



**City of Saxman  
City Council Regular Meeting  
January 17, 2024  
5:30 PM**

## MINUTES

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### **Call to Order**

Mayor Seludo called the meeting to order at 5:44 PM.

### **Prayer**

Invocatoin by Councilor Watson.

### **Roll Call/Quorum**

#### **PRESENT**

Mayor Frank Seludo  
Council Member Billy Joe Thomas  
Council Member Rick Makua  
Council Member Denny Blair  
Council Member Norman Natkong Sr.  
Council Member Woody Watson  
Council Member Gabriella Blair - Telephonically (via Zoom)

#### **ALSO PRESENT**

Brianna Berg - City Clerk

### **Public Comments**

There were no Public Comments.

### **Consideration of the Agenda**

There was a motion made to use the Agenda as a Guide.

Motion made by Council Member Watson, Seconded by Council Member Makua.

Voting Yea: Council Member Thomas, Council Member Makua, Council Member Blair, Council Member Natkong Sr., Council Member Watson, Council Member Blair

*Motion Passes.*

**Consent Agenda:** *Matters listed under the consent agenda are routine and will be enacted by one motion and one vote. There will be no separate discussion on these items. If the Mayor or council member requests discussion, that item will be removed from the consent calendar and will be considered under "Unfinished Business".*

*There was a motion made to approve the Consent Agenda items 1-4.*

Motion made by Council Member Makua, Seconded by Council Member Blair.

Voting Yea: Council Member Thomas, Council Member Makua, Council Member Blair, Council Member Natkong Sr., Council Member Watson, Council Member Blair

*Motion Passes.*

1. January 11, 2024 Finance Committee Meeting Minutes  
Background: Meeting Minutes presented for Council Approval.
2. January 11, 2024 Finance Recommendations  
Background: Finance Recommendations Presented for Council Approval.
3. January 11, 2024 Building and Ordinance Committee Meeting Minutes  
Background: Meeting Minutes Presented for Council Approval.
4. December 30, 2023 Special Meeting Minutes  
Background: Meeting Minutes Presented for Council Approval.

**Old Business**

**New Business**

5. City Administrator Update  
Background: The Mayor will provide an update on the City Administrator Interview that took place on January 12, 2024, and the Council will decide next steps.  
The Mayor provided an update on the City Administrator Position.
6. Oath of Office  
Background: Oath of Office for Councilor G. Blair. The City Clerk will assist the new Council Members in the "Council Members Oath" and present them with a certificate of Election.  
Councilor G. Blair was sworn in by the City Clerk - Brianna Berg via Zoom.
7. 2024 Winter Legislative Conference - Alaska Municipal League  
Background: The Mayor will be attending this conference along with one other Council Member.  
February 20-22, 2024 in Juneau, Alaska. These are the dates for the 2024 Winter Legislative Conference with Alaska Municipal League.  
*There was a motion made to send Mayor Seludo, Councilor D. Blair and possibly the City Administrator if hired to the 2024 Winter Legislative Conference - Alaska Municipal League from February 20-22, 2024.*  
Motion made by Council Member Watson, Seconded by Council Member Makua.  
Voting Yea: Council Member Thomas, Council Member Makua, Council Member Blair, Council Member Natkong Sr., Council Member Watson, Council Member Blair  
*Motion Passes.*
8. Southeast Conference - 2024 Mid-Session Summit  
Background: The 2024 Southeast Conference Mid-Session Summit will be held in Juneau, Alaska, from February 6-8, 2024. The Mayor will be attending with one other Council Member.

*There was a motion made to approve sending Mayor Seludo and Councilor G. Blair to attend the Southeast Conference - 2024 Mid-Session Summit held in Juneau from February 6-8, 2024.*

Motion made by Council Member Thomas, Seconded by Council Member Makua.  
Voting Yea: Council Member Thomas, Council Member Makua, Council Member Blair,  
Council Member Natkong Sr., Council Member Watson, Council Member Blair

*Motion Passes.*

**Public Hearings:** *After the reading of each draft Ordinance the Mayor will ask for comments from the public. After public comments are closed by the Mayor motions may be made.*

There were no Public Hearings.

### **Unfinished Business**

There was no Unfinished Business.

### **Staff Reports**

#### 9. Mayor/Interim City Administrator Report

**Background:** Report from the Mayor/Interim City Administrator.

Mayor Seludo verbally presented his Mayor/Interim City Administrator report to the Council and he discussed the possible application/interview for the City Administrator Position.

The Mayor & Vice Mayor reported on the Meeting they had with the Ketchikan Gateway Borough last week in regards of the Alaska Housing Finance Corporation opportunity. He mentioned that they want us to move forward with the project. They mentioned the possibility of the City of Saxman accepting the grant themselves so it would be a smoother process. That being said the money would go directly to the City and Saxman. KIC mentioned their excitement for this project and stated that they can step in and use any excess funds if Saxman can not complete the second lot. Mayor Seludo mentioned that he will reach out to P&T Construction in regards of the clearing of the second lot so we can secure it.

#### 10. December Water Report

**Background:** Water Report presented from the Water Operator for Council Review.

The December Water Report was presented in the Agenda Packet. Mayor Seludo made a few comments on this.

**Comments:**

Mayor Seludo mentioned that the Water Operator Robert S., has been cleaning out the back office in the City Office, he has been getting small machines working, such as the snow blower, etc. He mentioned that there was a little problem with our CL17 packages recently with ordering and receiving in a timely manner. Whereas the City of Saxman had to reach out to Craig and borrow one of theirs for the meantime. We will be sending a replacement once we receive our package.

Councilor G. Blair mentioned that she likes the note of the new storage building for the Water Treatment Plant being wrapped up that was included in the Water Report.

Mayor Seludo mentioned that in regards of the New Storage Building that we may need to look into getting a door put onto the building although it would cost more money. He said that if we put a garage door on and electricity that it would be a smart thing. He noted that the electric and the door were not in the initial bid as this would cost more.

*There was a motion to accept the staff reports.*

Motion made by Council Member Watson, Seconded by Council Member Blair.  
Voting Yea: Council Member Thomas, Council Member Makua, Council Member Blair, Council Member Natkong Sr., Council Member Watson, Council Member Blair

*Motion Passes.*

## **Executive Session**

There was no Executive Session held.

## **Next Meeting Dates:**

### 11. February Calendar

Background: Presentation of the February Calendar for Council Meetings.

#### Discussion:

Mayor Seludo requested that we hold a Special Meeting before the end of January in regards of the City Administrator Position.

*Vice Mayor Thomas:* The sooner the better.

*Councilor Watson:* We need to move the Finance Committee Meeting date as the Mayor and Councilor G. Blair will be in Juneau for Southeast Conference. We also need to choose a new meeting date for the Regular Council Meeting since the Mayor and Councilor D. Blair will be in Juneau for AML Winter Legislative Conference.

Building and Ordinance Committee Meeting - We need to have to discussion on the second lot for AHFC Housing meeting.

*Councilor Makua:* Questioned on whether or not there is anyway we can start looking for another property just in case we want to put a drug rehab place here? KIC brought something over to IRA to talk about it. He was thinking of future if Saxman has a piece of property that we have it ready for this. Mayor is willing to keep developing as long as the Council is. Depends on where and when. Councilor Makua requested that the Council continue talking about this as it is an issue within our community.

*Mayor Seludo:* Mentioned that he wants the Council to all work together and that we need to go over the Priority List soon. He mentioned that he will continue to bring up lots that are available for purchase, etc., just to bring the idea up to Council to see if they would want to keep developing. He also mentioned that he is obtaining a quote from P&T Construction to get a quote on clearing out a second lot and will report back to the Council at the next Building and Ordinance Meeting.

The Regular Meeting will be determined as well as the Building and Ordinance Committee Meeting & the Totem and Tourism Committee Meeting. The Finance Committee Meeting will be moved to February 12th, 2024, at 4:00 PM.

## **Council/Mayor Comments**

*Councilor Watson:* Good Meeting. I am glad that we got stuff done. I am ready to move forward.

*Councilor Natkong SR:* Good Meeting. I am glad we are moving forward with projects. I hope we get new person in office. That is all I have.

*Councilor Makua:* Good Meeting. I am glad that we got someone to come in and fill this spot. I hope that she does a good job for us and hope it continues. The Mayor is a busy man and needs help. I hope it goes through. It will be good for everyone in office.

*Councilor D. Blair:* Good Meeting. I hope she accepts the position - the possible City Administrator. Also the Water Operator, Robert S., is doing a really good job.

*Councilor G. Blair:* I feel like this first Regular Meeting of the year had good progress. Thank you staff thank you for making it back in time.

*Vice Mayor Thomas:* I feel the same as Councilor G. Blair. We are starting the year out in a good way.

*Mayor Seludo:* Thank you all for showing up. I don't think that I am going anywhere until February - travel wise. I would like to thank everyone for showing up and stay safe out there.

*Councilor Watson:* Mentioned that if for some reason, if one of the two cant make it next month for the training that he is available to attend.

## **Adjournment**

*There was a motion made to adjourn.*

Motion made by Council Member Watson, Seconded by Council Member Makua.  
Voting Yea: Council Member Thomas, Council Member Makua, Council Member Blair, Council Member Natkong Sr., Council Member Watson, Council Member Blair

*Motion Passes. Meeting Adjourned at 6:22 PM.*

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Frank H. Seludo, Mayor

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Brianna Berg, City Clerk