



**City of Saxman
City Council Special Meeting
July 07, 2023
5:00 PM**

AGENDA

Call to Order

Prayer

Roll Call/Quorum

Public Comments

New Business

- 1.** Introduction on Ordinance 23-05, Amendment to "Mayor's Salary"

Background: This is an introduction to Ordinance #23-05 Mayor's Salary. An amendment to Ord. 22-02 § 2; Ord. 20-06 § 2; Ord. 01-77 Ch. 5 § 3 regarding the Mayor's Salary.

Staff recommended motions: "I make a motion to approve and set Ordinance 23-05, Mayor's Salary for a Public Hearing at the Regular Meeting on July 19, 2023"

- 2.** Authorizing Retroactive Application/Compensation for Mayor's Salary

Background: A Conditional Retroactive Compensation Contract has been put into effect as of June 30, 2023, based on an agreement to the effect that:

In recognition of the extended time the Mayor has been required to serve as Interim City Administrator due to the delays in filling the position, the City of Saxman desires to compensate the Mayor retroactively, conditioned on the City Council approval by ordinance of the increase in Mayoral Compensation; and by Council approval, by motion, of retroactive application of that rate of pay to April 1, 2023.

Should the Council fail to approve either the ordinance change or a motion for retroactive pay before August 31, 2023, this agreement shall be void.

The City shall take such steps as are required reserve or encumber sufficient funds from FY 2023 to pay the FY 2023 payment of retroactive pay from FY 2023 funds to the extent that it is possible to do so.

Staff Recommended Motion: "I make to motion to approve compensation retroactive to April 1, 2023 based on the new ordinance rates; effective immediately and to approve the contract agreement terms between the City of Saxman and the Mayor effective immediately."

Council/Mayor Comments

Adjournment

CITY OF SAXMAN

Ordinance # 23-05

Mayor's Salary

AN amendment to ORDINANCE # Ord. 22-02 § 2; Ord. 20-06 § 2; Ord. 01-77 Ch. 5 § 3 OF THE CITY OF SAXMAN REGARDING THE MAYORS SALARY

BE IT ENACTED BY THE CITY OF SAXMAN, ALASKA AS FOLLOWS:

Section 1. Classification: This is a codified ordinance

Section 2. Enactment: Section 2.10.030 of the Saxman Municipal Code is amended to read as follows:

The Mayor will receive a stipend of \$650.00 per month for their service as Mayor. The Mayor's salary may change during a term if a City Administrator is not on staff. If there is no City Administrator the Mayor's salary will increase to \$1950.00 (Monthly Mayor Stipend of \$650.00 and \$1300.00 increase in absence of an Administrator) in the calendar month following the absence of an Administrator, until such time that an Administrator is hired. Once an Administrator is hired the Mayor's salary will return to \$650.00 in the calendar month following the appointment.

In the event the Mayor is not able to actively serve, this salary shall be paid to the Vice Mayor or designee serving as the acting Mayor.

Section 3. Effective Date: This ordinance becomes effective upon adoption.

Date Introduced: July 07, 2023

Public Hearing:

Passed and approved by the City of Saxman, Alaska this _____ day of July, 2023.

Frank H. Seludo, Mayor

Brianna Berg, Interim City Clerk

CONDITIONAL RETROACTIVE COMPENSATION CONTRACT

THIS AGREEMENT is made and entered into this 30 day of 6, 2023, between the City of Saxman (hereinafter City) and Frank Seludo, (hereinafter Administrator).

WHEREAS, Saxman Municipal Code (SMC) 2.10.030 provides for an increase in the compensation for the Mayor during periods where the Mayor is serving as City Administrator; and

WHEREAS, Frank Seludo has been required to serve as City Administrator since late March 2023, which is a much longer time than expected due to delays in filing the position of City Administrator; and

WHEREAS, The City finds that the compensation provided for in SMC 2.10.030 is inadequate for long term service of the Mayor as City Administrator, and desires to increase the rate of compensation, subject to the condition that the change in compensation be approved by ordinance;

WHEREAS, The City finds that increasing the compensation retroactive to April 1, 2023, is appropriate if approved by the Council, and desires to reserve sufficient funds from the FY 2023 budget to make a retroactive payment if approved by the Council.

NOW, THEREFORE, City and Administrator agree to the following terms and conditions:

1. In recognition of the extended time the Mayor has been required to serve as administrator due to the delays in filling the position, the City shall pay Frank Seludo for his service as City Administrator retroactive to April 1, 2023, conditioned on:
 - A. Council approval, by ordinance, of an increase in Mayoral compensation; and
 - B. Council approval, by motion, of retroactive application of that rate of pay to April 1, 2023.
2. The City shall take such steps as are required reserve or encumber sufficient funds from FY 2023 to pay the FY 2023 payment of retroactive pay from FY 2023 funds to the extent that it is possible to do so.
3. Should the Council fail to approve either the ordinance change or a motion for retroactive pay before August 31, 2023 this agreement shall be void.

IN WITNESS WHEREOF, the parties have executed this Agreement effective the 30 day of 6, 2023

CITY OF SAXMAN

ACTING ADMINISTRATOR

William S Thomas Vice Mayor
Name, Title

[Signature]
Name

Date: 6-30-23

Date: 7/7/2023

ATTEST:

[Signature]
Acting City Clerk