



**City of Saxman
City Council Regular Meeting
June 24, 2024
5:30 PM**

MINUTES

Call to Order

Mayor Seludo called the meeting to order at 5:33pm.

Prayer

Invocation by Council Member Watson.

Roll Call/Quorum

PRESENT

Mayor Frank Seludo
Council Member Woody Watson
Council Member Norman Natkong Sr.
Council Member Rick Makua
Council Member Gabe Blair—via telephone.
Council Member Denny Blair

ABSENT

Vice Mayor Billy Joe Thomas

ALSO PRESENT

Marissa Medford, City Administrator
Anna Laffrey, KDN
Steve McDonald, Independent Tour Operator
Martha Thomas, Independent Tour Operator
Nils Utterback, Independent Tour Operator
Jason Ormsby, Independent Tour Operator
Rick Thomas, Independent Tour Operator
Bruce, Independent Tour Operator

Public Comments

Independent Tour Operators spoke expressing concern about hearing that Saxman may possibly not allow Independent Tours in 2025. Several Independent Tour Operators already have pre-books for 2025 and they need to know what's happening as this could detrimentally impact jobs and their business. They want to ensure that they have a heads up when these discussions take place. Council acknowledged their concerns and their request for notification when discussions take place.

Mayor Seludo and Council Member Makua expressed their concern about the Independent Tour drivers not accurately portraying the culture. It's insulting and they need to keep people consistent. Independent Tour Operators acknowledged Council's concerns and confirmed they have heard incorrect and atrocious things said.

The City Administrator asked for people to please report when they hear inaccurate information regarding the poles and culture so that the matter can be addressed.

Consideration of the Agenda

There was a motion made to use the agenda as a guide.

Motion made by Council Member Woody Watson. Seconded by Council Member Rick Makua.

Voting Yea: Council Member Woody Watson, Council Member Norman Natkong Sr., Council Member Rick Makua, Council Member Gabe Blair, Council Member Denny Blair, Mayor Frank Seludo.

All in favor.

None oppose.

Motion passes.

Consent Agenda: *Matters listed under the consent agenda are routine and will be enacted by one motion and one vote. There will be no separate discussion on these items. If the Mayor or council member requests discussion, that item will be removed from the consent calendar and will be considered under "Unfinished Business".*

There was a motion made to approve the Consent Agenda item 1.

Motion made by Council Member Woody Watson. Seconded by Council Member Rick Makua.

All in favor.

None oppose.

Motion passes.

1. Approval of May 9, 2024 Finance Committee Meeting Minutes

Background: Meeting minutes presented for Council approval.

Discussion: Item approved in consent agenda.

New Business

2. Approve Award of Construction Contract for AHFC LFHI Grant

Background: Council will discuss approving award of a contract to Dawson Construction, LLC. in the amount of \$4,900,000 for the AHFC LFHI grant (Saxman Housing Development Project).

Discussion: The City Administrator presented the information regarding the RFP process and that Dawson Construction, LLC. was selected for the AHFC LFHI grant (Saxman Housing Development Project).

There was a motion made to approve award of a contract to Dawson Construction, LLC. in the amount of \$4,900,000 for the AHFC LFHI grant (Saxman Housing Development Project).

Motion made by Council Member Woody Watson. Seconded by Council Member Rick Makua.

Mayor Seludo called for a roll call vote.

Voting Yea: Council Member Woody Watson, Council Member Norman Natkong Sr., Council Member Rick Makua, Council Member Gabe Blair, Council Member Denny Blair, Mayor Frank Seludo.

All in favor.

None oppose.

Motion passes.

3. Approve Award of Project Management Services Contract for AHFC LFHI Grant

Background: Council will discuss approving award of a contract for Project Management Services to ProHNS, LLC. in the not to exceed amount of \$121,745 for AHFC LFHI grant (Saxman Housing Development Project).

Discussion: The City Administrator presented the information regarding the procurement for informal quotes and proposals received from qualified contractors for Project Management Services and that proHNS, LLC. was selected for AHFC LFHI grant (Saxman Housing Development Project).

There was a motion made to approve award of a contract to proHNS, LLC. in the not to exceed amount of \$121,745 for the AHFC LFHI grant (Saxman Housing Development Project).

Motion made by Council Member Rick Makua. Seconded by Council Member Woody Watson.

Mayor Seludo called for a roll call vote.

Voting Yea: Council Member Woody Watson, Council Member Norman Natkong Sr., Council Member Rick Makua, Council Member Gabe Blair, Council Member Denny Blair, Mayor Frank Seludo.

All in favor.

None oppose.

Motion passes.

4. Approve KGB Fire & EMS Contract for City of Saxman

Background: Council will discuss approving the KGB Fire & Emergency Medical Services contract for the City of Saxman.

Discussion: The City Administrator presented the information regarding the KGB Fire & Emergency Medical Services contract for the City of Saxman.

There was a motion made to approve the KGB Fire & Emergency Medical Services contract for the City of Saxman as presented.

Motion made by Council Member Woody Watson. Seconded by Council Member Rick Makua.

Mayor Seludo called for a roll call vote.

Voting Yea: Council Member Woody Watson, Council Member Norman Natkong Sr., Council Member Rick Makua, Council Member Gabe Blair, Council Member Denny Blair, Mayor Frank Seludo.

All in favor.

None oppose.

Motion passes.

5. Resolution # 06.2024.07 - Approving FY25 AMLJIA Payment Contract

Background: Council will discuss Resolution # 06.2024.07 - Approving FY25 AMLJIA Payment Contract.

Discussion: There was a motion made to accept Resolution # 06.2024.07 - Approving FY25 AMLJIA Payment Contract.

Motion made by Council Member Rick Makua. Seconded by Council Member Woody Watson.

Mayor Seludo called for a roll call vote.

Voting Yea: Council Member Woody Watson, Council Member Norman Natkong Sr., Council Member Rick Makua, Council Member Gabe Blair, Council Member Denny Blair, Mayor Frank Seludo.

All in favor.

None oppose.

Motion passes.

Staff Reports

There was a motion made to accept all staff reports.

Motion made by Council Member Rick Makua. Seconded by Council Member Woody Watson.

All in favor.

None oppose.

Motion passes.

6. Mayor's Report to Council

Background: The Mayor will verbally report.

Discussion: Nothing to report at this time.

7. City Administrator's Report to Council

Background: City Administrator Report presented for Council review and discussion.

Discussion: The City Administrator submitted a written report and is meeting weekly (at minimum) with staff from Ketchikan Gateway Borough regarding the AHFC LFHI grant. RFP closed on June 11, 2024 at 3:00pm. Two proposals were received. Dawson Construction won the bid for the project. Proposal Review Team met on June 13, 2024 at 2:00pm. Notice of Intent to Award issued on June 14, 2024. AHFC said we are the first community to complete their RFP and are very excited to see construction begin.

GT Land Surveying flagged all property lines for Bear Clan lot.

Accounting meetings with Teuscher (Budget for FY25, FY25 CAP application, SLFRF reports).

Completed State of Alaska Fire Marshall corrections. Corrections were reviewed and approved.

Multiple meetings with KWC, Three Bears, Fire Chief and Borough Manager.

Wings for Eagle Pole complete.

Rock Oysterman final milestone payment complete.

Mor emergency water deliveries.

Discovered tourism billing discrepancies from 2023.

8. **Water Operator's Report to Council**

Background: Water Operator Report presented for Council review and discussion.

Discussion: The Water Operator submitted a written report.

Next Meeting Dates

9. **Set Late-June & July 2024 Council Meetings**

Background: Discuss and approve late-June and July 2024 calendar for Council meetings.

Discussion: Saturday, June 29th 3pm Finance Meeting. Mayor Seludo noted that we would set the July Council Meeting dates at the Finance Meeting.

Council/Mayor Comments

Council Member Woody Watson: Good meeting. Thank you to staff for keeping up on housing for us.

Council Member Norman Natkong Sr.: Good meeting.

Council Member Rick Makua: Mayor and City Administrator doing a lot. Keep it up.

Council Member Gabe Blair: A lot of things are happening. Exciting stuff. Great to see City Administrator knee deep in her role.

Council Member Denny Blair: Thank you to all the staff for all their hard work for the City of Saxman.

Mayor Frank Seludo: Thank you to everyone for showing up and thank you to staff for getting us to where we are at.

Adjournment

There was a motion made to adjourn the meeting.

Motion made by Council Member Gabe Blair. Seconded by Council Member Rick Makua.

All in favor.

None oppose.

Motion passes.

Meeting adjourned at 6:38pm.

ldr



Frank H. Seludo, Mayor



Marissa Medford, City Administrator