



**City of Saxman  
Totem and Tourism  
April 05, 2022  
4:00 PM**

## **MINUTES**

---

### **Call to Order**

*Mayor Seludo called the meeting to order at 4:07 PM.*

### **Roll Call**

#### **PRESENT**

Mayor Frank Seludo  
Committee Member Denny Blair  
Committee Member Norman Natkong Sr.  
Committee Member Woody Watson  
Committee Member Gabriella Blair

#### **ABSENT**

Vice Mayor Billy Joe Thomas  
Committee Member Rick Makua

### **Public Comment**

There was no public comment.

### **Consideration of the Agenda**

*A motion was made to accept the agenda as presented. Motion Passed.*

Motion made by Committee Member Watson, Seconded by Committee Member Blair.  
Voting Yea: Mayor Seludo, Committee Member Blair, Committee Member Natkong Sr.,  
Committee Member Watson, Committee Member Blair

### **Old Business**

#### **1. Chief Ebbits Pole**

Background: At the last meeting it was identified that a plan to get a pole and carver for the Chief Ebbits pole needs to be made. Mayor Seludo will contact one of the carvers in mind to get more information and invite him over for our next Building and Ordinance Meeting. Administrative staff is working with President Williams to get an AML quote. The City Administrator presented a brief list of items of what should be included contract for the carver for the Council's review. The Council approved the posting of the RFP after the verbiage and conditions are updated. The City of Saxman will require that the carver will be responsible for finding the log which will be clearly indicated in the contract.

Background:

Mayor Seludo mentioned that he will get clarification in regards of the two logs that were found by Kelley. He will also check the status on the drawing of the pole that Nathan was working on. The Council requested we contact a liable source to get information on preserving the totem poles.

We are waiting on Nathan's drawing of the pole and Mayor Seludo will check the status on that.

Councilor Makua requested we contact Tom Harris or a liable source to get information on ways we can preserve the totem poles. Bring back to next Totem and Tourism Meeting.

The City Administrator presented a brief list of items we should include in the Carver's Contract and requested the Council's input. There was a request to add in the cost of a rental vehicle for the carver if needed.

2. Totem Inspection

Background: At the last meeting the Council discussed hiring an inspection team for all of the Totems. The Council requested that the Administrative staff put together a more detailed contract for the inspector prior to approaching

Mayor Seludo mentioned that he contacted Tommy Joseph in regards of the Totem Inspections. Tommy Joseph is an inspector and carver out of Sitka. Based on their conversation Tommy Joseph will put something together within the next few weeks and get back to him.

The Council approved the inspection to be completed by Tommy Joseph after proposal. The rental of a man lift for a duration of two or so weeks was approved.

3. Rock Oyster Pole Restoration

Background: The Council requested staff make a draft RFP for the Rock Oyster Pole. Staff is presenting a draft RFP for consideration.

Mayor Seludo mentioned that he will contact Kelley to get clarification on whether the log that was found by Kelley is for this project.

The City Administrator explained the difference between the RFP for the Rock Oyster Pole Restoration and the Chief Ebbits. Which is this RFP we need to find the carver and this carver will oversee his own pole.

A plan needs to be submitted to the Council for approval if the Rock Oyster Pole is carved outside of Saxman. This plan should include extra funds for transporting and working (City Administrator and President Joe Williams) with the Forest Service which would pay for and move the logs.

The City Administrator mentioned that there should be an incentive added to the contract to award the carver based on completion of project prior to deadline. The estimated duration of this project would be at least two years. The Council decided that the City Administrative staff should put both RFP's out. The Rock Oyster Pole Restoration and the Chief Ebbits Pole. They may do so as a classified ad.

#### 4. Repair of Current Poles

Background: At the last meeting a plan was started for a carver and finances for repairing totems that are still standing but have some damage. Mayor Seludo mentioned that there is a gentleman in Sitka that he could get in contact with to see what his fees are. The Administrator did some research on at least getting the wings up by the end of April.

The City Administrator contacted Tim Lewis with Cape Fox Corporation in regards of assistance with putting the wings up for the season. Tim contacted Kelley where he said he could get them up although they would not be exactly like the other ones due to the short time given. The old wings would be used as a template where the temporary ones would be carved. Councilor Natkong emphasized we get the approval from our community.

Cape Fox Corporation is requesting approval from the Council prior to taking any further steps. to have wings put back up for this tour season even ensuring the stop gap was understood (wings a bit smaller and paint may look different). This would get us through the next few months. This temporary fix may not be worth doing as we need to find someone to mill the logs and put the wings together. As well as properly preserving them to keep from rotting. Put copper on top of the wings as no one would see it.

Councilor Makua reported that we should look at the storm drain at the end of Eagle and Beaver Totem Pole – Killer Whale end of the park. The drainage goes across the street. Not properly draining the area causing the roots of the alder trees to be always wet and not dry. Causing the roots to be unstable and not hold the tree long enough. Did a trench from Killer Whale to Eagle behind the poles. Look at storm drain in that area as well. Area may need to be surveyed. The Council requested we contact Paul Hamilton to provide us with a report of action we need to take to complete this project. at the area of the alder trees that are at risk of falling due to the wet ground. See if we need to dig trench behind berry bushes on Eagle Avenue.

This project we can look into in the near future. Paul Hamilton will be contacted by City personnel and asked to provide us with a report where we can then get a contractor to complete this project.

#### **New Business**

##### 5. 2022 Independent Tour Contract

Background: The City Administrator is presenting a draft 2022 Independent Tour Contract for edits or approval.

The Council reviewed the 2022 Independent Tour Contract and approved it. There were no recommendations.

##### 6. Headcount Accounting Equipment

Background: The Administrator would like to request permission to purchase additional square equipment for tourism. After going over it at length with accounting we decided the best option is to create a square account that is only for tourism. It will be able to keep track of cash and invoiced head count fees. The City already has the 2 iPad minis.

The Council approved the purchase of two iPad cases from Amazon that will allow Square to take card transactions and record cash transactions for the Tour Season. Which will make it easier for the staff working taking the head count fees. This will also benefit when in our Finance Department with reconciliation and sending invoices to the companies. This will take away the independent tour slips.

#### 7. Negotiated Rates

Background: The City Administrator would like guidance on offering negotiated rates to other tour companies. When the City Council back in 2018 increased rates for permitted tour vehicles the City lost a few large customers. The Administrator would like to work on getting these customers back.

The Council approved offering negotiated rates to other tour companies to bring them back as a customer.

#### **Council Comments**

*Councilor Makua: Thank you staff Mr. Mayor for all your hard work. Would not have seen a few of these things if no meeting. Some of these things we are responsible for. That is all.*

*Councilor Natkong: Good meeting. Going along with poles getting done thank you staff good meeting.*

*Councilor Watson: Good Meeting. Got a lot accomplished thank staff.*

*Councilor D. Blair: Good Meeting feel like we got a lot done today thank you staff.*

*Mayor Seludo: i do nothave anything*

## **Adjournment**

*There was a motion to adjourn the meeting at 5:15 PM. Motion Passed*

Motion Made by Committee Member Watson, Seconded by Committee Member Blair.  
Voting Yea: Mayor Seludo, Committee Member Blair, Committee Member Natkong Sr.,  
Committee Member Watson, Committee Member Blair

---

Frank Seludo, Mayor

---

Lori Richmond, City Clerk

DRAFT