



City of Saxman  
Finance Committee Meeting  
May 09, 2024  
4:30 PM

## MINUTES

---

### Call to Order

Mayor Frank Seludo called the meeting to order at 5:05pm.

### Roll Call

#### PRESENT

Mayor Frank Seludo  
Council Member Woody Watson  
Council Member Norman Natkong Sr.  
Council Member Rick Makua

#### NOT PRESENT

Vice Mayor Billy Joe Thomas  
Council Member Gabe Blair  
Council Member Denny Blair

#### ALSO PRESENT

Marissa Medford, City Administrator

### Public Comments

There were no public comments.

### FY24 Financials

*There was a recommendation made to pass the April Financials as presented.*

Motion made by Council Member Woody Watson. Seconded by Council Member Rick Makua.

Mayor Seludo called for a roll call vote.

Voting Yea: Council Member Woody Watson, Council Member Rick Makua, Council Member Norman Natkong Sr., Mayor Frank Seludo.

All in favor.

None oppose.

*Motion passes.*

#### 1. April Cash Accounts

Background: Jimmie Kinder from Teuscher Walpole, LLC provided the Cash Accounts for review and discussion.

Discussion: No questions from Council on April Cash Accounts.

## 2. April General Fund Financials

Background: Jimmie Kinder from Teuscher Walpole, LLC provided the General Fund Financials for review and discussion.

Discussion: The City Administrator reviewed the General Fund Financials with Council and presented the notes that Bret Raby and Jimmie Kinder from Teuscher Walpole, LLC provided. A new fund will be created for the AHFC LFHI grant project. Many items will be addressed in the budget mod.

Fund 3 City Clerk Mayor Seludo noted that some of our seasonal wages can come out of 5001-Wages in this fund.

Fund 6 Roads Mayor Seludo recommends that we order sand for the roads for the winter from SECON and road patch and ice melt from Three Bears/ACE. Pull the funds from 7072-Loader Expense. Get estimates from SECON and Three Bears/ACE before purchasing.

Fund 34 Fire Department Mayor Seludo wants to ensure the heat pump is fully hooked-up with electricity. Would like Public Works to see if there is a hot water tank and if so, to turn the hot water off.

## 3. April Water and Sewer Financials

Background: Jimmie Kinder from Teuscher Walpole, LLC provided the Water and Sewer Financials for review and discussion.

Discussion: Mayor Seludo would like the Public Works Department to remove graffiti and repaint the Booster Station (5208).

## 4. April Seaport Financials

Background: Jimmie Kinder from Teuscher Walpole, LLC provided the Seaport Financials for review and discussion.

Discussion: No questions from Council on April Seaport Financials.

## New Business

### 5. Ordinance #24-01 FY24 Budget Modification #1

Background: Introduction and first reading of Ordinance #24-01 FY24 Budget Modification #1.

Discussion: The City Administrator reviewed the FY24 Budget Mod with Council and presented the notes that Bret Raby and Jimmie Kinder from Teuscher Walpole, LLC provided.

General Fund 4620 and 4621 explanation of tourism revenue and fees.

VPSO 4003 can move this money that was allocated for wages.

Community/City Hall 5550 Advanced Communications Camera Overhaul needs to stay in FY24.

No questions from Council for FY24 Water and Sewer Budget Mod.

No questions from Council for FY24 Seaport Budget Mod.

*There was a recommendation made to accept the introduction and first reading of Ordinance #24-01 FY24 Budget Modification #1 as presented.*

Motion made by Council Member Woody Watson. Seconded by Council Member Rick Makua.

Mayor Seludo called for a roll call vote.

Voting Yea: Council Member Woody Watson, Council Member Rick Makua, Council Member Norman Natkong Sr., Mayor Frank Seludo.

All in favor.

None oppose.

*Motion passes.*

## 6. AHFC LFHI RFP

Background: Council will review and discuss approving the AHFC LFHI RFP for affordable housing project.

Discussion: The City Administrator reviewed the AHFC LFHI RFP with Council.

*There was a recommendation made to approve and accept the AHFC LFHI RFP as presented.*

Motion made by Council Member Rick Makua. Seconded by Council Member Woody Watson.

Voting Yea: Council Member Woody Watson, Council Member Rick Makua, Council Member Norman Natkong Sr., Mayor Frank Seludo.

All in favor.

None oppose.

*Motion passes.*

## Council Comments

Council Member Woody Watson: It was a good meeting and we were able to get a lot accomplished. It's nice to see that we are moving ahead on the housing project.

Council Member Norman Natkong Sr.: It was a good meeting and glad we are moving ahead on our projects.

## Adjournment

*There was a motion made to adjourn the meeting.*

Motion made by Council Member Woody Watson. Seconded by Council Member Rick Makua.

All in favor.

None oppose.

*Motion passes.*

Meeting adjourned at 6:51pm.



Frank H. Seludo, Mayor



Marissa Medford, City Administrator



**City of Saxman  
Finance Committee Meeting  
May 9, 2024  
4:30 PM**

**RECOMMENDATIONS**

---

1. *There was a recommendation made to pass the April Financials as presented.*

Motion made by Council Member Woody Watson. Seconded by Council Member Rick Makua.

Voting Yea: Council Member Woody Watson, Council Member Rick Makua, Council Member Norman Natkong Sr., Mayor Frank Seludo.

2. *There was a recommendation made to accept the introduction and first reading of Ordinance #24-01 FY24 Budget Modification #1 as presented.*

Motion made by Council Member Woody Watson. Seconded by Council Member Rick Makua.

Voting Yea: Council Member Woody Watson, Council Member Rick Makua, Council Member Norman Natkong Sr., Mayor Frank Seludo.

3. *There was a recommendation made to approve and accept the AHFC LFHI RFP as presented.*

Motion made by Council Member Rick Makua. Seconded by Council Member Woody Watson.

Voting Yea: Council Member Woody Watson, Council Member Rick Makua, Council Member Norman Natkong Sr., Mayor Frank Seludo.