



**City of Saxman  
Regular Council Meeting  
June 15, 2022  
5:30 PM**

## **AGENDA**

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**Call to Order**

**Prayer**

**Roll Call/Quorum**

**Public Comments**

**Workshop**

**Consideration of the Agenda**

**Consent Agenda:** *Matters listed under the consent agenda are routine and will be enacted by one motion and one vote. There will be no separate discussion on these items. If the Mayor or council member requests discussion, that item will be removed from the consent calendar and will be considered under "Unfinished Business".*

1. May 18, 2022 Regular Meeting Minutes  
Background: Meeting Minutes presented for approval.
2. May 23, 2022 Special Meeting Minutes  
Background: Meeting Minutes presented for approval.
3. May 18, 2022 Finance Meeting Minutes  
Background: Meeting Minutes presented for approval.
4. May 18, 2022 Finance meeting recommendations  
Background: Finance meeting recommendations for approval.
5. June 14, 2022 Finance Meeting Minutes  
Background: Meeting Minutes presented for approval.
6. June 14, 2022 Finance Meeting Recommendations  
Background: Finance meeting recommendations for approval.

**Old Business**

**New Business**

**Public Hearings:** *After the reading of each draft Ordinance the Mayor will ask for comments from the public. After public comments are closed by the Mayor motions may be made.*

**Unfinished Business**

**Staff Reports**

**Executive Session**

**Next Meeting Dates**

**Council/Mayor Comments**

**Adjournment**



City of Saxman  
Regular Council Meeting  
May 18, 2022  
5:30 PM

## MINUTES

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### Call to Order

Vice Mayor Thomas called the meeting to order at 5:46 PM.

### Prayer

Invocation delivered by Councilor Watson.

### Roll Call/Quorum

#### PRESENT

Mayor Frank Seludo  
Council Member Billy Joe Thomas  
Council Member Denny Blair  
Council Member Norman Natkong Sr.  
Council Member Woody Watson  
Council Member Gabriella Blair

#### ABSENT

Council Member Rick Makua

### Public Comments

There were no public comments.

### Consideration of the Agenda

*A motion was made to use the Agenda as a guide. Motion Passed.*

Motion made by Council Member Watson, Seconded by Council Member Thomas.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Blair, Council Member Natkong Sr., Council Member Watson, Council Member Blair

**Consent Agenda:** *Matters listed under the consent agenda are routine and will be enacted by one motion and one vote. There will be no separate discussion on these items. If the Mayor or council member requests discussion, that item will be removed from the consent calendar and will be considered under "Unfinished Business".*

*A motion was made to approve the Consent Agenda. Motion Passed.*

Motion made by Council Member Thomas, Seconded by Council Member Watson.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Blair, Council Member Natkong Sr., Council Member Watson, Council Member Blair

1. April 20, 2022 Regular Meeting Minutes  
Background: Meeting Minutes presented for approval.
2. April 12, 2022 Totem and Tourism Committee Meeting Minutes  
Background: Meeting Minutes presented for approval.
3. Water Operator Report  
Background: The Water Plant Operator presented the water operator report for the month of May.  
The City Administrator presented an oral report in regards of the water plant.
4. Administrator Report  
Background: City Administrator Report for the City Council

### Old Business

No Old Business.

### New Business

5. Ordinance #22-01 Amendment to Compensation of Councilmembers  
Background: This ordinance is an amendment to Ordinance 00-03-008 §1 Compensation of Council members. The Building and Ordinance Committee and the Finance Committee approved this Ordinance for recommendation.  
Possible Motions: "I make a motion to set Ordinance #22-01, an amendment to "Council Compensation" for public hearing on May 23 at 5:30 PM"  
*A motion was made to set Ordinance #21.01 for Public Hearing, to be held on May 23, 2022 at 5:30 PM..*  
The Mayor asked for discussion. Seeing none he called for a vote.  
Motion made by Council Member Thomas, Seconded by Council Member Blair.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Blair, Council Member Natkong Sr., Council Member Watson, Council Member Blair  
*Motion declared passed.*
6. Ordinance #22-02 Amendment to "Mayor's Salary".  
Background: An amendment to Ordinance #20-06 § 2 regarding the Mayor's salary. The Finance and Building and Ordinance Committees approved a recommendation for approval.  
Possible Motion: "I make a motion to set Ordinance #22-02, an amendment to "Mayor's Salary", for Public Hearing on May 23, 2022.  
*A motion was made to set Ordinance #22-02, an amendment to "Mayor's Salary", for Public Hearing on May 23, 2022.*  
The Mayor asked for discussion. Seeing none he called for a vote.

Motion made by Council Member Blair, Seconded by Council Member Watson.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Blair, Council Member Natkong Sr., Council Member Watson, Council Member Blair

*Motion declared passed.*

7. Ordinance 22-03 FY23 Budget

Background: Fiscal year 2023 budget appropriations approved and recommended by the Finance Committee. This Ordinance would need to be recommended for Public Hearing.

Possible Motion: "I make a motion to set Ordinance 22-03 Fiscal Year 2023 Budget Appropriations for a Public Hearing on May 23, 2022."

*A motion was made to set Ordinance #22-03 Fiscal Year 2023 Budget Appropriations for a Public Hearing on May 23, 2022.*

The Mayor asked for discussion. Seeing none he called for a vote.

Motion made by Council Member Blair, Seconded by Council Member Blair.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Blair, Council Member Natkong Sr., Council Member Watson, Council Member Blair

*Motion declared passed.*

8. Request for training approval of the City Clerk/Administrator

Background: Attached is a letter that details the training request. In the City clerk position it is an industry standard for City Clerks to get continuing education and eventually a designation as a *Certified Municipal Clerk*. For the last 2 years there has been a freeze on spending for travel and training. The Clerk/Administrator is asking the Council to approve no more than \$2500.00 for course fees, air fare, and per diem. Because it was decided at the last minute to offer this training that has been postponed for 2 years because of CoVid, it was not included in the FY21 Budget Modification and the training takes place June 18-23.

Possible Motions: "I make a motion to approve no more than \$2500.00 for course fee, air fare, and per diem for City Clerk/Administrator training."

*A motion was made to approve no more than \$2500.00 for course fee, air fare, and per diem for City Clerk/Administrator training.*

The Mayor asked for discussion. Seeing none he called for a vote.

Motion made by Council Member Blair, Seconded by Council Member Watson.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Blair, Council Member Natkong Sr., Council Member Watson, Council Member Blair

*Motion declared passed.*

**Public Hearings:** After the reading of each draft Ordinance the Mayor will ask for comments from the public. After public comments are closed by the Mayor motions may be made.

**Unfinished Business**

**Staff Reports**

**Executive Session**

**Next Meeting Dates:**

9. Background: Calendar for review of June meeting dates.

The Council requested to move the Building and Ordinance Committee Meeting along with the Totem and Tourism Committee Meeting to the same day as the Finance Meeting on June 9, 2022 at 5:00 PM. The Regular Meeting date on June 15, 2022 at 5:30 PM will work.

**Council/Mayor Comments**

Councilor Watson: Good Meeting, we got a lot accomplished. I am glad to see the speed bumps on Eagle Avenue.

Councilor Natkong: Good Meeting. Nathan Jackson would like to thank the City of Saxman for the replacement fridge in the Carving Center.

Councilor G. Blair: I liked seeing the written reports we had in this meeting. This has been consistent.

Councilor D. Blair: Good Meeting. *[I would like to]* thank the staff for all the hard work they do.

Vice Mayor Thomas: I am glad to be back and I appreciate everyone being patient with me. I hope we accomplish a lot this year and I am looking forward to next summer.

**Adjournment**

*The Mayor called for a motion to adjourn. Motioned Passed at 6:39 PM.*

Motion made by Council Member Thomas, Seconded by Council Member Watson.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Blair, Council Member Natkong Sr., Council Member Watson, Council Member Blair

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Frank H. Seludo, Mayor

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Lori Richmond, City Clerk



City of Saxman  
Special Meeting  
May 23, 2022  
5:30 PM

Item 2.

## MINUTES

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### Call to Order

Mayor Seludo called the meeting to order at 5:32 PM.

### Prayer

Innovation by Councilor Watson.

### Roll Call/Quorum

The roll was called by the Clerk:

#### PRESENT

Mayor Frank Seludo  
Council Member Billy Joe Thomas  
Council Member Denny Blair  
Council Member Norman Natkong Sr.  
Council Member Woody Watson  
Council Member Gabriella Blair - Telephonically

#### ABSENT

Council Member Rick Makua

### Public Comments

City Clerk L. Richmond testified there were no public comments submitted to the Clerk's Office.

**Public Hearings:** *After the reading of each draft Ordinance the Mayor will ask for comments from the public. After public comments are closed by the Mayor motions may be made.*

1. Ordinance #20-06 Amendment to "Mayor's Salary".

Background: An amendment to Ordinance #20-06 § 2 regarding the Mayor's salary. The City Council approved this Ordinance for Public Hearing on May 18, 21022.

Staff Recommended Action: The Mayor will open the floor to public comment or testimony received through the City Clerk's Office. When the Mayor is confident that all person's wanting to make comment have made themselves heard, then he will close the Public Hearing section and call for the vote.

*"I make a motion to approve Ordinance #20-06, an amendment to "Council Compensation."*

The Mayor opened the floor for public comment. Seeing none he asked the Clerk for any testimony received from the public. The Clerk did not receive any testimony from the public.

The Mayor closed the floor for public comment and asked if there was a motion.

*A motion was made to approve Ordinance #20-06, an amendment to Ordinance #20-06 § regarding the Mayor's salary.*

The Mayor called for discussion. Hearing none the Mayor called for a vote.

*Motion Passed.*

Motion made by Council Member Watson, Seconded by Council Member Natkong Sr..  
Voting Yea: Mayor Seludo, Council Member Blair, Council Member Natkong Sr.,  
Council Member Watson, Council Member Blair  
Voting Abstaining: Council Member Thomas

2. Ordinance #22-01 Amendment to Compensation of Councilmembers

Background: This ordinance is an amendment to Ordinance 00-03-008 §1 Compensation of Council members. City Council set this for Public Hearing at the May 18, 2022 meeting.

Staff Recommended Action: The Mayor will open the floor to public comment or testimony received through the City Clerk's Office. When the Mayor is confident that all person's wanting to make comment have made themselves heard, then he will close the Public Hearing section and call for the vote.

*"I make a motion to approve Ordinance #22-01, an amendment to "Council Compensation."*

The Mayor opened the floor for public comment. Seeing none he asked the Clerk for any testimony received from the public. The Clerk did not receive any testimony from the public.

The Mayor closed the floor for public comment and asked if there was a motion.

*A motion was made to approve Ordinance #22-01, an Amendment to Council Compensation.*

The Mayor called for discussion. Hearing none the Mayor called for a vote.

*Motion Passed.*

Motion made by Council Member Watson, Seconded by Council Member Blair.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Blair, Council Member Natkong Sr., Council Member Watson, Council Member Blair

3. Background: This is the final FY23 Budget Draft recommended for Public Hearing at the Regular Council Meeting on May 18, 2022.

Staff Recommended Action: The Mayor will open the floor to public comment or testimony received through the City Clerk's Office. When the Mayor is confident that all person's wanting to make comment have made themselves heard, then he will close the Public Hearing section and call for the vote.

*"I make a motion to approve Ordinance #22-03 the FY23 Budget."*

The Mayor opened the floor for public comment. Seeing none he asked the Clerk for any testimony received from the public. The Clerk did not receive any testimony from the public.



The Mayor closed the floor for public comment and asked if there was a motion.

*A motion was made to approve Ordinance #22-03 the FY23 Budget.*

The Mayor called for discussion. Hearing none the Mayor called for a vote.

*Motion Passed.*

Motion made by Council Member Thomas, Seconded by Council Member Blair.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Blair, Council Member Natkong Sr., Council Member Watson

**New Business**

No New Business.

**Council/Mayor Comments**

Councilor Watson: *[I would like to]* thank the staff for being here at the office to get all of this done for us.

Councilor D. Blair: Good Meeting. *[I would like to]* thank the staff for all the hard work they put in.

Vice Mayor Thomas: *[I would like to]* thank the staff for all the hard work they put in.

Mayor Seludo: *[I would like to]* thank you all for coming to the meeting.

**Adjournment**

*The Mayor called for a motion to adjourn. Motion Passed at 5:37 PM.*

Motion made by Council Member Thomas, Seconded by Council Member Watson.  
Voting Yea: Mayor Seludo, Council Member Thomas, Council Member Blair, Council Member Natkong Sr., Council Member Watson, Council Member Blair

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Frank H. Seludo, Mayor

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Lori Richmond, City Clerk



**City of Saxman  
Finance  
May 18, 2022  
5:00 PM**

## **MINUTES**

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### **Call to Order**

Mayor Seludo called the meeting to order at 4:19 PM.

### **Roll Call**

#### **PRESENT**

Mayor Frank Seludo  
Vice Mayor Billy Joe Thomas  
Committee Member Woody Watson  
Committee Member Norman Natkong Sr.  
Committee Member Gabriella Blair

#### **ABSENT**

Committee Member Rick Makua  
Committee Member Denny Blair

### **Public Comments**

There were no public comments.

### **FY22 Financials**

*A motion was made to recommend to the City Council approving April Financials. Motion Passed.*

Motion made by Committee Member Watson, Seconded by Vice Mayor Thomas.  
Voting Yea: Mayor Seludo, Vice Mayor Thomas, Committee Member Watson, Committee Member Blair, Committee Member Natkong Sr., Committee Member Blair

1. April General Fund Financials

Background: Presentation of the General Fund Financials.

Kayleigh Slagle presented the April General Fund Financials.

2. April Water and Sewer Financials

Background: Presentation of the Water and Sewer Financials.

Kayleigh Slagle presented the April Water and Sewer Financials.

3. April Seaport Financials

Background: Presentation of the Seaport Financials.

Kayleigh Slagle presented the April Seaport Financials.

## FY23 Final Budget

Motion to recommend the FY23 Budget Draft #2 and FY22 Financials. First reading on next meeting - yes - Lori

### 4. FY23 Budget Draft #2

Background: Accountant presents the second round budget draft for FY23.

*A motion was made to recommend passing the FY23 Budget Draft #2.*

Discussion:

The item line in the General Fund for the VPSO Fuel for his vehicle can be taken out as Tlingit and Haida will be including that expense in their new budget. The Mayor Called for Vote. Kayleigh Slagle mentioned that this can be taken out when it comes time.

Kayleigh Slagle mentioned that the insurance rates are increasing for this year, and she will check with the insurance company in regards of getting another quote if possible. The line items will remain the same.

There was also discussion in regards of a federal single audit that will occur in FY23 thus the reason for the increase for that line item.

Vice Mayor Thomas requested the City Clerk investigate the terms in the lease for Three Bears in regards of whom is responsible for property insurance.

The Mayor Called for the vote.

Motion made by Committee Member Watson, Seconded by Vice Mayor Thomas.  
Voting Yea: Mayor Seludo, Vice Mayor Thomas, Committee Member Watson,  
Committee Member Natkong Sr., Committee Member Blair

*Motion declared passed.*

### 5. ARPA Revenue Replacement Budget Draft

Background: Accountant presents the ARPA Revenue Replacement Budget Draft for FY23.

*A motion was made to recommend passing the ARPA Revenue Replacement Budget Draft for FY23.*

The Mayor asked for discussion. Seeing none he called for a vote.

Motion made by Committee Member Watson, Seconded by Vice Mayor Thomas.  
Voting Yea: Mayor Seludo, Vice Mayor Thomas, Committee Member Watson,  
Committee Member Natkong Sr., Committee Member Blair

*Motion declared passed.*

**Adjournment**

*The Mayor called for a motion to adjourn. Motioned Passed at 5:44 PM.*

Motion made by Mayor Seludo, Seconded by Committee Member Watson.  
Voting Yea: Mayor Seludo, Vice Mayor Thomas, Committee Member Watson, Committee Member Blair, Committee Member Natkong Sr., Committee Member Blair

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Frank H. Seludo, Mayor

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Lori Richmond, City Clerk



**City of Saxman  
Finance  
May 18, 2022  
5:00 PM**

## **RECOMMENDATIONS**

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1. *A motion was made to recommend to the City Council approving April Financials. Motion Passed.  
Motion made by Committee Member Watson, Seconded by Vice Mayor Thomas.  
Voting Yea: Mayor Seludo, Vice Mayor Thomas, Committee Member Watson,  
Committee Member Blair, Committee Member Natkong Sr., Committee Member Blair*
  
2. *A motion was made to recommend the FY23 Budget Draft #2 and FY22 Financials be set for Public Hearing. Motion Passed.  
Motion made by Committee Member Watson, Seconded by Vice Mayor Thomas.  
Voting Yea: Mayor Seludo, Vice Mayor Thomas, Committee Member Watson,  
Committee Member Natkong Sr., Committee Member Blair*
  
3. *A motion was made to recommend passing the ARPA Revenue Replacement Budget Draft for FY23.  
The Mayor asked for discussion. Seeing none he called for a vote.  
Motion made by Committee Member Watson, Seconded by Vice Mayor Thomas.  
Voting Yea: Mayor Seludo, Vice Mayor Thomas, Committee Member Watson,  
Committee Member Natkong Sr., Committee Member Blair  
Motion declared passed.*



**City of Saxman  
Finance  
June 14, 2022  
5:00 PM**

## **MINUTES**

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### **Call to Order**

### **Roll Call**

#### **PRESENT**

Mayor Frank Seludo  
Committee Member Woody Watson  
Committee Member Denny Blair  
Committee Member Norman Natkong Sr.

#### **ABSENT**

Vice Mayor Billy Joe Thomas  
Committee Member Rick Makua  
Committee Member Gabriella Blair

Also Present: K. Slagle Accounting, C. Kimball Accounting, L. Richmond City Clerk

### **Public Comments**

No Public Comments

### **FY22 Financials**

1. May General Fund Financials  
Background: Presentation of the General Fund Financials.  
K. Slagle Presents the May General Fund Financials
2. May Water and Sewer Financials  
Background: Presentation of May Water and Sewer Financials.  
K. Slagle presents the May Water/Sewer financials.
3. May Seaport Financials  
Background: Presentation of May Seaport Financials.  
K. Slagle presented the May Seaport Financials.
4. May Cash Accounts  
Background: Presentation of the Cash Accounts.  
K. Slagle presents the May Cash Accounts.

*Motion to accept the financials. Motion Passed. Motion made by Committee Member Watson, Seconded by Committee Member Natkong Sr..  
Voting Yea: Mayor Seludo, Committee Member Watson, Committee Member Blair, Committee Member Natkong Sr.*

**Other Financial Issues**

K. Slagle presents options for property investment.

**Adjournment**

*A motion was made to adjourn the meeting. Motion Passed  
Motion made by Committee Member Watson, Seconded by Committee Member D.Blair.  
Voting Yea: Mayor Seludo, Committee Member Watson, Committee Member Blair, Committee Member Natkong Sr.*

The Mayor adjourned the meeting at 5:45 PM



**City of Saxman  
Finance  
June 14, 2022  
5:00 PM**

## **RECOMMENDATIONS**

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- 1. Motion to recommend to the City Council to accept the financials. Motion Passed. Motion made by Committee Member Watson, Seconded by Committee Member Natkong Sr.. Voting Yea: Mayor Seludo, Committee Member Watson, Committee Member Blair, Committee Member Natkong Sr.*