



**City of Saxman  
Regular Meeting  
March 15, 2023  
5:30 PM**

## **AGENDA**

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**Call to Order**

**Prayer**

**Roll Call/Quorum**

**Public Comments**

**Workshop**

### **Consideration of the Agenda**

**Consent Agenda:** *Matters listed under the consent agenda are routine and will be enacted by one motion and one vote. There will be no separate discussion on these items. If the Mayor or council member requests discussion, that item will be removed from the consent calendar and will be considered under "Unfinished Business".*

1. Special Meeting Minutes March 3, 2023  
Background: Meeting minutes for review and approval
2. February 15, 2023 Regular Meeting Minutes  
Background: Meeting Minutes Presented for the Council's Approval.
3. March 09, 2023 Finance Committee Meeting Minutes  
Background: Council Meeting Minutes Presented for Council's Approval.
4. March 09, 2023 Finance Committee Meeting Recommendations  
Background: Recommendations presented for Council's Approval.
5. March 14, 2023 Totem and Tourism Committee Meeting  
Background: Presented for the Council's Approval.
6. March 14, 2023 Building and Ordinance Committee Meeting Minutes  
Background: Meeting Minutes for the Council's Approval
7. Ketchikan Gateway Borough request for letters of support for priority 2023 projects  
Background: The KGB managers office is requesting the City of Saxman City Council support their 2023 priority projects as named in each letter.

### **Old Business**

### **New Business**

8. Introduction to Accounting Firm  
Background: The Accounting Firm of Teuscher-Walpole LLC will present an engagement letter and introduce themselves. They are available for questions and clarification of duties and cost.

9. Resolution #03.2023.02 Promoting Apprenticeship in Saxman

Background: A Resolution confirming the Council's commitment to provide job training and economic security in Saxman by sponsoring and supporting apprenticeship programs where possible.

Possible Motions: "I make a motion to approve Resolution #03.2023.02, a resolution committing to supporting apprenticeship in construction projects in Saxman."

10. Resolution #03.2023.03 Mitigating Climate Change

Background: Resolution for committing to mitigating climate change impacts.

Possible Motion: "I make a motion to approve Resolution #03.2023.03, a resolution committing to developing ways to mitigate the effects of climate change and environmental injustice."

11. Resolution #03.2023.04 Procuring American Products for Construction Projects

Background: Resolution for committing to a procurement policy that supports the "Buy American" Act.

Possible Motion: "I make a motion to approve Resolution #03.2023.04, Procuring American Products for Construction Projects."

12. Cape Fox Tours Proposed Projects

Background: Discussion of a new parking lot schematic presented by Cape Fox Tours. Cape Fox Tours will also present for Council approval a design for signage throughout the park during the tour season.

**Public Hearings:** *After the reading of each draft Ordinance the Mayor will ask for comments from the public. After public comments are closed by the Mayor motions may be made.*

13. Ordinance #23-01 An Ordinance of the City of Saxman Approving a Lease of a Portion of Saxman Seaport to Three Bears Inc For a Term of Up to Ninety Nine Years.

Background: This non-coded ordinance memorializes the lease agreement between Three Bears LLC and the City of Saxman. The Council set this Ordinance for Public Hearing on March 3, 2023 and the Mayor will hear public comment on it.

Possible Motion: "I make a motion to approve Ordinance #23-01 as a non-coded ordinance"

## Unfinished Business

### Staff Reports

14. Water Operator Report

Background: Water Operator verbally reports the status of the water plant for the month of March.

### Executive Session

15. EMS and Fire Fees

Background: The EMS contract will expire in the next 12 months. Currently the City subsidizes the EMS contract fee of \$30,000.00. The South Tongass Service Area has

made it clear that they will be looking for an increase in the amount the City of Saxman pays for the EMS and fire service. The Council needs to consider how it will fund this increase.

**Next Meeting Dates:**

16. Council Orientation

Background: Staff is requesting Council to decide a date for Council Orientation.

17. April Calendar

Background: Meeting dates presented for Council's Review.

**Council/Mayor Comments**

**Adjournment**