



**City of Saxman  
Regular Meeting  
February 17, 2021  
5:30 PM**

## **AGENDA**

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### **Call to Order**

### **Prayer**

### **Roll Call/Quorum**

### **Ceremonial Matters**

**Background:** On February 16, 2021 Mayor Seludo, Mayor Dial, and Mayor Sivertsen proclaimed the recognition of Elizabeth Peratrovich Day for her profound and immeasurable influence on our great state. Additionally, all three leaders as well as Gloria Burnes, President, Ketchikan Indian Community signed a proclamation including the Ketchikan Indian Community.

### **Consideration of the Agenda**

**Consent Agenda:** *Matters listed under the consent agenda are routine and will be enacted by one motion and one vote. There will be no separate discussion on these items. If the Mayor or council member requests discussion, that item will be removed from the consent calendar and will be considered under "Unfinished Business".*

- [1.](#) Background: January City Council Regular Meeting Minutes
- [2.](#) Background: Minutes for approval from the Special Meeting, February 9, 2021
- [3.](#) Background: Staff reports for the month of January
- [4.](#) Background: Meeting Minutes and Recommendations from the Committees

### **Old Business**

### **New Business**

**Public Hearings:** *After the reading of each draft Ordinance the Mayor will ask for comments from the public. After public comments are closed by the Mayor motions may be made.*

### **Unfinished Business**

### **Staff Reports**

### **Executive Session**

### **Next Meeting Dates:**

- [5.](#) March Meeting Dates

### **Council/Mayor Comments**

### **Adjournment**



**A JOINT PROCLAMATION of the KETCHIKAN GATEWAY BOROUGH, CITY OF  
KETCHIKAN, and CITY OF SAXMAN**

**WHEREAS**, on this day each year we honor the memory of Elizabeth Peratrovich, who was born in Petersburg, Alaska, on July 4, 1911, and a member of the Lukaaxh.adi Clan of the Raven moiety of the Tlingit Nation. Elizabeth Peratrovich influenced our great state in profound and immeasurable ways; and

**WHEREAS**, always a strong and inspirational Alaskan, Elizabeth quickly grew into the role of a bold young activist and outstanding leader in an era when Alaska and nation needed one; and

**WHEREAS**, during the early 1940s, in her capacity as the Alaska Native Sisterhood Grand President, she gained a broad audience and became the champion of the civil rights movement in Alaska, leading the march toward equality ahead of much of the nation; and

**WHEREAS**, in 1945, in her testimony concerning HB 14, the Anti-Discrimination Act, Ms. Peratrovich confidently challenged the Territorial Legislature, stating, when asked whether the bill would end discrimination, "No law will eliminate crimes, but at least you as legislators can assert to the world that you recognize the evil of the present situation and speak your intent to help us overcome discrimination"; and

**WHEREAS**, her inspiring words helped gain the legislative support needed for the passage of the Bill, which was approved by the Territorial Legislature on February 6, 1945, nearly two decades before the Civil Rights Act of 1964 was enacted on the federal level; and

**WHEREAS**, the passage of HB 14 marked the end of an era, and the beginning of a bright new chapter for all Alaskans, one resulting largely from the faithful and unrelenting advocacy of Elizabeth and her husband, Roy; and

**WHEREAS**, in 1988, the Alaska State Legislature passed a bill designating February 16 of each year as Elizabeth Peratrovich Day in Alaska, to honor and celebrate Elizabeth's profound influence on our state.

**NOW, THEREFORE**, we jointly, do hereby proclaim February 16, 2021, as

**Elizabeth Peratrovich Day**

in Revillagigedo Island, and encourage all Island Community to celebrate her great influence on Alaska, and consider their role in carrying forward the principles of justice and equality she so admirably exemplified.





A JOINT PROCLAMATION of the KETCHIKAN GATEWAY BOROUGH, CITY OF  
KETCHIKAN, and CITY OF SAXMAN

Signed on behalf of the Ketchikan Gateway Borough, the City of Ketchikan and the City of Saxman.

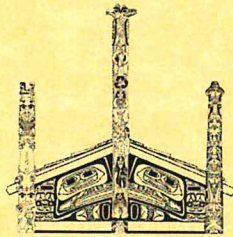
Signed on behalf of the Ketchikan Gateway Borough, the City of Ketchikan and the City of Saxman.

Rodney Dial, Mayor  
Ketchikan Gateway Borough

Bob Sivertsen, Mayor  
City of Ketchikan

Frank Seludo, Mayor  
City of Saxman





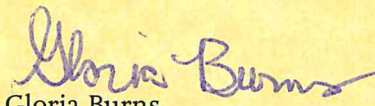
# Ketchikan INDIAN COMMUNITY

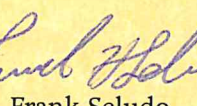
## Elizabeth Peratrovich Day PROCLAMATION

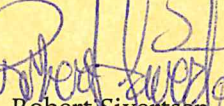
- WHEREAS, on this day each year we honor the memory of Elizabeth Peratrovich, who was born in Petersburg, Alaska, on July 4, 1911, and a member of the Lukaaxh.adi Clan of the Raven moiety of the Tlingit Nation. Elizabeth Peratrovich was a visionary ahead of her time; and
- WHEREAS, always a strong and inspirational Tlingit woman, Elizabeth quickly grew into the role of a bold young activist and outstanding leader in an era when her people needed her; and
- WHEREAS, during the early 1940s, in her capacity as the Alaska Native Sisterhood Grand President, she gained a broad audience and became the champion of the civil rights movement in Alaska, leading the march toward equality ahead of much of the nation; and
- WHEREAS, in 1945, in her testimony concerning HB 14, the Anti-Discrimination Act, Ms. Peratrovich worked side by side with her husband Roy and spoke truth to the territorial legislature, stating, when asked whether the bill would end discrimination, "No law will eliminate crimes, but at least you as legislators can assert to the world that you recognize the evil of the present situation and speak your intent to help us overcome discrimination"; and
- WHEREAS, her honest and heartfelt testimony helped gain the legislative support needed for the passage of the Bill, which was approved by the Territorial Legislature on February 6, 1945, nearly two decades before the Civil Rights Act of 1964 was enacted on the federal level, the passage of HB 14 marked the end of an era; and
- WHEREAS, in 1988, the Alaska State Legislature passed a bill designating February 16 of each year as Elizabeth Peratrovich Day in Alaska. Elizabeth Peratrovich day is celebrated as a holiday by the Ketchikan Indian Community to honor one of our own who had a profound impact on the lives of our people; and
- WHEREAS, Elizabeth Wanamaker Peratrovich graduated from Ketchikan General High school and serves as an inspiration to our entire community. Her name now stands over the theater in the Southeast Alaska Discovery Center. All over Ketchikan we come together to honor and educate about the work of Elizabeth Peratrovich


NOW, THEREFORE, we, Elected Officials of Revillagiedo Island, do hereby proclaim February 16, 2021 as: Elizabeth Peratrovich Day and encourage all Ketchikan Indian Community Members to honor her contributions and efforts to eliminate discrimination and bring about equal rights in Alaska.

Dated: February 11, 2021

  
Gloria Burns  
Ketchikan Indian Community  
President

  
Frank Seludo  
City of Saxman  
Mayor

  
Robert Sivertsen  
City of Ketchikan  
Mayor

  
Rodney Dial  
Borough of Ketchikan  
Mayor



**Saxman  
Regular Meeting  
January 20, 2021  
5:30 PM**

Item 1.

## **MINUTES**

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### **Call to Order**

Meeting called to order at 5:46 PM

### **Prayer**

Prayer by Councilor Watson.

### **Roll Call/Quorum**

#### **PRESENT**

Mayor Frank Seludo  
Vice Mayor Billy Joe Thomas  
Council Member Rick Makua  
Council Member Denny Blair  
Council Member Norman Natkong  
Council Member Woody Watson

#### **ABSENT**

Council Member Gabriella Daniels

### **Public Comments**

#### **Master Plan Workshop**

1. Corvis Design Master Plan Drafts

Background: Corvis Design presents master plan drafts for council comment.

Corvis Design presented Master Plan Drafts via Zoom.

Council discussed master plan drafts.

Recess at 7:27 PM. Called back to order at 7:33 PM

#### **Consideration of the Agenda**

*A motion was made to accept the agenda as presented. Motion declared passed.*

Motion made by Council Member Thomas, Seconded by Council Member Makua.

Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Makua, Council Member Blair, Council Member Natkong, Council Member Watson

**Consent Agenda:** *Matters listed under the consent agenda are routine and will be enacted by one motion and one vote. There will be no separate discussion on these items. If the Mayor or council member requests discussion, that item will be removed from the consent calendar and will be considered under "Unfinished Business".*

*A motion was made approve the consent agenda. Motion declared passed.*



Motion made by Council Member Thomas, Seconded by Council Member Makua.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Makua, Council Member Blair, Council Member Natkong, Council Member Watson

2. CARES Act Funding Committee Minutes  
Background: CARES Act Funding Committee Minutes
3. CARES Act Funding Committee Recommendations  
Background: Committee Recommendations to include CARES Act Grant Appeal
4. December City Council Regular Meeting Minutes  
Background: December City Council Regular Meeting Minutes for approval
5. Administrator Report  
Background: City Administrator Report
6. Water Plant Operator Report  
Background: Water plant operator report
7. Resolution 01.2021.02 FY21 Shared Fisheries Business Tax Program Alternative Method Resolution  
Background: Yearly resolution for fishers business tax program.

## Old Business

## New Business

8. Resolution 01.2021.01 Bank Signer Resolution  
Background: Due to the retirement of the Finance Clerk the City needs to name a new web site administrator.  
Staff recommended action: I make a motion to approve Resolution 01.2021.01 Bank Signer Resolution.  
*Motion made to approve Resolution 01.2021.01 Bank Signer Resolution. Motion declared passed.*  
Motion made by Council Member Thomas, Seconded by Council Member Makua.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Makua, Council Member Blair, Council Member Natkong, Council Member Watson

**Public Hearings:** After the reading of each draft Ordinance the Mayor will ask for comments from the public. After public comments are closed by the Mayor motions may be made.

9. Ordinance 21-01 FY21 Budget Modification

Background: Second reading and adoption of FY21 Budget Modification #1

Staff recommended action: I make a motion to approve Ordinance 21-01 FY21 Budget Modification.

*Motion made to approve Ordinance 21-01 FY21 Budget Modification. Motion declared passed.*

Motion made by Council Member Watson, Seconded by Council Member Makua.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Makua, Council Member Blair, Council Member Natkong, Council Member Watson

**Unfinished Business**

**Next Meeting Dates:**

10. February Calendar

Council discussed calendar. Added Master Plan Committee meeting on 1/26/21 4:00 PM.

**Council/Mayor Comments**

**Adjournment**

*Motion made to adjourn meeting. Motion declared passed.*

Motion made by Council Member Thomas, Seconded by Council Member Blair.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Makua, Council Member Blair, Council Member Natkong, Council Member Watson

Meeting adjourned at 7:48 PM.

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Frank Seludo, Mayor

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Lori Richmond, City Clerk



**City of Saxman  
Special City Council Meeting  
February 09, 2021  
5:30 PM**

## MINUTES

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### Call to Order

Mayor Seludo called the meeting to order at 5:40 PM.

### Prayer

Invocation by Councillor Natknog Sr.

### Roll Call/Quorum

The roll was called by the Clerk:

#### PRESENT

Mayor Frank Seludo  
Council Member Billy Joe Thomas  
Council Member Norman Natkong  
Council Member Gabriella Daniels

#### ABSENT

Council Member Rick Makua  
Council Member Denny Blair  
Council Member Woody Watson

### Public Comments

City Clerk L. Richmond testified there were no public comments submitted to the Clerk's Office.

### New Business

1. Resolution # 02.2021.02

Background: A Joint Resolution of the Assembly of the Ketchikan Gateway Borough, Council of the City of Ketchikan, and Council of the City of Saxman, Urging the Federal Government to Issue a Temporary Waiver to the Passenger Vessel Services Act and Asking the CDC to Issue Technical Guidance to Allow Cruise Lines to Resume Operations in Alaska in 2021

Staff Recommended Action: *"I make a motion to approve Resolution #02.2021.02 A Joint Resolution of the Assembly of the Ketchikan Gateway Borough, Council of the City of Ketchikan, and Council of the City of Saxman, Urging the Federal Government to Issue a Temporary Waiver to the Passenger Vessel Services Act and Asking the CDC to Issue Technical Guidance to Allow Cruise Lines to Resume Operations in Alaska in 2021"*

A motion was made: *...to approve Resolution #02.2021.02 A Joint Resolution of the Assembly of the Ketchikan Gateway Borough, Council of the City of Ketchikan, and*



*Council of the City of Saxman, Urging the Federal Government to Issue a Temporary Waiver to the Passenger Vessel Services Act and Asking the CDC to Issue Technical Guidance to Allow Cruise Lines to Resume Operations in Alaska in 2021"*

Discussion: Councilor Daniels asked if a joint resolution had less impact than separate ones. She suggested that 3 separate Resolutions might show the Federal Government that multiple cities are in favor of said resolution.

Vice Mayor Thomas comments that he believes a joint resolution shows unity.

Councilor Daniels replies that if the Government looks at the numbers of Resolutions, a joint one would only show 1. She furthers: ...to me 3 resolutions sound better than one.

The Mayor asked for any further discussion and hearing none he called for a vote.

Motion made by Council Member Thomas, Seconded by Council Member Daniels.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Natkong,  
Council Member Daniels

*Motion declared passed.*

## 2. Emergency Ordinance #21.01

Background: An emergency ordinance of the City Council of the City of Saxman declaring an emergency and amending City of Saxman Code Section 2.05.110 Meetings Public, 2.05.130(b) Special Meetings, including Emergency Meetings and 2.05.140 Notice, and providing for an immediate effective date.

Staff Recommendation: *"I make a motion to set Ordinance #21.01 for Public Hearing, to be held today, after a brief recess."*

*A motion was made to set Ordinance #21.01 for Public Hearing, to be held today, after a brief recess."*

The Mayor asked for discussion. Seeing none he called for a vote.

Motion made by Council Member Daniels, Seconded by Council Member Thomas.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Natkong,  
Council Member Daniels

*Motion declared passed.*

## **Public Hearing**

5 min recess 5:55-6:00

### 3. Public Hearing for Ordinance #21.01

Background: A "same day" Public Hearing to allow for public comment on emergency, non-coded Ordinance #21.01. This Ordinance is a temporary Ordinance, only good for 60 days.

Staff Recommended Action: The Mayor will open the floor to public comment or testimony received through the City Clerk's Office. When the Mayor is confident that all person's wanting to make comment have made themselves heard, then he will close the Public Hearing section and call for the vote.

*"I make a motion to approve Ordinance #21.01, An emergency ordinance of the city council of the city of saxman declaring an emergency and amending city of saxman code section 2.05.110 meetings public, 2.05.130(b) special meetings, including*

*emergency meetings and 2.05.140 notice, and providing for an immediate effective date."*

The Mayor opened the floor for public comment. Seeing none he asked the Clerk for any received testimony from the public. The Clerk did not receive testimony from the public.

The Mayor closed the floor for public comment and asked if there was a motion.

*A motion was made to approve Ordinance #21.01, An emergency ordinance of the city council of the city of saxman declaring an emergency and amending city of saxman code section 2.05.110 meetings public, 2.05.130(b) special meetings, including emergency meetings and 2.05.140 notice, and providing for an immediate effective date.*

The Mayor called for discussion. Hearing none the Mayor called for a vote.

*Motion Passed.*

Motion made by Council Member Thomas, Seconded by Council Member Daniels. Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Natkong, Council Member Daniels

**Council/Mayor Comments**

**Adjournment**

*The Mayor called for a motion to adjourn. So moved and passed at 6:04 PM.*

Motion made by Council Member Daniels, Seconded by Mayor Seludo. Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Natkong, Council Member Daniels

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Frank Seludo, Mayor

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Lori Richmond, City Clerk



Administrator's Report  
February 17, 2021  
Reporting on January

City Council:

Training for Finance Clerk and Deputy Clerk was ongoing. Diane was able to take a Finance Clerk course offered through RUBA the beginning of February. Crystal is signed up to take a City Clerk course in March.

There were no water incidents during January.

The Mayor and Water Plant Operator have worked out a system to keep the streets of Saxman clear and safe.

With the several windstorms in January we lost the Wings to another totem pole. The search for a solution is ongoing.

The Clerks office is attempting to purge files that are expired as to the Records Retention Schedule down at Seaport. There is a lot of old files and it has been cold, dark and dusty. We are making slow progress.

Work with the Master Planners continues.

The audit is complete with no findings from the auditor.

Thank you for your time.

Respectfully,

Lori Richmond

City Administrator/City Clerk

## February 2021

### Water Report

#### WATER PLANT

During the last month, the cold weather actually had a positive impact on the treatment process. The cold weather doesn't leave the organics to suspended, allowing for longer filter runs. During the last month there has been 7.5 million gallons of water treated with the last filter run before this report being 1,267,962 gallons of treated water and probably could be more but storage was at max capacity. There is upcoming training/exams which I will be attending and hopefully passing, results will be in next month's report. Monthly total coliform's are routinely taken as well as reports to DEC. It has been some time since chemicals have been ordered do to the new source and longer filter runs which is more positive news.

#### SEAPORT

I have been assisting Frank in whichever tasks need to be tackled at any time, and have been sharing the plow and salting/sanding duties or anything else.

Water Operator

  
Josh Tyler





**City of Saxman  
CARES Act Funding  
February 11, 2021  
4:00 PM**

Item 4.

## **MINUTES**

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### **Call to Order**

Meeting called to order at 4:18 PM by Mayor Seludo.

### **Roll Call**

PRESENT

Mayor Frank Seludo

Vice Mayor Billy Joe Thomas

Committee Member Norman Natkong

Committee Member Rick Makua

Committee Member Woody Watson

ABSENT

Committee Member Denny Blair

Committee Member Gabriella Daniels

### **Public Comment**

No public comment.

### **Financials**

Background: Kayleigh will present the CARES Act Financials.

Kayleigh Slagle presented CARES Act Financials.

### **Adjournment**

*Motion to adjourn meeting.*

Motion made by Committee Member Watson, Seconded by Vice Mayor Thomas.

Voting Yea: Mayor Seludo, Vice Mayor Thomas, Committee Member Watson

*Meeting adjourned at 4:27 PM.*



**City of Saxman  
Finance  
February 11, 2021  
5:00 PM**

Item 4.

**MINUTES**

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**Call to Order**

Meeting called to order at 4:30 PM by Mayor Seludo.

**Roll Call**

**PRESENT**

Mayor Frank Seludo  
Vice Mayor Billy Joe Thomas  
Committee Member Woody Watson  
Committee Member Rick Makua  
Committee Member Norman Natkong

**ABSENT**

Committee Member Denny Blair  
Committee Member Gabriella Daniels

**Public Comments**

No public comments.

**FY20 Financials**

Kayleigh Slagle presented February Financial reports

1. February Financials General Fund
2. February Financials - Water and Sewer Fund
3. February Financials - Seaport Fund

**New Business**

4. Presentation of FY19 audit

Background: A presentation to the Council of a letter from the accountant that preformed the FY19 audit.

No Action Needed

Max Mertz presented FY19 Audit.

**Adjournment**

*A motion was made to adjourn meeting.*



Motion made by Committee Member Watson, Seconded by Vice Mayor Thomas.  
Voting Yea: Mayor Seludo, Vice Mayor Thomas, Committee Member Watson,  
Committee Member Makua, Committee Member Natkong

*Meeting adjourned at 5:41 PM.*

DRAFT

# March 2021

March 2021							April 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	4	5	6	7	1	2	3
14	8	9	10	11	12	13	11	12	13	14	15	16	17
21	15	16	17	18	19	20	18	19	20	21	22	23	24
28	22	23	24	25	26	27	25	26	27	28	29	30	
	29	30	31										

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 28	Mar 1	2	3	4	5	6
7	8	4:00pm Building and Ordinance Committee Meeting 5:00pm Public Safety Planning	10	4:00pm CARES Act Funding 5:00pm Finance	12	13
14	15	16	5:30pm Regular Meeting	4:00pm Seaport	19	20
21	22	23	24	25	26	27
28	29	30	31	Apr 1	2	3