



**City of Saxman
Special Meeting
November 09, 2021
5:00 PM**

AGENDA

Call to Order

Prayer

Roll Call/Quorum

Public Comments

New Business

- [1.](#) Revenue Relief Grant Application

Background: This grant was appropriated by the state for communities that were disproportionately affected by CoVid-19.

Council/Mayor Comments

Adjournment

DCRA Local Government Lost Revenue Relief Grant Program
LGLR Relief Program

Item 1.

Promoting economic recovery and continuity of government services to local governments that experienced revenue loss due to the COVID-19 pandemic through a \$50M grant program funded by the State's American Rescue Plan Act (ARPA) COVID State and Local Fiscal Recovery Funds appropriated to the Alaska Department of Commerce, Community and Economic Development (DCCED), Division of Community and Regional Affairs (DCRA).

1. Use the Handbook and General Revenue QuickBooks Guide to determine General Revenues for January 1, 2020 to December 31, 2020 (Treasury's first eligible revenue loss period).
2. Use DCRA's Revenue Loss Calculation Tool available at [DCRA's Lost Revenue Relief Program page](#) to calculate the dollar amount and percentage of Revenue Loss for this period.
3. Use the calculated dollar amount and percentage to complete this application. **ATTENTION: You MUST download the PDFs to your computer BEFORE you begin filling it in to save your information.**
4. Attach the Resolution passed by the governing body.
5. Attach supporting documentation (printout of DCRA's calculation tool)

Send a **signed PDF application package (Application, Revenue Calculation Worksheet, and Resolution)** to: Attn: Robert Pearson, State of Alaska, Dept. of Commerce, Community and Economic Development, via email or fax by 5:00pm, December 6, 2021, to DCRA.LGLR@alaska.gov or 907-465-4761. If you cannot apply via email, call 907-465-5541 to make alternative arrangements. Application and qualification do not guarantee funding.

Applicant Information	
City / Borough Name	City of Saxman
Contact Name and Title	Lori Richmond, City Administrator
Email	cityclerksaxman@kpunet.net
Phone Number	907-225-4166
Mailing Address	Route 2 Box 1 Ketchikan AK 99901
SAM & DUNS # and Expiration Date	DUNS# 37997160 SAM 7/2022

Grant Request	
Dollar Amount of Lost Revenue	Percent of Lost Revenue
\$ 553219.43	63.1 %

Certification	
I certify that the information in this application is true and correct, and that the applicant possesses the legal authority to accept grant funds from the State of Alaska and to execute the project described by the grant application. I further certify that I am legally authorized to sign and submit this application and to financially commit the applying organization to the project should it be selected to receive a Lost Revenue Relief Grant. I further certify that the applicant will comply with all applicable state and Federal laws and regulations implementing this project if it is selected for funding.	
Signature of Certifying Officer <i>Lori Richmond</i>	Date 11/8/2021
Printed Name and Title of Certifying Officer Lori Richmond, City Administrator	

**RESOLUTION FOR APPLICATION FOR THE
ARPA LOCAL GOVERNMENT LOST REVENUE RELIEF PROGRAM (LGLRRP)
Resolution Number 11.2021.11**

A RESOLUTION of the City of Saxman, City Council ¹
confirming application for the ARPA Local Government Lost Revenue Relief Program (hereinafter
“LGLRRP”) from the Alaska Department of Commerce, Community and Economic Development
(hereinafter “Department”) to offset significant revenue loss due to the COVID-19 public health
emergency.

WHEREAS, the City of Saxman ¹ experienced loss of revenue
as a result of the COVID-19 public health emergency, and

WHEREAS, the City of Saxman ³ attests to the accuracy of
the attached program worksheet,

BE IT HEREBY RESOLVED that the City of Saxman, City Council ¹ confirms
application for LGLRRP funds, and

BE IT HEREBY RESOLVED that the City of Saxman, City Council ³ confirms the
revenue and fund receipt totals discussed herein, and can confirm with supporting documentation.

PASSED AND APPROVED BY a duly constituted quorum of the Saxman City Council ³
this 9th day of November, 2021.

IN WITNESS THERETO:

By: _____ ⁴ Frank Seludo Mayor
Signature Title

Attest: _____ ⁵ Lori Richmond, City Clerk
Signature Title

¹ Name of Municipality

³ City Council [OR] Borough Assembly

⁴ Chief Administrative Officer (Mayor or Manager)

⁵ Clerk or Secretary of Organization