



**Saxman
Regular Meeting
October 21, 2020
5:30 PM**

AGENDA

Call to Order

Prayer

Roll Call/Quorum

Public Comments

Consideration of the Agenda

Consent Agenda: *Matters listed under the consent agenda are routine and will be enacted by one motion and one vote. There will be no separate discussion on these items. If the Mayor or council member requests discussion, that item will be removed from the consent calendar and will be considered under "Unfinished Business".*

Meeting Minutes

1. Regular Meeting Minutes September

Background: *Clerks meeting minutes for the Regular meeting in September.*

Staff Reports

2. Background: *Attached are the various staff reports submitted this period.*

No Action Required.

Next Meeting Dates

City Council Meeting: 11.18.2020 5:30 PM

Building and Ordinance Meeting: 11.10.2020 4:00 PM

Seaport Meeting: 11.19.2020 4:00 PM

Public Safety Planning Meeting: 11.10.2020 5:00 PM

CARES Act Funding: 11.12.2020 4:00 PM

Finance Meeting: 11.12.2020 5:00 PM

Tourism Master Planning Meeting: Call of the Chair

Totem and Tourism Meeting: Call of the Chair

Additional Meetings: Government Consortium Committee Meeting 10.22.2020 5:00 PM,

Special Meeting as Needed 10.23.2020 5:30 PM

New Business

3. Government Consortium Meeting

Background: *The Mayor requested consideration from the council to form a "Saxman Area Consortium" that would allow for dialogue between the Organized Village of Saxman and the Incorporated City of Saxman. The initial idea was for a couple members of the Saxman City Council would meet with a couple representatives from OVS and bring suggestions back to the council.*

Staff Recommended Action: *"I make a motion to create the Government Consortium Committee"*

4. Procurement Process

Background: Part of the requirements for administering Federal and State grants is a Council authorized Procurement Process. Attached is a DRAFT policy from the Grant Writer that was copied from other small villages.

Recommended Action: "I make a motion to approve the Procurement Process to govern the use of contractors the City of Saxman utilizes."

The Council could also choose to recommended changes or send to committee.

Old Business

5. Resolution for Joint Priority List Submission

Background: Every year the Governing Bodies of the Ketchikan Gateway Borough jointly agree and vote on legislative funding priorities. This year the City of Saxman requested consideration for the Bulk Water Fill Station and the committee listed it as priority 3. Presented is a Resolution stating that the Bulk Water Fill Station is a finding priority of the City Council.

Staff Recommended Action: "I make a motion to approve Resolution #10.2020.09."

Public Hearings: After the reading of each draft Ordinance the Mayor will ask for comments from the public. After public comments are closed by the Mayor motions may be made.

6. Remote Sales Tax Public Hearing

Background: This is the Remote Sales Tax Commission. This Ordinance will allow Saxman to recover revenue from remote purchases that occur in the Municipality of Saxman. The Ordinance also allows the City of Saxman to join a remote sales tax commission that will assist with the recovery of sales tax revenue.

Procedure: Citizens will sign up on a sheet and testify in the order that they sign up. Citizens may present arguments in favor or in opposition; staff report may be provided; after the close of the public portion of the hearing, the assembly will deliberate and render a decision on the matter at hand.

Staff Recommended Action: "I make a motion to enact Ordinance # 20-11 An Ordinance of the City of Saxman adopting the Alaska Remote Sellers Sales Tax Code, Authorizing the Alaska Remote Sellers Sales Tax Commission to collect sales tax on remote sales for the City of Saxman, amending City of Saxman code chapter 3.30."

7. Sales Tax Amendment

Background: The borough has adopted several changes that our tax code has not caught up with. The intention with the tax code is to make it harmonious with the KGB. This Amendment will do that and maintain congruence in the future.

Staff suggested action: "I make a motion to adopt Ordinance #20-12 , an Ordinance of the City of Saxman amending the Saxman City Code 3.30.120 regarding sales tax exemptions, incorporating sales tax exemptions adopted by the Ketchikan Gateway Borough."

Procedure: Citizens will sign up on a sheet and testify in the order that they sign up. Citizens may present arguments in favor or in opposition; staff report may be provided; after the close of the public portion of the hearing, the assembly will deliberate and render a decision on the matter at hand.

Unfinished Business

Executive Session

Council/Mayor Comments

Adjournment