



TOWN COUNCIL REGULAR MEETING JANUARY 02, 2024 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

AGENDA

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Jacob Fluty

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

- 3) December 19, 2023, Minutes

APPROVAL OF THE BILLS

- 4) Deposits - \$51,183.82
- 5) Accounts Payable - \$19,203.49
- 6) Transmittals - \$11,411.13
- 7) Payroll - \$38,940.47

CORRESPONDENCE

ITEMS FROM THE PUBLIC

- 8) House District 47 Representative Bob Davis

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- 9) Mountain States CPA's and Consultants LLC Invoice #140301 2021-2022 Audit - \$9,450.00

Police Department

Fire Department

Recreation Department

Next meeting is January 8, 2024, at 6:00 PM at the Town Hall Council Chambers

Department of Public Works

REPORTS FROM BOARDS AND COMMISSIONS

Water and Sewer Joint Power Board

Next meeting is January 10, 2024, at 5:30 PM at the PVCC

Planning Commission

Next meeting is January 9, 2024, at 5:30 PM at the Town Hall Council Chambers

Community Center Joint Powers Board

Next meeting is January 10, 2024, at 4:30 PM at the PVCC

Recreation Commission

Next meeting is January 8, 2024, at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is January 8, 2024, at 3:30 PM at the Town Hall Council Chambers

[10](#) Letter of Interest - Thad York

South Central Wyoming Emergency Medical Services Board

Next meeting is January 16, 2024, at 6:00 PM at Saratoga Ambulance Barn

NEW BUSINESS

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

FURTHER BUSINESS

ADJOURNMENT

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, JANUARY 16, 2024, AT 6:00 PM.**



TOWN COUNCIL REGULAR MEETING DECEMBER 19, 2023 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __ Mayor Chuck Davis __ Councilman Cooley __ Councilwoman Beck
__ Councilman Jerry Fluty __ Councilman Jacob Fluty
Present Council Members, Mayor Chuck Davis, Councilman Mike Cooley, Councilman
Jacob Fluty, Councilman Jerry Fluty. Absent Councilwoman Kathy Beck

APPROVAL OF THE AGENDA

Mayor Chuck Davis made an addition to the agenda of Steil Surveying Services under Town Hall

Motion was made to approve agenda for Dec 19, 2023, by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

APPROVAL OF THE MINUTES

- 3) December 5, 2023, Minutes
Motion to approve minutes from Dec 5, 2023, made by Councilman Mike Cooley, second by Councilman Jacob Fluty. Motion carried.

APPROVAL OF THE BILLS

Motion to approve the bills for Dec 19, 2023 was made by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

- 4) Deposits - \$460,819.60
- 5) Accounts Payable - \$71,500.18

- 6) Transmittals - \$44,546.43
- 7) Payroll - \$39,210.56

CORRESPONDENCE

ITEMS FROM THE PUBLIC

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

Steil Survey company surveyed the alley between East Cypress and East Maple. Cost will be between \$1300.00 and \$2000.00. Motion was made to hire Steil Survey company by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

Police Department

Chief Mike Morris states there were 154 calls of service since the last Council meeting.

- 8) Update on Dispatch
Training is going well with the new fulltime dispatcher, call takers are hired and have begun working, Lt John Moore and Chief Morris have been covering some dispatch shifts as well. CCSO has covered 11 shifts, 10 were regular and 1 overtime.
- 9) Powerphone
Powerphone system, is the 911 CAD interface system. Purchase will be cost shared between Saratoga Police Department, Rawlins Police Department as well as Carbon County Sheriff's Office We had set aside \$40,000.00, however our share will be substantially less than that. Chief Morris will be getting with the other agencies in the new year to get a more accurate figure on what the actual cost is going to be.
- 10) Cost sharing VPN with CCSO
Tabled, did not get a chance to meet with CCSO Sheriff Bakken

Fire Department

- 11) Contract Agreement - Carbon County Fire Protection District/Elk Mountain
Mayor Chuck Davis has briefly spoke with Fire Chief Pat Waliser regarding the agreement, this is what the fire dept is recommending. Mayor Davis asked the council to review and will discuss at the next meeting.

Recreation Department

Next meeting is January 8, 2024, at 6:00 PM at the Town Hall Council Chambers

Motion was made to hire Tyler Bangs at \$15.00 an hour, for custodial work, by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

Department of Public Works

Director Emery Penner stated Watson Well Service are here working on the wells, 2 out of the 5 wells have been checked, they are good, will start on well number 3 tomorrow. Hope to have all the wells completed after the first of the year. Stated so far everything is looking good.

- 12) JPB Invoice 12-13-2023 Reimbursement
Motion was made to approve invoice 12-13-2023 by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.
- 13) JPB Invoice 11-08-2023 Reimbursement
Motion was made to approve invoice 11-08-2023 by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Planning Commission

Next meeting is January 9, 2024, at 5:30 PM at the Town Hall Council Chambers

Meeting last week was tailored around the transportation plan. There will be a public meeting on January 17, at 5:30, at the Town Hall Director Emery Penner encourages people to come out to that.

Water and Sewer Joint Power Board

Next meeting is January 10, 2024, at 5:30 PM at the PVCC

Community Center Joint Powers Board

Next meeting is January 8, 2024 at 4:30 PM at the PVCC

Recreation Commission

Next meeting is January 8, 2024 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is January 8, 2024 at 3:30 PM at the Town Hall Council Chambers

- 14) Armstrong Invoice ARM236916-23-01 Saratoga Master Plan
Motion was made to approve invoice from Armstrong \$25,255.25 paid out through their budget,
- 15) Tractor Purchase
Motion was made to purchase a used tractor from Shivley's north for \$50,000 by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.
- 16) Letter of Interest - Ladd Sanger
.
- 17) Letter of Interest - Arlen Hughes
- 18) Letter of Interest - Lance Grubb
Motion was made to approve all 3 letters of Intent for the reappointment to the Saratoga Airport Advisory Board from Ladd Sanger, Arlen Hughes, and Lance Grubb by Councilman Jacob Fluty, second by Councilman Mike Cooley. Motion carried.

South Central Wyoming Emergency Medical Services Board

Next meeting is January 15, 2024, at 6:00 PM at Hanna

- 19) SCWEMS Third Amendment Revision
Marie Christen stated currently Carbon County, Hanna, and Encampment have all approved. Mayor Davis stated we have sent this over to our town Attorney Kylie Waldrip. As soon as we get approval, he will get it signed and sent over.
Marie Christen stated the next meeting date has been changed to January 16, 2023, at 6:00 pm in Saratoga.

NEW BUSINESS

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

FURTHER BUSINESS

ADJOURNMENT

Motion to adjourn at 6:36 by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, JANUARY 2, 2024 AT 6:00 PM.**

Mayor Chuck Davis

Jenn Anderson, Town Clerk

Report Criteria:
 Detail report.
 Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Black Hills Energy									
3400	Black Hills Energy	11/15/23-12/18/	Acct# 4893 8916 95-Meter# BHE47050	12/20/2023	165.68	.00		10-422-270	1223
3400	Black Hills Energy	11/15/23-12/18/	Acct# 6102 9457 17-Meter# BHE66466	12/20/2023	188.03	.00		51-531-270	1223
3400	Black Hills Energy	11/15/23-12/18/	Acct# 6102 9457 17-Meter# BHE66466	12/20/2023	188.04	.00		52-532-270	1223
3400	Black Hills Energy	11/15/23-12/18/	Acct# 6106 0330 32-Meter# BHE30707	12/20/2023	588.31	.00		10-431-270	1223
3400	Black Hills Energy	11/15/23-12/18/	Acct# 6113 7275 62-Meter# BHE57941	12/20/2023	437.40	.00		10-422-270	1223
3400	Black Hills Energy	11/15/23-12/18/	Acct# 7953 7231 14-Meter# SG528271	12/20/2023	144.48	.00		10-411-270	1223
3400	Black Hills Energy	11/15/23-12/18/	Acct# 7953 7231 14-Meter# SG528271	12/20/2023	144.49	.00		10-421-270	1223
Total Black Hills Energy:					1,856.43	.00			
BUSINESS SOLUTIONS GROUP									
1595	BUSINESS SOLUTIONS GROUP	16517	SF-EP-46PC-Postcard Envelopes Print	12/18/2023	209.55	.00		51-531-240	1223
1595	BUSINESS SOLUTIONS GROUP	16517	SF-EP-46PC-Postcard Envelopes Print	12/18/2023	209.55	.00		52-532-240	1223
1595	BUSINESS SOLUTIONS GROUP	16517	SF-EP-46PC-Postcard Envelopes Print	12/18/2023	104.77	.00		55-571-240	1223
1595	BUSINESS SOLUTIONS GROUP	16517	SF-EP-46PC-Postcard Envelopes Print	12/18/2023	104.77	.00		55-572-240	1223
Total BUSINESS SOLUTIONS GROUP:					628.64	.00			
Capital Business Systems Inc. (TX)									
7346	Capital Business Systems Inc. (TX)	35552697	Cannon Copier Agreement-11/15/23 to	12/21/2023	114.72	.00		10-411-240	1223
7346	Capital Business Systems Inc. (TX)	35552697	Cannon Copier Agreement-11/15/23 to	12/21/2023	114.75	.00		10-412-240	1223
7346	Capital Business Systems Inc. (TX)	35552697	Cannon Copier Agreement-11/15/23 to	12/21/2023	114.75	.00		10-413-240	1223
7346	Capital Business Systems Inc. (TX)	35552697	Cannon Copier Agreement-11/15/23 to	12/21/2023	537.44	.00		10-421-240	1223
7346	Capital Business Systems Inc. (TX)	35552697	Cannon Copier Agreement-11/15/23 to	12/21/2023	114.75	.00		10-431-240	1223
7346	Capital Business Systems Inc. (TX)	35552697	Cannon Copier Agreement-11/15/23 to	12/21/2023	57.38	.00		51-531-240	1223
7346	Capital Business Systems Inc. (TX)	35552697	Cannon Copier Agreement-11/15/23 to	12/21/2023	57.38	.00		52-532-240	1223
Total Capital Business Systems Inc. (TX):					1,111.17	.00			
Capital Business Systems Inc. (WY)									
7400	Capital Business Systems Inc. (WY)	1348300	Contract 16436-01-Overage Charge-11/	12/18/2023	.11	.00		10-411-240	1223
7400	Capital Business Systems Inc. (WY)	1348300	Contract 16436-01-Overage Charge-11/	12/18/2023	.11	.00		10-412-240	1223
7400	Capital Business Systems Inc. (WY)	1348300	Contract 16436-01-Overage Charge-11/	12/18/2023	.11	.00		10-413-240	1223
7400	Capital Business Systems Inc. (WY)	1348300	Contract 16436-01-Overage Charge-11/	12/18/2023	.11	.00		10-431-240	1223

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7400	Capital Business Systems Inc. (WY)	1348300	Contract 16436-01-Overage Charge-11/	12/18/2023	.05	.00		51-531-240	1223
7400	Capital Business Systems Inc. (WY)	1348300	Contract 16436-01-Overage Charge-11/	12/18/2023	.05	.00		52-532-240	1223
7400	Capital Business Systems Inc. (WY)	1350913	UCS VOIP Phone Service Contract# 15	12/28/2023	59.86	.00		10-411-280	1223
7400	Capital Business Systems Inc. (WY)	1350913	UCS VOIP Phone Service Contract# 15	12/28/2023	59.86	.00		10-412-280	1223
7400	Capital Business Systems Inc. (WY)	1350913	UCS VOIP Phone Service Contract# 15	12/28/2023	59.86	.00		10-413-280	1223
7400	Capital Business Systems Inc. (WY)	1350913	UCS VOIP Phone Service Contract# 15	12/28/2023	59.86	.00		10-421-280	1223
7400	Capital Business Systems Inc. (WY)	1350913	UCS VOIP Phone Service Contract# 15	12/28/2023	59.86	.00		10-422-280	1223
7400	Capital Business Systems Inc. (WY)	1350913	UCS VOIP Phone Service Contract# 15	12/28/2023	59.86	.00		10-431-280	1223
7400	Capital Business Systems Inc. (WY)	1350913	UCS VOIP Phone Service Contract# 15	12/28/2023	59.86	.00		10-441-280	1223
7400	Capital Business Systems Inc. (WY)	1350913	UCS VOIP Phone Service Contract# 15	12/28/2023	59.86	.00		10-442-280	1223
7400	Capital Business Systems Inc. (WY)	1350913	UCS VOIP Phone Service Contract# 15	12/28/2023	59.86	.00		10-443-280	1223
7400	Capital Business Systems Inc. (WY)	1350913	UCS VOIP Phone Service Contract# 15	12/28/2023	59.86	.00		10-445-280	1223
7400	Capital Business Systems Inc. (WY)	1350913	UCS VOIP Phone Service Contract# 15	12/28/2023	59.86	.00		42-533-270	1223
7400	Capital Business Systems Inc. (WY)	1350913	UCS VOIP Phone Service Contract# 15	12/28/2023	29.93	.00		51-531-280	1223
7400	Capital Business Systems Inc. (WY)	1350913	UCS VOIP Phone Service Contract# 15	12/28/2023	29.93	.00		52-532-280	1223
Total Capital Business Systems Inc. (WY):					718.86	.00			
CenturyLINK									
7221	CenturyLINK	307-432-1330	PD 911 Phone Line-307.432.1330-12/1	12/16/2023	157.74	.00		10-421-225	1223
Total CenturyLINK:					157.74	.00			
DBT Transportation Svcs. LLC.									
7355	DBT Transportation Svcs. LLC.	2552830	Periodic Maintenance-AWOS Quarterly-	01/01/2024	934.00	.00		42-533-724	1223
7355	DBT Transportation Svcs. LLC.	2552830	Weather Data Services Into NAS-Quart	01/01/2024	250.00	.00		42-533-724	1223
Total DBT Transportation Svcs. LLC.:					1,184.00	.00			
DESERT MOUNTAIN CORPORATION									
2305	DESERT MOUNTAIN CORPORATION	23-112499	WY Ice Slicer RS (31.73)-Fuel Surcharg	12/11/2023	4,769.34	.00		10-431-248	1223
Total DESERT MOUNTAIN CORPORATION:					4,769.34	.00			
HACH COMPANY									
2920	HACH COMPANY	13841499	Ammonia-TNT+-HR (2-47 MG/L) PK/25	12/07/2023	432.75	.00		52-532-241	1223
Total HACH COMPANY:					432.75	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
LACAL EQUIPMENT INC.									
3505	LACAL EQUIPMENT INC.	0403160-IN	Cust# 00-0245131-Brass Spray Nozzle	12/15/2023	199.44	.00		10-431-255	1223
Total LACAL EQUIPMENT INC.:					199.44	.00			
Linda Healey									
7710	Linda Healey	INV-168860	Water Assistance Payout From State-S	01/02/2024	128.89	.00		51-531-245	124
Total Linda Healey:					128.89	.00			
R. P. Lumber Inc									
7522	R. P. Lumber Inc	12312023	Inv# 1833587-Ladder Ext Gbrgls Type 1	12/28/2023	299.99	.00		52-532-500	1223
7522	R. P. Lumber Inc	12312023	Inv# 1842774-4x4x12 MCA Treated #2	12/28/2023	40.80	.00		10-431-240	1223
7522	R. P. Lumber Inc	12312023	Inv# 1887703-2x6-08 #2&BTR/SPF/HE	12/28/2023	74.99	.00		10-445-492	1223
7522	R. P. Lumber Inc	12312023	Inv# 1889329-Torx Screws-Drywall Scr	12/28/2023	16.85	.00		10-445-492	1223
7522	R. P. Lumber Inc	12312023	Inv# 1900031-Cement Hydraulic Wtr St	12/28/2023	29.98	.00		52-532-650	1223
Total R. P. Lumber Inc:					462.61	.00			
Rocky Mountain Air Solutions									
7427	Rocky Mountain Air Solutions	30492073	Cust# 30114-Bottle Rental CL-2.5-CL (1	12/20/2023	158.15	.00		51-531-241	1223
7427	Rocky Mountain Air Solutions	30492073	Cust# 30114-Bottle Rental CL-2.5-CL (1	12/20/2023	158.15	.00		52-532-241	1223
Total Rocky Mountain Air Solutions:					316.30	.00			
ROD'S BACKHOE SERVICE,INC.									
4760	ROD'S BACKHOE SERVICE,INC.	5620	Rubber Tire Trackhoe-Labor-Travel-Mry	12/25/2023	837.50	.00		52-532-650	1223
Total ROD'S BACKHOE SERVICE,INC.:					837.50	.00			
SHIVELY HARDWARE (TOWN #28210)									
5015	SHIVELY HARDWARE (TOWN #28210	IC27817	Cab Tractor Purchase-U12251 Case-S	12/12/2023	50,000.00	50,000.00	12/20/2023	42-533-722	1223
Total SHIVELY HARDWARE (TOWN #28210):					50,000.00	50,000.00			
TIMBER LINE ELECTRIC & CONTROL CORP									
7006	TIMBER LINE ELECTRIC & CONTROL	8271	Field Service/Computer Tech-Mileage-T	12/14/2023	3,514.25	.00		51-531-492	1223
Total TIMBER LINE ELECTRIC & CONTROL CORP:					3,514.25	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
UNION TELEPHONE CO									
5630	UNION TELEPHONE CO	70001447-121	Acct# 70001447-TH Cells-12/17/23	12/17/2023	49.91	.00		10-411-280	1223
5630	UNION TELEPHONE CO	70001447-121	Acct# 70001447-PZ Cells-12/17/23	12/17/2023	38.16	.00		10-412-280	1223
5630	UNION TELEPHONE CO	70001447-121	Acct# 70001447-Streets Cells-12/17/23	12/17/2023	79.26	.00		10-431-280	1223
5630	UNION TELEPHONE CO	70001447-121	Acct# 70001447-Rec Cells-12/17/23	12/17/2023	49.91	.00		10-445-280	1223
5630	UNION TELEPHONE CO	70001447-121	Acct# 70001447-Water Cells-12/17/23	12/17/2023	38.16	.00		51-531-280	1223
5630	UNION TELEPHONE CO	70001447-121	Acct# 70001447-Sewer Cells-12/17/23	12/17/2023	38.16	.00		52-532-280	1223
5630	UNION TELEPHONE CO	70091365-122	Acct# 70091365-VFD Landline-12/24/2	12/24/2023	51.37	.00		10-422-280	1223
5630	UNION TELEPHONE CO	70091372-122	Acct# 70091372-Airport Landline-12/24/	12/24/2023	104.90	.00		42-533-270	1223
5630	UNION TELEPHONE CO	70091381-122	Acct# 70091381-Streets Landline & DS	12/24/2023	18.81	.00		10-431-280	1223
5630	UNION TELEPHONE CO	70091381-122	Acct# 70091381-Lake Landline & DSL-	12/24/2023	18.81	.00		10-443-280	1223
5630	UNION TELEPHONE CO	70091381-122	Acct# 70091381-Water Landline & DSL	12/24/2023	36.50	.00		51-531-280	1223
5630	UNION TELEPHONE CO	70091381-122	Acct# 70091381-Sewer Landline & DSL	12/24/2023	36.50	.00		52-532-280	1223
5630	UNION TELEPHONE CO	70091416-122	Acct# 70091416-TH-12/24/23	12/24/2023	90.24	.00		10-411-280	1223
5630	UNION TELEPHONE CO	70091416-122	Acct# 70091416-Court-12/24/23	12/24/2023	22.56	.00		10-413-280	1223
5630	UNION TELEPHONE CO	70091422-122	Acct# 70091422-PD Landline & DSL-12	12/24/2023	299.36	.00		10-421-280	1223
5630	UNION TELEPHONE CO	70092204-122	Acct# 70092204-Rec Landline-12/24/23	12/24/2023	79.77	.00		10-445-280	1223
5630	UNION TELEPHONE CO	70122064-121	Acct# 70122064-PD E911-12/17/2023	12/17/2023	619.19	.00		25-421-320	1223
Total UNION TELEPHONE CO:					1,671.57	.00			
Upper Platte River Solid Waste DispDist									
7528	Upper Platte River Solid Waste DispDis	46652	Waste Disposal-December 2023-Lake	12/25/2023	142.00	.00		10-443-262	1223
7528	Upper Platte River Solid Waste DispDis	46652	Waste Disposal-December 2023-Kathy	12/25/2023	38.00	.00		10-444-262	1223
7528	Upper Platte River Solid Waste DispDis	46652	Waste Disposal-December 2023-Vetera	12/25/2023	245.00	.00		10-444-262	1223
7528	Upper Platte River Solid Waste DispDis	46652	Waste Disposal-December 2023-Hot P	12/25/2023	408.00	.00		10-444-262	1223
7528	Upper Platte River Solid Waste DispDis	46652	Waste Disposal-December 2023-TH	12/25/2023	19.00	.00		10-411-262	1223
7528	Upper Platte River Solid Waste DispDis	46652	Waste Disposal-December 2023-PD	12/25/2023	19.00	.00		10-421-262	1223
7528	Upper Platte River Solid Waste DispDis	46652	Waste Disposal-December 2023-Shop	12/25/2023	245.00	.00		10-431-262	1223
7528	Upper Platte River Solid Waste DispDis	46652	Waste Disposal-December 2023-Water	12/25/2023	19.00	.00		51-531-262	1223
7528	Upper Platte River Solid Waste DispDis	46652	Waste Disposal-December 2023-Sewer	12/25/2023	19.00	.00		52-532-262	1223
Total Upper Platte River Solid Waste DispDist:					1,154.00	.00			
Wyoming Water Quality & Pollution Ctrl									
6321	Wyoming Water Quality & Pollution Ctrl	2011-2992 A	Emery Penner-Charles McVey Member	12/20/2023	60.00	.00		52-532-245	1223
Total Wyoming Water Quality & Pollution Ctrl:					60.00	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Grand Totals:					69,203.49	50,000.00			

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Payment Approval Report Compared to Cash Requirements Report

Report Date	Payment Approval Report Total	Cash Requirements Report Total	Difference	Payee	Check Amount	Check Issue Date	Description
	\$ 69,203.49	\$ 19,203.49	\$ 50,000.00				
				Shively's	\$ 50,000.00	12/20/23	Airport Cab Tractor-Council Approved 12/19/23
					\$ -		
					\$ -		
					\$ -		
				Total	\$ 50,000.00		

Report Criteria:
 Paid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
52487							
3	GREAT-WEST TRUST CO	52487	12/17/2023	55-01	457 CONTRIBUTION Deferred Comp - Pre Tax Pay Period: 12/17/2023	10-212500	110.00
3	GREAT-WEST TRUST CO	52487	12/17/2023	55-02	457 CONTRIBUTION Deferred Comp - Roth Pay Period: 12/17/2023	10-212500	80.00
Total 52487:							190.00
122020231							
1	EFTPS -TAXES	122020231	12/17/2023	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 12/17/2023	10-212100	2,998.97
1	EFTPS -TAXES	122020231	12/17/2023	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 12/17/2023	10-212100	2,998.97
1	EFTPS -TAXES	122020231	12/17/2023	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 12/17/2023	10-212100	701.36
1	EFTPS -TAXES	122020231	12/17/2023	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 12/17/2023	10-212100	701.36
1	EFTPS -TAXES	122020231	12/17/2023	76-00	FICA/FWT/WITHHOLDING DEPOSIT Federal Withholding Tax Pay Period: 12/17	10-212200	3,755.18
Total 122020231:							11,155.84
122020232							
16	DEARBORN L LIFE INSU	122020232	12/17/2023	91-00	GROUP/ACCOUNT # 0000310079 - 1 Life Insurance Pay Period: 12/17/2023	10-212700	64.58
16	DEARBORN L LIFE INSU	122020232	12/17/2023	91-00	GROUP/ACCOUNT # 0000310079 - 1 Life Insurance Pay Period: 12/17/2023	10-445-160	3.67
16	DEARBORN L LIFE INSU	122020232	12/17/2023	91-00	GROUP/ACCOUNT # 0000310079 - 1	10-445-160	2.96
Total 122020232:							65.29
Grand Totals:							11,411.13

Report Criteria:

Includes the following check types:

Manual, Payroll, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
12/17/2023	PC	12/21/2023	52480	261		01-112000	97.85-
12/17/2023	PC	12/21/2023	52481	251		01-112000	1,113.18-
12/17/2023	PC	12/21/2023	52482	271		01-112000	30.76-
12/17/2023	PC	12/21/2023	52483	246		01-112000	369.40-
12/17/2023	PC	12/21/2023	52484	19		01-112000	2,131.59-
12/17/2023	PC	12/21/2023	52485	135		01-112000	690.47-
12/17/2023	PC	12/21/2023	52486	134		01-112000	1,551.71-
12/17/2023	PC	12/21/2023	1221202	40		01-112000	1,796.27-
12/17/2023	PC	12/21/2023	1221202	46		01-112000	1,450.74-
12/17/2023	PC	12/21/2023	1221202	48		01-112000	2,661.87-
12/17/2023	PC	12/21/2023	1221202	49		01-112000	1,995.56-
12/17/2023	PC	12/21/2023	1221202	61		01-112000	317.95-
12/17/2023	PC	12/21/2023	1221202	70		01-112000	129.99-
12/17/2023	PC	12/21/2023	1221202	78		01-112000	1,173.62-
12/17/2023	PC	12/21/2023	1221202	86		01-112000	1,073.89-
12/17/2023	PC	12/21/2023	1221202	111		01-112000	1,768.33-
12/17/2023	PC	12/21/2023	1221202	88		01-112000	1,264.48-
12/17/2023	PC	12/21/2023	1221202	112		01-112000	2,420.25-
12/17/2023	PC	12/21/2023	1221202	201		01-112000	469.69-
12/17/2023	PC	12/21/2023	1221202	202		01-112000	97.30-
12/17/2023	PC	12/21/2023	1221202	216		01-112000	287.70-
12/17/2023	PC	12/21/2023	1221202	217		01-112000	287.70-
12/17/2023	PC	12/21/2023	1221202	226		01-112000	1,210.34-
12/17/2023	PC	12/21/2023	1221202	227		01-112000	99.09-
12/17/2023	PC	12/21/2023	1221202	235		01-112000	2,193.80-
12/17/2023	PC	12/21/2023	1221202	238		01-112000	67.60-
12/17/2023	PC	12/21/2023	1221202	245		01-112000	1,882.94-
12/17/2023	PC	12/21/2023	1221202	247		01-112000	1,612.58-
12/17/2023	PC	12/21/2023	1221202	263		01-112000	1,449.81-
12/17/2023	PC	12/21/2023	1221202	264		01-112000	3,069.35-
12/17/2023	PC	12/21/2023	1221202	265		01-112000	1,390.65-
12/17/2023	PC	12/21/2023	1221202	266		01-112000	1,317.22-
12/17/2023	PC	12/21/2023	1221202	268		01-112000	59.51-
12/17/2023	PC	12/21/2023	1221202	269		01-112000	1,327.52-
12/17/2023	PC	12/21/2023	1221202	270		01-112000	79.76-
Grand Totals:							<u>38,940.47-</u>
							<u>35</u>



MOUNTAIN STATES

CPA's and Consultants, LLC

Tim Fixter
 340 Christina Drive
 Lander, WY 82520
 307-349-8845
 timfixter@mountainstatescpa.com

Invoice

BILL TO:
Town of Saratoga

P.O. Box 486
 110 E. Spring Ave
 Saratoga, Wyoming 8331
 307-326-8335

INVOICE #

140301

DATE

1/2/23

INVOICE DUE DATE

1/31/23

DESCRIPTION
AMOUNT

Progress billing for 2022 financial statement audit which has included additional confirmations for revenue, work on completing planning, risk assessment, substantive procedures for investments, debt, accrued liabilities, additional confirmations for revenues, and pulling samples for payroll, disbursements, and revenues (both utility billing and non utility billings).

\$9,450.00

Expenses

0.00

NOTES:

Special thanks to everyone at the town for being so timely and diligent with the Suralink requests. It allowed a lot of progress to be made for the audit and I'm looking forward to getting you all caught up this year. Its great working with you all.

TOTAL
\$9,450.00

For payment we can set up an ACH or Check. Whatever you prefer is fine.

December 27, 2023

Town of Saratoga
P.O. Box 486
Saratoga, WY 82331

RE: Letter of Interest for Airport Advisory Board

Dear Mayor Chuck Davis and Council members,

I am writing to express interest in continuing serving on the Saratoga Airport Advisory Board.

I have served in a management capacity for several diverse businesses within the television, telecom, timber, ranching, hospitality, and outfitting industries. My professional experience has included a significant amount of long-range financial and strategic planning, lease review and negotiation, and oversight of complex business operations in a variety of settings. Currently my primary role is as General Manager of Silver Spur Ranches, which is the fourth largest cow-calf operation in the country. I also continue to serve as an officer and director for various business entities located throughout the country, which necessitates my frequent air travel in and out of Shively Field.

My educational and professional experiences are in line with the duties of the Airport Advisory Board as set out in Ordinance No. 851. Given my frequent travel in and out of Shively Field, I am also intimately familiar with the airport and have a vested personal interest in its ongoing viability. The Upper North Platte River Valley community depends tremendously on the success of the airport in Saratoga, both in terms of business travel for those living here, as well as to support the tourism industry on which many local businesses depend. I am therefore committed to serving the board in a manner that will promote the long-term success of the airport in a fiscally responsible and efficient manner that serves the community and industries that are so important to the valley.

Sincerely,



Thad W. York
307-327-5550