



**City of Saxman
City Council Special Meeting
September 25, 2024
5:30 PM**

MINUTES

Call to Order

Mayor Seludo called the meeting to order at 5:44pm.

Prayer

Invocation by Council Member Woody Watson.

Roll Call/Quorum

PRESENT

Mayor Frank Seludo

Vice Mayor Billy Joe Thomas—via telephone

Council Member Woody Watson

Council Member Norman Natkong Sr.

Council Member Rick Makua

Council Member Gabe Blair

Council Member Denny Blair

NOT PRESENT

ALSO PRESENT

Marissa Medford, City Administrator

Anna Laffrey, Ketchikan Daily News

Jenn Brown, Director/President of Ketchikan Agricultural Producers Association

Trevor Sande, R&M Engineering Consultant for Ketchikan Agricultural Producers Association

Public Comments

There were no public comments.

Consideration of the Agenda

There was a motion made to use the agenda as a guide.

Motion made by Council Member Woody Watson. Seconded by Council Member Norman Natkong Sr.

Voting Yea:

All in favor.

None oppose.

Motion passes.

New Business

1. Ketchikan Agricultural Producers Association Food Hub Project Overview & Development Plan

Background: Jenn Brown, Director/President of Ketchikan Agricultural Producers Association will be presenting to Council the Food Hub Project Overview & Development Plan.

Discussion: Working on this project for the past two years in response to the covid pandemic and the shortage of food and how it impacted our grocery stores. Conducted a needs assessment to determine the need for a food hub. To help overcome some of the gaps in the food system. Created a feasibility study of what this food hub would look like within our community. Brought this project to the City Administrator months ago and have been in communication with Three Bears and S.E. Conference so they can ensure all stakeholders are on the same page to work together in this project.

Mayor Seludo inquired about Three Bears' thoughts on the project.

Willing to sublease a portion of their land to them. See it being complementary to their location. Backhaul through AML. A lot of synergy from the production side of KAPA and the retail side of Three Bears.

Mayor Seludo also inquired about S.E. Conference's thoughts on the project.

S.E. Conference is actually funding KAPA's feasibility study.

Vice Mayor Billy Joe Thomas expressed his support for this project.

Jenn Brown asked if anyone on Council has any insight on the Fish & Game project that was proposed for the Seaport?

Mayor Seludo said that it was green lit for before Three Bears came. He's not totally sure where the project stands at this point. It doesn't currently fit with the other projects and he hasn't seen anything in quite some time.

They are preparing for the next steps: need to do some fundraising for the building and the legal component for the sublease.

Mayor Seludo also expressed his support for this project.

Mayor Seludo asked about timeline.

Jenn Brown said the location needs to be dialed in and then an agreement with Three Bears, fundraising and construction. Commercial processing space soft launch by Summer 2025 and total facility completion by Summer 2026.

Trevor Sande wants Council's opinions on building a small float for crane and ice making ability to utilize the power and water in the harbor in the short-term.

2. Resolution # 09.2024.09 - Joint Resolution of the Assembly of the KGB, Council of the CoK, and Council of the CoS Approving the Community's FY2026 Top 3 Priority Capital Project Requests for State Funding and Policy Issues for Submission to the Governor and Legislature

Background: Resolution identifies City of Saxman's Waterline Replacement as our top priority project being submitted for FY2026 and support for the policies in Section 2. Adopted by the Assembly of the Ketchikan Gateway Borough on September 16th. Adopted by the Council of the City of Ketchikan on September 19th.

Discussion: City Administrator explained the joint resolution.

Motion to approve Resolution # 09.2024.09 by Vice Mayor Billy Joe Thomas.
Seconded by Council Member Woody Watson.

All in favor.

None oppose.

Motion passes.

Staff Reports

Motion made to accept all staff reports as presented by Council Member Woody Watson.
Seconded by Council Member Denny Blair.

All in favor.

None oppose.

Motion passes.

3. Mayor's Report to Council

Background: The Mayor will verbally report.

Discussion: Several ongoing meetings with OVS and discussing with President Williams

Met with ANTHC and DOWL about the infiltration & inflow review. The total funding needed is around \$2.5 million. Discussed areas of concern and replacement/repair.

City Clerk position is still not filled and we are looking at another individual to possibly fill the role.

4. City Administrator's Report to Council

Background: City Administrator Report presented for Council review and discussion.

Discussion:

5. Water Operator's Report to Council

Background: Water Operator Report presented for Council review and discussion.

Discussion: Purchased a new salt spreader from Magnum Enterprise.

Next Meeting Dates

6. Set October 2024 Council Meetings

Background: Discuss and approve October 2024 calendar for Council meetings.

Discussion:

Regular City Council Wednesday, October 16th at 5:30pm.

Finance Committee Thursday, October 10th at 4:30pm.

Building and Ordinance Committee

Totem and Tourism Committee

Council/Mayor Comments

Council Member Woody Watson: Good meeting. Thanks to our staff and our guests.

Council Member Norman Natkong Sr.: Good meeting. Glad to see we are moving along with projects at the water front.

Council Member Rick Makua:

Council Member Gabe Blair:

Council Member Denny Blair: Good meeting. Pretty cool to see the food hub. Thanks to all the staff for their hard work.

Vice Mayor Billy Joe Thomas: Good meeting. Thanks for all of the work that's getting done.

Mayor Frank Seludo: Thank everyone for coming. As we navigate through the housing project we've received pushback from neighbors and let the kids know that dump trucks are driving and equipment coming through. We don't want anyone getting hurt. OVS has a slip for junk vehicles. Tow truck driver will do three a day. Via OVS. Spread the word about the program.

Adjournment

There was a motion made to adjourn the meeting.

Motion made by Council Member Woody Watson. Seconded by Council Member Denny Blair.

All in favor.

None oppose.

Motion passes.

Meeting adjourned at 6:49pm.