04-60-6290	PHYSICAL/DRUG SCREEN-JODY JONAS	1.0	\$160.0000	\$160.00
2	01-03-60-6290	PHYSICAL/DRUG SCREEN-BRYAN HALL	1.0	\$160.0000	\$160.00
3	01-02-60-6290	PHYSICAL/DRUG SCREEN-JAIME ANDERSON	1.0	\$35.0000	\$35.00
9	PITNEY B / PITNEY BOWES GLOBAL FINANCIAL SERVI	4/12/2024	4/12/2024	3319004344	\$235.23
1	01-01-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.5	\$235.2300	\$117.62
2	01-03-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$23.52
3	01-05-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.2	\$235.2300	\$47.05
4	01-09-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$11.76
5	10-00-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$11.76
6	12-00-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$11.76
7	13-00-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$11.76
11	POST OFFICE / USPS	4/12/2024	4/12/2024	041224PERMITS	\$640.00
1	10-00-60-6200	PERMIT #1 & #8 RENEWAL	0.3	\$640.0000	\$213.38
2	12-00-60-6200	PERMIT #1 & #8 RENEWAL	0.3	\$640.0000	\$213.31
3	13-00-60-6200	PERMIT #1 & #8 RENEWAL	0.3	\$640.0000	\$213.31
6	SDK / SDK LABORATORIES	4/12/2024	4/12/2024	041224SDK	\$292.00
1	13-00-60-6170	SEWER LAB ANALYSIS	1.0	\$292.0000	\$292.00
19	SHERWIN / SHERWIN WILLIAMS	4/12/2024	4/12/2024	5637-0, 5686-7	\$361.85
1	40-11-00-8210	200 BLDG PAINT	1.0	\$291.8500	\$291.85
2	40-11-00-8210	200 BLDG PAINT	1.0	\$70.0000	\$70.00
15	TROJAN / TROJAN TECHNOLOGIES	4/12/2024	4/12/2024	010010080	\$1,487.20
1	13-00-70-7110	VVTP UV SYSTEM LIGHTS	1.0	\$1,487.2000	\$1,487.20
20	WASTE CONNECTIONS / WASTE CONNECTIONS	4/12/2024	4/12/2024	18039081V025	\$7,091.26
1	12-00-60-6160	95 GALLON TRASH CART	361.0	\$10.4000	\$3,754.40
2	12-00-60-6160	65 GALLON TRASH CART	159.0	\$8.3200	\$1,322.88
3	12-00-60-6160	35 GALLON TRASH CART	43.0	\$8.3200	\$357.76
4	12-00-60-6160	SR 35 GALLON TRASH CART	31.0	\$7.2800	\$225.68
5	12-00-60-6160	SEDG CO SURCHARGE	59.0	\$2.5000	\$147.50
6	12-00-60-6160	RECYCLE	588.0	\$2.0800	\$1,223.04
7	12-00-60-6160	CART EXCHANGE-MELTED CART	1.0	\$60.0000	\$60.00

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City of Sedgwick (SEDGKS)
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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code		Quantity Bought	Cost Per Unit	Line Extension
14	WHOLESALE WATER / WHOLESALE WATER SUPPLY DI	4/12/2024	4/12/2024	INV02110		\$3,155.94
1	10-00-60-6150	WATER USAGE 394000		3,940.0	\$0.8010	\$3,155.94
Grand Totals				Total Direct Expense:		\$73,771.63
				Total Immediate Payments:		\$73,771.63

Report Summary

Report Selection Criteria	
Report Type:	Detailed
Transaction Number:	Start End

**City of Sedgwick
City Council Meeting
April 17, 2024**

TO: Mayor and City Council

SUBJECT: 125th St. and Ridge Rd. Sidewalk Improvements

INITIATED BY: Administration

AGENDA: New Business

Recommendation: Approve the bid as presented.

Background: A bid letting for the 125th St. and Ridge Rd. Sidewalk Improvements was conducted on April 11, 2024, with a total of six companies submitting for the project. The lowest total base bid with alternate #1 was Andale Construction Inc. at \$221,785.05. Upon awarding, a contract will be drafted with Andale Construction Inc. and notice to proceed issued. This project is estimated to begin later this summer and take approximately 90 days to complete.

Financial Considerations: The city was the recipient of the Spring 2023 KDOT Cost Share grant which covers up to 80% of the total construction cost with a required 20% local cash match. Funding for the match is already accounted for in the 2024 budget.

Recommendations/Actions: It is recommended that the City Council approve the bid from Andale Construction Inc. and authorize the mayor to sign the contract.

Attachment: Bid tabulation

SUMMARY OF BIDS

Item 8.

OWNER: City of Sedgwick
PROJECT: 125th St. and Ridge Rd. Sidewalk Improvements
KDOT PROJECT NO: U-2491-01
PEC PROJECT NO: 31- 237088-004-1223
Bid Date/Time: April 11, 2024 at 10:00 a.m.



ENGINEER'S ESTIMATE	\$	245,086.00
BASE BID	\$	205,086.00
ALTERNATE #1 - FLASHING BEACON SYSTEM (RRFB)	\$	40,000.00

	BIDDING CONTRACTOR	BID BOND Y/N	ADD #1 R'cvd	BASE BID	ALTERNATE #1 - FLASHING BEACON SYSTEM (RRFB)	TOTAL BASE BID AND ALTERNATE #1 - FLASHING BEACON SYSTEM (RRFB)
1	Andale Construction Inc.	Y	Y	\$196,404.14	\$25,380.94	\$221,785.08
2	Barkley Construction LLC	Y	Y	\$217,964.35	\$18,000.00	\$235,964.35
3	Pearson Construction LLC	Y	Y	\$260,437.25	\$20,900.00	\$281,337.25
4	Snodgrass & Sons Construction Co. Inc.	Y	Y	\$283,630.18	\$21,667.00	\$305,297.18
5	Ward Davis Builders Inc.	Y	Y	\$277,180.95	\$28,200.00	\$305,380.95
6	Wildcat Construction Co. Inc.	Y	Y	\$320,934.60	\$16,000.00	\$336,934.60
7						
8						
9						
10						

This summary of bids is for comparison purposes only. The project will be awarded in accordance with the project specifications.

NOTES:

**City of Sedgwick
City Council Meeting
April 17, 2024**

TO: Mayor and City Council

SUBJECT: 2024 1st Quarter Financial Report

INITIATED BY: Administration

AGENDA: New Business

Recommendation: Receive and file the 2024 1st Quarter Financial Report.

Background: The quarterly financial report provides for a comprehensive overview of our financial performance, including revenues, expenses, budget allocations, and any pertinent insights. The information is unaudited and may not reflect all transactions and adjustments that apply to the activities through the first quarter of 2024.

Financial Considerations: None.

Recommendations/Actions: It is recommended that the City Council receive and file the 2024 1st Quarter Financial Report

Attachment: None.

2024 Quarterly Financial Report

March
31, 2024

A Little Town
With A Big Heart!



CITY OF SEDGWICK, KANSAS
QUARTERLY FINANCIAL REPORT
FOR PERIOD ENDED MARCH 31, 2024

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April 17, 2024

The Honorable Mayor and City Council
City of Sedgwick, Kansas

Dear Mayor and Members of City Council:

I am pleased to present to you the Quarterly Financial Report of the City of Sedgwick for the quarter ended March 31, 2024. Enclosed, you will find a comprehensive overview of our financial performance, including revenues, expenses, budget allocations, and any pertinent insights. The information is unaudited and may not reflect all transactions and adjustments that apply to the activities through the first quarter of 2024.

This report highlights our continued commitment to fiscal responsibility and transparency in managing the City's resources. It reflects our dedication to prudent financial planning and management practices aimed at ensuring the long-term prosperity of our community.

Highlights and key information regarding the financial reports are presented in the following section titled *Highlights and Briefs*. Thank you for your ongoing support and collaboration as we strive to uphold the highest standards of financial stewardship for the City of Sedgwick. My appreciation is extended to all City staff members that contributed to this report.

Respectfully submitted,

Kyle Nordick
City Administrator

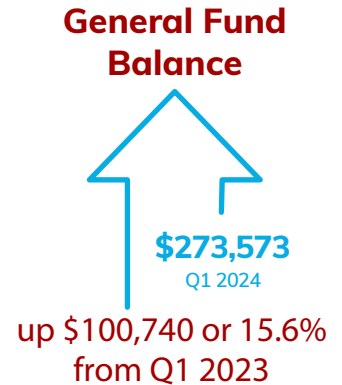
Highlights and Briefs

QUARTER ENDED MARCH 31, 2024

The Quarterly Financial Report provides unaudited results in order to facilitate timely management decision making. The report compares actual results to budgetary amounts for various funds and provides additional information about the City’s financing activities.

GENERAL FUND

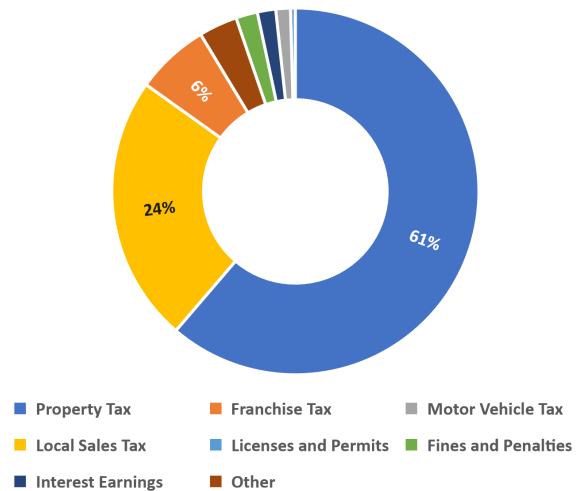
Budgetary statements for the General Fund are presented on pages 1 to 3 of this report. The unencumbered fund balance for the General Fund on March 31, 2024 was \$273,573 as compared to \$172,833 at this time last year, representing an increase of approximately \$100,740. The 2024 quarter one unencumbered fund balance is 15.6% of expenditures and other uses (page 1). General Fund revenues and other sources (revenues) increased compared to this time last year \$42,910 or 9.8% higher. Expenditures and other uses (expenses) decreased \$26,537 or 10.6% over last year (page 1).



REVENUES

The General Fund has many revenue sources as seen in the budgetary schedules starting on page 1; however, four main revenues are projected to make up 82% of the General Fund’s annual revenues: property taxes, franchise taxes, motor vehicle taxes and sales tax. Charges for services, interest earnings and intergovernmental revenues while lesser are still significant revenues of the General Fund. The top three revenues are discussed in further detail below followed by a brief discussion of the General Fund’s other revenues.

March 2024 - General Fund Actual Revenues By Type



PROPERTY TAX

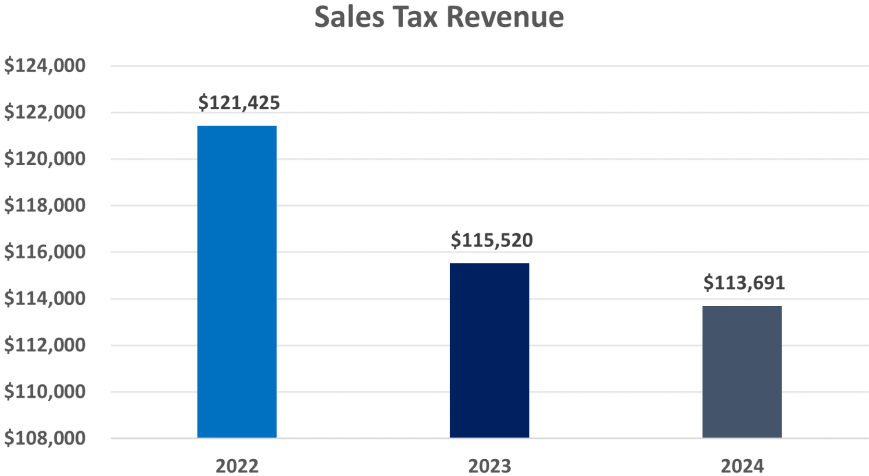
The General Fund is one of two “taxing” funds of the City and property tax revenues account for over one-third of its annual revenues. Property tax revenues are based on the assessed valuation of taxable property within the City limits. The appraised valuation is determined by the County Appraiser and then the assessment percentage, as prescribed by the State Constitution, is applied to derive the Assessed Valuation. The assessed value is then multiplied by the tax rate, expressed in terms of “mills” per \$1,000 to derive the property tax revenues.

Total property tax collections for the City’s two primary taxing funds, the General Fund and the Debt Service Fund, totaled \$399,044 in the first quarter, increasing 17% over last year.

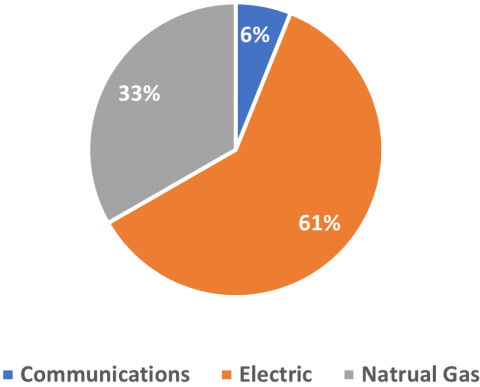
Collection of Current and Delinquent Property Taxes				
	2024 Adopted Budget	For the quarter ended March 31,		
		2024	2023	2022
General Fund	\$553,458	\$295,049	\$212,177	\$206,354
Debt Service Fund	\$193,068	\$103,995	\$127,097	\$135,302

LOCAL SALES TAXES

Local sales tax receipts generally exhibit economic sensitivity and tend to remain flat or decline slightly during recessionary periods. In addition, fluctuations in growth can occur due to timing differences in the State distribution methodology. Sales tax collections remain on track with first quarter collections totaling \$113,691.



**Franchise Taxes
As of March 31, 2024**



FRANCHISE TAXES

Franchise tax revenue is based on agreements between the City and utility providers (i.e., natural gas, electricity, telephone, video and cable TV). Franchise tax revenues are affected by several significant factors which impact utility gross revenues, including weather conditions, economic activity, rate setting approvals and the price of natural gas. Franchise taxes collected equaled \$31,198, representing 35% of the 2024 budgeted amount. .

FINANCING ACTIVITIES

Budgetary statements for the Debt Service Fund are presented on page 5 of this report. The unencumbered fund balance of the Debt Service Fund as of March 31, 2024 was \$172,761.

ENTERPRISE FUNDS

Statements for enterprise funds prepared on a budgetary basis begin on page 18.

WATER UTILITY

The Water Utility revenues through March 31, 2024 were \$92,166 as compared to the prior year's revenue of \$95,898. Expenditures increased \$12,100 totaling \$65,210 as compared to \$53,110 in 2023. Revenues and expenditures were approximately 23% and 13%, respectively, of the 2024 Adopted Budget.

SEWER UTILITY

Sewer Utility revenues at \$67,180, decreased over prior year's revenues of \$72,673. Revenues remain in sync with the Adopted Budget at 24% for the first quarter. Expenditures of \$46,356 in 2024 were lower than the 2023 expenditures of \$53,263 and were 14% of the Adopted Budget.

REFUSE

The Refuse Fund revenues were \$30,050 for the first quarter, representing a decrease of 4.9% from 2023. The Refuse Fund expenditures total \$22,343 in 2024, a decrease of \$349 or 1.59% over the prior year expenditures.

EXPENDITURES

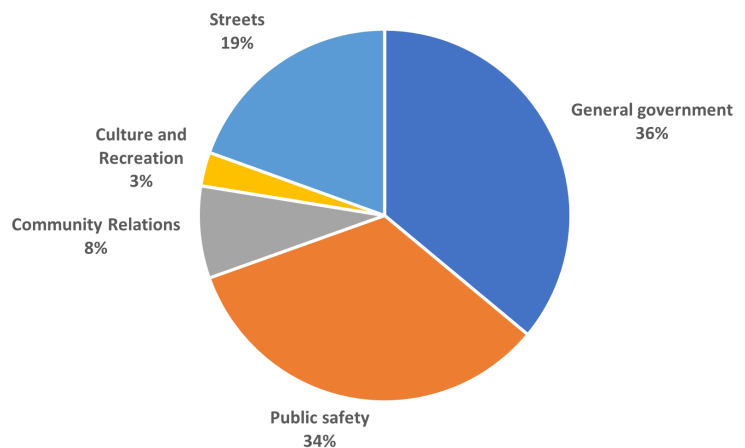
General Fund expenditures are made up of both actual expenditures incurred and encumbrances for committed funds (i.e., contracts and purchase orders entered into). As of March 31, 2024, expenditures included approximately \$224,568 in encumbrances as compared to \$251,105 as of March 31, 2023.

The largest expenditure of the General Fund's 2024 Adopted Budget, including transfers out, is personnel services. Personnel services comprise approximately 33% of the General Fund's Adopted Budget and 24.3% of 2024 actual expenditures through March 31, 2024. Personnel services decreased nearly \$20,194 or 17.5% over the first quarter of 2023.

The second largest category of General Fund's expenditures is contractual services at 27.7% of the actuals through the end of the first quarter of 2024. Contractual services at \$108,089 decreased slightly, \$411 or 0.4%, as compared to the first quarter of 2023. Contractual services are within the expectations at 21% of the 2024 Adopted Budget.

Materials and supplies is the third largest expenditure category at 17.5% of the budget and 1% of actuals through the end of the first quarter of 2024. This category increased approximately \$5,911 or 27.4%, as compared to March 31, 2023.

2024 Expenditures By Function
As Of March 31, 2024



GENERAL FUND

The primary purpose of the General Fund is to account for the City's operating revenues and other financial resources and their uses in conducting the general operations of the City, except for those resources required to be accounted for in another fund.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES

BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended March 31, 2024

(with projections for the year ended December 31, 2024)

	Budgeted Amounts		2024	2024
	Original	Revised*	Actual Amounts	Projected Year End
REVENUES AND OTHER SOURCES				
General property taxes	\$ 553,458	\$ 553,458	\$ 295,049	\$ 553,458
Franchise taxes	121,919	121,919	31,198	121,919
Vehicle taxes	52,624	52,624	6,193	52,624
Local sales tax	429,827	429,827	113,691	429,827
Licenses and permits	6,195	6,195	2,062	6,195
Fines and penalties	60,264	60,264	9,172	60,264
Interest earnings	15,138	15,138	7,796	15,138
Other revenue	102,569	102,569	16,364	102,569
Reimbursement from Senior Center	5,640	5,640	-	5,640
Reimbursement from Cemetery	9,152	9,152	-	9,152
Utility franchise fees	40,150	40,150		40,150
Neighborhood Revitalization				
Total revenues and other sources	<u>1,396,936</u>	<u>1,396,936</u>	<u>481,525</u>	<u>1,396,936</u>
EXPENDITURES AND OTHER USES				
Personnel services	591,637	591,637	94,895	591,637
Contractual services	512,402	512,402	108,089	512,402
Materials and supplies	122,991	122,991	21,584	122,991
Capital outlay	-	-	-	-
Contingency	165,430	165,430	165,430	165,430
Transfers to other funds	359,914	359,914	-	359,914
Total expenditures and other uses	<u>1,752,373</u>	<u>1,752,373</u>	<u>389,998</u>	<u>1,752,374</u>
Net change in unencumbered fund balance	(355,437)	(355,437)	91,527	(355,438)
Unencumbered fund balance, beginning	371,448	371,448	182,046	187,761
Unencumbered fund balance, ending	<u>\$ 16,011</u>	<u>\$ 16,011</u>	<u>\$ 273,573</u>	<u>\$ (167,677)</u>

CITY OF SEDGWICK, KANSAS

GENERAL FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES

BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended March 31, 2024

(with comparative totals for the period ended March 31, 2023)

	Budgeted Amounts		2024	Variance with	2023
	Original	Revised*	Actual Amounts	Final Budget Positive (Negative)	Actual Amounts
REVENUES AND OTHER SOURCES					
Local government taxes:					
General Property taxes:					
Property taxes	\$ 549,696	\$ 549,696	\$ 285,061	\$ (264,635)	\$ 211,439
Delinquent property taxes	3,762	3,762	9,988	6,226	738
Payments in lieu of taxes	4,214	4,214	-	(4,214)	-
Franchise taxes	121,919	121,919	31,198	(90,721)	38,255
Motor vehicle taxes	52,624	52,624	6,193	(46,431)	5,600
Local sales tax	429,827	429,827	113,691	(316,136)	115,520
Total local government taxes	<u>1,162,042</u>	<u>1,162,042</u>	<u>446,131</u>	<u>(715,911)</u>	<u>371,552</u>
Licenses and permits	6,195	6,195	2,062	(4,133)	2,554
Fines and penalties:	60,264	60,264	9,172	(51,093)	15,852
Interest earnings	15,138	15,138	7,796	(7,342)	8,737
Other Revenue	98,355	98,355	16,364	(81,991)	39,920
Total Revenues	<u>1,341,994</u>	<u>1,341,994</u>	<u>481,525</u>	<u>(860,469)</u>	<u>438,615</u>
EXPENDITURES					
Administration					
Personnel services	198,229	198,229	44,980	153,249	54,880
Contractual services	90,212	90,212	21,791	68,421	14,225
Materials and supplies	7,516	7,516	2,696	4,820	4,581
Total Administration	<u>295,957</u>	<u>295,957</u>	<u>69,467</u>	<u>226,490</u>	<u>73,686</u>
Ambulance					
Contractual services	200,000	200,000	30,000	170,000	64,500
Total Ambulance	<u>200,000</u>	<u>200,000</u>	<u>30,000</u>	<u>170,000</u>	<u>64,500</u>
Police					
Personnel services	205,499	205,499	21,514	183,985	36,995
Contractual services	45,704	45,704	15,608	30,096	6,824
Materials and supplies	28,209	28,209	1,200	27,009	6,598
Total Police	<u>279,412</u>	<u>279,412</u>	<u>38,322</u>	<u>241,090</u>	<u>50,418</u>
Fire					
Personnel services	15,898	15,898	3,060	12,838	2,950
Contractual services	25,167	25,167	2,995	22,172	3,910
Materials and supplies	10,000	10,000	883	9,117	2,174
Total Fire	<u>51,065</u>	<u>51,065</u>	<u>6,938</u>	<u>44,127</u>	<u>9,034</u>
Legal					
Personnel services	26,041	26,041	6,392	19,649	7,379
Contractual services	25,030	25,030	4,903	20,127	3,519
Materials and supplies	2,800	2,800	170	2,630	299
Total Legal	<u>53,871</u>	<u>53,871</u>	<u>11,465</u>	<u>42,406</u>	<u>11,197</u>
Pool					
Personnel services	55,094	55,094	-	55,094	-
Contractual services	12,789	12,789	1,221	11,568	1,684
Materials and supplies	28,944	28,944	-	28,944	-
Total Pool	<u>96,827</u>	<u>96,827</u>	<u>1,221</u>	<u>95,606</u>	<u>1,684</u>
Community Relations					
Contractual services	49,000	49,000	17,974	31,027	3,800
Total Community Relations	<u>49,000</u>	<u>49,000</u>	<u>17,974</u>	<u>31,027</u>	<u>3,800</u>

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES						
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)						
For the Period Ended March 31, 2024						
(with comparative totals for the period ended March 31, 2023)						
	Budgeted Amounts		2024 Actual Amounts	Variance with Final Budget Positive (Negative)	2023 Actual Amounts	
	Original	Revised*				
Parks						
Personnel services	5,353	5,353	1,147	4,206	736	
Contractual services	8,000	8,000	764	7,236	399	
Materials and supplies	6,092	6,092	1,483	4,609	918	
Total Parks	19,445	19,445	3,394	16,051	2,054	
Cemetery						
Personnel services	7,080	7,080	1,739	5,341	1,565	
Contractual services	3,000	3,000	202	2,798	345	
Materials and supplies	600	600	42	558	72	
Total Cemetery	10,680	10,680	1,983	8,697	1,982	
Streets						
Personnel services	35,368	35,368	6,884	28,484	4,416	
Contractual services	43,500	43,500	7,280	36,220	6,836	
Materials and supplies	26,244	26,244	12,963	13,281	9,969	
Total Streets	105,112	105,112	27,128	77,984	21,221	
Maintenance						
Personnel services	43,075	43,075	9,179	33,896	6,168	
Contractual services	10,000	10,000	5,351	4,649	2,458	
Materials and supplies	12,586	12,586	2,147	10,439	2,884	
Total Maintenance	65,661	65,661	16,677	48,984	11,510	
Total expenditures	1,227,030	1,227,030	224,568	1,002,462	251,105	
Excess of revenues over expenditures	114,964	114,964	256,956	(1,862,931)	187,510	
OTHER FINANCING SOURCES (USES)						
Transfers from other funds	54,942	54,942	-	-	-	
Transfers to other funds	(359,914)	(359,914)	-	359,914	(202,438)	
Total other financing sources (uses)	(304,972)	(304,972)	-	359,914	(202,438)	
Excess before other changes in unencumbered fund balances	(190,008)	(190,008)	256,956	(1,503,017)	(14,928)	
OTHER CHANGES IN UNENCUMBERED FUND BALANCE						
Cancelled encumbrances	-	-	-	-	-	
Total other changes in unencumbered fund balance	-	-	-	-	-	
Net change in unencumbered fund balance			256,956		(14,928)	
Unencumbered fund balance, beginning	371,448	371,448	182,046		187,761	
Unencumbered fund balance, ending	\$ 371,448	\$ 371,448	\$ 439,002	\$	\$ 172,833	

DEBT SERVICE FUND

The primary purpose of the Debt Service Fund is to provide for the payment of interest and principal on long-term general obligation debt. Funding sources include property taxes, special assessments, transfers from other funds and other miscellaneous sources.

CITY OF SEDGWICK, KANSAS

DEBT SERVICE FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES

BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended March 31, 2024

(with comparative totals for the period ended March 31, 2023)

	Budgeted Amounts		2024	2023
	Original	Revised*	Actual Amounts	Actual Amounts
REVENUES AND OTHER SOURCES				
General property taxes	\$ 193,068	\$ 193,068	\$ 103,995	\$ 127,097
Special assessments	109,261	109,261	76,134	73,504
Motor vehicle tax	31,498	31,498	3,727	3,953
Neighborhood Revitalization	-	-	-	(246)
State assessed utilities	7,397	7,397	6,450	8,901
Transfers	-	-	-	-
Total revenues and other sources	<u>341,224</u>	<u>341,224</u>	<u>190,305</u>	<u>213,210</u>
EXPENDITURES AND OTHER USES				
Debt Service	390,515	390,515	24,789	29,958
Cash Basis Reserve	9,771	9,771	9,771	
Total expenditures and other uses	<u>400,286</u>	<u>400,286</u>	<u>34,560</u>	<u>29,958</u>
Net change in unencumbered fund balance	(59,062)	(59,062)	155,745	183,252
Unencumbered fund balance, beginning	64,540	64,540	17,016	7,892
Unencumbered fund balance, ending	<u>\$ 5,478</u>	<u>\$ 5,478</u>	<u>172,761</u>	<u>191,144</u>

LIBRARY

The primary purpose of the Library Fund is to account for the City's tax levy funding of the operation of Lillian Tear Library.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
 BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended March 31, 2024

(with comparative totals for the period ended March 31, 2023)

	Budgeted Amounts		2024	2023
	Original	Revised*	Actual Amounts	Actual Amounts
REVENUES AND OTHER SOURCES				
General property taxes	\$ 48,122	\$ 48,122	\$ 25,899	\$ 24,559
Motor vehicle tax	6,093	6,093	717	630
State assessed utilities	3,012	3,012	1,637	1,722
Neighborhood Revitalization Rebate	-	-	-	(48)
Total revenues and other sources	<u>57,227</u>	<u>57,227</u>	<u>28,253</u>	<u>26,863</u>
EXPENDITURES AND OTHER USES				
Appropriation to library board	<u>58,387</u>	<u>58,387</u>	<u>25,624</u>	<u>25,689</u>
Total expenditures and other uses	<u>58,387</u>	<u>58,387</u>	<u>25,624</u>	<u>25,689</u>
Net change in unencumbered fund balance	(1,160)	(1,160)	2,629	1,174
Unencumbered fund balance, beginning	1,166	1,166	3,589	1,111
Unencumbered fund balance, ending	<u>\$ 6</u>	<u>\$ 6</u>	<u>\$ 6,218</u>	<u>\$ 2,285</u>

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES						
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)						
For the Period Ended March 31, 2024						
(with projections for the year ended December 31, 2024)						
	Budgeted Amounts		2024	Variance with		2024
	Original	Revised*	Actual Amounts	Final Budget	Positive	Projected
				(Negative)		Year End
REVENUES AND OTHER SOURCES						
Local government taxes:						
General Property taxes:						
Property taxes	\$ 47,721	\$ 47,721	\$ 24,751	\$ (22,970)	\$	47,721
Delinquent property taxes	401	401	1,148	747		401
Motor vehicle taxes	6,093	6,093	717	(5,376)		6,093
State assessed utilities	3,012	3,012	1,637	(1,375)		3,012
Neighborhood revitalization rebate	-	-	-	-		-
Total local government taxes	<u>57,227</u>	<u>57,227</u>	<u>28,253</u>	<u>(28,974)</u>		<u>57,227</u>
Total Revenues	<u>57,227</u>	<u>57,227</u>	<u>28,253</u>	<u>(28,974)</u>		<u>57,227</u>
EXPENDITURES						
Appropriation to library board	<u>58,387</u>	<u>58,387</u>	<u>25,624</u>	<u>0</u>		<u>58,387</u>
Total Expenditures	<u>58,387</u>	<u>58,387</u>	<u>25,624</u>	<u>-</u>		<u>58,387</u>
Net change in unencumbered fund balance	(1,160)	(1,160)	2,629			(1,160)
Unencumbered fund balance, beginning	1,166	1,166	3,589			1,166
Unencumbered fund balance, ending	<u>\$ 6</u>	<u>\$ 6</u>	<u>\$ 6,218</u>	<u>\$ -</u>		<u>\$ 6</u>

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EMPLOYEE BENEFIT FUND

The primary purpose of the Employee Benefit Fund is to account for the City's portion of social security, health and dental insurance, retirements, workers compensation and unemployment insurance contributions.

CITY OF SEDGWICK, KANSAS

EMPLOYEE BENEFITS FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES

BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended March 31, 2024

(with comparative totals for the period ended March 31, 2023)

Variances With
Final Budget

	Budgeted Amounts		2024 Actual Amounts	Positive (Negative)	2023 Actual Amounts
	Original	Revised*			
REVENUES AND OTHER SOURCES					
Property taxes	\$ 175,778	\$ 175,778	\$ 91,160	\$ (84,618)	\$ 96,640
Delinquent tax	-	-	4,156	4,156	302
Vehicle taxes	10,996	10,996	2,810	(8,186)	2,246
Transfers	-	-	-	-	-
State assessed utilities	11,757	11,757	6,028	(5,729)	6,797
Reimbursements	-	-	864	864	1,133
Reimbursement from Water	27,442	27,442	-	(27,442)	-
Reimbursement from Refuse	320	320	-	(320)	-
Reimbursement from Sewer	24,490	24,490	-	(24,490)	-
Reimbursement from Library	3,567	3,567	-	(3,567)	-
Reimbursement from Cemetery	3,768	3,768	-	(3,768)	-
Reimbursement from Senior Center	605	605	-	(605)	-
Neighborhood Revitalization Rebate	-	-	-	-	(188)
Total revenues and other sources	<u>258,723</u>	<u>258,723</u>	<u>105,019</u>	<u>(153,704)</u>	<u>106,930</u>
EXPENDITURES AND OTHER USES					
Personnel services	-	-	-	-	-
Social Security	52,964	52,964	10,908	-	11,553
KPERS	71,665	71,665	14,964	-	11,508
Group Insurance	130,375	130,375	15,753	-	22,247
Unemployment	854	854	142	-	141
Medicare	-	-	-	-	-
Workers Comp	11,879	11,879	10,828	-	10,276
HRA Account	37,829	37,829	2,894	-	17,426
Cash Basis Reserve	35,652	35,652	35,652	-	-
Total expenditures and other uses	<u>341,218</u>	<u>341,218</u>	<u>91,140</u>	<u>-</u>	<u>73,151</u>
Net change in unencumbered fund balance	(82,495)	(82,495)	13,878	(153,704)	33,779
Unencumbered fund balance, beginning	87,615	56,633	97,656	-	71,546
Unencumbered fund balance, ending	<u>\$ 5,120</u>	<u>\$ (25,862)</u>	<u>\$ 111,534</u>	<u>\$ (153,704)</u>	<u>\$ 105,325</u>

SPECIAL REVENUE AND PERMANENT FUNDS

The primary purpose of the Special Revenue Funds is to account for the proceeds of designated revenue sources which are used to finance specified activities as required by law or public policy.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES					
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)					
For the Period Ended March 31, 2024					
(with comparative totals for the period ended March 31, 2023)					
	Budgeted Amounts		2024 Actual Amounts	Variance with Final Budget Positive (Negative)	2023 Actual Amounts
	Original	Revised*			
REVENUES AND OTHER SOURCES					
Intergovernmental	204,248	204,248	50,611	(153,637)	51,103
Total Revenues	204,248	204,248	50,611	(153,637)	51,103
EXPENDITURES					
Transfers to other funds	91,198	91,198	-	91,198	-
Contractual Services	195,000	195,000	-	195,000	18,800
Total Expenditures	286,198	286,198	-	286,198	18,800
Net change in unencumbered fund balance	(81,950)	(81,950)	50,611	(439,835)	32,303
Unencumbered fund balance, beginning	86,778	86,778	15		27,582
Unencumbered fund balance, ending	\$ 4,828	\$ 4,828	\$ 50,626	\$ (439,835)	\$ 59,885

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES					
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)					
For the Period Ended March 31, 2024					
(with comparative totals for the period ended March 31, 2023)					
	Budgeted Amounts		2024 Actual Amounts	Variance with Final Budget Positive (Negative)	2023 Actual Amounts
	Original	Revised*			
REVENUES AND OTHER SOURCES					
Intergovernmental	6,449	6,449	2,694	(3,755)	1,724
Total Revenues	6,449	6,449	2,694	(3,755)	1,724
EXPENDITURES					
Transfers to other funds	6,000	6,000	-	6,000	-
Contractual Services	24,626	24,626	-	24,626	-
Commodities			-	-	-
Total Expenditures	30,626	30,626	-	30,626	-
Net change in unencumbered fund balance	(24,177)	(24,177)	2,694	(34,381)	1,724
Unencumbered fund balance, beginning	25,249	25,249	1,779		18,801
Unencumbered fund balance, ending	\$ 1,072	\$ 1,072	\$ 4,473	\$ (34,381)	\$ 20,525

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PROPRIETARY FUNDS

Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The fund measurement focus is upon determination of net income, financial position and change in financial position.

CITY OF SEDGWICK, KANSAS

WATER UTILITY FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES

BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended March 31, 2024

(with comparative totals for the period ended March 31, 2023)

	Budgeted Amounts		2024 Actual Amounts	Variance with Final Budget Positive (Negative)	2023 Actual Amounts
	Original	Revised*			
REVENUES AND OTHER SOURCES					
Charges for services	\$ 388,497	388,497	\$ 88,819	\$ (299,678)	\$ 92,156
Fees	5,955	5,955	1,683	(4,272)	2,398
Other revenue	12,133	12,133	1,664	(10,469)	1,345
Total Revenues	<u>406,585</u>	<u>406,585</u>	<u>92,166</u>	<u>(314,419)</u>	<u>95,898</u>
EXPENDITURES					
Personnel services	90,504	90,504	20,544	69,960	14,838
Contractual services	255,280	255,280	36,065	219,215	31,278
Materials and supplies	36,445	36,445	8,602	27,843	6,994
Transfer to General Fund	19,950	19,950	-	19,950	-
Transfer to Employee Benefits	27,442	27,442	-	27,442	-
Transfer to CIP/CEF	75,000	75,000	-	75,000	-
Total Expenditures	<u>504,621</u>	<u>504,621</u>	<u>65,210</u>	<u>439,411</u>	<u>53,110</u>
Net change in unencumbered fund balance	(98,036)	(98,036)	26,956	(753,829)	42,789
Unencumbered fund balance, beginning	130,619	130,619	100,623		97,350
Unencumbered fund balance, ending	<u>\$ 32,583</u>	<u>\$ 32,583</u>	<u>\$ 127,579</u>	<u>\$ (753,829)</u>	<u>\$ 140,139</u>

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES						
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)						
For the Period Ended March 31, 2024						
(with comparative totals for the period ended March 31, 2023)						
	Budgeted Amounts		2024 Actual Amounts	Variance with Final Budget Positive (Negative)	2023 Actual Amounts	
	Original	Revised*				
REVENUES AND OTHER SOURCES						
Charges for services	\$ 274,820	274,820	\$ 65,554	\$ (209,266)	\$ 70,433	
Fees	8,029	8,029	1,627	(6,402)	2,240	
Total Revenues	<u>282,849</u>	<u>282,849</u>	<u>67,180</u>	<u>(215,669)</u>	<u>72,673</u>	
EXPENDITURES						
Personnel services	74,172	74,172	17,919	56,253	13,236	
Contractual services	165,705	165,705	23,294	142,411	34,759	
Materials and supplies	21,903	21,903	5,143	16,760	5,269	
Transfer to General Fund	14,150	14,150	-	14,150	-	
Transfer to Employee Benefits	24,490	24,490	-	24,490	-	
Transfer to CIP/CEF	31,000	31,000	-	31,000	-	
Total Expenditures	<u>331,420</u>	<u>331,420</u>	<u>46,356</u>	<u>285,064</u>	<u>53,263</u>	
Net change in unencumbered fund balance	(48,571)	(48,571)	20,824	(500,733)	19,410	
Unencumbered fund balance, beginning	98,711	98,711	66,794		83,475	
Unencumbered fund balance, ending	<u>\$ 50,140</u>	<u>\$ 50,140</u>	<u>\$ 87,618</u>	<u>\$ (500,733)</u>	<u>\$ 102,885</u>	

CITY OF SEDGWICK, KANSAS

REFUSE FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES

BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended March 31, 2024

(with comparative totals for the period ended March 31, 2023)

	Budgeted Amounts		2024 Actual Amounts	Variance with Final Budget Positive (Negative)	2023 Actual Amounts
	Original	Revised*			
REVENUES AND OTHER SOURCES					
Charges for services	\$ 92,944	92,944	\$ 22,657	\$ (70,287)	\$ 23,891
Fees	30,269	30,269	7,393	(22,876)	7,709
Total Revenues	<u>123,213</u>	<u>123,213</u>	<u>30,050</u>	<u>(93,163)</u>	<u>31,600</u>
EXPENDITURES					
Personnel services	1,055	1,055	277	778	248
Contractual services	93,534	93,534	21,674	71,860	21,723
Materials and supplies	2,000	2,000	42	1,958	372
Transfer to General Fund	6,050	6,050	-	6,050	-
Transfer to Employee Benefits	320	320	-	320	-
Transfer to CIP/CEF	25,000	25,000	-	25,000	-
Total Expenditures	<u>127,959</u>	<u>127,959</u>	<u>21,994</u>	<u>105,965</u>	<u>22,343</u>
Net change in unencumbered fund balance	(4,746)	(4,746)	8,056	(199,129)	9,257
Unencumbered fund balance, beginning	34,881	34,881	10,620		9,166
Unencumbered fund balance, ending	<u>\$ 30,135</u>	<u>\$ 30,135</u>	<u>\$ 18,676</u>	<u>\$ (199,129)</u>	<u>\$ 18,423</u>

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