



**City of Saxman
Regular Meeting
September 15, 2021
5:30 PM**

AGENDA

Call to Order

Prayer

Roll Call/Quorum

Public Comments

Consideration of the Agenda

Ceremonial Matters

- [1.](#) Joint Proclamation for Chief Hoage

Background: The City of Saxman, City of Ketchikan and Ketchikan Gateway Borough would like to honor the service of Chief Hoage. During the Public Health Emergency Chief Hoage was instrumental in the City of Saxman's ability to protect and serve it's residents. He went above and beyond in both time and effort. He will be greatly missed but the Mayor, Council and staff wish him well in his next chapter.

Consent Agenda: *Matters listed under the consent agenda are routine and will be enacted by one motion and one vote. There will be no separate discussion on these items. If the Mayor or council member requests discussion, that item will be removed from the consent calendar and will be considered under "Unfinished Business".*

- [2.](#) August 18th 2021 Regular Meeting-Minutes

Background: August minutes presented for approval.

- [3.](#) Administrator Report

Background: The City Administrator review of the last 30 days for the Council's pleasure.

Old Business

New Business

- [4.](#) Resolution #09.2021.06 naming election judges and appointing a Canvass Board.

Background: A Resolution of the Council of the City of Saxman, Alaska appointing the judges and canvass board for the regular election to be held on October 5, 2021 and establishing an effective date.

Public Hearings: *After the reading of each draft Ordinance the Mayor will ask for comments from the public. After public comments are closed by the Mayor motions may be made.*

Unfinished Business

Executive Session

Next Meeting Dates:

City Council Meeting:

Building and Ordinance Meeting:

Seaport Meeting:

Public Safety Planning Meeting:

Finance Meeting:

Tourism Master Planning Meeting:

Totem and Tourism Meeting:

Additional Meetings:

- [5.](#) October calendar for review

Council/Mayor Comments**Adjournment**

**KETCHIKAN GATEWAY BOROUGH
CITY OF KETCHIKAN
CITY OF SAXMAN**

**KETCHIKAN GATEWAY BOROUGH RESOLUTION NO. 2905
CITY OF KETCHIKAN RESOLUTION NO. 21-2816
CITY OF SAXMAN RESOLUTION NO. 8.24.05**

**A JOINT RESOLUTION OF THE ASSEMBLY OF THE KETCHIKAN
GATEWAY BOROUGH, COUNCIL OF THE CITY OF KETCHIKAN,
AND COUNCIL OF THE CITY OF SAXMAN RECOGNIZING FIRE
CHIEF AND INCIDENT COMMANDER ABNER HOAGE AND HIS
SERVICE TO THE COMMUNITY OF KETCHIKAN; AND
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the Ketchikan Gateway Borough Assembly, Ketchikan City Council, Saxman City Council, and community of Ketchikan recognize the service, contributions, and dedication of City of Ketchikan Fire Chief and Incident Commander Abner Hoage and congratulate him on his retirement, effective October 15, 2021; and

WHEREAS, Chief Hoage was raised in Tumwater, WA and graduated Tumwater High School one year early to join the United States Air Force in 1992 with authorization from his parents; and

WHEREAS, while initially wanting to be a pilot, Chief Hoage entered the Air Force under the fire department where he quickly committed himself to the world of fire service; and

WHEREAS, Chief Hoage was first stationed at nearby McChord Air Force Base and was soon deployed overseas and later stationed at Eielson Air Force Base near Fairbanks, Alaska where he met his wife Robyne; and

WHEREAS, through his service in the Air Force, Chief Hoage was stationed at Lajes Field in the Azores, Portugal, Ramstein Air Force Base in Germany, Elmendorf Air Force Base in Alaska, McGuire Air Force Base in New Jersey, Soto Cano Air Base in Honduras, and Mountain Home Air Force Base in Idaho, over which time period he quickly advanced ranks in a variety of fire service units and operations; and

WHEREAS, while serving in the Air Force, Chief Hoage completed his Masters of Management and Public Administration, which would serve him well when he retired from the Air Force in 2012; and

WHEREAS, wishing to apply his service talents in the civilian world, Chief Hoage served as Fire Chief for the City of Unalaska from 2012 to 2014, and was then appointed as City of Ketchikan Fire Chief in 2014; and

WHEREAS, Chief Hoage has brought about lasting changes for the City of Ketchikan and community, including regular coordination with local and state fire, emergency and law enforcement agencies, upgrades to the local radio and dispatch systems, initiating the Nixle Alert System for residents, developing a comprehensive fire apparatus replacement program, expanding the tsunami alert system, enhancing local emergency preparedness and response, and securing many grants to support departmental and emergency operations and initiatives; and

WHEREAS, Chief Hoage has served as a the Emergency Manager for the Ketchikan Gateway Borough and City of Ketchikan and has been involved with the Local Emergency Planning Committee, the Alaska Council on Emergency Medical Service, and served as President of the Alaska Fire Chiefs Association. He has continued to stay up-to-date on the latest innovations and approaches to emergency and disaster prevention, management, response, and recovery; and

WHEREAS, Chief Hoage is a well-respected community leader that has the keen ability to recognize others’ strengths and has provided mentorship and encouragement to bring out the best in his team members for the good of the Ketchikan Fire Department and the community; and

WHEREAS, Chief Hoage’s skills in leadership and emergency management were evidenced most profoundly in his position as Incident Commander for the Ketchikan Emergency Operations Center throughout the entirety of the COVID-19 pandemic beginning in March of 2020; and

WHEREAS, as Incident Commander, Chief Hoage was the face of Ketchikan’s pandemic response and adeptly coordinated with multiple local, state and federal agencies; and

WHEREAS, through his development of a strong and extremely capable COVID-19 emergency management team, Chief Hoage carried Ketchikan through an unprecedented public health disaster with diplomacy, professionalism and positivity, to which Ketchikan owes a great debt of gratitude; and

WHEREAS, Ketchikan has surely become a safer, better prepared community due to the efforts of Chief Hoage, and Chief Hoage will long be remembered as one of the more exceptional, committed professionals Ketchikan was so fortunate to have as a resident, colleague, and friend; and

WHEREAS, Chief Hoage will retire to the lower 48 to travel and spend time with family. The Ketchikan Gateway Borough Assembly, Ketchikan City Council and Saxman City Council wish Chief Hoage a well-deserved retirement and hope the best for him and his family in their future endeavors.

NOW, THEREFORE, BE IT RESOLVED by the Assembly of the Ketchikan Gateway Borough, Council of the City of Ketchikan, and Council of the City of Saxman as follows:

Section 1. The Ketchikan Gateway Borough, City of Ketchikan and City of Saxman do hereby extend sincere thanks and congratulations to Chief Hoage as well as to his family.

Section 2. The Ketchikan Gateway Borough, City of Ketchikan and City of Saxman recognize and celebrate the many contributions made by Chief Hoage in his nearly 7 years of service to the City of Ketchikan Fire Department and greater Ketchikan community.

Section 3. The City of Ketchikan shall transmit a duly certified copy of this resolution to Chief Hoage in expression of appreciation.

Section 4. This resolution is effective immediately upon passage and approval.


PASSED AND APPROVED by the Borough Assembly this 7th day of September, 2021.

PASSED AND APPROVED by the Ketchikan City Council this 2nd day of September, 2021.


PASSED AND APPROVED by the Saxman City Council this 15th day of September, 2021.

Ketchikan Gateway Borough Signatures:

City of Ketchikan Signatures:




Rodney Dial, Borough Mayor

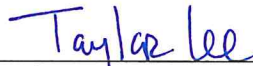


Bob Sivertsen, City of Ketchikan Mayor

ATTEST:

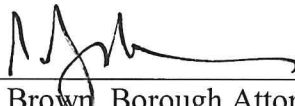


Kacie Paxton, Borough Clerk



Taylor Lee, Deputy City Clerk

APPROVED AS TO FORM:



Glenn Brown, Borough Attorney

City of Saxman Signatures:

Frank Seludo, City of Saxman Mayor

ATTEST:

Lori Richmond, City of Saxman Clerk



City of Saxman
Regular Meeting
August 18, 2021
5:30 PM

Item 2.

MINUTES

Call to Order

The Mayor called the meeting to order at 5:34 PM

Prayer

Invocation by Councilor Watson.

Roll Call/Quorum

PRESENT

Mayor Frank Seludo
Council Member Billy Joe Thomas
Council Member Rick Makua
Council Member Norman Natkong
Council Member Woody Watson

ABSENT

Council Member Denny Blair
Council Member Gabriella Daniels

Public Comments

The new VPSO, Matt Nunnely introduced himself to the Council.

Consideration of the Agenda

The was a motion to accept the agenda as accepted. Motion Passed.

Motion made by Council Member Watson, Seconded by Council Member Thomas.
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Makua, Council Member Natkong, Council Member Watson

Consent Agenda: *Matters listed under the consent agenda are routine and will be enacted by one motion and one vote. There will be no separate discussion on these items. If the Mayor or council member requests discussion, that item will be removed from the consent calendar and will be considered under "Unfinished Business".*

There was a motion to approve the Consent Agenda. Motion Passed.

Motion made by Council Member Makua, Seconded by Council Member Natkong.
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Makua, Council Member Natkong, Council Member Watson

1. July 21 2021 Regular Council Meeting Minutes

Background: July minutes presented for approval

2. Finance Committee Minutes August 13, 2021

Background: Finance Committee minutes for review

3. Finance Committee Recommendations

Background: August 12, 2021 committee recommendations for Council approval.

4. Mayor's Report

Background: Mayor's Report to the City Council

5. Administrator Report

Background: City Administrator Report for the City Council

Old Business

New Business

6. Alaska-British Columbia Transboundary Salmon Rivers

Background: Canada continues to permit massive mines with toxic tailings dams along shared rivers without the meaningful engagement of those of us downstream. Meanwhile, transboundary salmon runs plummet. The Southeast Alaska Indigenous Transboundary Commission (SEITC) and Salmon Beyond Borders humbly request that the City of Saxman Council consider adopting a municipal resolution based on the attached Resolution of Support language that has been carefully drafted, considered, and signed by many of our closest transboundary partners who represent multiple sectors and interests of Southeast Alaska.

There was a motion made to approve the Alaska-British Columbia Transboundary Salmon Rivers Resolution. Motion Passed.

Motion made by Council Member Makua, Seconded by Council Member Watson.
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Makua, Council Member Natkong, Council Member Watson

7. City of Saxman Priority List

Background: The Mayor would like to present the need to update the Saxman Priority List. It was originally recommended by the City Council during the Council Orientation October 2019. Many of the projects have been completed and new projects are becoming priorities.

The Mayor suggested turning in the list with the Harbor, Fire Station, and Fire Truck to the Borough for the Legislative Priority List.

Councilor W. Watson said he also wanted the lights on Totem Row, leveling both sides of Totem Row and replacing Totem Poles on the City Priority List.

Councilor Watson also states that in Klawock there are long poles to be transported from a private property owner.

There was a motion made to submit the Harbor, Fire Station, and Fire Truck to the Borough Legislative Priority List. Motion Passed.

Motion made by Council Member Watson, Seconded by Council Member Makua.
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Makua, Council Member Natkong, Council Member Watson

8. Pay Part-time Employees Holiday Pay

Background: The City Administrator would like to address the Council about amending the Personnel Policy to include that part-time personnel get paid for holidays. As it is now we employ 2 part-time positions that accomplish the work of working full time hours. When there is a paid holiday the City Administrator is allowed paid leave, but if the part-time employees don't want to lose any money in their pay checks they feel compelled to work the holiday. I believe this just results in a decrease in production since City Hall is not open and the City Administrator is supposed to be on holiday. The City can't afford benefits to these 2 employees, but it could afford paying them for holiday's while allowing them to have off time without the stress of missing pay. It is a small thing for the City but would show appreciation to the part-time employees. This would only include employees that were done with their 90 day probation.

A motion was made to support the Administrator on paying part-time employees for Holidays. Motion Passed.

Motion made by Council Member Makua, Seconded by Council Member Watson.
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Makua, Council Member Natkong, Council Member Watson

Public Hearings: *After the reading of each draft Ordinance the Mayor will ask for comments from the public. After public comments are closed by the Mayor motions may be made.*

Unfinished Business

Executive Session

There was a motion to enter Executive Session at 6:12 PM

Executive Session was ended at 6:42 PM

Next Meeting Dates

9. September Calendar for Review
Council reviews next meeting dates.

Council/Mayor Comments

Adjournment

There was a motion to adjourn. Motion Passed.

Motion made by Council Member Watson, Seconded by Council Member Makua.
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Makua, Council Member Natkong, Council Member Watson

Meeting adjourned at 6:49 PM

Frank Seludo, Mayor

ATTEST: Lori Richmond, City Clerk

Draft

City Council:

An update on D. Markel the Finance Clerk: She has returned to her regular schedule with reasonable accommodations made. The City still needs to look at installing an automatic door opener to support her return to work in a wheel chair.

B. Berg has been running the latest sub-award grant from OVS. She has done a great job at qualifying applicants and distributing cards to approved applicants. Brianna is also setting up the grant for Walmart cards for residents that have been negatively affected by CoVid19. OVS has agreed to pay an administrative fee to cover costs associated with running these grants. I would like to look into using some of that fee to give a bonus to Brianna for the extra work she has been doing.

We have hired John Denny to learn how to run the water treatment plant. Richard Shields is training him. When the Chlorine pump failed we substituted the polymer pump and are now hand diluting and missing the polymer. This is not easy and the Mayor and I have spent a lot of hours in the plant this last month supporting Richard and John with the chemical and operation of the plant. We are all agreed that there is a significant leak, or leaks, somewhere in the distribution line and are taking steps to find them.

The Mayor and I will take the Level One operator class in October. John Denny will take the small water treatment plant class when they host the next one.

The election is set to take place October 5th and the polling place will be upstairs this year to allow for social distancing.

Bri deserves a big thank you for how fast she has picked up on things and all the extra work that went into running the OVS grants.

Thank you for your time.

Respectfully,

Lori Richmond

City Administrator/City Clerk

CITY OF SAXMAN

RESOLUTION # 09.2021.06

A RESOLUTION of the Council of the City of Saxman, Alaska appointing the judges and canvass board for the regular election to be held on October 5, 2021 and establishing an effective date.

WHEREAS, The City Council is authorized to appoint judges for the City of Saxman, all of whom shall be qualified voters of the City of Saxman.

WHEREAS, The Council has delegated its canvassing function to an appointed Canvass Board, said members to be appointed by the Council.

THEREFORE, BE IT RESOLVED, by the Council of the City of Saxman:

1. The following persons are hereby appointed to be judges for the Regular City of Saxman Election to be held on October 5, 2021.

Diane Markle

Beth Parson

Debra Tavares

ALT: Brianna Berg

2. The City Council Members are hereby appointed as the Election Canvass Board, for the October 5, 2021 Regular Election.

Effective date: This resolution is effective upon adoption.

Passed and Approved by the Saxman City Council this 15th day of September 2021.

Frank Seludo, Mayor

ATTEST: Lori Richmond, City Clerk

October 2021

October 2021							November 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 26	27	28	29	30	Oct 1	2
3	4	5 Election	6 5:30pm Canvass Board Meeting	7	8 5:30pm Review/Accept Canvass Board Results	9
10	11	12 4:00pm Building and Ordinance Committee Meeting 4:00pm Seaport	13	14 4:00pm Finance	15	16 9:00am Council Orientation
17 9:00am Council Orientation	18	19	20	21	22	23
24	25	26	27	28	29	30
31	Nov 1	2	3	4	5	6