



**City of Saxman  
Regular Council Meeting  
January 19, 2022  
5:30 PM**

## **AGENDA**

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**Call to Order**

**Prayer**

**Roll Call/Quorum**

**Public Comments**

**Consideration of the Agenda**

**Consent Agenda:** *Matters listed under the consent agenda are routine and will be enacted by one motion and one vote. There will be no separate discussion on these items. If the Mayor or council member requests discussion, that item will be removed from the consent calendar and will be considered under "Unfinished Business".*

1. December 15, 2021 Regular Meeting Minutes

Background: Meeting Minutes presented for approval.

2. January 14, 2022 Finance Committee Meeting Minutes

Background: Meeting Minutes presented for approval.

3. Water Operator Report

Background: The Water Plant Operator presents the Water Operator Report for December 2021.

**Old Business**

**Workshop**

**New Business**

**Public Hearings:** *After the reading of each draft Ordinance the Mayor will ask for comments from the public. After public comments are closed by the Mayor motions may be made.*

**Unfinished Business**

**Staff Reports**

**Executive Session**

**Next Meeting Dates:**

City Council Meeting:

Building and Ordinance Meeting:

Seaport Meeting:

Finance Meeting:

4. February Calendar for Review

Background: Next meeting dates for Council's Consideration.

**Council/Mayor Comments**

**Adjournment**



**City of Saxman  
Regular Council Meeting  
December 15, 2021  
5:30 PM**

Item 1.

## MINUTES

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### Call to Order

The Mayor called the meeting to order at 5:40 PM.

### Prayer

### Roll Call/Quorum

#### PRESENT

Mayor Frank Seludo  
Council Member Billy Joe Thomas  
Council Member Rick Makua  
Council Member Denny Blair  
Council Member Norman Natkong  
Council Member Woody Watson

#### ABSENT

Council Member Gabriella Daniels

### Public Comments

The City Clerk, Lori Richmond, presented a citizen concern that was sent to the City of Saxman, to the Council.

### Consideration of the Agenda

*A motion was made to accept the agenda as a guide. Motion Passed.*

Motion made by Council Member Watson, Seconded by Council Member Makua.  
Voting Yea: Mayor Seludo, Council Member Makua, Council Member Blair, Council Member Natkong, Council Member Watson  
Voting Abstaining: Council Member Thomas

**Consent Agenda:** *Matters listed under the consent agenda are routine and will be enacted by one motion and one vote. There will be no separate discussion on these items. If the Mayor or council member requests discussion, that item will be removed from the consent calendar and will be considered under "Unfinished Business".*

*A motion was made to approve the Consent Agenda. Motion Passed.*

Motion made by Council Member Makua, Seconded by Council Member Watson.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Makua, Council Member Blair, Council Member Natkong, Council Member Watson

1. November 24, 2021 Special Meeting Minutes  
Background: Meeting Minutes presented for approval.
2. December 09, 2021 Finance Committee Meeting Minutes  
Background: Meeting Minutes presented for approval.
3. December 9, 2021 Finance Meeting Recommendations  
Background: Finance Committee Meeting Recommendations for approval.

4. Water Operator Report

Background: The water plant operator presents the water operator report for November.

The Water Operator Report was presented to the Council orally by the City Clerk Lori Richmond.

Vice Mayor Thomas: Do we have an alarm for when we get water leaks? To notify us? If not can we get one for the future?

Mayor Seludo: We do have one we just need to program it so it notifies our current staff.

### Old Business

### Workshop

### New Business

Order a total of four pallets of salt for the roads. This winter just started and will continue to get worse. We do not want to run into a situation where we need salt, and our vendors are sold out.

**Public Hearings:** *After the reading of each draft Ordinance the Mayor will ask for comments from the public. After public comments are closed by the Mayor motions may be made.*

### Unfinished Business

### Staff Reports

### Executive Session

### Next Meeting Dates:

City Council Meeting: January 19, 2022 at 5:30 PM.

Building and Ordinance Meeting: January 11, 2022 at 4:00 PM.

Seaport Meeting: January 11, 2022 to follow Building and Ordinance Meeting.

Finance Meeting: January 13, 2022 at 4:00 PM.

5. January Calendar

Background: Presentation of the January Calendar for review.

Wait to schedule workshop until after Mayor Seludo plans his travel trips for January 2022.

**Council/Mayor Comments**

Councilor Watson: Thank you staff. Have a good holiday.

Councilor D. Blair: Good meeting thank you staff.

Councilor Natkong: Good meeting. Thank you to the City for handing out the coats for Coats for Kids.

Councilor Makua: I would like to thank the City of Saxman for everything we are doing. Also the people and staff in Saxman along with the Council for being there.

Vice Mayor Thomas: Thank you for all the work we have been putting in.

Mayor Seludo: Thank you all for coming. Also thank you to the Council Members for coming in to sign checks.

**Adjournment**

*A motion was made to adjourn the meeting. Motion Passed.*

Motion made by Council Member Watson, Seconded by Council Member Makua.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Makua, Council Member Blair, Council Member Natkong, Council Member Watson

The Mayor adjourned the meeting at 6:10 PM.

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Frank Seludo, Mayor

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Lori Richmond, City Clerk



City of Saxman  
Finance  
January 14, 2022  
4:00 PM

Item 2.

## MINUTES

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### Call to Order

The meeting was called to order by Mayor Seludo at 4:22PM.

### Roll Call

#### PRESENT

Mayor Frank Seludo  
Committee Member Woody Watson  
Committee Member Denny Blair  
Committee Member Norman Natkong

#### ABSENT

Vice Mayor Billy Joe Thomas  
Committee Member Rick Makua – Excused Late  
Committee Member Gabriella Daniels

### Public Comments

There were no public comments.

### FY22 Financials

*A motion was made to recommend to the City Council approving December Financials. Motion Passed.*

Motion made by Committee Member Watson, Seconded by Committee Member Blair.  
Voting Yea: Mayor Seludo, Committee Member Watson, Committee Member Makua,  
Committee Member Blair, Committee Member Natkong

1. December General Fund Financials

Background: Presentation of the General Fund Financials.

Kayleigh Slagle presented the General Fund financials.

2. December Water and Sewer Financials

Background: Presentation of the Water and Sewer Fund Financials.

Kayleigh Slagle presented the Water and Sewer Fund financials.

3. December Seaport Financials

Background: Presentation of the Seaport Financials.

Kayleigh Slagle presented the Seaport financials.

**Adjournment**

*A motion was made to adjourn at 5:06PM. Motion Passed.*

Motion made by Committee Member Watson, Seconded by Committee Member Makua.  
Voting Yea: Mayor Seludo, Committee Member Watson, Committee Member Makua,  
Committee Member Blair, Committee Member Natkong

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Frank Seludo, Mayor

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Lori Richmond, City Clerk

## Water Operator Report(Outline)

<u>Water Tank Level &amp; Notices/Concerns</u>	<u>Orders/Future Orders for Water Plant</u>	<u>Unexpected Expenses</u>	<u>Upcoming Events/Tests</u>	<u>Goals</u>
<u>1/18/22</u> The Water Tank is at the normal operating level.	<u>1/19/22</u> John (WPO) requested four barrels of Hypochlorite (sp) -Chlorine & the four barrel deposits-	<u>Week of 1/9/22</u> Supplies and other miscellaneous expenses due to water emergency *FEMA will reimburse approved purchases due to the water emergency*	<u>1/19/22</u> The monthly Total Coliform water sample was sent out in the morning for analysis.	<u>This Month</u> Complete 2021 Consumer Report
	<u>1/19/22</u> John (WPO) requested four more chlorine reagent sets for backstock (one is used monthly)		<u>Next Month/Early March</u> The VOC and DBP2 water samples will be sent out for analysis (these are the quarterly required samples as of right now)	
			<u>By March</u> The Radium 226/225/Gross Alpha/Uranium water sample will be collected and stored until the 4 <sup>th</sup> consecutive quarterly sample is complete. Each sample includes 2 bottles. In September of this year, we will send in all 8 collected bottles in for analysis.	
			<u>This Year</u> There will be more required samples throughout the year for analysis by Admiralty Environmental. Which will be noted in the Regular Council Meetings closer to the deadline.	



# February 2022

February							March						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5			1	2	3	4	5
6	7	8	9	10	11	12	6	7	8	9	10	11	12
13	14	15	16	17	18	19	13	14	15	16	17	18	19
20	21	22	23	24	25	26	20	21	22	23	24	25	26
27	28						27	28	29	30	31		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	2/1	2	3	4	5
6	7	8	9	10	11	12
		<a href="#">4p Building and Ordinance Me</a>				
		<a href="#">5p Seaport Meeting</a>				
13	14	15	16	17	18	19
			<a href="#">5:30p Regular Council Meeting</a>	<a href="#">4p Finance Meeting</a>		
20	21	22	23	24	25	26
27	28	3/1	2	3	4	5