



REGULAR COUNCIL MEETING, FEBRUARY, 7, 2024

Wednesday, February 07, 2024 at 6:30 PM
Council Chambers, 520 N. Commercial Ave.

AGENDA

Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens _____

Josh Liby _____

Mark Jacob _____

Dan Hartman _____

Brenda DeHaven _____

Others present _____

APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Motion by _____

Second by _____

HEARINGS / PRESENTATIONS / PUBLIC FORUM

STAFF REPORTS

- [1.](#) Kyle Nordick, City Administrator
2. Brad Jantz, City Attorney

CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by _____

Second by _____

- [3.](#) Minutes of January 17, 2024, Regular Meeting

- 4. Approval of January 19, 2024 Payroll, Amount \$ 14,926.07
Approval of February 2, 2024 Payroll, Amount \$ 13,656.06
- 5. Approval of General Disbursement Checks Amount \$95,688.03
- 6. Agricultural Lease Agreement - Harper
- 7. Downtown Revitalization and Incentive Grant Program Application - Iron Strength Gym

NEW BUSINESS

- 8. Discuss and Consider Revisions to the Fee Charges and Collections Policy
Motion to approve the Fee Charges & Collections Policy as presented.
Motion by _____
Second by _____
- 9. Discuss and Consider MOU - North Newton, Halstead, Sedgwick Seed 2.0 Grant
Motion to approve the MOU - North Newton, Halstead Sedgwick Seed 2.0 as presented.
Motion by _____
Second by _____
- 10. Discuss and Consider Annual Budget Transfers.
Motion to approve the budget transfers as presented.
Motion by _____
Second by _____
- 11. Discuss and Receive Quarterly Financial Reports for the Period Ended December 31, 2023.
Motion to receive and file the quarterly financial reports for the period ended December 31, 2023.
Motion by _____
Second by _____
- 12. Discuss and Consider Purchase of Ambulance
Motion to approve the City Administrator to purchase one (1) ambulance for a not to exceed amount of \$85,000.
Motion by _____
Second by _____

GOVERNING BODY REMARKS

ADJOURN

Motion to adjourn the Regular Council Meeting at _____ PM.

Motion by _____

Second by _____

COUNCIL WILL ADJOURN INTO WORKSHOP SESSION.

Contact: Shelia Agee (agee@cityofsedgwick.org, 316-772-5151)

Agenda Published on 2/2/2024 at 2:00 PM.

City of Sedgwick
City Council Meeting
February 7, 2024

TO: Mayor and City Council

SUBJECT: Staff Report

INITIATED BY: Administration

200 E. Industrial Building

The City Maintenance department has been hard at work for the past two weeks preparing the west side of the building, for a summer move-in date. Work that they have completed thus far includes removal of the old tile flooring and carpet, replacing the water meter setter, removal of trash and debris, gutting the bathrooms and some plumbing repairs.

Crews will be onsite this week to install the new HVAC system for the offices and two radiant tube heaters in the shop area. We are awaiting quotations for redoing the electrical in the shop and lighting in the office area, as well as removal of the remaining steam lines, gas lines, and boiler accessories that are still in the building. The rebuilding phase of the project should start next week and carry us through the month.



East Side Paving Project

To date, we have collected 11 of the required 45 signatures on the petition to move the project forward. A mailer went out at the end of the week to let residents within the benefit district know that the petition is ready for signatures. Staff will begin walking door to door in the next couple of weeks.



REGULAR COUNCIL MEETING, JANUARY 17, 2024

Wednesday, January 17, 2024 at 6:30 PM
Council Chambers, 520 N. Commercial Ave.

MINUTES

Council Meeting will be broadcast on Facebook Live. Click to visit our [Facebook Page](#).

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____ (time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens_____

Kirby Stucky_____

Monty Leonard_____

Dan Hartman_____

Brenda DeHaven_____

Others present _____

Mayor Bryan Chapman opened the Council Meeting at 6:30pm.

The Mayor led the Pledge of Allegiance.

PRESENT

Brenda DeHaven

Dan Hartman

Kramer Siemens

Josh Liby

Mark Jacob

Monty Leonard

ABSENT

Kirby Stucky

OTHERS PRESENT: Kyle Nordick, City Administrator; Shelia Agee, City Clerk; Brad Jantz, City Attorney; Bill Bush, Harvey County Independent; Jimmy Sharbutt, Sara Liby, Gorla Engemann, Rebecca Jordan, Thomas Joyce with Baughman Co, Beth Sharbutt

APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Motion by _____

Second by _____

Motion to approve the agenda as presented.

Motion made by Hartman, Seconded by DeHaven.

Voting Yea: DeHaven, Hartman, Siemens, Leonard

HEARINGS / PRESENTATIONS / PUBLIC FORUM

STAFF REPORTS

1. Kyle Nordick, City Administrator

Kyle Nordick, City Administrator, informed Council that Ideatek has been fully switched. Working with Cox on buyout. Added AMI Meter Read at West Water Tower that will make the whole park wi-fi free. 11 signed up for EMT class. No tuition reimbursement at this time. Street petition has been received- Owners of East side properties come sign petition.

2. Brad Jantz, City Attorney

Brad Jantz, City Attorney, discussed Dollar General sidewalk easement. No objections by DG. Waiting on written document/approval. Discussed Industrial Park cleanup.

CONSENT AGENDA

Motion to approve the Consent Agenda as presented.

Motion by _____

Second by _____

Motion to approve the Consent Agenda as presented.

Motion made by Leonard, Seconded by Hartman.

Voting Yea: DeHaven, Hartman, Siemens, Leonard

3. Minutes of January 3, 2024, Regular Meeting

4. Approval of Payroll January 5, 2024 Amount \$12,555.00
5. Approval of General Disbursement Checks Amount \$95,974.50
6. Agricultural Lease Agreement - Grattan

OLD BUSINESS

SPECIAL RECOGNITION FOR OUTGOING GOVERNING BODY MEMBERS

Special Recognition for outgoing Council Members. Monty Leonard was presented a plaque and thanked for his service. Kirby Stucky was absent.

NEW BUSINESS

7. Swearing In of Elected Officials
Brenda DeHaven sworn in as returning Council Member with Josh Liby and Mark Jacob sworn in as new Council Members by Shelia Agee, City Clerk.
8. Discuss and Consider Election of Council President
Motion to elect Council Member _____ as Council President, with a term ending January 2025.
Motion by _____
Second by _____
Discuss and Consider Election of Council President
Motion to elect Council Member Dan Hartman as Council President, with a term ending January 2025.
Motion made by Siemens, Seconded by DeHaven.
Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob
9. Discuss and Consider Planning Commission/BZA Board Appointment
Motion to approve the appointment of Jeremy Burkholder to the Planning Commission/BZA Board with a term expiring in May 2026.
Motion by _____
Second by _____
Discuss and Consider Planning Commission/BZA Board Appointment
Motion to approve the appointment of Jeremy Burkholder to the Planning Commission/BZA Board with a term expiring in May 2026.
Motion made by Siemens, Seconded by Hartman.
Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob
10. Recess Into Executive Session For Consultation With The City Attorney On Matters Privileged Under The Attorney-Client Relationship Relating To Contract Negotiations
Move to recess into executive session for _____ minutes to consult with the City Attorney related to matters privileged under the attorney-client relationship (K.S.A. 75-4319(B)(2)) for the purpose of discussing Contractual Matters. The open meeting will resume at _____pm with

those present in the executive session being the Governing Body, City Administrator, and City Attorney.

Motion by _____

Second by _____

Recess Into Executive Session For Consultation With The City Attorney On Matters Privileged Under The Attorney-Client Relationship Relating To Contract Negotiations

Move to recess into executive session for 10 minutes to consult with the City Attorney related to matters privileged under the attorney-client relationship (K.S.A. 75-4319(B)(2)) for the purpose of discussing Contractual Matters. The open meeting will resume at 6:50pm with those present in the executive session being the Governing Body, City Administrator, and City Attorney.

Motion made by Hartman, Seconded by Siemens.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

NO ACTION TAKEN

11. Discuss and Consider Final Plat - Cardinal Addition

Planning Commission approved the Final Plat 5-0.

Motion to approve the Final Plat as presented.

Motion by _____

Second by _____

Discuss and Consider Final Plat - Cardinal Addition

Planning Commission approved the Final Plat 5-0.

Motion to approve the Final Plat as presented.

Motion made by Hartman, Seconded by Siemens.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

GOVERNING BODY REMARKS

GOVERNING BODY REMARKS

Council Member, Kramer Siemens, asked if there was an ad for Police Chief. Also, asked about switching to KP&F instead of KPERS for Police Officers to attract applicants.

ADJOURN

Motion to adjourn the Regular Council Meeting at _____ PM.

Motion by _____

Second by _____

COUNCIL WILL ADJOURN INTO WORKSHOP SESSION.

Motion to adjourn the Regular Council Meeting at 6:55pm.

Motion made by Siemens, Seconded by Jacob.

Voting Yea: DeHaven, Hartman, Siemens, Liby, Jacob

Adjourned into Workshop on fees.

Contact: Shelia Agee (agee@cityofsedgwick.org, 316-772-5151)

Agenda Published on 1/12/2024 at 2:45 PM.

DRAFT

February 7, 2024

PAYROLL CHECKS - DIRECT DEPOSIT

1/19/24	\$ 14,926.07
2/2/24	\$ 13,656.06
TOTAL PAYROLL CHECKS	\$ 28,582.13

GENERAL DISBURSEMENT CHECKS-AAABVF	\$ 7,995.71
GENERAL DISBURSEMENT CHECKS-AAABVG	\$ 12,706.21
GENERAL DISBURSEMENT CHECKS-AAABVH	\$ 15,259.06
GENERAL DISBURSEMENT CHECKS-AAABVI	\$ 162.60
GENERAL DISBURSEMENT CHECKS-AAABVJ	\$ 30,054.14
GENERAL DISBURSEMENT CHECKS-AAABVL	\$ 21,019.03
GENERAL DISBURSEMENT CHECKS-AAABVM	\$ 8,491.28
TOTAL DISBURSEMENT CHECKS	\$ 95,688.03

AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

01/18/2024 08:02:58 PM

Batch: AAABVF

User ID: SHELIA

Page 1

Bank Code: CKG		LEGACY BANK				
Vendor Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
KPERS						
1	70312	01/05/2024	Check	SHELIA	AP0000001230AAABVF	\$2,703.92
Description:						
KANSAS STATE WITHHOLDING TAX						
2	70313	01/05/2024	Check	SHELIA	AP0000001230AAABVF	\$627.21
Description:						
LEGACY BANK						
3	70310	01/05/2024	Check	SHELIA	AP0000001230AAABVF	\$3,970.73
Description:						
EMPOWER RETIREMENT						
4	70311	01/05/2024	Check	SHELIA	AP0000001230AAABVF	\$50.00
Description:						
CARL B DAVIS, CHAPTER 13 TRUSTEE						
5	70309	01/05/2024	Check	SHELIA	AP0000001230AAABVF	\$643.85
Description:						
		Bank Totals		Items	Total Voids	Items
Checks		(\$7,995.71)		5	\$0.00	0
Deposits		\$0.00		0	\$0.00	0
Deductions		\$0.00		0	\$0.00	0
Additions		\$0.00		0	\$0.00	0
Bank Charges		\$0.00		0	\$0.00	0
Net Activity for CKG:		(\$7,995.71)				

Report Totals						
		Bank Totals		Items	Total Voids	Items
Checks		(\$7,995.71)		5	\$0.00	0
Deposits		\$0.00		0	\$0.00	0
Deductions		\$0.00		0	\$0.00	0
Additions		\$0.00		0	\$0.00	0
Bank Charges		\$0.00		0	\$0.00	0
Net Activity:		(\$7,995.71)				

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)
Batch: AAABVG

1/19/2024 10:21:07 AM

Page 1

Vendor	Description	Check Date	Invoice#	Check#	Check Total
COX BUSINESS SERVICES	PHONE/FAX/TV/INTERNE	01/19/2024	011924COX	70314	\$1,282.55
KANSAS MUNICIPAL UTILITIES	2024 KMU MEMBERSHIP	01/19/2024	18809	70316	\$962.00
KANSAS STATE TREASURER	COURT FEES	01/19/2024	011924COURTFEES	70317	\$235.00
KANSAS TRUCK EQUIPMENT COMPA	SNOW DEFLECTOR	01/19/2024	126769	70318	\$350.00
PITNEY BOWES GLOBAL FINANCIAL S	PITNEY MACHINE LEASE	01/19/2024	3318587758	70319	\$235.23
PRIDE AG RESOURCES	SEWER EQUIPMENT	01/19/2024	109940/3	70320	\$348.43
QUILL	OFFICE SUPPLIES	01/19/2024	36666801	70321	\$69.99
SALINA SUPPLY COMPANY	WATER METER PARTS	01/19/2024	S100221472.006	70322	\$30.00
STUCKY FARM & LAWN	GENERATOR SERVICE	01/19/2024	2784	70323	\$2,028.32
UNDERGROUND VAULTS & STORAGE	FILE STORAGE	01/19/2024	548731	70324	\$16.05
WAMPO	2024 MEMBERSHIP DUES	01/19/2024	1281	70325	\$16.60
WASTE CONNECTIONS	MONTH LY TRASH/RECYC	01/19/2024	17811372V025	70326	\$7,064.54
WICHITA WELDING SUPPLY, INC	CYLINDER LEASE	01/19/2024	825130	70327	\$67.50

Total Direct Expense:	\$12,706.21
Total Immediate Payments:	\$12,706.21

Report Summary

Report Selection Criteria

Report Type: Detailed

Start End

Transaction Number: Start End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABVG

1/19/2024 10:18:56 AM

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
1	COX / COX BUSINESS SERVICES	1/19/2024	1/19/2024	011924COX	\$1,282.55
1	01-01-60-6180	CH PHONE/FAX/INTERNET/TV	1.0	\$327.8500	\$327.85
2	01-05-60-6180	COURT PHONE/FAX/INTERNET/TV	1.0	\$109.2900	\$109.29
3	10-00-60-6180	WATER PHONE/FAX/INTERNET/TV	1.0	\$109.2800	\$109.28
4	13-00-60-6180	SEWER PHONE/FAX/INTERNET/TV	1.0	\$109.2800	\$109.28
5	01-03-60-6180	PD PHONE/FAX/INTERNET/TV	1.0	\$144.1700	\$144.17
6	01-11-60-6180	MAINT SHOP 320 N WASH PHONE	1.0	\$34.2900	\$34.29
7	01-04-60-6180	FIRE PHONE/INTERNET	1.0	\$113.2900	\$113.29
8	13-00-60-6180	SEWER PLANT PHONE/INTERNET	1.0	\$153.2900	\$153.29
9	01-06-60-6180	POOL PHONE/INTERNET	1.0	\$113.2300	\$113.23
10	13-00-60-6180	EAST LIFT PHONE	1.0	\$34.2900	\$34.29
11	13-00-60-6180	SOUTH LIFT PHONE	1.0	\$34.2900	\$34.29
4	KMU / KANSAS MUNICIPAL UTILITIES	1/19/2024	1/19/2024	18809	\$962.00
1	10-00-60-6700	2024 KMU MEMBERSHIP DUES	1.0	\$962.0000	\$962.00
5	KS TREASURER / KANSAS STATE TREASURER	1/19/2024	1/19/2024	011924COURTFEES	\$235.00
1	01-05-60-6310	JBEF	1.0	\$10.0000	\$10.00
2	01-05-60-6310	LETC	1.0	\$225.0000	\$225.00
3	KS TRUCK / KANSAS TRUCK EQUIPMENT COMPANY, I	1/19/2024	1/19/2024	126769	\$350.00
1	01-10-70-7110	SNOW DEFLECTOR FOR TRUCK	1.0	\$350.0000	\$350.00
8	PITNEY B / PITNEY BOWES GLOBAL FINANCIAL SERVI	1/19/2024	1/19/2024	3318587758	\$235.23
1	01-01-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.5	\$235.2300	\$117.62
2	01-03-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$23.52
3	01-05-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.2	\$235.2300	\$47.05
4	01-09-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$11.76
5	10-00-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$11.76
6	12-00-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$11.76
7	13-00-60-6200	PITNEY BOWES LEASE ON POSTAGE MACHINE	0.1	\$235.2300	\$11.76
9	PRIDE AG / PRIDE AG RESOURCES	1/19/2024	1/19/2024	109940/3	\$348.43
1	13-00-70-7420	SEWER EQUIPMENT	1.0	\$348.4300	\$348.43

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABVG

1/19/2024 10:18:56 AM

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
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Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
10	QUILL / QUILL		1/19/2024	1/19/2024	36666801 \$69.99
1	01-01-70-7010	MEMBERSHIP RENEWAL	0.5	\$69.9800	\$34.99
2	01-03-70-7010	MEMBERSHIP RENEWAL	0.1	\$69.9900	\$7.00
3	01-05-70-7010	MEMBERSHIP RENEWAL	0.2	\$69.9900	\$14.00
4	01-09-70-7010	MEMBERSHIP RENEWAL	0.1	\$69.9900	\$3.50
5	10-00-70-7010	MEMBERSHIP RENEWAL	0.1	\$69.9900	\$3.50
6	12-00-70-7010	MEMBERSHIP RENEWAL	0.1	\$69.9900	\$3.50
7	13-00-70-7010	MEMBERSHIP RENEWAL	0.1	\$69.9900	\$3.50
11	SALINA SUPPLY / SALINA SUPPLY COMPANY		1/19/2024	1/19/2024	S100221472.006 \$30.00
1	10-00-70-7130	WATER METER PARTS-COUPLING	1.0	\$30.0000	\$30.00
12	STUCKY FARM / STUCKY FARM & LAWN		1/19/2024	1/19/2024	2784 \$2,028.32
1	01-11-60-6100	GENERATOR SERVICE	1.0	\$1,688.3300	\$1,688.33
2	01-04-60-6100	HYDRAULIC PUMP-FIRE DEPT	1.0	\$339.9900	\$339.99
13	UNDERGROUND / UNDERGROUND VAULTS & STORAGE		1/19/2024	1/19/2024	548731 \$16.05
1	01-01-60-6200	FILE STORAGE	1.0	\$16.0500	\$16.05
15	WAMPO / WAMPO		1/19/2024	1/19/2024	1281 \$16.60
1	01-01-60-6700	2024 WAMPO MEMBERSHIP DUES	1.0	\$16.6000	\$16.60
14	WASTE CONNECTIONS / WASTE CONNECTIONS		1/19/2024	1/19/2024	17811372V025 \$7,064.54
1	12-00-60-6160	95 GALLON TRASH CART	366.0	\$10.4000	\$3,806.40
2	12-00-60-6160	65 GALLON TRASH CART	158.0	\$8.3200	\$1,314.56
3	12-00-60-6160	35 GALLON TRASH CART	41.0	\$8.3200	\$341.12
4	12-00-60-6160	SR 35 GALLON TRASH CART	31.0	\$7.2800	\$225.68
5	12-00-60-6160	SEDG CO SURCHARGE	59.0	\$2.5000	\$147.50
6	12-00-60-6160	RECYCLE	591.0	\$2.0800	\$1,229.28
7	12-00-60-6160	CART EXCHANGE	0.0	\$25.0000	\$0.00
16	WICHITA WELDING / WICHITA WELDING SUPPLY, INC		1/19/2024	1/19/2024	825130 \$67.50
1	01-11-60-6240	01-21-24 TO 01-21-25 CYLINDER LEASE RENEWAL	1.0	\$67.5000	\$67.50

Grand Totals

Total Direct Expense: \$12,706.21
Total Immediate Payments: \$12,706.21

Report Summary

Report Selection Criteria
Report Type: Detailed
Start End
Transaction Number: Start End

AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

01/19/2024 10:13:17 AM

Batch: AAABVH

User ID: SHELIA

Page 1

Bank Code: CKG LEGACY BANK

Vendor Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
AETNA						
1	70328	01/19/2024	Check	SHELIA	AP0000001232AAABVH	\$111.00
Description:						
AFLAC						
2	70329	01/19/2024	Check	SHELIA	AP0000001232AAABVH	\$43.68
Description:						
BCBS OF KANSAS						
3	70330	01/19/2024	Check	SHELIA	AP0000001232AAABVH	\$6,117.05
Description:						
CARL B DAVIS, CHAPTER 13 TRUSTEE						
4	70331	01/19/2024	Check	SHELIA	AP0000001232AAABVH	\$643.85
Description:						
LEGACY BANK						
5	70332	01/19/2024	Check	SHELIA	AP0000001232AAABVH	\$4,641.69
Description:						
EMPOWER RETIREMENT						
6	70333	01/19/2024	Check	SHELIA	AP0000001232AAABVH	\$50.00
Description:						
KANSAS STATE WITHHOLDING TAX						
7	70335	01/19/2024	Check	SHELIA	AP0000001232AAABVH	\$723.67
Description:						
KPERS						
8	70334	01/19/2024	Check	SHELIA	AP0000001232AAABVH	\$2,928.12
Description:						

	Bank Totals	Items	Total Voids	Items
Checks	(\$15,259.06)	8	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity for CKG:	(\$15,259.06)			

Report Totals

	Bank Totals	Items	Total Voids	Items
Checks	(\$15,259.06)	8	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity:	(\$15,259.06)			

AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

01/23/2024 10:39:14 AM

Batch: AAABVI

User ID: SHELIA

Page 1

Bank Code: CKG LEGACY BANK

Vendor Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
KPERS						
1	70336	01/26/2024	Check	SHELIA	AP0000001233AAABVI	\$162.60

Description:

	Bank Totals	Items	Total Voids	Items
Checks	(\$162.60)	1	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity for CKG:	(\$162.60)			

Report Totals

	Bank Totals	Items	Total Voids	Items
Checks	(\$162.60)	1	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity:	(\$162.60)			

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)
Batch: AAABVJ

1/26/2024 9:42:46 AM

Vendor	Description	Check Date	Invoice#	Check#	Check Total
360 DOCUMENT SOLUTIONS	PRINTERS/COPIERS	01/26/2024	20240126	70337	\$719.95
CORE & MAIN	AMI INSTALL	01/26/2024	U214854	70338	\$20,000.00
EVERGY	ELECTRIC SERVICE	01/26/2024	012624EVERGY	70339	\$4,686.55
EVERGY	STREET LIGHTS	01/26/2024	012624STREETLIGHTS	70340	\$1,904.61
UNITED STATES TREASURY	EFTPS 3RD QTR ADJUST	01/26/2024	012624EFTPS3RD	70341	\$42.10
J & A TRAFFIC PRODUCTS	STOP SIGNS	01/26/2024	37213	70342	\$327.50
KANSAS GAS SERVICE	GAS SERVICE	01/26/2024	012624KSGAS	70343	\$796.65
KANSAS TRUCK EQUIPMENT COMPA	SALT SPREADER LID	01/26/2024	126875	70344	\$133.31
MID-STATES ORGANIZED CRIME INFC	MOCIC MEMBERSHIP	01/26/2024	0005028-IN	70345	\$100.00
PRIDE AG RESOURCES	SHOP FIRE PARTS	01/26/2024	110227/3 & 110149/3	70346	\$455.47
WCCIT	MONTHLY IT SRVC	01/26/2024	20240126	70347	\$888.00

Total Direct Expense:	\$30,054.14
Total Immediate Payments:	\$30,054.14

Report Summary

	Report Selection Criteria	
Report Type:	Detailed	
	Start	End
Transaction Number:	Start	End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABVJ

1/26/2024 9:29:49 AM

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
3	360 DOCUMENT SOLUTIONS / 360 DOCUMENT SOLUTIC	1/26/2024	1/26/2024	20240126	\$719.95	
1	01-01-60-6200	PRINTERS/COPIERS LEASE		0.5	\$719.9300	\$359.97
2	01-03-60-6200	PRINTERS/COPIERS LEASE		0.1	\$719.9500	\$72.00
3	01-05-60-6200	PRINTERS/COPIERS LEASE		0.1	\$719.9500	\$72.00
4	10-00-60-6200	PRINTERS/COPIERS LEASE		0.2	\$719.9500	\$107.99
5	13-00-60-6200	PRINTERS/COPIERS LEASE		0.2	\$719.9500	\$107.99
5	CORE & MAIN / CORE & MAIN	1/26/2024	1/26/2024	U214854	\$20,000.00	
1	40-14-00-8210	AMI INSTALL		1.0	\$20,000.0000	\$20,000.00
8	EVERGY / EVERGY	1/26/2024	1/26/2024	012624EVERGY	\$4,686.55	
1	01-10-60-6180	0009908927 - 505 N MADISON SCHOOL ZONE		1.0	\$26.1000	\$26.10
2	01-03-60-6180	659714280 - PD BLDG		1.0	\$204.0800	\$204.08
3	01-10-60-6180	1062940882 - 804 N MADISON ST POLE		1.0	\$38.9400	\$38.94
4	01-10-60-6180	1761794880 - 103 W 5TH ELECT AT POLE		1.0	\$25.7700	\$25.77
5	01-10-60-6180	2464686086 - 310 N MADISON AVE SCHOOL ZONE		1.0	\$25.9600	\$25.96
6	01-10-60-6180	3002790064 - 100 WHEATLAND DR STREET POLE		1.0	\$28.8000	\$28.80
7	01-10-60-6180	3175824328 - 502 N COMM STREET ELECT AT POLE		1.0	\$25.7200	\$25.72
8	10-00-60-6180	3731495616 - 404 N HARRISON EAST WATER TOWER		1.0	\$134.9200	\$134.92
9	13-00-60-6180	3738109015 - 1900 N WASH WWTP		1.0	\$1,992.3800	\$1,992.38
10	01-04-60-6180	3742938337 - 316 N WASH FIRE BLDG		1.0	\$159.1100	\$159.11
11	01-11-60-6180	3743030616 - 324 N WASH SHOP		1.0	\$89.3700	\$89.37
12	01-08-60-6180	3748198293 - 204 W 4TH PARK LIGHTS		1.0	\$100.3300	\$100.33
13	01-06-60-6180	4920122509 - 403 N FRANKLIN POOL		1.0	\$65.8400	\$65.84
14	01-01-60-6180	5043441260 - 107 W 5TH SR CTR		1.0	\$287.0700	\$287.07
15	01-01-60-6180	5111455161 - CITY HALL		1.0	\$153.7500	\$153.75
16	13-00-60-6180	7277816660 - 402 N HARRISON EAST LIFT		1.0	\$133.6600	\$133.66
17	01-10-60-6180	7610673523 - 100 INDUSTRIAL DR STREET POLE		1.0	\$28.6700	\$28.67
18	10-00-60-6180	7852345322 - 501 WELLHOUSE RD, WATER		1.0	\$25.7200	\$25.72
19	01-10-60-6180	8514115281 - 413 W 4TH SCHOOL ZONE		1.0	\$25.0000	\$25.00
20	01-10-60-6180	8574522122 - 302 W 4TH SCHOOL ZONE		1.0	\$26.0900	\$26.09
21	10-00-60-6180	1282677544 - 205 W 5TH WEST WATER TOWER		1.0	\$245.9000	\$245.90
22	13-00-60-6180	3728481135 - 402 S COMM SOUTH LIFT		1.0	\$201.2000	\$201.20
23	13-00-60-6180	3742907574 - 308 N WASH MAIN LIFT		1.0	\$284.8500	\$284.85
24	10-00-60-6180	3749459455 - 518 W 5TH WEST WELL HOUSE		1.0	\$206.0000	\$206.00
25	01-11-60-6180	7510510077 - 200 E IND DR MAINT SHOP		1.0	\$151.3200	\$151.32
9	EVERGY / EVERGY	1/26/2024	1/26/2024	012624STREETLIGHTS	\$1,904.61	

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City of Sedgwick (SEDGKS)
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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice	
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code		Quantity Bought	Cost Per Unit	Line Extension
1	01-10-60-6180	STREET LIGHTS		1.0	\$1,904.6100	\$1,904.61
11	IRS / UNITED STATES TREASURY	1/26/2024	1/26/2024	012624EFTPS3RD		\$42.10
1	03-00-00-6010	EFTPS 3RD QTR ADJUSTMENT		1.0	\$42.1000	\$42.10
2	J & A / J & A TRAFFIC PRODUCTS	1/26/2024	1/26/2024	37213		\$327.50
1	01-10-70-7130	STOP SIGNS		5.0	\$65.5000	\$327.50
7	KS GAS / KANSAS GAS SERVICE	1/26/2024	1/26/2024	012624KSGAS		\$796.65
1	13-00-60-6180	402 S COMM GAS SERVICE		1.0	\$47.1900	\$47.19
2	01-01-60-6180	CH GAS SERVICE		1.0	\$130.4000	\$130.40
3	01-04-60-6180	320 N WASH GAS SERVICE		0.9	\$619.0600	\$526.20
4	01-11-60-6180	320 N WASH GAS SERVICE		0.2	\$619.0600	\$92.86
1	KS TRUCK / KANSAS TRUCK EQUIPMENT COMPANY, IN	1/26/2024	1/26/2024	126875		\$133.31
1	41-11-00-8210	SALT SPREADER LID		1.0	\$133.3100	\$133.31
4	MID-STATES ORG CRIME / MID-STATES ORGANIZED CR	1/26/2024	1/26/2024	0005028-IN		\$100.00
1	01-03-60-6700	MOCIC MEMBERSHIP DUES		1.0	\$100.0000	\$100.00
10	PRIDE AG / PRIDE AG RESOURCES	1/26/2024	1/26/2024	110227/3 & 110149/3		\$455.47
1	40-11-00-8210	200 BLDG PARTS/SUPPLIES		1.0	\$325.4900	\$325.49
2	01-04-70-7100	FAUCET-FIRE DEPT		1.0	\$54.9900	\$54.99
3	01-11-70-7110	HEATING NOZZLE-SHOP		1.0	\$74.9900	\$74.99
6	WCCIT / WCCIT	1/26/2024	1/26/2024	20240126		\$888.00
1	01-01-60-6200	MO SRVC-ADMIN		0.5	\$400.0000	\$200.00
2	01-03-60-6200	MO SRVC-POLICE		0.3	\$400.0000	\$100.00
3	01-04-60-6200	MO SRVC-FIRE		0.1	\$400.0000	\$20.00
4	13-00-60-6200	MO SRVC-SEWER		0.2	\$400.0000	\$80.00
5	01-01-60-6200	ADOBE AND MICROSOFT		0.3	\$488.0000	\$122.00
6	01-03-60-6200	ADOBE AND MICROSOFT		0.3	\$488.0000	\$122.00
7	10-00-60-6200	ADOBE AND MICROSOFT		0.3	\$488.0000	\$122.00
8	13-00-60-6200	ADOBE AND MICROSOFT		0.3	\$488.0000	\$122.00

Grand Totals

Total Direct Expense: \$30,054.14
Total Immediate Payments: \$30,054.14

Report Summary

Report Selection Criteria
Report Type: Detailed
Start End
Transaction Number: Start End

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)
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Vendor	Description	Check Date	Invoice#	Check#	Check Total
CARQUEST AUTO PARTS	EXPLORER PARTS	02/02/2024	2695-508323	70348	\$113.02
COLUMN SOFTWARE PBC	LEGAL NOTICES	02/02/2024	35740584-0009	70349	\$61.60
CORE & MAIN	WWTP & WATER PARTS	02/02/2024	U178256 U075500	70350	\$3,382.54
FOLEY INDUSTRIES	TRACTOR SEAL KITS	02/02/2024	PS000328962	70351	\$372.18
GRABER ACE HARDWARE	SEWER ROPE/BUNGEEES	02/02/2024	K59439	70352	\$62.95
HARVEY COUNTY COMMUNICATIONS	MDT ANNUAL SERVICE	02/02/2024	020224MDTSVC	70353	\$1,200.00
IDEATEK, LLC	IDEATEK SERVICES	02/02/2024	475031	70354	\$1,938.71
KANSAS DEPT OF REVENUE	WATER SALES TAX	02/02/2024	020224SALESTAX	70355	\$147.76
CITY OF NEWTON	WATER TREATMENT	02/02/2024	020224WTRTRTMNT	70356	\$7,654.33
R. E. PEDROTTI CO., INC.	WWTP FLOWTUBE/CONVE	02/02/2024	15595	70357	\$4,900.00
SUPERIOR RENTS - WICHITA	CHRISTMAS LIFT RENTA	02/02/2024	242395-4	70358	\$282.43
USA BLUEBOOK	WWTP CHEMICALS	02/02/2024	INV00239523	70359	\$128.41
WCCIT	IT SRVC/SOFTWARE	02/02/2024	TSP_1604	70360	\$775.10

Total Direct Expense:	\$21,019.03
Total Immediate Payments:	\$21,019.03

Report Summary

	Report Selection Criteria	
Report Type:	Detailed	
	Start	End
Transaction Number:	Start	End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABVL

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Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
8	CARQUEST / CARQUEST AUTO PARTS	2/2/2024	2/2/2024	2695-508323	\$113.02
1	01-08-70-7120	EXPLORER PARTS-BLADES, OIL, SPARK PLUGS, AIR FILTE	0.2	\$113.0500	\$22.61
2	01-10-70-7120	EXPLORER PARTS-BLADES, OIL, SPARK PLUGS, AIR FILTE	0.2	\$113.0500	\$22.61
3	01-11-70-7120	EXPLORER PARTS-BLADES, OIL, SPARK PLUGS, AIR FILTE	0.2	\$113.0200	\$22.60
4	10-00-70-7120	EXPLORER PARTS-BLADES, OIL, SPARK PLUGS, AIR FILTE	0.2	\$113.0200	\$22.60
5	13-00-70-7120	EXPLORER PARTS-BLADES, OIL, SPARK PLUGS, AIR FILTE	0.2	\$113.0200	\$22.60
6	COLUMN / COLUMN SOFTWARE PBC	2/2/2024	2/2/2024	35740584-0009	\$61.60
1	01-01-60-6290	LEGAL NOTICE-CITY YR END CASH	1.0	\$61.6000	\$61.60
11	CORE & MAIN / CORE & MAIN	2/2/2024	2/2/2024	U178256 U075500	\$3,382.54
1	13-00-70-7130	WWTP RISERS	2.0	\$160.6900	\$321.38
2	10-00-70-7130	WATER METERS	4.0	\$765.2900	\$3,061.16
4	FOLEY / FOLEY INDUSTRIES	2/2/2024	2/2/2024	PS000328962	\$372.18
1	01-08-70-7110	TRACTOR SEAL KITS	0.2	\$372.1800	\$74.44
2	01-10-70-7110	TRACTOR SEAL KITS	0.2	\$372.1800	\$74.44
3	01-11-70-7110	TRACTOR SEAL KITS	0.2	\$372.1000	\$74.42
4	10-00-70-7110	TRACTOR SEAL KITS	0.2	\$372.1800	\$74.44
5	13-00-70-7110	TRACTOR SEAL KITS	0.2	\$372.1800	\$74.44
5	GRABER'S / GRABER ACE HARDWARE	2/2/2024	2/2/2024	K59439	\$62.95
1	13-00-70-7420	SEWER ROPE/BUNGEEES	1.0	\$62.9500	\$62.95
9	HRVY CO COMMUNICATIONS / HARVEY COUNTY COMM	2/2/2024	2/2/2024	020224MDTSVC	\$1,200.00
1	01-03-60-6110	PD MDT ANNUAL SERVICE	1.0	\$1,200.0000	\$1,200.00
1	IDEATEK / IDEATEK, LLC	2/2/2024	2/2/2024	475031	\$1,938.71
1	01-01-60-6180	CITY HALL PHONE/FAX/INTERNET	1.0	\$262.6600	\$262.66
2	01-05-60-6180	COURT PHONE/FAX/INTERNET	1.0	\$87.5500	\$87.55
3	10-00-60-6180	WATER PHONE/FAX/INTERNET	1.0	\$87.5500	\$87.55
4	13-00-60-6180	SEWER PHONE/FAX/INTERNET	1.0	\$87.5500	\$87.55
5	01-11-60-6180	MAINT SHOP 320 N WASH PHONE	1.0	\$155.0500	\$155.05
6	01-04-60-6180	FIRE PHONE/INTERNET	1.0	\$210.6400	\$210.64
7	13-00-60-6180	SEWER PLANT PHONE/INTERNET	1.0	\$262.2600	\$262.26
8	01-06-60-6180	POOL PHONE/INTERNET	1.0	\$210.6400	\$210.64
9	01-03-60-6180	PD PHONE/FAX/INTERNET/TV	1.0	\$254.2700	\$254.27
10	13-00-60-6180	EAST LIFT PHONE	1.0	\$160.6400	\$160.64
11	13-00-60-6180	SOUTH LIFT PHONE	1.0	\$159.9000	\$159.90

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABVL

2/2/2024 9:44:57 AM

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
10	KS DEPT OF REV - SALES TAX / KANSAS DEPT OF REV	2/2/2024	2/2/2024	020224SALESTAX	\$147.76
1	10-00-60-6156 WATER SALES TAX				\$147.76
13	NEWTON CITY / CITY OF NEWTON	2/2/2024	2/2/2024	020224WTRTRTMNT	\$7,654.33
1	10-00-60-6152 12-18-23 TO 1-24-24 WATER TREATMENT 584300 USAGE				\$7,654.33
3	R E PEDROTTI / R. E. PEDROTTI CO., INC.	2/2/2024	2/2/2024	15595	\$4,900.00
1	40-13-00-8210 WWTP FLOWTUBE/ FLOW CONVERTER				\$4,900.00
7	SUPERIOR RENTS / SUPERIOR RENTS - WICHITA	2/2/2024	2/2/2024	242395-4	\$282.43
1	01-10-60-6240 CHRISTMAS DECOR LIFT RENTAL				\$282.43
12	USA BLUEBOOK / USA BLUEBOOK	2/2/2024	2/2/2024	INV00239523	\$128.41
1	13-00-70-7220 WWTP CHEMICALS				\$128.41
2	WCCIT / WCCIT	2/2/2024	2/2/2024	TSP_1604	\$775.10
1	01-01-60-6200 MO SRVC-ADMIN				\$200.00
2	01-03-60-6200 MO SRVC-POLICE				\$100.00
3	01-04-60-6200 MO SRVC-FIRE				\$20.00
4	13-00-60-6200 MO SRVC-SEWER				\$80.00
5	01-01-60-6200 MICROSOFT/ENDPOINT PROTECTION				\$93.76
6	01-03-60-6200 MICROSOFT/ENDPOINT PROTECTION				\$93.78
7	10-00-60-6200 MICROSOFT/ENDPOINT PROTECTION				\$93.78
8	13-00-60-6200 MICROSOFT/ENDPOINT PROTECTION				\$93.78

Grand Totals

Total Direct Expense: \$21,019.03
Total Immediate Payments: \$21,019.03

Report Summary

Report Selection Criteria
Report Type: Detailed
Start End
Transaction Number: Start End

AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

02/02/2024 11:01:56 AM

Batch: AAABVM

User ID: SHELIA

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Bank Code: CKG LEGACY BANK

Vendor Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
CARL B DAVIS, CHAPTER 13 TRUSTEE						
1	70361	02/02/2024	Check	SHELIA	AP0000001237AAABVM	\$643.85
Description:						
KPERS						
2	70364	02/02/2024	Check	SHELIA	AP0000001237AAABVM	\$2,821.81
Description:						
EMPOWER RETIREMENT						
3	70363	02/02/2024	Check	SHELIA	AP0000001237AAABVM	\$50.00
Description:						
LEGACY BANK						
4	70362	02/02/2024	Check	SHELIA	AP0000001237AAABVM	\$4,296.41
Description:						
KANSAS STATE WITHHOLDING TAX						
5	70365	02/02/2024	Check	SHELIA	AP0000001237AAABVM	\$679.21
Description:						

	Bank Totals	Items	Total Voids	Items
Checks	(\$8,491.28)	5	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity for CKG:	(\$8,491.28)			

Report Totals	Bank Totals	Items	Total Voids	Items
Checks	(\$8,491.28)	5	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity:	(\$8,491.28)			

AGRICULTURAL LEASE AGREEMENT

THIS AGREEMENT made and entered into this 1st day of March, 2024, by and between the **City of Sedgwick, Kansas**, a municipal corporation, hereinafter referred to as "LESSOR", and **Frank Harper**, hereinafter referred to as "LESSEE",

WITNESSETH THAT:

1. **REAL ESTATE:** LESSOR for the consideration, covenants and agreements mentioned herein to be paid, kept and performed by LESSEE, has leased and let to LESSEE, and LESSEE has rented and taken from LESSOR, LESSOR's interest in that portion of and to the following described real estate **which is considered non-tillable**, and shall be used only for grass crops, to-wit:

Parcel 1: **106** acres for no-till crops

A portion of the Southeast Quarter of Section 27, Township 24 South, Range 1 West of the 6th Principal Meridian, Harvey County, Kansas described as follows:

Beginning at the Southeast corner of said Southeast Quarter; thence South 89°11'41" West (basis of bearing is assumed) along the South line of said Southeast Quarter 1322.71 feet to the Southeast corner of the East Half of said Southeast Quarter; thence South 89°11'55" West along the South line of said Southeast Quarter 1333.35 feet to the Southwest corner of said Southeast Quarter; thence North 00°41'50" West along the West line of said Southeast Quarter 1545.51 feet to the Easterly right-of-way line of Burlington Northern Santa Fe Railroad; thence North 21°53'27" East along the Easterly right-of-way line of said Railroad 1217.10 feet to the North line of said Southeast Quarter; thence North 89°27'13" East along the North line of said Southeast Quarter 2174.69 feet to the Northeast corner of said Southeast Quarter; thence South 00°59'47" East along the East line of said Southeast Quarter 2658.63 feet to the point of beginning, containing 156.009 Acres, subject to a road right-of-way easement across the East and South 30.00 feet thereof and any other easements of record.

AND ALSO

A portion of the Southwest Quarter of Section 27, Township 24 South, Range 1 West of the 6th Principal Meridian, Harvey County, Kansas described as follows:

Beginning at the Southeast corner of said Southwest Quarter; thence South 89°49'33" West (basis of bearing is assumed) along the South line of said Southwest Quarter 640.55 feet to the Easterly right-of-way line of Burlington Northern Santa Fe Railroad; thence North 21°53'27" East along the Easterly right-of-way line of said Railroad 1667.58 feet to the East line of said Southwest Quarter; thence South 00°41'50" East along the East line of said Southwest Quarter 1545.51 feet to the point of beginning, containing 11.363 Acres, subject to a road right-of-way easement across the South 30.00 feet thereof and any other easements of record.

Total Acreage equals 167.372 Acres. (106 acres of useable cropland)

It is expressly understood that **the non-tillable portion of the above-described acreage represents a total of 106 acres which shall be the total acreage for computation of the lease payment.**

It is further expressly understood that LESSOR reserves the right of ingress and egress upon the leased premises in order to facilitate preparation for development by survey or engineering crews, without prior notice and without compensation for any direct, consequential, or incidental damages. Such ingress and egress shall NOT be subject to payment for damages as contemplated in paragraph 2 herein.

2. **TERM:** The term of the lease shall be for a period of one year, beginning March 1, 2024 and ending February 28, 2025 without further notice or demand. Provided, however, parties hereto agree that LESSEE and LESSOR will meet between December 1, 2024 and January 31, 2025, to review the term of this Lease and to determine whether it should be extended for an additional one year term. The failure of the parties to meet shall result in the termination of this lease on February 28, 2025.

In the event the lease shall terminate on February 28, 2025, LESSEE shall be entitled to remove any growing crops as of the date of the termination from the real estate.

It is expressly understood between the parties hereto that LESSOR reserves the right, with a minimum notice period of one week to terminate this lease in whole or in part for any portion of the leased premises in order to facilitate development efforts for the subject property. In the event such termination shall occur, LESSOR shall refund to LESSEE the full amount of the cash payment tendered by the LESSEE at the beginning of the current lease term on that portion of the leased property so terminated.

Further, it is expressly understood between the parties hereto that, in the event the LESSOR does not renew this lease with the LESSEE for one additional term, **that LESSOR will pay the sum of \$ 42.00 per acre for any acreage within the leased premises that has been planted with and has an established crop of alfalfa or other perennial crop.** Such payment shall serve as full and complete compensation for the substantial investment LESSEE has incurred for that specific crop.

Any holding over or working of the property after termination of this lease shall not be construed as a renewal thereof.

3. **USE OF LAND:** This lease is for the production of crops therefrom, and LESSEE shall make no other use of the premises. LESSEE shall have the right to sublease the leased premises, or assign this lease, in part or in whole, only with the written consent of the LESSOR.

Except as otherwise provided herein, LESSEE shall take possession of the leased premises on an "as is-where is" basis.

4. RENT: As rent for the use of the leased premises during the term hereof, LESSEE agrees to pay LESSOR on the following basis:

(a) LESSOR shall receive a cash payment as follows:

- LESSOR shall receive a cash payment representing **forty-two dollars (\$42.00) per acre.**
- Such payment shall be tendered in full by LESSEE on or before April 30, 2024.
- Failure to timely tender such payment shall result in immediate termination of this lease agreement subject to the standard statutory rights of a year-to-year tenant regarding that portion of the leasehold with existing growing crops as of April 30, 2024.

5. EXPENSES: As to the expenses incident hereto, parties agree that LESSEE shall be responsible for all necessary expenditures incurred in the production of crops contemplated by this agreement.

6. CRP PROGRAM: Parties hereto agree that none of the land leased hereunder shall be placed in the government CRP program during the term of this lease or as otherwise extended without the agreement of both parties.

7. TAXES: LESSOR shall be obligated to pay all ad valorem taxes.

8. INSURANCE: LESSEE shall provide fire and extended coverage insurance on the leased premises, and all general farm or ranch liability insurance.

9. POSSESSION: LESSEE shall be entitled to possession of the leased premises in the following manner:

(a) LESSEE shall continue current possession of the real estate upon execution of the lease agreement.

10. INDEMNIFICATION: LESSEE will indemnify and hold LESSOR harmless from any loss, claim or damage by whatever means so ever to any persons injured while on said real estate during the term of this lease.

11. OIL AND GAS LEASES: Parties hereto agree that this lease is subject to existing oil and gas leases, if any, affecting the leased premises, and any oil and gas leases which LESSOR may execute. LESSOR's agents and assigns shall have the right, at all times, of ingress and egress on the premises to drill for and to transmit oil, gas, and other minerals, without compensation to LESSEE by LESSOR. LESSEE may, however, settle for and receive his share of all surface and crop damages from those performing such operations and causing such damage.

12. INSPECTION OF PREMISES: LESSOR shall have the rights, with reasonable notice, to come on the leased premises for the purposes of inspection to determine the need for required repairs and maintenance and LESSEE's compliance with this lease, or otherwise, in person or by representative or employees, provided that LESSOR shall not unduly interfere with LESSEE's agricultural operations thereby.

13. COVENANTS AND AGREEMENTS OF LESSOR: LESSEE covenants and agrees that:

- (a) They will maintain the lands in good and presentable condition and avoid the accumulation of unsightly material which would have an adverse affect on the appearance of the premises;
- (b) Reasonably protect the lands from erosion by the elements, and will suffer no noxious weeds or grasses to grow thereon;
- (c) Will promptly pay the rentals in the manner and form herein specified;
- (d) Will not place any acreage in any federal program without LESSOR's written consent first being obtained;
- (e) Will not commit or permit nor suffer any waste of the leases premises.

14. BREACH: Upon the failure of LESSEE to keep and perform all of the covenants herein, and after written notice thereof to LESSEE after which for thirty (30) days LESSEE fails to proceed with due diligence to correct the situation, LESSOR may, at their option, terminate this lease upon written notice to LESSEE. In the event of termination after default, LESSOR shall have and hereby reserves the right to enter upon the leased premises, to complete possession and control thereof, and to remove therefrom all property of LESSEE, at LESSEE's expenses, and in such event LESSOR shall be in no manner liable to LESSEE. Such lease termination and recovery of possession shall in no way impair any rights of LESSOR to enforce collection of any damages due or which may become due LESSOR by reason of breach of contract by LESSEE.

15. EMINENT DOMAIN: It is expressly understood and agreed if all or any material portion of the premises are taken by the exercise of Eminent Domain, LESSEE may cancel the lease by written notice, mailed to the LESSOR, within ten days of the taking, provided, that LESSEE shall not be precluded from participating in such proceedings to establish any damage resulting to it from such exercise of the right of Eminent Domain.

16. BANKRUPTCY: If LESSEE shall make any assignment for the benefit of creditors or shall be adjudicated bankrupt, or if any receiver is appointed for LESSEE, or their assets, or for LESSEE's interest under this lease, and if the appointment of such receiver is not vacated within five days, or if a voluntary petition is file under the

Bankruptcy Act by LESSEE, or if any involuntary petition is approved, then, in such event, LESSOR may, after giving LESSEE 10 days notice of such election, terminate LESSEE's rights to possession of the premises.

17. LIEN FOR UNPAID RENT: All property of LESSEE which is now or may hereinafter at any time for the term of this lease be in or upon said real estate, shall be bound by and subject to a lien for the payment of the rent herein reserved.

18. NOTICES: Any notice required or permitted hereunder or by law shall be sent by registered mail, with return receipt requested, postage prepaid, to LESSOR at 520 N. Commercial, PO Box 131, Sedgwick, Kansas 67135, and to LESSEE at 8426 S. Ridge Road, Sedgwick, Kansas 67135. All rent payments due hereunder shall be delivered to said LESSOR at the above address.

19. CONTINGENCY: This lease shall insure to the benefit of the heirs, administrators, executors, assigns, trustees and successors in interest of the respective parties hereto.

IN WITNESS WHEREOF, we have hereunto executed the above Lease Agreement on the day and year first above written.

LESSOR: The City of Sedgwick


Mayor

ATTEST:

City Clerk

SEAL

LESSEE: Frank Harper

By: 

Title: owner

**City of Sedgwick
City Council Meeting
February 07, 2024**

TO: Mayor and City Council

SUBJECT: Downtown Revitalization Grant Application – Iron Strength Gym

INITIATED BY: Administration

AGENDA: Consent

Background: Owner Stefanie Zerbe turned in an application for the Downtown Revitalization Grant for her new venture Iron Strength Gym which will be located in the old Spaah space on 5th street.

The grant committee convened on January 25, 2024 to discuss which costs were eligible per the grant guidelines and determined that \$3,353.50 for the remaining roofing costs and \$120.00 for exterior paint for the window trim were eligible.

The business will be a 24/7 fitness center that will include memberships for access and specialized offers of health and wellness coaching. The site is currently undergoing remodeling to prepare it for the new usage and is slated to open March 1, 2024.

Financial Considerations: \$3,353.50 will be granted from the 2024 Downtown Revitalization Grant Fund. This will leave \$16,646.50 remaining.

Recommendations/Actions: To be determined by Council

**City of Sedgwick
City Council Meeting
February 7, 2024**

TO: Mayor and City Council

SUBJECT: Fee Schedule Update

INITIATED BY: Administration

AGENDA: New Business

Recommendation: Approve as presented

Background: The City of Sedgwick last updated the Fee Schedule for municipal services in February of 2021. Staff researched the prices for labor and materials regarding installation of municipal services (water and sewer) and found the current fee structure to be unrealistic.


During the January 17th workshop with the governing body, staff presented their data and recommended changes. Those changes have been made to Section D of the Fee Schedule and are presented to you tonight for consideration.

The KBI informed all municipalities that effective July 1, 2024, name-based record checks will be increasing from their current fee of \$20 to \$30. City staff utilizes these record checks during the issuance of solicitation permits. Staff has updated Section J - Selling Permits to reflect the increased charge for service.

Financial Considerations: Will result in a minor increase in revenue in the future.

Recommendations/Actions: Staff recommends Council approve the updated Section D & Section J of the Fee Charges and Collections policy with utility connection fees effective for any new permits pulled after February 29, 2024.

Attachment: Fee Schedule

	FEE CHARGES AND COLLECTIONS POLICY	Page 1 of 4
	Original Issue Date: 2007	Last Reviewed: 01/17/2024

The City of Sedgwick desires to develop guidelines for the collection of fees relating to various services provided by the City. The City of Sedgwick desires that such guidelines be fairly, consistently, and equitably administered and therefore adopt the following policy toward that end.

POLICY DEVELOPMENT PROCESS

A. BACKGROUND


The City of Sedgwick has occasion from time to time to collect fees for various services and under certain circumstances relating to payments collected in normal operations such as late fees, returned check charges, water meter fees, connection fees, and shut-off fees as well as other types of fees which from time to time may be collected.

B. PURPOSE

This policy is intended to establish specific guidelines and standards for charge and collection of the aforementioned fees. It is the goal of this policy to ensure uniformity and equity in the administration of any guidelines for usage as are adopted from time to time. It is further the purpose to establish a schedule of charges and the circumstances under which each will be levied and collected.


C. ADMINISTRATIVE FEES

1. The charge for any check (paper and electronic) made payable to the City of Sedgwick and/or the Sedgwick Municipal Court returned unpaid shall be **\$30.00**.
2. An administrative fee of **\$25.00** shall be assessed on all delinquent accounts submitted to the State of Kansas Setoff Program. City debts submitted to the Collection Bureau of Kansas shall have a fee of **30%** of the amount to be collected added to the debt. Delinquent accounts for utilities, ambulance, and/or court fines shall be sent for collection after three (3) unsuccessful attempts to collect such debts.
3. A fee of **\$150.00** for the first hour and **\$50.00** for each subsequent hour shall be assessed against the property taxes of any and all properties in the City when city personnel is required to mow, clean-up or abate nuisances thereon.
4. Notary Public services will be provided at a cost of **\$5.00** per document to non-residents and **FREE** to all current residents within the City limits.
5. Fingerprinting services will be provided at a cost of **\$15.00** per person.
6. VIN Inspections will be provided at the rate mandated by the State of Kansas.

	FEE CHARGES AND COLLECTIONS POLICY	Page 2 of 4
	Original Issue Date: 2007	Last Reviewed: 01/17/2024

D. UTILITY FEES

1. Before any consumer hereafter connects property to the City's Waterworks System, the consumer shall obtain a permit to install the necessary pipeline for connection. A connection charge for a 3/4th inch water service meter and related parts shall be paid to the City by the consumer applicant for installing such connecting pipeline. The set fee shall be one-thousand four hundred dollars (\$1,400) for connection to the water main.
2. A connection charge for a one (1) inch water service meter and related parts shall be paid to the City by the consumer applicant for installing such connecting pipeline. The set fee shall be one-thousand seven hundred dollars (\$1,700) for connection to the water main.
3. A connection charge for a two (2) inch water service meter and related parts shall be paid by the consumer applicant to the City for installation of such connecting pipeline. The set fee shall be four-thousand five hundred dollars (\$4,500)
4. Any meter and piping larger than 2 inches the consumer after obtaining a permit from the City shall pay the City for installing and connecting such pipeline. Such charges shall be fixed by special agreement between the consumer and the City of Sedgwick, sufficient to pay the City the costs of all material used in said connection, including pipe, pipe connections, fittings and meter and shall in addition hereto pay the cost to the City of all labor and overhead which may be charged to said installation.
5. The charge for any late payment of fees regularly collected by the City of Sedgwick for utility bills shall be \$10.00 per billing cycle, to be split equally between the sewer and water utility funds. Any payment shall be considered late if not tendered by the due date noted on the utility statement mailed to the user.
6. A utility connection fee for both water and sanitary sewer service of \$50.00 is required for all new utility accounts and shall be paid at the time application is made for service. This fee is non-refundable and shall be used by the City to defray expenses for connection of service and applicable administration costs.
7. The charge for shut-off and subsequent reconnection of city utility services shall be \$50.00 for each occurrence.
8. Sewer tap inspection fee shall be \$50.00 and paid prior to the inspection.
9. Sewer tap connection fee shall be \$100.00.

	FEE CHARGES AND COLLECTIONS POLICY	Page 3 of 4
	Original Issue Date: 2007	Last Reviewed: 01/17/2024

E. SIGNS

1. No permit fee is required for those exemptions to the Sign Regulations outlined in the City’s Zoning Regulations.
2. A fee of **\$50.00** is required for permanent signs such as advertising, identification, building, mounted on poles, walls, roofs or on the ground.

F. ZONING, PLATS AND SPECIAL USE FEES

1. A filing fee of **\$100.00** shall be paid at the time of filing an application for a special use permit fee with the Planning Commission.
2. A filing fee of **\$150.00** shall be paid at the time of filing an application for a zoning change fee with the Planning Commission.
3. A filing fee of **\$150.00** shall be paid at the same time the City receives the application for a Board of Zoning Appeals hearing.
4. Preliminary Plat filing fee is **\$150.00 plus \$10.00 per lot.**
5. Final Plat filing fee is **\$100.00 plus \$5.00 per lot.**

G. MANUFACTURED HOME PARK DISTRICT


1. A permit fee of **\$50.00** shall be paid by the owner of a manufactured home moving into or out of a space within a Mobile Home Park.

H. ANIMAL LICENSING FEES

1. Spayed or neutered dogs and cats are **\$5.00** annually, all others **\$15.00**. A late fee of **\$5.00** applied if not purchased by February 1st.
2. Boarding fees of **\$15.00** per day will be assessed for all animals that are harbored at the City Animal Shelter.

I. GARAGE/YARD SALE PERMIT FEE

1. A permit fee of **\$15.00** shall be paid at the time of obtaining an application for a garage/yard sale. A maximum of one garage sale each calendar quarter (4 per year) may be held.

	FEE CHARGES AND COLLECTIONS POLICY	Page 4 of 4
	Original Issue Date: 2007	Last Reviewed: 01/17/2024

J. SELLING PERMITS

1. Application/Investigation Fee **\$50 per salesman.**
2. A permit fee of **\$25.00 per salesman, per day** or **\$100.00 per salesman, per year** shall be paid prior to soliciting residents of the city door-to-door. Valid DL and vehicle information must be turned in at the time the permit is obtained.

K. SWIMMING POOL FEES

1. Daily Pool Fees by Age
 - a. 13+ = **\$3.00**
 - b. 3-12 = **\$2.00**
 - c. 0-2 = **FREE**
2. Season Passes by Age
 - a. Single 18+ = **\$60.00**
 - b. Single 3-17 = **\$40.00**
 - c. Family Pass = **\$155.00** (up to 2 adults & 4 children)
An additional **\$15.00** per child over the 4 allowed shall be charged.
3. Swim Lessons - **\$35.00** per 2-week session
4. Swim Team – **\$35.00** per swimmer
5. Rental rates - **\$55.00** per hour for up to 30 swimmers. An additional **\$2.00** per swimmer per hour shall be charged.

L. GOLF CART REGISTRATION

1. An inspection fee of \$25.00 and an annual registration fee of \$25.00 are required to register a golf carts and utility vehicles.

PASSED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF SEDGWICK, HARVEY AND SEDGWICK COUNTIES, KANSAS, ON THE 7th DAY OF February, 2024.

ATTEST:

Bryan Chapman, Mayor

Shelia Agee, City Clerk

City of Sedgwick
City Council Meeting
February 7, 2024

TO: Mayor and City Council

SUBJECT: MOU – North Newton, Halstead, Sedgwick SEED 2.0 Grant

INITIATED BY: Administration

AGENDA: New Business

Recommendation: Approve as presented

Background: In 2023, the cities of North Newton, Halstead and Sedgwick jointly applied for the Department of Commerce SEED 2.0 Grant under the community vibrancy category. The application listed North Newton as the primary recipient with Halstead and Sedgwick subrecipients.

The City will need to sign a Memorandum of Understanding to be placed on file with the state listing out the grant requirements.

Financial Considerations: None

Recommendations/Actions: Staff recommends Council approve the MOU and authorize the City Administrator signature.

Attachment: Seed Grant 2.0 MOU

**SHARED SEED 2.0 GRANT
MEMORANDUM OF UNDERSTANDING**

This Shared SEED Grant Memorandum of Understanding is made as of the 7th day of February, 2024 and is between the City of Halstead, Kansas (hereafter “Halstead”), the City of Sedgwick, Kansas (hereafter “Sedgwick”) and the City of North Newton, Kansas (hereafter “North Newton”).

WHEREAS, Halstead, Sedgwick and North Newton joined together to apply for a SEED 2.0 Grant for certain improvements in each city; and

WHEREAS, Halstead, Sedgwick and North Newton agreed that North Newton would be the fiscal agent submitting one SEED 2.0 Grant Application for various projects in both Cities; and that upon approval of any Grant project application, the award would be paid to North Newton and then divided proportionally between the Cities; and

WHEREAS, the \$25,000.00 SEED 2.0 Grant application was approved.

NOW THEREFORE HALSTEAD, SEDGWICK AND NORTH NEWTON AGREE AS FOLLOWS:

1. North Newton acknowledges that it has been awarded a SEED 2.0 Grant in the amount of \$25,000.00 as a result of SEED 2.0 Grant Application No. 0038.
2. Halstead, Sedgwick and North Newton agree that the grant application was for \$25,000.00, of which \$11,646.74 was for a Halstead project, \$4,353.26 was for a Sedgwick project and \$9,000 was for a North Newton project.
3. Halstead will provide to North Newton:
 - (a) Proof of funds to match (and/or exceed) Halstead's share of the awarded Grant when and if required, and in a timely manner;
 - (b) Comply with all SEED Grant requirements including project updates and grant reporting information, in a timely manner. Halstead will cooperate and comply with any subsequent requests to ensure grant compliance, scheduling of site visits, or provision of any additional information requested by the City of North Newton as it relates to SEED grant requirements.

- (c) A W9 form relative to the disbursement Halstead's share of the Grant award; and any required receipts for payments from Halstead to contractors or vendors.
4. Sedgwick will provide to North Newton:
- (a) Proof of funds to match (and/or exceed) Sedgwick's share of the awarded Grant when and if required, and in a timely manner;
 - (b) Comply with all SEED Grant requirements including project updates and grant reporting information, in a timely manner. Sedgwick will cooperate and comply with any subsequent requests to ensure grant compliance, scheduling of site visits, or provision of any additional information requested by the City of North Newton as it relates to SEED grant requirements.
 - (c) A W9 form relative to the disbursement Sedgwick's share of the Grant award; and any required receipts for payments from Sedgwick to contractors or vendors.
5. North Newton will provide Halstead and Sedgwick:
- (a) Receipt or documentation showing the award and payment to North Newton of the SEED Grant.
 - (b) Payment to both Halstead and Sedgwick of their proportionate share of the SEED 2.0 Grant award, being \$11,646.74 to Halstead and \$4,353.26 to Sedgwick. North Newton will make payments to Halstead and Sedgwick per the guidelines for payment under the SEED Grant regulations and as North Newton receives Grant proceeds from the State of Kansas and the necessary supporting information from Halstead and Sedgwick.
6. This MOU will terminate upon North Newton's receipt, reporting and compliance required by the SEED 2.0 Grant award, and in any event, will terminate not later than July 1, 2026. The Cities of Halstead, Sedgwick and North Newton agrees to keep any and all records associated with the Grant project for as long as required by the SEED Grant regulations and requirements, specifically, five (5) years, or consistent with their currently applicable record retention policy -whichever is longer.

- 7. Nothing contained in this MOU shall create a joint venture or other association as to the three Cities' separate projects.
- 8. Each Party to this MOU shall assume the responsibility and liability for any award that will be used for that City's SEED 2.0 Grant projects; and each party shall indemnify and hold harmless the other against any claim or liability which relates to the receipt and use of the Grant award that pertains to that City's project(s). As to the project undertaken by each City, each shall be responsible for any project cost overruns not covered by the proportionate share of funds awarded to each respective City.
- 9. This memorandum of understanding may be updated at any time with the consent of both parties.
- 10. As far as is permitted by law this memorandum of understanding is binding upon successors and assigns of the Parties hereto.

This Agreement is entered into as of the date and year first noted above.

CITY OF HALSTEAD, KANSAS

CITY OF SEDGWICK, KANSAS

City Manager

City Administrator

Date: _____

Date: _____

CITY OF NORTH NEWTON, KANSAS

City Administrator

Date: _____

City of Sedgwick
City Council Meeting
February 7, 2023

TO: Mayor and City Council
SUBJECT: 2023 Unencumbered Cash Transfers
INITIATED BY: Administration
AGENDA: New Business

Recommendation: Approve as presented

Background: Prior to the year-end audit, city staff reports the unencumbered cash balances of each account and recommends transfers based on budget authority. This year staff recommends the following transfers take place:

Account	Unencumbered Cash Balance	Budget Authority	Transfer Amount	Transfer Account
General	\$238,843.69	\$231,511.31	\$100,000	EMS
			\$100,000	Fire/EMS Station
			\$30,000	Maint. Building Remodel
Special Streets	\$108,686.60	\$222,506.80	\$108,686.60	Streets – Capital
Special Parks & Rec.	\$21,701.38	\$19,922.02	\$19,922.02	Parks – Capital
Water Utility	\$41,565.52	\$169,994.92	\$41,565.52	Water – Capital
Refuse	\$26,671.78	\$34,166.00	\$26,671.78	Streets - Capital
Sewer Utility	\$56,763.44	\$156,322.36	\$56,763.44	Sewer - Capital

Financial Considerations: Transfers have to be made prior to closing the 2023 books in order to maintain our spending authority. The accounts listed as recipient accounts for the general fund are priority funding areas that the governing body has historically focused on.

Recommendations/Actions: Approve transfers as presented.

Attachment: Quotation.

2023 Quarterly Financial Report

December
31, 2023

A Little Town
With A Big Heart!



CITY OF SEDGWICK, KANSAS
QUARTERLY FINANCIAL REPORT
 FOR PERIOD ENDED DECEMBER 31, 2023

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February 07, 2024

The Honorable Mayor and City Council
City of Sedgwick, Kansas

Dear Mayor and Members of City Council:

The Quarterly Financial Report of the City of Sedgwick for the quarter ended December 31, 2023 is presented to you as a review of financial and operational information. This report is intended to inform you and the citizens of the financial condition of the various funds and to provide information that will assist you in making informed decisions. The information is unaudited and may not reflect all transactions and adjustments that apply to the activities through the fourth quarter of 2023.

Highlights and key information regarding the financial reports are presented in the following section titled *Highlights and Briefs*. My appreciation is extended to all City staff members that contributed to this report.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kyle Nordick".

Kyle Nordick
City Administrator

Highlights and Briefs

QUARTER ENDED DECEMBER 31, 2023

The Quarterly Financial Report provides unaudited results in order to facilitate timely management decision making. The report compares actual results to budgetary amounts for various funds and provides additional information about the City’s financing activities.

GENERAL FUND

Budgetary statements for the General Fund are presented on pages 1 to 3 of this report. The unencumbered fund balance for the General Fund on December 31, 2023 was \$238,844 as compared to \$215,199 at this time last year, representing an increase of approximately \$23,645. The 2023 year-end unencumbered fund balance is 16.5% of expenditures and other uses (page 1). General Fund revenues and other sources (revenues) increased compared to this time last year \$83,828 or 7.1% higher. Expenditures and other uses (expenses) increased \$174,598 or 14% over last year (page 1).

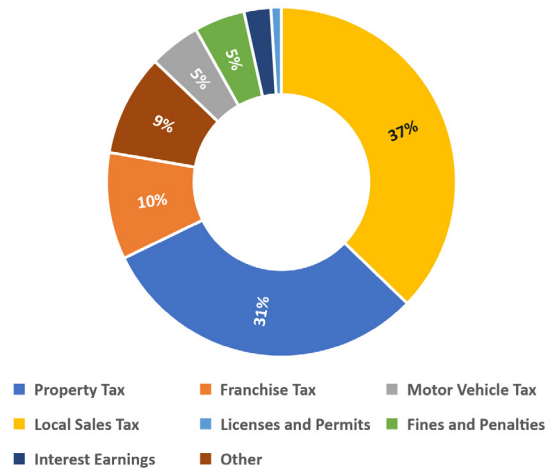
General Fund Balance



REVENUES

The General Fund has many revenue sources as seen in the budgetary schedules starting on page 1; however, four main revenues are projected to make up 82% of the General Fund’s annual revenues: property taxes, franchise taxes, motor vehicle taxes and sales tax. Charges for services, interest earnings and intergovernmental revenues while lesser are still significant revenues of the General Fund. The top three revenues are discussed in further detail below followed by a brief discussion of the General Fund’s other revenues.

December 2023 - General Fund
Actual Revenues By Type



PROPERTY TAX

The General Fund is one of two “taxing” funds of the City and property tax revenues account for over one-third of its annual revenues. Property tax revenues are based on the assessed valuation of taxable property within the City limits. The appraised valuation is determined by the County Appraiser and then the assessment percentage, as prescribed by the State Constitution, is applied to derive the Assessed Valuation. The assessed value is then multiplied by the tax rate, expressed in terms of “mills” per \$1,000 to derive the property tax revenues.

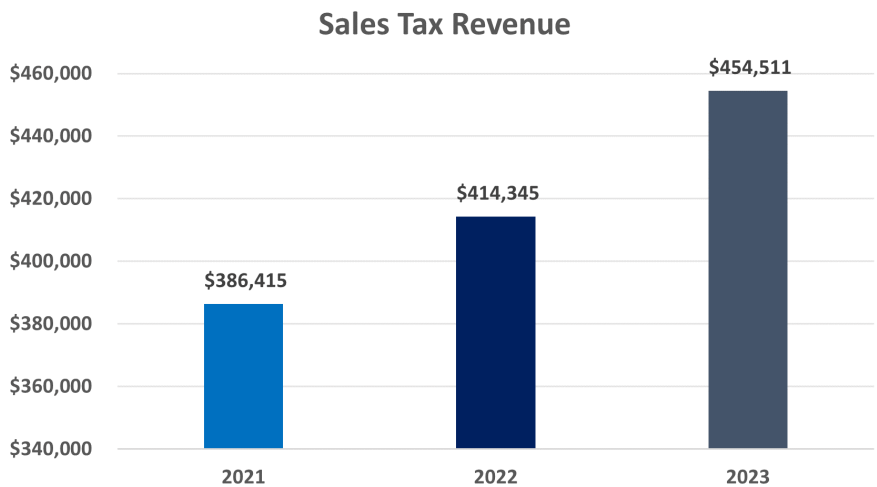
Total property tax collections for the City’s two primary taxing funds, the General Fund and the Debt Service Fund, totaled \$598,446 for 2023, increasing 2% over last year.

Collection of Current and Delinquent Property Taxes

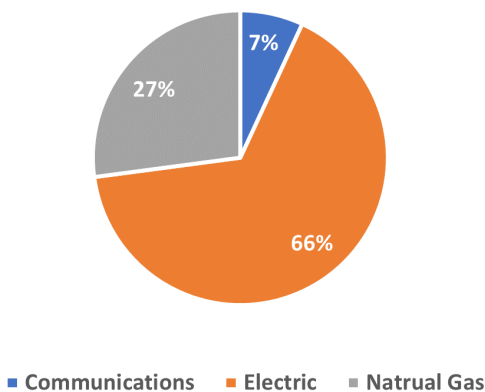
	2023 Adopted Budget	For the quarter ended December 31,		
		2023	2022	2021
General Fund	\$415,857	\$374,179	\$362,342	\$324,873
Debt Service Fund	\$248,697	\$224,267	\$224,804	\$309,708

LOCAL SALES TAXES

Local sales tax receipts generally exhibit economic sensitivity and tend to remain flat or decline slightly during recessionary periods. In addition, fluctuations in growth can occur due to timing differences in the State distribution methodology. Sales tax collections growth continued to be strong through fourth quarter with receipts totaling \$454,511 over last year’s fourth quarter receipts of \$414,345.



Franchise Taxes As of December 31, 2023



FRANCHISE TAXES

Franchise tax revenue is based on agreements between the City and utility providers (i.e., natural gas, electricity, telephone, video and cable TV). Franchise tax revenues are affected by several significant factors which impact utility gross revenues, including weather conditions, economic activity, rate setting approvals and the price of natural gas. Franchise taxes collected equaled \$120,730, a 13% increase from the estimated 2023 budget amount.

FINANCING ACTIVITIES

Budgetary statements for the Debt Service Fund are presented on page 4 of this report. The unencumbered fund balance of the Debt Service Fund as of December 31, 2023 was \$17,015.

ENTERPRISE FUNDS

Statements for enterprise funds prepared on an budgetary basis begin on page 18.

WATER UTILITY

The Water Utility revenues through December 31, 2023 were \$408,562 as compared to the prior year's revenue of \$416,682. Expenditures were less than the prior year, totaling \$411,329 in 2023, as compared to \$567,798 in 2022. The decrease in expenses is due to the limited amount of unencumbered cash to transfer. This limitation can be contributed to the increase in contractual obligations with the city's water provider and keeping water rates the same. Revenues and expenditures were approximately 102% and 84%, respectively, of the 2023 Adopted Budget.

SEWER UTILITY

Sewer Utility revenues at \$279,872, decreased over prior year's revenues of \$282,773. Revenues remain in sync with the Adopted Budget at 99% for the fourth quarter. Expenditures of \$301,608 in 2023 were lower than the 2022 expenditures of \$346,263 and were 83% of the Adopted Budget.

REFUSE

The Refuse Fund revenues were \$123,197 for the year, representing an increase of 1% from 2022. The Refuse Fund expenditures total \$122,720 in 2023, a decrease of \$34,114 or 21.7% over the prior year expenditures.

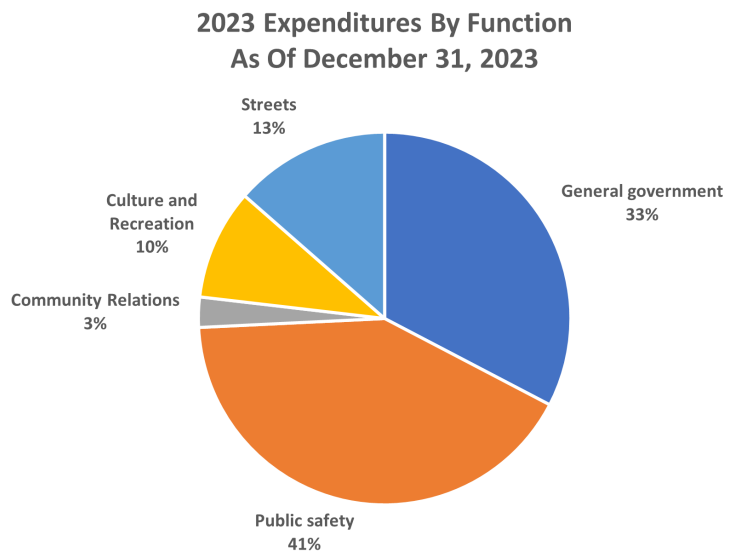
EXPENDITURES

General Fund expenditures are made up of both actual expenditures incurred and encumbrances for committed funds (i.e., contracts and purchase orders entered into). As of December 31, 2023, expenditures included approximately \$1,444,911 in encumbrances as compared to \$1,270,313 as of December 31, 2022.

The largest expenditure of the General Fund's 2023 Adopted Budget is personnel services (i.e., wages and benefits of City employees). Personnel services comprised of approximately 33% of the 2023 actual expenditures through December 31, 2023. Personnel services increased modestly at approximately \$74,657 or 18.2% over the fourth quarter of 2022. The largest driver of this increase is a result of salary increases as approved by the salary ordinance. Although payroll increased from last year, it is still within expectations at 94.1% of the 2023 Adopted Budget.

The second largest category of General Fund's expenditures is contractual services at almost 30% of the 2023 actual expenditures through December 31, 2023. Contractual services increased slightly at approximately \$39,899 or 10.2% over the fourth quarter of 2022.

Materials and supplies represent approximately 9% of the 2023 Adopted Budget totaling \$123,714 in expenditures through the fourth quarter of 2023.



GENERAL FUND

The primary purpose of the General Fund is to account for the City's operating revenues and other financial resources and their uses in conducting the general operations of the City, except for those resources required to be accounted for in another fund.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES

BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended December 31, 2023

(with comparative totals for the year ended December 31, 2022)

	Budgeted Amounts		2023	2022
	Original	Revised*	Actual Amounts	Actual Amounts
REVENUES AND OTHER SOURCES				
General property taxes	\$ 415,857	\$ 415,857	\$ 374,179	\$ 362,342
Franchise taxes	107,276	107,276	120,730	123,912
Vehicle taxes	59,853	59,853	58,045	52,414
Local sales tax	345,611	345,611	454,511	414,345
Licenses and permits	12,262	12,262	11,889	17,226
Fines and penalties	35,339	35,339	57,243	36,205
Interest earnings	4,264	4,264	30,345	11,141
Other revenue	90,379	90,379	100,017	109,751
Reimbursement from Senior Center	6,018	6,018	4,428	5,264
Reimbursement from Cemetery	9,978	9,978	14,732	9,152
Utility franchise fees	39,951	39,951	40,284	41,035
Neighborhood Revitalization			(410)	(621)
Total revenues and other sources	<u>1,126,788</u>	<u>1,126,788</u>	<u>1,265,993</u>	<u>1,182,165</u>
EXPENDITURES AND OTHER USES				
Personnel services	514,248	514,248	483,841	409,184
Contractual services	487,209	487,209	432,356	392,457
Materials and supplies	112,415	112,415	123,714	91,234
Capital outlay	-	-	-	-
Contingency	175,000	175,000	175,000	175,000
Transfers to other funds	157,550	157,550	230,000	202,438
Total expenditures and other uses	<u>1,446,422</u>	<u>1,446,422</u>	<u>1,444,911</u>	<u>1,270,313</u>
Net change in unencumbered fund balance	(319,634)	(319,634)	(178,917)	(88,148)
Unencumbered fund balance, beginning	331,493	331,493	187,761	100,909
Unencumbered fund balance, ending	\$ 11,859	\$ 11,859	\$ 8,844	\$ 12,761

CITY OF SEDGWICK, KANSAS

GENERAL FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended December 31, 2023
(with comparative totals for the year ended December 31, 2022)

	Budgeted Amounts		2023 Actual Amounts	Variance with Final Budget Positive (Negative)	2022 Actual Amounts
	Original	Revised*			
REVENUES AND OTHER SOURCES					
Local government taxes:					
General Property taxes:					
Property taxes	\$ 407,157	\$ 407,157	\$ 371,634	\$ (35,523)	\$ 352,967
Delinquent property taxes	8,700	8,700	2,545	(6,155)	9,375
Payments in lieu of taxes	3,076	3,076	4,447	1,371	3,414
Franchise taxes	107,276	107,276	120,730	13,454	123,912
Motor vehicle taxes	59,853	59,853	58,045	(1,808)	52,414
Local sales tax	345,611	345,611	454,511	108,900	414,345
Total local government taxes	<u>931,673</u>	<u>931,673</u>	<u>1,011,912</u>	<u>80,239</u>	<u>956,426</u>
Licenses and permits	12,262	12,262	11,889	(373)	17,226
Fines and penalties:	35,339	35,339	57,243	21,904	36,205
Interest earnings	4,264	4,264	30,345	26,081	11,141
Other Revenue	143,250	143,250	114,320	(28,930)	120,133
Total Revenues	<u>1,126,788</u>	<u>1,126,788</u>	<u>1,225,710</u>	<u>98,922</u>	<u>1,141,131</u>
EXPENDITURES					
Administration					
Personnel services	203,322	203,322	204,028	(706)	162,336
Contractual services	82,472	82,472	81,836	636	69,399
Materials and supplies	6,112	6,112	10,703	(4,591)	6,007
Total Administration	<u>291,906</u>	<u>291,906</u>	<u>296,568</u>	<u>(4,662)</u>	<u>237,741</u>
Ambulance					
Contractual services	196,350	196,350	189,000	7,350	178,500
Total Ambulance	<u>196,350</u>	<u>196,350</u>	<u>189,000</u>	<u>7,350</u>	<u>178,500</u>
Police					
Personnel services	155,318	155,318	139,096	16,222	119,403
Contractual services	47,958	47,958	32,754	15,204	22,729
Materials and supplies	23,873	23,873	21,010	2,863	17,940
Total Police	<u>227,149</u>	<u>227,149</u>	<u>192,860</u>	<u>34,289</u>	<u>160,072</u>
Fire					
Personnel services	15,141	15,141	10,370	4,771	13,248
Contractual services	21,281	21,281	16,874	4,407	16,550
Materials and supplies	25,499	25,499	23,150	2,349	6,868
Total Fire	<u>61,921</u>	<u>61,921</u>	<u>50,394</u>	<u>11,527</u>	<u>36,665</u>
Legal					
Personnel services	22,025	22,025	19,846	2,179	20,041
Contractual services	26,582	26,582	20,747	5,835	13,304
Materials and supplies	3,052	3,052	2,524	528	1,269
Total Legal	<u>51,659</u>	<u>51,659</u>	<u>43,117</u>	<u>8,542</u>	<u>34,614</u>
Pool					
Personnel services	30,823	30,823	37,744	(6,921)	26,874
Contractual services	13,007	13,007	10,600	2,407	12,272
Materials and supplies	17,575	17,575	19,426	(1,851)	12,762
Total Pool	<u>61,405</u>	<u>61,405</u>	<u>67,770</u>	<u>(6,365)</u>	<u>51,909</u>
Community Relations					
Contractual services	29,500	29,500	27,257	2,243	27,000
Total Community Relations	<u>29,500</u>	<u>29,500</u>	<u>27,257</u>	<u>2,243</u>	<u>27,000</u>

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES					
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)					
For the Period Ended December 31, 2023					
(with comparative totals for the year ended December 31, 2022)					
	Budgeted Amounts		2023 Actual Amounts	Variance with Final Budget Positive (Negative)	2022 Actual Amounts
	Original	Revised*			
Parks					
Personnel services	5,624	5,624	8,212	(2,588)	5,108
Contractual services	8,527	8,527	5,262	3,265	8,254
Materials and supplies	4,699	4,699	3,840	859	4,231
Total Parks	18,850	18,850	17,314	1,536	17,592
Cemetery					
Personnel services	11,697	11,697	11,785	(88)	6,200
Contractual services	3,237	3,237	2,719	518	2,609
Materials and supplies	807	807	228	579	343
Total Cemetery	15,741	15,741	14,732	1,009	9,152
Streets					
Personnel services	32,445	32,445	23,756	8,689	23,996
Contractual services	47,715	47,715	38,229	9,486	33,169
Materials and supplies	21,400	21,400	33,467	(12,067)	30,615
Total Streets	101,560	101,560	95,451	6,109	87,780
Maintenance					
Personnel services	37,853	37,853	29,004	8,849	31,960
Contractual services	10,580	10,580	7,078	3,502	8,672
Materials and supplies	9,398	9,398	9,364	34	11,200
Total Maintenance	57,831	57,831	45,446	12,385	51,832
Total expenditures	1,113,872	1,113,872	1,039,911	73,961	892,875
Excess of revenues over expenditures	12,916	12,916	185,798	24,961	248,255
OTHER FINANCING SOURCES (USES)					
Transfers from other funds	55,947	40,301	40,284		41,035
Transfers to other funds	(157,550)	(157,550)	(230,000)	(72,450)	(202,438)
Total other financing sources (uses)	(101,603)	(117,249)	(189,716)	(72,450)	(161,403)
Excess before other changes in unencumbered fund balances	(88,687)	(104,333)	(3,917)	(47,489)	86,852
OTHER CHANGES IN UNENCUMBERED FUND BALANCE					
Cancelled encumbrances	-	-	-	-	-
Total other changes in unencumbered fund balance	-	-	-	-	-
Net change in unencumbered fund balance			(3,917)		86,852
Unencumbered fund balance, beginning	331,493	331,493	187,761		100,909
Unencumbered fund balance, ending	\$ 11,859	\$ 11,859	\$ 183,844	\$	\$ 187,761

DEBT SERVICE FUND

The primary purpose of the Debt Service Fund is to provide for the payment of interest and principal on long-term general obligation debt. Funding sources include property taxes, special assessments, transfers from other funds and other miscellaneous sources.

CITY OF SEDGWICK, KANSAS

DEBT SERVICE FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES

BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended December 31, 2023

(with comparative totals for the year ended December 31, 2022)

	Budgeted Amounts		2023	2022
	Original	Revised*	Actual Amounts	Actual Amounts
REVENUES AND OTHER SOURCES				
General property taxes	\$ 248,697	\$ 248,697	\$ 224,267	\$ 239,207
Special assessments	104,233	104,233	117,127	115,823
Motor vehicle tax	39,354	39,354	38,438	43,621
Neighborhood Revitalization	-	-	(246)	(408)
State assessed utilities	7,910	7,910	15,394	15,919
Transfers	-	-	-	52,000
Total revenues and other sources	<u>400,194</u>	<u>400,194</u>	<u>394,979</u>	<u>466,162</u>
EXPENDITURES AND OTHER USES				
Debt Service	390,855	390,855	385,856	458,270
Cash Basis Reserve	9,771	9,771	-	-
Total expenditures and other uses	<u>400,626</u>	<u>400,626</u>	<u>385,856</u>	<u>458,270</u>
Net change in unencumbered fund balance	(432)	(432)	9,123	7,892
Unencumbered fund balance, beginning	593	593	7,892	-
Unencumbered fund balance, ending	<u>\$ 161</u>	<u>161</u>	<u>17,015</u>	<u>7,892</u>

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LIBRARY

The primary purpose of the Library Fund is to account for the City's tax levy funding of the operation of Lilian Tear Library.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES

BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended December 31, 2023

(with comparative totals for the year ended December 31, 2022)

	Budgeted Amounts		2023	2022
	Original	Revised*	Actual Amounts	Actual Amounts
REVENUES AND OTHER SOURCES				
General property taxes	\$ 47,986	\$ 47,986	\$ 43,311	\$ 41,706
Motor vehicle tax	6,905	6,905	6,682	5,719
State assessed utilities	2,874	2,874	2,977	2,794
Neighborhood Revitalization Rebate	-	-	(48)	(72)
Total revenues and other sources	<u>57,765</u>	<u>57,765</u>	<u>52,923</u>	<u>50,147</u>
EXPENDITURES AND OTHER USES				
Appropriation to library board	<u>56,970</u>	<u>56,970</u>	<u>54,034</u>	<u>50,386</u>
Total expenditures and other uses	<u>56,970</u>	<u>56,970</u>	<u>54,034</u>	<u>50,386</u>
Net change in unencumbered fund balance	795	795	(1,111)	(239)
Unencumbered fund balance, beginning	577	577	1,111	1,350
Unencumbered fund balance, ending	<u>\$ 1,372</u>	<u>\$ 1,372</u>	<u>\$ (0)</u>	<u>\$ 1,111</u>

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
 BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended December 31, 2023

(with comparative totals for the year ended December 31, 2022)

	Budgeted Amounts		2023 Actual Amounts	Variance with	2022 Actual Amounts
	Original	Revised*		Final Budget Positive (Negative)	
REVENUES AND OTHER SOURCES					
Local government taxes:					
General Property taxes:					
Property taxes	\$ 47,132	\$ 47,132	\$ 43,018	\$ (4,114)	\$ 40,747
Delinquent property taxes	854	854	293	(561)	959
Motor vehicle taxes	6,905	6,905	6,682	(223)	5,719
State assessed utilities	2,874	2,874	2,977	103	2,794
Neighborhood revitalization rebate	-	-	(48)	(48)	(72)
Total local government taxes	<u>57,765</u>	<u>57,765</u>	<u>52,923</u>	<u>(4,842)</u>	<u>50,147</u>
Total Revenues	<u>57,765</u>	<u>57,765</u>	<u>52,923</u>	<u>(4,842)</u>	<u>50,147</u>
EXPENDITURES					
Appropriation to library board	<u>56,970</u>	<u>56,970</u>	<u>54,034</u>	<u>0</u>	<u>50,386</u>
Total Expenditures	<u>56,970</u>	<u>56,970</u>	<u>54,034</u>	<u>-</u>	<u>50,386</u>
Net change in unencumbered fund balance	795	795	(1,111)		(239)
Unencumbered fund balance, beginning	577	577	1,111		1,350
Unencumbered fund balance, ending	<u>\$ 1,372</u>	<u>\$ 1,372</u>	<u>\$ (0)</u>	<u>\$ -</u>	<u>\$ 1,111</u>

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EMPLOYEE BENEFIT FUND

The primary purpose of the Employee Benefit Fund is to account for the City's portion of social security, health and dental insurance, retirements, workers compensation and unemployment insurance contributions.

CITY OF SEDGWICK, KANSAS

EMPLOYEE BENEFITS FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES						
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)						
For the Period Ended December 31, 2023						
(with comparative totals for the year ended December 31, 2022)						
	Budgeted Amounts		2023 Actual Amounts	Variances With Final Budget Positive (Negative)	2022 Actual Amounts	
	Original	Revised*				
REVENUES AND OTHER SOURCES						
Property taxes	\$ 186,096	\$ 186,096	\$ 169,844	\$ (16,252)	\$ 138,263	
Delinquent tax	-	-	1,055	1,055	3,308	
Vehicle taxes	18,852	18,852	22,751	3,899	23,139	
Transfers	-	-	-	-	-	
State assessed utilities	9,461	9,461	11,755	2,294	9,466	
Reimbursements	-	-	-	-	11,131	
Reimbursement from Water	22,650	22,650	29,134	6,484	18,189	
Reimbursement from Refuse	331	331	301	(30)	-	
Reimbursement from Sewer	19,964	19,964	27,128	7,164	19,373	
Reimbursement from Library	3,424	3,424	5,218	1,794	-	
Reimbursement from Cemetery	2,814	2,814	-	(2,814)	-	
Reimbursement from Senior Center	593	593	-	(593)	-	
Neighborhood Revitalization Rebate	-	-	(188)	(188)	(243)	
Total revenues and other sources	<u>264,185</u>	<u>264,185</u>	<u>267,000</u>	<u>2,815</u>	<u>222,627</u>	
EXPENDITURES AND OTHER USES						
Personnel services	-	-	-	-	-	
Social Security	45,948	45,948	49,112	(3,164)	42,912	
KPERS	55,342	55,342	47,201	8,141	40,346	
Group Insurance	115,782	115,782	84,508	31,275	64,468	
Unemployment	741	741	602	139	791	
Medicare	10,746	10,746	-	10,746	-	
Workers Comp	7,871	7,871	10,829	(2,958)	6,809	
HRA Account	37,829	37,829	49,176	(11,347)	28,038	
Cash Basis Reserve	41,139	41,139	-	41,139	-	
Total expenditures and other uses	<u>315,398</u>	<u>315,398</u>	<u>241,428</u>	<u>73,970</u>	<u>183,364</u>	
Net change in unencumbered fund balance	(51,213)	(51,213)	25,572	(71,155)	39,263	
Unencumbered fund balance, beginning	56,633	56,633	71,546	71,545	32,284	
Unencumbered fund balance, ending	\$ <u>5,420</u>	\$ <u>5,420</u>	\$ <u>97,118</u>	\$ <u>390</u>	\$ <u>71,547</u>	

SPECIAL REVENUE AND PERMANENT FUNDS

The primary purpose of the Special Revenue Funds is to account for the proceeds of designated revenue sources which are used to finance specified activities as required by law or public policy.

CITY OF SEDGWICK, KANSAS

SPECIAL HIGHWAY FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended December 31, 2023

(with comparative totals for the year ended December 31, 2022)

	Budgeted Amounts		2023 Actual Amounts	Variance with Final Budget Positive (Negative)	2022 Actual Amounts
	Original	Revised*			
REVENUES AND OTHER SOURCES					
Intergovernmental	220,000	220,000	214,637	(5,363)	237,223
Total Revenues	<u>220,000</u>	<u>220,000</u>	<u>214,637</u>	<u>(5,363)</u>	<u>237,223</u>
EXPENDITURES					
Transfers to other funds	-	-	108,687	(108,687)	117,000
Contractual Services	356,039	356,039	133,532	222,507	237,056
Total Expenditures	<u>356,039</u>	<u>356,039</u>	<u>242,219</u>	<u>113,820</u>	<u>354,056</u>
Net change in unencumbered fund balance	(136,039)	(136,039)	(27,582)	(119,183)	(116,833)
Unencumbered fund balance, beginning	136,039	136,039	27,582		144,415
Unencumbered fund balance, ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0</u>	<u>\$ (119,183)</u>	<u>\$ 27,582</u>

CITY OF SEDGWICK, KANSAS

SPECIAL PARKS AND RECREATION FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES					
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)					
For the Period Ended December 31, 2023					
(with comparative totals for the year ended December 31, 2022)					
	Budgeted Amounts		2023 Actual Amounts	Variance with Final Budget Positive (Negative)	2022 Actual Amounts
	Original	Revised*			
REVENUES AND OTHER SOURCES					
Intergovernmental	6,226	6,226	7,604	1,378	6,627
Total Revenues	6,226	6,226	7,604	1,378	6,627
EXPENDITURES					
Transfers to other funds	-	-	19,922	(19,922)	-
Contractual Services	24,626	24,626	-	24,626	-
Commodities			4,704	(4,704)	
Total Expenditures	24,626	24,626	24,626	4,704	-
Net change in unencumbered fund balance	(18,400)	(18,400)	(17,022)	(3,326)	6,627
Unencumbered fund balance, beginning	18,400	18,400	18,801		12,174

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PROPRIETARY FUNDS

Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The fund measurement focus is upon determination of net income, financial position and change in financial position.

CITY OF SEDGWICK, KANSAS

WATER UTILITY FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES

BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended December 31, 2023

(with comparative totals for the year ended December 31, 2022)

	Budgeted Amounts		2023 Actual Amounts	Variance with Final Budget Positive (Negative)	2022 Actual Amounts
	Original	Revised*			
REVENUES AND OTHER SOURCES					
Charges for services	\$ 380,079	380,079	\$ 393,886	\$ 13,807	\$ 400,284
Fees	6,506	6,506	8,291	1,785	10,001
Other revenue	12,414	12,414	6,385	(6,029)	6,397
Total Revenues	<u>398,999</u>	<u>398,999</u>	<u>408,562</u>	<u>9,563</u>	<u>416,682</u>
EXPENDITURES					
Personnel services	78,950	78,950	66,013	12,937	53,753
Contractual services	236,687	236,687	221,274	15,413	221,593
Materials and supplies	33,940	33,940	33,057	883	60,652
Transfer to General Fund	19,950	19,950	20,285	(335)	20,834
Transfer to Employee Benefits	22,650	22,650	29,134	(6,484)	18,189
Transfer to CIP/CEF	98,163	98,163	41,566	56,597	192,776
Total Expenditures	<u>490,340</u>	<u>490,340</u>	<u>411,329</u>	<u>79,011</u>	<u>567,798</u>
Net change in unencumbered fund balance	(91,341)	(91,341)	(2,767)	(69,448)	(151,116)
Unencumbered fund balance, beginning	209,428	209,428	97,350		248,466
Unencumbered fund balance, ending	<u>\$ 118,087</u>	<u>\$ 118,087</u>	<u>\$ 94,583</u>	<u>\$ (69,448)</u>	<u>\$ 97,350</u>

CITY OF SEDGWICK, KANSAS

SEWER UTILITY FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES						
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)						
For the Period Ended December 31, 2023						
(with comparative totals for the year ended December 31, 2022)						
	Budgeted Amounts		2023 Actual Amounts	Variance with Final Budget Positive (Negative)	2022 Actual Amounts	
	Original	Revised*				
REVENUES AND OTHER SOURCES						
Charges for services	\$ 271,304	271,304	\$ 272,049	\$ 745	\$ 273,068	
Fees	8,961	8,961	7,823	(1,138)	9,705	
Total Revenues	<u>280,265</u>	<u>280,265</u>	<u>279,872</u>	<u>(393)</u>	<u>282,773</u>	
EXPENDITURES						
Personnel services	70,297	70,297	58,935	11,362	62,072	
Contractual services	159,817	159,817	121,636	38,181	119,299	
Materials and supplies	21,177	21,177	23,254	(2,077)	16,167	
Transfer to General Fund	14,013	14,013	13,891	122	14,139	
Transfer to Employee Benefits	19,964	19,964	27,128	(7,164)	19,373	
Transfer to CIP/CEF	74,879	74,879	56,763	18,116	115,214	
Total Expenditures	<u>360,147</u>	<u>360,147</u>	<u>301,608</u>	<u>58,539</u>	<u>346,263</u>	
Net change in unencumbered fund balance	(79,882)	(79,882)	(21,737)	(58,932)	(63,490)	
Unencumbered fund balance, beginning	145,439	145,439	83,475		146,965	
Unencumbered fund balance, ending	<u>\$ 65,557</u>	<u>\$ 65,557</u>	<u>\$ 61,738</u>	<u>\$ (58,932)</u>	<u>\$ 83,475</u>	

CITY OF SEDGWICK, KANSAS

REFUSE FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended December 31, 2023

(with comparative totals for the year ended December 31, 2022)

	Budgeted Amounts		2023 Actual Amounts	Variance with Final Budget Positive (Negative)	2022 Actual Amounts
	Original	Revised*			
REVENUES AND OTHER SOURCES					
Charges for services	\$ 90,097	90,097	\$ 92,988	\$ 2,891	\$ 91,614
Fees	29,667	29,667	30,209	542	29,623
Total Revenues	<u>119,764</u>	<u>119,764</u>	<u>123,197</u>	<u>3,433</u>	<u>121,237</u>
EXPENDITURES					
Personnel services	2,163	2,163	954	1,209	102
Contractual services	88,387	88,387	87,046	1,341	83,356
Materials and supplies	2,048	2,048	1,638	410	2,140
Transfer to General Fund	5,988	5,988	6,109	(121)	6,062
Transfer to Employee Benefits	331	331	301	30	-
Transfer to CIP/CEF	24,886	24,886	26,672	(1,786)	65,174
Total Expenditures	<u>123,803</u>	<u>123,803</u>	<u>122,720</u>	<u>1,084</u>	<u>156,834</u>
Net change in unencumbered fund balance	(4,039)	(4,039)	478	2,350	(35,597)
Unencumbered fund balance, beginning	37,541	37,541	9,166		44,763
Unencumbered fund balance, ending	<u>\$ 33,502</u>	<u>\$ 33,502</u>	<u>\$ 9,644</u>	<u>\$ 2,350</u>	<u>\$ 9,166</u>

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520 N. Commercial Ave
Sedgwick, KS 67135

316-772-5151

**City of Sedgwick
City Council Meeting
February 7, 2023**

TO: Mayor and City Council

SUBJECT: Ambulance Purchase

INITIATED BY: City Administrator

AGENDA: New Business

Background: In June the city purchased a 2008 Ford F450 ambulance which had 20,000 miles on it for approximately \$47,300. Since then, staff have been looking for a secondary ambulance to purchase that will be suitable for the needs of the department.

Staff missed the opportunity to procure units with the most recent offerings of

- 2013 E450 68,762 miles that sold for \$40,150; and
- 2020 F350 60,497 miles that sold for \$105,600.

Both units were sold at auction and were products of a service consolidating with a neighboring community.

There is a unit coming available that is a 2016 F450 with 102,479 miles on it. Staff has been in contact with the agency and verified that the unit is in working condition and able to pass the required inspections. The sale price for these vehicles continues to increase as availability for new apparatuses moves to 3-5 years delivery from time of purchase.

Staff is asking the governing body to authorize a not to exceed amount of \$85,000 for the purchase of the unit.

Financial Considerations: After transfers, the balance of the EMS Capital account is approximately \$478,925. Staff estimates that a majority of those funds will be expended during 2024 for the anticipated 2025 startup. If purchased for the maximum amount, the remaining balance for capital purchases would be \$393,925. This is well within the estimated need of funds to stand up the department.

Recommendations/Actions: As council desires.

Attachment: None.