



TOWN COUNCIL REGULAR MEETING

NOVEMBER 15, 2022 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

AGENDA

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Creed James __Councilman Nelson __Councilwoman Beck
__Councilwoman Campbell __Councilman Hutchins

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

- 3) Approval of the regular minutes of November 1, 2022

APPROVAL OF THE BILLS

- 4) Deposits - \$254,415.25
- 5) Accounts Payable - \$844,879.03
- 6) Payroll - \$34,324.91
- 7) Transmittals - \$67,100.57

CORRESPONDENCE

- 8) Christmas Magic Lighted Parade

ITEMS FROM THE PUBLIC

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- 9) Motion to transfer 2nd disbursement of ARPA WyoStar from the General Fund
- 10) Carbon County Senior Services Agreement - 2nd Draft
- 11) Bank Reconciliations
- 12) Ordinance 865 - Mobile Vending 3rd Reading
- 13) Special Events Application - 307 GoFast on Ice
- 14) Wyoming Retirement System Pension Agreement

Police Department

- 15) Dispatcher \$1 Pay Increase

Fire Department

Recreation Department / Commission

Next meeting is December 5, 2022 at 6:00 PM at the Town Hall Council Chambers

[16\)](#) Department Report

17) Public Announcement & Notice

18) Ice Skate Rink Updates

Department of Public Works

19) DPW Job Posting

REPORTS FROM BOARDS AND COMMISSIONS

Community Center Joint Powers Board

Next meeting is December 12, 2022 at 4:30 PM at the PVCC

Water and Sewer Joint Power Board

Next meeting is December 14, 2022 at 6:00 PM at the PVCC

Planning Commission

Next meeting is December 13, 2022 at 5:30 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is December 12, 2022 at 3:30 PM at the Town Hall Council Chambers

[20\)](#) SAA Grant Oversight Risk Assessment

[21\)](#) RFR ASA004B

[22\)](#) RFR AER1012794 #4

[23\)](#) RFR ASA003A

South Central Wyoming Emergency Medical Services Board

Next meeting is November 21, 2022 at 6:00 PM at Hanna Fire Station

NEW BUSINESS

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

FURTHER BUSINESS

ADJOURNMENT

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, DECEMBER 6, 2022 AT 6:00 PM.**



TOWN COUNCIL REGULAR MEETING NOVEMBER 01, 2022 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

Mayor James called the meeting at 6:00 PM.

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Creed James __Councilman Nelson __Councilwoman Beck
__Councilwoman Campbell __Councilman Hutchins
PRESENT
Mayor Creed James
Councilman Jon Nelson
Councilwoman Kathy Beck
Councilwoman D'Ron Campbell
Councilman Ron Hutchins

APPROVAL OF THE AGENDA

Motion made by Councilman Hutchins; Seconded by Councilman Nelson. Motion carried.

APPROVAL OF THE MINUTES

- 3) Approval of the regular minutes of October 18, 2022

APPROVAL OF THE BILLS

- 4) Deposits - \$453,575.84
Motion made by Councilman Nelson; Seconded by Councilman Hutchins. Motion carried.
- 5) Accounts Payable - \$0
- 6) Payroll - \$46,971.16
Motion made by Councilman Hutchins; Seconded by Councilman Nelson. Motion carried.

7) Transmittals - \$32,087.61

Motion made by Councilwoman Campbell; Seconded by Councilman Hutchins. Motion carried.

CORRESPONDENCE

8) Platte Valley Aquatic Feasibility Study

Nick Haderlie came to present on the aquatic center. He has raised over \$35,000 for the feasibility study from 7 different donors to come up with the current designs.

There are 7 sections to it and the idea would be to form a new non-profit that would take over the Recreation Department from the Town of Saratoga entirely. The survey came back that people would like the aquatic center located by the high school.

There are 2 options with the plan: one where the pools are connected and the other where they are separate with a separate exit and spectator viewing. Nick Haderlie asked if the Town would donate the land for the aquatic and recreation center for the community's benefit. They will fund raise the costs of capital construction. The non-profit would like the Town to commit the current Recreation Department budget to privatize the recreation department so that they may take over and fund raise the rest of the operation costs.

Motion made by Councilwoman Campbell to take the proposed lease to the town attorney for review; Seconded by Councilman Nelson. Motion carried. Councilman Nelson stated he would like to hear more from constituents. Nick stated he is asking the Town for 5 acres behind the library, and he will get an easement over the land owned by the county.

9) WAM Region 6 Meeting 11/7/22 5-6:30pm Sinclair Town Hall

10) CCVC Open House 11/10/22 5-7pm 105 E Cedar, Rawlins, WY

11) WY Cost of Living Index for the Second Quarter of 2022

All items statewide inflation is 10.1% and this is the highest inflation has been since the third quarter of 1981.

12) 2023 Wyoming Community Gas Grant

The grant information will be posed online on the Town website.

ITEMS FROM THE PUBLIC

COUNCIL COMMENTS

Councilman Nelson stated that Resolution 2021-04 where the governing body would prohibit any person to present evidence of Covid-19 immunization as a condition for access, service or employment is a good thing because he is seeing areas of the country where the cities or towns have to rehire people with backup that wouldn't receive their immunizations.

Councilwoman Campbell stated that the Department of Audit sent a list of those in noncompliance and Saratoga is in complete compliance. She thanked Georgia Gayle and Marie Christen for working on the ARPA grant and the state audit because we received 100% of the funds requested. Councilman Nelson stated that Saratoga received top score out of 113 applicants. He thanked McCall Burau because the Town was awarded funds for the walking path to connect downtown to the grocery store.

REPORTS FROM DEPARTMENTS

Town Hall

13) Department Report

14) Carbon County Senior Services Agreement - First Draft

Councilman Nelson stated that the gas card was budgeted and was based on historical uses. The gas purchases were not itemized.

Councilman Nelson stated that we could change the lease to end June 30, 2023 and allot the rest of the money from the budget to the Carbon County Senior Services. Then the Council can recommend to the future Council on what they should do.

Motion made by Councilman Nelson to amend the service agreement from November 1, 2022 - June 30, 2023 and allocate \$500 for the rest of the year with the recommendation to the future council that a donation be made for the whole fiscal year. Seconded by Councilman Hutchins. Motion carried.

15) Carbon County FEMA Risk Map Meeting

Councilman Nelson stated that he and Councilwoman Beck went to the meeting with FEMA to get an update on our map revisions that have been in progress for 3 years. There have been minor changes to the maps and FEMA is still in process of reviewing. The maps are getting closer to final approval and should be approved by quarter 3 of 2023. There is concern that the maps are hard to justify why certain people are in the flood plain and others are not. The Town Council needs to invite FEMA to look at things on the ground. Councilwoman Beck stated that there are links to all the communications and maps are all available to review now.

16) Black Hills Energy Gas Service Replacement

Mayor James read the media advisory from Black Hills Energy. There will be some service interruptions to replace aging lines.

17) Valley Village Childcare

Ellie Dana stated they are withdrawing the request to fence the park and instead, requesting permission to fence the yard off the clinic. Mayor James stated that we sit down with our attorneys and speak about the lease. Valley Village raised money for renovations and a fire suppression system but they did not raise enough money to do maintenance on the building. Councilman Hutchins stated that it would be unfair of the Council to agree to do something when the new council is going to start soon. The lease stated that it lets them accept the issues as is. Councilman Hutchins asked if this is wise that the current council spend money when the next council will inherit this. Mayor James stated that they don't want to commit the future Council for items that are not budgeted.

- 18) State of WY Worker's Comp Report
- 19) Ordinance 865 - Mobile Vending 2nd Reading
Councilman Nelson made modifications to Ordinance 865 per Attorney Jane France's changes. Motion made by Councilman Nelson to introduce Ordinance 865 as amended in full; Seconded by Councilman Hutchins. Councilman Nelson and Councilwoman Campbell read Ordinance 865 in full. Motion carried.
- 20) Deputy County Emergency Management Position
Councilman Nelson stated that the next CCCOG meeting is November 16, 2022 and he asked if there was any other feedback. Councilwoman Campbell stated that it should be a fair percentage so that we don't pay as much as Rawlins. Mayor James stated he is curious what the other municipalities are expressing on this. Councilman Nelson will state that Saratoga is in support and will report back what the other municipalities say.
- 21) Bank Reconciliations
Councilman Hutchins asked Treasurer Georgia Gayle what the update was on bank reconciliations. Georgia stated that she has sent Stuart Webster information for May and June. Councilman Nelson stated that a member from the public asked why bank reconciliations were taking so long and he stated that maybe the Council can ask Stuart information on the process when they speak to him.

Police Department

A dispatcher is in training for the basics and they are still ironing out wrinkles in Spillman/DigiTicket.

Fire Department

Went through ladder, pump, and hose testing. They will find out soon if they are maintaining their iso rating and Mayor James will report back.

Recreation Department / Commission

Next meeting is November 7, 2022 at 6:00 PM at the Town Hall Council Chambers

- 22) Department Report
The gym will be closed on November 11, 2022 for Veteran's Day. The first pickleball clinic will be on November 12, 2022 from 10-1pm. Michael Day from Laramie will come over to teach pickleball to the participants for \$20/participant. There are 6 spaces left.
- 23) Recreation Public Workshop 11/7/22 6:30pm at the Town Hall Council Chambers
The Recreation Commission will be discussing the results of the survey and talk about increasing community engagement in activities and volunteerism at the workshop on November 7, 2022 at 6:30pm.
- 24) Special Events Application
Hot Chocolate Run for December 3, 2022 10am-2pm. Motion made by Councilman Nelson contingent on signatures on the special event application and approval by the recreation board; Seconded by Councilman Hutchins. Motion carried.

Councilman Hutchins stated that the water & sewer department needs to purchase 4 drums of bisulfite and 4 tanks of chlorine. The total would be \$4,221 including shipping. Motion made by Councilwoman Campbell; Seconded by Councilman Nelson. Motion carried.

Mayor James asked the Council if they should start advertising for public works position. Councilman Hutchins stated that they should invite the future council to weigh in on that.

25) Work Order 22-04A

Mayor James stated this is for the additional construction work on the Spring Avenue project for the additional 15 days. Motion made by Councilman Nelson; Seconded by Councilman Hutchins. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Community Center Joint Powers Board

Next meeting is November 14, 2022 at 4:30 PM at the PVCC

No new updates.

Water and Sewer Joint Power Board

Next meeting is November 9, 2022 at 6:00 PM at the PVCC

No new updates.

Planning Commission

Next meeting is November 8, 2022 at 5:30 PM at the Town Hall Council Chambers

No new updates.

Saratoga Airport Advisory Board

Next meeting is November 14, 2022 at 3:30 PM at the Town Hall Council Chambers

26) DBT Transportation Services Agreement

Motion made by Councilman Hutchins; Seconded by Councilwoman Campbell. Motion carried.

27) Sponsor Certificate

Motion made by Councilwoman Campbell; Seconded by Councilman Hutchins. Motion carried.

28) Apron Expansion Final Construction Report

Motion made by Councilman Hutchins to have the Mayor sign the Construction Project Final Acceptance Airport Improvement Program Sponsor Certification; Seconded by Councilman Hutchins. Motion carried.

Motion made by Councilman Nelson to approve the Drug-Free Workplace Airport Improvement Program Sponsor Certification; Seconded by Councilwoman Beck. Motion carried.

Motion made by Councilman Nelson to have the Mayor to sign the Equipment and Construction Contracts Airport Improvement Sponsor Certification; Seconded by Councilwoman Beck. Motion carried.

Motion made by Councilman Nelson to have the Mayor sign the Project Plans and Specifications Airport Improvement Program Sponsor Certification; Seconded by Councilman Hutchins. Motion carried.

Motion made by Councilman Nelson to have the Mayor sign the Real Property Acquisition Airport Improvement Program Sponsor Certification; Seconded by Councilwoman Campbell. Motion carried.

Motion made by Councilman Nelson to have the Mayor sign the Selection of Consultants Airport Improvement Program Sponsor Certification; Seconded by Councilwoman Campbell. Motion carried.

Motion made by Councilman Nelson to approve the Mayor to sign the Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification; Seconded by Councilman Hutchins. Motion carried.

Motion made by Councilman Hutchins to approve the Mayor to sign the Certification Regarding Lobbying; Councilman Nelson seconded. Motion carried.

Motion made by Councilman Nelson to approve the Contractor Contractual Requirements; Seconded by Councilwoman Campbell. Motion carried.

Motion made by Councilman Hutchins to approve the Mayor to sign the Certification For Contracts, Grants, Loans and Cooperative Agreements; Seconded by Councilman Nelson. Motion carried.

29) ASA004B & D Pay Request

Motion made by Councilman Nelson to pay Kilgore Companies, LLC \$242,785.69; Seconded by Councilman Hutchins. Motion carried.

30) SCE Invoice #3450

The final walk through will be on November 7, 2022. Motion made by Councilman Nelson; Seconded by Councilman Hutchins. Motion carried.

31) ASA003A Pay Request

Motion made by Councilman Nelson; Seconded by Councilman Hutchins. Motion carried.

South Central Wyoming Emergency Medical Services Board

Next meeting is November 21, 2022 at 6:00 PM at Hanna Fire Station

32) SCWEMS Education Funding Opportunity

Director Stayton Mosbey stated that SCWEMS will sponsor 2 people to complete an EMT class for free. The class is entirely online. They will have a 1 year to complete the class. In return, they will volunteer 30 hours a month for a year or go out for 1 call a month for a year.

33) Resolution 2022-12

Motion made by Councilman Nelson; Seconded by Councilwoman Campbell. Motion approved.

NEW BUSINESS**EXECUTIVE SESSION**

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Motion made by Councilwoman Campbell to enter executive session at 8:11 PM; Seconded by Councilman Hutchins. Motion carried.

Motion made by Councilwoman Beck to exit executive session at 9:26 PM, Seconded by Councilman Nelson. Motion carried.

FURTHER BUSINESS**ADJOURNMENT**

Motion made by Councilman Nelson to adjourn at 9:26 PM; Seconded by Councilman Hutchins. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, NOVEMBER 15, 2022 AT 6:00 PM
WITH A PUBLIC HEARING FOR LIQUOR LICENSES AT 5:30 PM.**

Mayor Creed James

Marie Christen, Town Clerk

TOWN OF SARATOGA

Cash Requirements Report - Treasurer

Pa

Due date(s): All-All

Nov 11, 2022 04:12PM

Check Issue Date: 11/14/2022

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
11/07/2022		7579	A T & T MOBILITY	2873094755	195.88	.00	.00	195.88			
11/28/2022		7610	AD Plumbing	336495	274.24	.00	.00	274.24			
09/19/2022		7645	Airfield Western LLC	SV22.09	2,478.92	.00	.00	2,478.92			
12/06/2022		1240	AMERI-TECH EQUIPMEN	00007342	307.14	.00	.00	307.14			
11/01/2022		5860	BCN	23417853	83.35	.00	.00	83.35			
10/15/2022		7554	Bison State Electric LLC	1270	596.00	.00	.00	596.00			
10/19/2022		6910	BURNS INSURANCE AGE	SARATOG-0	1,870.00	.00	.00	1,870.00			
11/19/2022		7400	Capital Business Systems I	1214523	21.63	.00	.00	21.63			
11/20/2022		7400	Capital Business Systems I	1214991	211.15	.00	.00	211.15			
11/27/2022		7400	Capital Business Systems I	1217171	671.21	.00	.00	671.21			
11/17/2022		1725	CARBON POWER & LIGH	166 10/01/22	15,934.29	.00	.00	15,934.29			
11/25/2022		1760	CASELLE INC.	120505	1,130.00	.00	.00	1,130.00			
11/29/2022		1760	CASELLE INC.	120400	1,280.00	.00	.00	1,280.00			
11/06/2022		7221	CenturyLINK	3074321330	172.86	.00	.00	172.86			
09/05/2022		7435	Converge One	3430113	7,585.43	.00	.00	7,585.43			
10/13/2022		7604	Core & Main LP	R540723	2,044.90	.00	.00	2,044.90			
11/19/2022		2180	DANA KEPNER Co.	2234986-01	230.46	.00	.00	230.46			
11/19/2022		2180	DANA KEPNER Co.	2235186-00	53.45	.00	.00	53.45			
11/19/2022		2180	DANA KEPNER Co.	2235370-00	405.86	.00	.00	405.86			
11/19/2022		2180	DANA KEPNER Co.	2235371-00	393.78	.00	.00	393.78			
11/19/2022		2180	DANA KEPNER Co.	2235452-00	244.22	.00	.00	244.22			
11/19/2022		2180	DANA KEPNER Co.	2235481.00	4,476.60	.00	.00	4,476.60			
11/19/2022		2180	DANA KEPNER Co.	2235501-00	368.00	.00	.00	368.00			
11/19/2022		2180	DANA KEPNER Co.	2235509-00	285.10	.00	.00	285.10			
11/17/2022		2920	HACH COMPANY	13288467	461.10	.00	.00	461.10			
11/15/2022		7643	Lewis & Lewis, Inc.	1 0815-0916	317,873.04	.00	.00	317,873.04			
11/15/2022		7643	Lewis & Lewis, Inc.	2 0917-1015	242,785.69	.00	.00	242,785.69			
11/01/2022		7413	Megan James	10312022-03	59.00	.00	.00	59.00			
11/01/2022		7638	Mistina Vannett	10312022-04	45.00	.00	.00	45.00			
12/02/2022		3930	MOTOROLA SOLUTIONS	8230388968	1,354.91	.00	.00	1,354.91			
10/31/2022		3945	MPM CORP	9146410	635.00	.00	.00	635.00			
10/31/2022		7148	NORCO, INC	36227826	27.59	.00	.00	27.59			
11/18/2022		7646	Osprey Construction & Ins	1041	150.00	.00	.00	150.00			
11/17/2022		4255	PERUE PRINTING	JB42250	175.00	.00	.00	175.00			
11/17/2022		4255	PERUE PRINTING	JB42271	139.00	.00	.00	139.00			
10/31/2022		7285	Pine Cove Consulting LLC	16459C	250.00	.00	.00	250.00			
11/02/2022		7285	Pine Cove Consulting LLC	16532C	1,170.20	.00	.00	1,170.20			
11/10/2022		7225	Pitney Bowes Bank Inc Re	1101022	2,500.00	.00	.00	2,500.00			
07/22/2022		7230	Priority Dispatch Corporati	SIN312672	150.00	.00	.00	150.00			
11/20/2022		7562	R.P. Lumber Company, Inc.	397064	34.99	.00	.00	34.99			
11/13/2022		7000	RADAR SHOP	RS-12476	269.85	.00	.00	269.85			
10/28/2022		4545	RNB Front Range State Ba	402082 10/1	35.00	.00	.00	35.00			
11/20/2022		7427	Rocky Mountain Air Solutio	30398331	292.50	.00	.00	292.50			
10/27/2022		4820	SAGE CIVIL ENGINEERIN	3443	44,826.25	.00	.00	44,826.25			
11/28/2022		4820	SAGE CIVIL ENGINEERIN	3450	33,377.27	.00	.00	33,377.27			
11/10/2022		4865	SARATOGAAUTO PARTS,	713216	8.38	.00	.00	8.38			
11/10/2022		4865	SARATOGAAUTO PARTS,	714359	20.64	.00	.00	20.64			
11/10/2022		4865	SARATOGAAUTO PARTS,	725178	123.98	.00	.00	123.98			
11/10/2022		4865	SARATOGAAUTO PARTS,	729101	4.99	.00	.00	4.99			
11/10/2022		4865	SARATOGAAUTO PARTS,	731410	40.99	.00	.00	40.99			
11/10/2022		4865	SARATOGAAUTO PARTS,	731928	34.99	.00	.00	34.99			
11/09/2022		4960	Saratoga Carbon County J	11-09-2022	108,676.97	.00	.00	108,676.97			
11/15/2022		4960	Saratoga Carbon County J	11-10-2022	350.00	.00	.00	350.00			
11/15/2022		4895	SARATOGA FEED AND G	87176	79.00	.00	.00	79.00			
11/15/2022		4895	SARATOGA FEED AND G	87256	79.00	.00	.00	79.00			
11/14/2022		4940	SARATOGA SUN, INC	33832	555.00	.00	.00	555.00			

TOWN OF SARATOGA

Cash Requirements Report - Treasurer

Page: 2

Due date(s): All-All

Nov 11, 2022 04:12PM

Check Issue Date: 11/14/2022

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
11/14/2022		4940	SARATOGA SUN, INC	33833	111.00	.00	.00	111.00			
11/14/2022		4940	SARATOGA SUN, INC	33834	166.50	.00	.00	166.50			
11/27/2022		4940	SARATOGA SUN, INC	33960	582.75	.00	.00	582.75			
11/27/2022		4940	SARATOGA SUN, INC	33961	27.75	.00	.00	27.75			
11/27/2022		4940	SARATOGA SUN, INC	33962	203.50	.00	.00	203.50			
10/31/2022		5015	SHIVELY HARDWARE (TO	69397	41.17	.00	.00	41.17			
10/31/2022		5015	SHIVELY HARDWARE (TO	69486	17.18	.00	.00	17.18			
10/31/2022		5015	SHIVELY HARDWARE (TO	69528	12.99	.00	.00	12.99			
10/31/2022		5015	SHIVELY HARDWARE (TO	69551	59.95	.00	.00	59.95			
10/31/2022		5015	SHIVELY HARDWARE (TO	69554	731.32	.00	.00	731.32			
10/31/2022		5015	SHIVELY HARDWARE (TO	69686	17.37	.00	.00	17.37			
10/31/2022		5015	SHIVELY HARDWARE (TO	69722	2.07	.00	.00	2.07			
10/31/2022		5015	SHIVELY HARDWARE (TO	69920	8.76	.00	.00	8.76			
10/31/2022		5015	SHIVELY HARDWARE (TO	70021	10.78	.00	.00	10.78			
10/31/2022		5015	SHIVELY HARDWARE (TO	70178	30.98	.00	.00	30.98			
10/31/2022		5015	SHIVELY HARDWARE (TO	70229	47.99	.00	.00	47.99			
10/31/2022		5015	SHIVELY HARDWARE (TO	70304	5.85	.00	.00	5.85			
10/31/2022		5015	SHIVELY HARDWARE (TO	70334	10.78	.00	.00	10.78			
10/31/2022		5015	SHIVELY HARDWARE (TO	70340	10.47	.00	.00	10.47			
10/31/2022		5015	SHIVELY HARDWARE (TO	70467	25.48	.00	.00	25.48			
10/31/2022		5015	SHIVELY HARDWARE (TO	70543	8.98	.00	.00	8.98			
10/31/2022		5015	SHIVELY HARDWARE (TO	70726	8.49	.00	.00	8.49			
10/31/2022		5015	SHIVELY HARDWARE (TO	70863	55.74	.00	.00	55.74			
10/31/2022		5015	SHIVELY HARDWARE (TO	70992	3.00	.00	.00	3.00			
10/31/2022		5015	SHIVELY HARDWARE (TO	71052	6.99	.00	.00	6.99			
10/31/2022		5015	SHIVELY HARDWARE (TO	IC18832	30.00	.00	.00	30.00			
10/31/2022		5015	SHIVELY HARDWARE (TO	IC19051	142.85	.00	.00	142.85			
10/31/2022		5015	SHIVELY HARDWARE (TO	IC19066	115.10	.00	.00	115.10			
10/31/2022		5015	SHIVELY HARDWARE (TO	IC19131	30.00	.00	.00	30.00			
10/31/2022		5015	SHIVELY HARDWARE (TO	IC19308	63.00	.00	.00	63.00			
10/31/2022		5015	SHIVELY HARDWARE (TO	KEY DUPLIC	2.19	.00	.00	2.19			
10/05/2022		7298	Straight Stripe Painting Inc.	EST #2	27,324.99	.00	.00	27,324.99			
11/01/2022		6984	SUSAN R. MARICH	10312022-02	429.00	.00	.00	429.00			
11/26/2022		5630	UNION TELEPHONE CO	70122064-10	591.60	.00	.00	591.60			
12/06/2022		5630	UNION TELEPHONE CO	70001447-10	421.75	.00	.00	421.75			
12/06/2022		5630	UNION TELEPHONE CO	70102786-10	135.38	.00	.00	135.38			
12/13/2022		5630	UNION TELEPHONE CO	70091365-10	48.69	.00	.00	48.69			
12/13/2022		5630	UNION TELEPHONE CO	70091372-10	99.51	.00	.00	99.51			
12/13/2022		5630	UNION TELEPHONE CO	70091381-10	105.07	.00	.00	105.07			
12/13/2022		5630	UNION TELEPHONE CO	70091416-10	78.58	.00	.00	78.58			
12/13/2022		5630	UNION TELEPHONE CO	70091422-10	290.24	.00	.00	290.24			
12/13/2022		5630	UNION TELEPHONE CO	70092204-10	77.04	.00	.00	77.04			
11/24/2022		7528	Upper Platte River Solid W	31641	1,154.00	.00	.00	1,154.00			
11/26/2022		7528	Upper Platte River Solid W	32535	40.00	.00	.00	40.00			
11/01/2022		6981	VALERIE L. LARSCHEID	10312022-01	174.00	.00	.00	174.00			
11/30/2022		5700	VALLEY FOODS	170-1101202	767.48	.00	.00	767.48			
11/10/2022		5705	VALLEY OIL COMPANY	5725	989.58	.00	.00	989.58			
10/13/2022		4710	WLC, INC	2022-10891	5,694.34	.00	.00	5,694.34			
12/12/2022		6205	WYOMING RETIREMENT	230853	618.75	.00	.00	618.75			
Grand Totals:				105	839,460.80	.00	.00	839,460.80			

Cash Requirements Summary

TOWN OF SARATOGA

Cash Requirements Report - Treasurer

Page

Due date(s): All-All

Nov 11, 2022 04:12PM

Check Issue Date: 11/14/2022

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
07/22/2022	150.00	.00	.00	150.00	150.00
09/05/2022	7,585.43	.00	.00	7,585.43	7,735.43
09/19/2022	2,478.92	.00	.00	2,478.92	10,214.35
10/05/2022	27,324.99	.00	.00	27,324.99	37,539.34
10/13/2022	7,739.24	.00	.00	7,739.24	45,278.58
10/15/2022	596.00	.00	.00	596.00	45,874.58
10/19/2022	1,870.00	.00	.00	1,870.00	47,744.58
10/27/2022	44,826.25	.00	.00	44,826.25	92,570.83
10/28/2022	35.00	.00	.00	35.00	92,605.83
10/31/2022	2,412.07	.00	.00	2,412.07	95,017.90
11/01/2022	790.35	.00	.00	790.35	95,808.25
11/02/2022	1,170.20	.00	.00	1,170.20	96,978.45
11/06/2022	172.86	.00	.00	172.86	97,151.31
11/07/2022	195.88	.00	.00	195.88	97,347.19
11/09/2022	108,676.97	.00	.00	108,676.97	206,024.16
11/10/2022	3,653.57	.00	.00	3,653.57	209,677.73
11/13/2022	269.85	.00	.00	269.85	209,947.58
11/14/2022	832.50	.00	.00	832.50	210,780.08
11/15/2022	561,166.73	.00	.00	561,166.73	771,946.81
11/17/2022	16,709.39	.00	.00	16,709.39	788,656.20
11/18/2022	150.00	.00	.00	150.00	788,806.20
11/19/2022	6,479.10	.00	.00	6,479.10	795,285.30
11/20/2022	538.64	.00	.00	538.64	795,823.94
11/24/2022	1,154.00	.00	.00	1,154.00	796,977.94
11/25/2022	1,130.00	.00	.00	1,130.00	798,107.94
11/26/2022	631.60	.00	.00	631.60	798,739.54
11/27/2022	1,485.21	.00	.00	1,485.21	800,224.75
11/28/2022	33,651.51	.00	.00	33,651.51	833,876.26
11/29/2022	1,280.00	.00	.00	1,280.00	835,156.26
11/30/2022	767.48	.00	.00	767.48	835,923.74
12/02/2022	1,354.91	.00	.00	1,354.91	837,278.65
12/06/2022	864.27	.00	.00	864.27	838,142.92
12/12/2022	618.75	.00	.00	618.75	838,761.67
12/13/2022	699.13	.00	.00	699.13	839,460.80
Grand Totals:					
	839,460.80	.00	.00	839,460.80	

Payment Approval Report Compared to Cash Requirements Report

Report Date	Payment Approval Report Total	Cash Requirements Report Total	Difference	Payee	Check Amount	Check Issue Date
date	\$ 844,879.03	\$ 839,460.80	\$ 5,418.23			
				Savery Creek	\$ 1,000.00	2-Nov
				Dani Vorn	\$ 221.72	28-Oct
				Glen Casner	\$ 173.24	9-Nov
				Jennifer Anderson	\$ 273.13	9-Nov
				Marie Christen	\$ 95.64	2-Nov
				WamCat	\$ 69.00	28-Oct
				Black Hills Energy	\$ 368.67	2-Nov
				Capital business systems	\$ 850.93	2-Nov
				American Express	\$ 2,365.90	2-Nov
					\$ 5,418.23	

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account Number
A T & T MOBILITY								
7579 A T & T MOBILITY		287309475560	POLICE CELL PHONES	10/12/2022	195.88	.00		10-421-280
Total A T & T MOBILITY:								
					195.88	.00		
AD Plumbing								
7610 AD Plumbing		336495	Re-place toilet	10/28/2022	274.24	.00		10-421-262
Total AD Plumbing:								
					274.24	.00		
Airfield Western LLC								
7645 Airfield Western LLC		SV22.09	Airport Services - Repaired damage to ru	09/19/2022	2,478.92	.00		42-533-262
Total Airfield Western LLC:								
					2,478.92	.00		
AMERICAN EXPRESS LOAD # 004105								
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Amazon - ball pump	10/31/2022	104.06	104.06	11/02/2022	10-445-492
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Amazon Pickle ball net	10/31/2022	137.98	137.98	11/02/2022	10-445-492
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Walmart trashbags	10/31/2022	91.96	91.96	11/02/2022	10-431-240
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Amazon Membership fee	10/31/2022	14.99	14.99	11/02/2022	10-411-245
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Zoom membership	10/31/2022	63.99	63.99	11/02/2022	10-411-245
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Amazon exam gloves	10/31/2022	9.99	9.99	11/02/2022	10-411-240
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Amazon trash bags	10/31/2022	45.99	45.99	11/02/2022	10-411-240
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Amazon trash bags	10/31/2022	45.99	45.99	11/02/2022	10-411-240
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Amazon Paper plates	10/31/2022	54.08	54.08	11/02/2022	10-411-240
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Amazon dog poop bags	10/31/2022	15.98	15.98	11/02/2022	10-444-240
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Uber charge SFO	10/31/2022	16.57	16.57	11/02/2022	10-411-230
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Uber charge SFO	10/31/2022	5.51	5.51	11/02/2022	10-411-230
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Uber charge SFO	10/31/2022	5.00	5.00	11/02/2022	10-411-230
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Uber charge SFO	10/31/2022	27.56	27.56	11/02/2022	10-411-230
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Uber charge SFO	10/31/2022	53.53	53.53	11/02/2022	10-421-240
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Amazon screen prot, cleaning towels, ph	10/31/2022	74.19	74.19	11/02/2022	10-421-240
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Amazon space heater	10/31/2022	300.00	300.00	11/02/2022	10-421-235
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	WY assn of PSKO	10/31/2022	102.60	102.60	11/02/2022	10-421-486
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Paypal dog tags	10/31/2022	98.00	98.00	11/02/2022	10-421-235
1207 AMERICAN EXPRESS LOAD # 004105		40105-103122-	Springhill suites - D. Vorn	10/31/2022				

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account Number
1207	AMERICAN EXPRESS LOAD # 004105	40105-103122-	Ebay Whelen Liberty lightbar	10/31/2022	108.93	108.93	11/02/2022	10-421-250
1207	AMERICAN EXPRESS LOAD # 004105	40105-103122-	Amazon cleaner, trashbags, dis spray&	10/31/2022	181.69	181.69	11/02/2022	10-421-240
1207	AMERICAN EXPRESS LOAD # 004105	40105-103122-	Amazon toilet paper	10/31/2022	55.80	55.80	11/02/2022	10-421-240
1207	AMERICAN EXPRESS LOAD # 004105	40105-103122-	Amazon toilet paper - credit back	10/31/2022	55.80-	55.80-	11/02/2022	10-421-240
1207	AMERICAN EXPRESS LOAD # 004105	40105-103122-	Cop Quest ID tape hook backing	10/31/2022	50.65	50.65	11/02/2022	10-421-200
1207	AMERICAN EXPRESS LOAD # 004105	40105-103122-	Fedex shipped two packages	10/31/2022	30.10	30.10	11/02/2022	10-421-310
1207	AMERICAN EXPRESS LOAD # 004105	40105-103122-	Amazon field training concept	10/31/2022	46.03	46.03	11/02/2022	10-421-235
1207	AMERICAN EXPRESS LOAD # 004105	40105-103122-	Allianz insur. - disput charges should see	10/31/2022	13.50	13.50	11/02/2022	10-421-240
1207	AMERICAN EXPRESS LOAD # 004105	40105-103122-	Evenbright re-certification CEU for WY	10/31/2022	134.24	134.24	11/02/2022	55-572-235
1207	AMERICAN EXPRESS LOAD # 004105	40105-103122-	Kum&Go crew lunch	10/31/2022	41.40	41.40	11/02/2022	51-531-720
1207	AMERICAN EXPRESS LOAD # 004105	40105-103122-	Menards 86 gal well tank	10/31/2022	491.39	491.39	11/02/2022	52-532-262
Total AMERICAN EXPRESS LOAD # 004105:					2,365.90	2,365.90		
AMERI-TECH EQUIPMENT CO.								
1240	AMERI-TECH EQUIPMENT CO.	00007342	7 1/2 cutting edge	09/22/2022	307.14	.00		10-431-248
Total AMERI-TECH EQUIPMENT CO.:					307.14	.00		
BCN								
5860	BCN	23417853	Landline long distance	11/01/2022	27.78	.00		10-411-280
5860	BCN	23417853	Landline long distance	11/01/2022	27.78	.00		10-421-280
5860	BCN	23417853	Landline long distance	11/01/2022	5.56	.00		10-412-280
5860	BCN	23417853	Landline long distance	11/01/2022	5.56	.00		10-431-280
5860	BCN	23417853	Landline long distance	11/01/2022	2.78	.00		52-532-280
5860	BCN	23417853	Landline long distance	11/01/2022	2.78	.00		51-531-280
5860	BCN	23417853	Landline long distance	11/01/2022	5.56	.00		10-422-280
5860	BCN	23417853	Landline long distance	11/01/2022	5.55	.00		42-533-280
Total BCN:					83.35	.00		
Bison State Electric LLC								
7554	Bison State Electric LLC	1270	Troubleshoot Lagoon VFD	09/15/2022	596.00	.00		52-532-262
Total Bison State Electric LLC:					596.00	.00		
Black Hills Energy 0330-32								
7591	Black Hills Energy 0330-32	610603032 09/	Utilities 09/16 - 10/18	10/20/2022	44.43	44.43	11/02/2022	10-431-270

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account Number
Total Black Hills Energy 0330-32:								
					44.43	44.43		
Black Hills Energy 7231-14								
7590	Black Hills Energy 7231-14	7953723114 09/	Utilities 09/16 - 10/18	10/20/2022	44.02	44.02	11/02/2022	10-411-270
7590	Black Hills Energy 7231-14	7953723114 09/	Utilities 09/16 - 10/18	10/20/2022	44.01	44.01	11/02/2022	10-421-270
Total Black Hills Energy 7231-14:								
					88.03	88.03		
Black Hills Energy 7275-62								
7589	Black Hills Energy 7275-62	6113727562 9/1	Utilities 09/16 - 10/18	10/20/2022	100.70	100.70	11/02/2022	10-422-270
Total Black Hills Energy 7275-62:								
					100.70	100.70		
Black Hills Energy 8916-95								
3400	Black Hills Energy 8916-95	4893891695 09/	Utilities 09/16 - 10/18	10/20/2022	73.68	73.68	11/02/2022	10-422-270
Total Black Hills Energy 8916-95:								
					73.68	73.68		
Black Hills Energy 9457-17								
7592	Black Hills Energy 9457-17	6102945717 09/	Utilities 09/16 - 10/18	10/20/2022	30.92	30.92	11/02/2022	52-532-270
7592	Black Hills Energy 9457-17	6102945717 09/	Utilities 09/16 - 10/18	10/20/2022	30.91	30.91	11/02/2022	51-531-270
Total Black Hills Energy 9457-17:								
					61.83	61.83		
BURNS INSURANCE AGENCY, INC								
6910	BURNS INSURANCE AGENCY, INC	SARATOG-01 1	1 yr BOND & Oath Gayle, Schneider	10/19/2022	425.00	.00		10-411-515
6910	BURNS INSURANCE AGENCY, INC	SARATOG-01 1	2 yr BOND & Oath Massey	10/19/2022	170.00	.00		10-411-515
6910	BURNS INSURANCE AGENCY, INC	SARATOG-01 1	2yr BOND & Oath Christen, Casner, Mun	10/19/2022	1,275.00	.00		10-421-515
Total BURNS INSURANCE AGENCY, INC:								
					1,870.00	.00		
Capital Business Systems Inc. (TX)								
7346	Capital Business Systems Inc. (TX)	32676252	Cannon copier agreement 9/15-10/14	10/21/2022	85.10	85.10	11/02/2022	10-411-240
7346	Capital Business Systems Inc. (TX)	32676252	Cannon copier agreement 9/15-10/14	10/21/2022	85.09	85.09	11/02/2022	10-412-240
7346	Capital Business Systems Inc. (TX)	32676252	Cannon copier agreement 9/15-10/14	10/21/2022	85.09	85.09	11/02/2022	10-431-240
7346	Capital Business Systems Inc. (TX)	32676252	Cannon copier agreement 9/15-10/14	10/21/2022	42.55	42.55	11/02/2022	51-531-240
7346	Capital Business Systems Inc. (TX)	32676252	Cannon copier agreement 9/15-10/14	10/21/2022	42.55	42.55	11/02/2022	52-532-240
7346	Capital Business Systems Inc. (TX)	32676252	Cannon copier agreement 9/15-10/14	10/21/2022	425.47	425.47	11/02/2022	10-421-240
7346	Capital Business Systems Inc. (TX)	32676252	Cannon copier agreement 9/15-10/14	10/21/2022	85.08	85.08	11/02/2022	10-413-240

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account Number
Total Capital Business Systems Inc. (TX):								
					850.93	850.93		
Capital Business Systems Inc. (WY)								
7400	Capital Business Systems Inc. (WY)	1214523	contract for 10/29/22-11/28/22	10/19/2022	21.63	.00		10-421-240
7400	Capital Business Systems Inc. (WY)	1214991	TH Lobby Printer 10/30-11/29/22	10/20/2022	42.23	.00		10-411-240
7400	Capital Business Systems Inc. (WY)	1214991	TH Lobby Printer 10/30-11/29/22	10/20/2022	42.23	.00		10-412-240
7400	Capital Business Systems Inc. (WY)	1214991	TH Lobby Printer 10/30-11/29/22	10/20/2022	42.23	.00		10-431-240
7400	Capital Business Systems Inc. (WY)	1214991	TH Lobby Printer 10/30-11/29/22	10/20/2022	21.12	.00		51-531-240
7400	Capital Business Systems Inc. (WY)	1214991	TH Lobby Printer 10/30-11/29/22	10/20/2022	21.12	.00		52-532-240
7400	Capital Business Systems Inc. (WY)	1214991	TH Lobby Printer 10/30-11/29/22	10/20/2022	42.22	.00		10-413-240
7400	Capital Business Systems Inc. (WY)	1217171	VOIP Phone 11/7-12/6	10/28/2022	55.97	.00		10-411-280
7400	Capital Business Systems Inc. (WY)	1217171	VOIP Phone 11/7-12/6	10/28/2022	55.93	.00		10-412-280
7400	Capital Business Systems Inc. (WY)	1217171	VOIP Phone 11/7-12/6	10/28/2022	55.93	.00		10-413-280
7400	Capital Business Systems Inc. (WY)	1217171	VOIP Phone 11/7-12/6	10/28/2022	55.93	.00		10-421-280
7400	Capital Business Systems Inc. (WY)	1217171	VOIP Phone 11/7-12/6	10/28/2022	55.93	.00		10-431-280
7400	Capital Business Systems Inc. (WY)	1217171	VOIP Phone 11/7-12/6	10/28/2022	55.93	.00		10-422-280
7400	Capital Business Systems Inc. (WY)	1217171	VOIP Phone 11/7-12/6	10/28/2022	55.93	.00		10-441-280
7400	Capital Business Systems Inc. (WY)	1217171	VOIP Phone 11/7-12/6	10/28/2022	55.93	.00		10-442-280
7400	Capital Business Systems Inc. (WY)	1217171	VOIP Phone 11/7-12/6	10/28/2022	55.93	.00		10-443-280
7400	Capital Business Systems Inc. (WY)	1217171	VOIP Phone 11/7-12/6	10/28/2022	55.93	.00		10-445-280
7400	Capital Business Systems Inc. (WY)	1217171	VOIP Phone 11/7-12/6	10/28/2022	55.93	.00		42-533-280
7400	Capital Business Systems Inc. (WY)	1217171	VOIP Phone 11/7-12/6	10/28/2022	27.97	.00		51-531-280
7400	Capital Business Systems Inc. (WY)	1217171	VOIP Phone 11/7-12/6	10/28/2022	27.97	.00		52-532-280
Total Capital Business Systems Inc. (WY):					903.99	.00		
CARBON POWER & LIGHT, INC.								
1725	CARBON POWER & LIGHT, INC.	166 10/01/22 - 1	166 10/1-11/1	11/01/2022	332.45	.00		10-411-270
1725	CARBON POWER & LIGHT, INC.	166 10/01/22 - 1	166 10/1-11/1	11/01/2022	69.85	.00		10-410-270
1725	CARBON POWER & LIGHT, INC.	166 10/01/22 - 1	166 10/1-11/1	11/01/2022	332.45	.00		10-421-270
1725	CARBON POWER & LIGHT, INC.	166 10/01/22 - 1	166 10/1-11/1	11/01/2022	292.85	.00		10-422-270
1725	CARBON POWER & LIGHT, INC.	166 10/01/22 - 1	166 10/1-11/1	11/01/2022	4,670.73	.00		10-431-270
1725	CARBON POWER & LIGHT, INC.	166 10/01/22 - 1	166 10/1-11/1	11/01/2022	3,571.05	.00		51-531-270
1725	CARBON POWER & LIGHT, INC.	166 10/01/22 - 1	166 10/1-11/1	11/01/2022	4,821.84	.00		52-532-270
1725	CARBON POWER & LIGHT, INC.	166 10/01/22 - 1	166 10/1-11/1	11/01/2022	231.63	.00		42-533-270
1725	CARBON POWER & LIGHT, INC.	166 10/01/22 - 1	166 10/1-11/1	11/01/2022	695.05	.00		10-443-270
1725	CARBON POWER & LIGHT, INC.	166 10/01/22 - 1	166 10/1-11/1	11/01/2022	147.33	.00		10-442-270
1725	CARBON POWER & LIGHT, INC.	166 10/01/22 - 1	166 10/1-11/1	11/01/2022	441.99	.00		10-441-270
1725	CARBON POWER & LIGHT, INC.	166 10/01/22 - 1	166 10/1-11/1	11/01/2022	95.28	.00		10-444-270

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account Number
1725	CARBON POWER & LIGHT, INC.	166	10/01/22 - 1 166 10/1-11/1	11/01/2022	231.79	.00		48-434-270
	Total CARBON POWER & LIGHT, INC.:				15,934.29	.00		
	CASELLE INC.							
1760	CASELLE INC.	120400	Court Citation Import	10/29/2022	1,280.00	.00		10-413-320
1760	CASELLE INC.	120505	Contract Support & Maintenance - 12/1-1	11/01/2022	1,130.00	.00		10-411-320
	Total CASELLE INC.:				2,410.00	.00		
	CASPER COLLEGE							
1765	CASPER COLLEGE	102822	WAMCAT FALL 2022 Virtual Fall 11/3/55	10/28/2022	69.00	69.00	10/28/2022	10-411-235
	Total CASPER COLLEGE:				69.00	69.00		
	CenturyLINK							
7221	CenturyLINK	3074321330055	data lines 10/16-11/15	10/16/2022	172.86	.00		10-421-280
	Total CenturyLINK:				172.86	.00		
	Converge One							
7435	Converge One	3430113	E911 system service contract 2022	08/05/2022	7,585.43	.00		25-421-320
	Total Converge One:				7,585.43	.00		
	Core & Main LP							
7604	Core & Main LP	R540723	Flow meters	09/13/2022	2,044.90	.00		51-531-720
	Total Core & Main LP:				2,044.90	.00		
	DANA KEPNER Co.							
2180	DANA KEPNER Co.	2234986-01	quick joint	10/19/2022	230.46	.00		51-531-492
2180	DANA KEPNER Co.	2235186-00	Saddle tee	10/19/2022	53.45	.00		51-531-492
2180	DANA KEPNER Co.	2235370-00	head bolt, sleeve, gasket, compact gland	10/19/2022	405.86	.00		51-531-492
2180	DANA KEPNER Co.	2235371-00	epoxy coupling	10/19/2022	393.78	.00		51-531-492
2180	DANA KEPNER Co.	2235452-00	iron pipe, joint nut	10/19/2022	244.22	.00		51-531-492
2180	DANA KEPNER Co.	2235481-00	curb box, ball valve, tandemcoil, Dcell dis	10/19/2022	4,476.60	.00		51-531-492
2180	DANA KEPNER Co.	2235501-00	Polyethylene Tubing	10/19/2022	368.00	.00		51-531-492
2180	DANA KEPNER Co.	2235509-00	couplings	10/19/2022	285.10	.00		51-531-492

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account Number
Total DANA KEPNER Co.:								
					6,457.47	.00		
DANI VORN								
7570	DANI VORN	101922	Reimburse mileageel & meals TAC NCIC	10/24/2022	221.72	221.72	10/28/2022	10-421-230
Total DANI VORN:								
					221.72	221.72		
Glen Casner								
7647	Glen Casner	11092022	Food, Cert, Trng Aid trng/10/17-10/28/22	11/09/2022	149.26	149.26	11/09/2022	10-421-230
7647	Glen Casner	11092022	Food, Cert, Trng Aid trng/10/17-10/28/22	11/09/2022	23.98	23.98	11/09/2022	10-421-235
Total Glen Casner:								
					173.24	173.24		
HACH COMPANY								
2920	HACH COMPANY	13288467	Ammonia,tnt,hr	10/16/2022	461.10	.00		52-532-241
Total HACH COMPANY:								
					461.10	.00		
Jennifer Anderson								
7640	Jennifer Anderson	110922	Milage for trvl/trng 10/30-11/5	11/09/2022	273.13	273.13	11/09/2022	10-421-230
Total Jennifer Anderson:								
					273.13	273.13		
Lewis & Lewis, Inc.								
7643	Lewis & Lewis, Inc.	1 0815-0916	entrance Road & Parking WYDOT ASA 0	09/23/2022	317,873.04	.00		42-534-340
7643	Lewis & Lewis, Inc.	2 0917-101522	Entrance Road & Parking, WDOT ASA00	10/19/2022	242,785.69	.00		42-534-340
Total Lewis & Lewis, Inc.:								
					560,658.73	.00		
Marie Christen								
7561	Marie Christen	11789 23289	Halloween Candy	10/16/2022	95.64	95.64	11/02/2022	10-411-240
Total Marie Christen:								
					95.64	95.64		
Megan James								
7413	Megan James	10312022-03	Fitness Class instruction - 2022 Oct	11/01/2022	59.00	.00		10-445-483
Total Megan James:								
					59.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account Number
Mistina Vannett 7638 Mistina Vannett		10312022-04	Fitness class for Oct.	11/01/2022	45.00	.00		10-445-483
Total Mistina Vannett:					45.00	.00		
MOTOROLA SOLUTIONS 3930 MOTOROLA SOLUTIONS		8230388968	maintenance contract 12/1-31/22	11/02/2022	1,354.91	.00		10-421-320
Total MOTOROLA SOLUTIONS:					1,354.91	.00		
MPM CORP 3945 MPM CORP		9146410	Trash pickup Sept 50/50 split TH and Pol	10/31/2022	17.50	.00		10-411-262
3945 MPM CORP		9146410	Trash pickup Sept split TH and Police	10/31/2022	17.50	.00		10-421-262
3945 MPM CORP		9146410	Trash pickup Sept dog park	10/31/2022	45.00	.00		10-444-262
3945 MPM CORP		9146410	Trash pickup Sept	10/31/2022	80.00	.00		10-442-262
3945 MPM CORP		9146410	Trash pickup Sept K Glode Park	10/31/2022	45.00	.00		10-444-262
3945 MPM CORP		9146410	Trash pickup Sept	10/31/2022	30.00	.00		10-443-262
3945 MPM CORP		9146410	Trash pickup Sept 6 yard dumpster, main	10/31/2022	15.00	.00		10-431-262
3945 MPM CORP		9146410	Trash pickup Sept	10/31/2022	240.00	.00		10-443-262
3945 MPM CORP		9146410	Trash pickup Sept & 6 yard dumpster, m	10/31/2022	50.00	.00		52-532-262
3945 MPM CORP		9146410	Trash pickup Sept Vet's Island	10/31/2022	80.00	.00		10-444-262
3945 MPM CORP		9146410	Trash pickup Sept 6 yard dumpster, main	10/31/2022	15.00	.00		51-531-262
Total MPM CORP:					635.00	.00		
NORCO, INC 7148 NORCO, INC		36227826	Cylinder rent 10/1-10/31/22	10/31/2022	27.59	.00		10-431-250
Total NORCO, INC:					27.59	.00		
Osprey Construction & Inspc. 7646 Osprey Construction & Inspc.		1041	Repaired hole in sheet rock	10/18/2022	150.00	.00		10-421-262
Total Osprey Construction & Inspc.:					150.00	.00		
PERUE PRINTING 4255 PERUE PRINTING		JB42250	Deposit Books	11/02/2022	175.00	.00		10-411-240
4255 PERUE PRINTING		JB42271	Lake fee envelopes, 500	11/02/2022	139.00	.00		10-443-240

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account Number
Total PERUE PRINTING:								
					314.00	.00		
Pine Cove Consulting LLC								
7285	Pine Cove Consulting LLC	16459C	Office 365 Mo	10/31/2022	67.50	.00		10-411-320
7285	Pine Cove Consulting LLC	16459C	Office 365 Oct	10/31/2022	12.50	.00		10-412-320
7285	Pine Cove Consulting LLC	16459C	Office 365 Oct	10/31/2022	25.00	.00		51-531-320
7285	Pine Cove Consulting LLC	16459C	Office 365 Oct	10/31/2022	25.00	.00		52-532-320
7285	Pine Cove Consulting LLC	16459C	Office 365 Oct	10/31/2022	82.50	.00		10-421-320
7285	Pine Cove Consulting LLC	16459C	Office 365 Oct	10/31/2022	12.50	.00		10-413-320
7285	Pine Cove Consulting LLC	16459C	Office 365 Oct	10/31/2022	12.50	.00		10-445-320
7285	Pine Cove Consulting LLC	16459C	Office 365 Oct	10/31/2022	12.50	.00		10-442-320
7285	Pine Cove Consulting LLC	16532C	Managed service Nov	11/02/2022	315.95	.00		10-411-320
7285	Pine Cove Consulting LLC	16532C	Managed service Nov	11/02/2022	58.51	.00		10-412-320
7285	Pine Cove Consulting LLC	16532C	Managed service Nov	11/02/2022	117.02	.00		51-531-320
7285	Pine Cove Consulting LLC	16532C	Managed service Nov	11/02/2022	117.02	.00		52-532-320
7285	Pine Cove Consulting LLC	16532C	Managed service Nov	11/02/2022	386.17	.00		10-421-320
7285	Pine Cove Consulting LLC	16532C	Managed service Nov	11/02/2022	58.51	.00		10-413-320
7285	Pine Cove Consulting LLC	16532C	Managed service Nov	11/02/2022	58.51	.00		10-445-320
7285	Pine Cove Consulting LLC	16532C	Managed service Nov	11/02/2022	58.51	.00		10-442-320
Total Pine Cove Consulting LLC:					1,420.20	.00		
Pitney Bowes Bank Inc Reserve Account								
7225	Pitney Bowes Bank Inc Reserve Account	1101022	Postage reserve account	11/10/2022	357.16	.00		10-413-240
7225	Pitney Bowes Bank Inc Reserve Account	1101022	Postage reserve account	11/10/2022	357.14	.00		10-411-240
7225	Pitney Bowes Bank Inc Reserve Account	1101022	Postage reserve account	11/10/2022	357.14	.00		10-412-240
7225	Pitney Bowes Bank Inc Reserve Account	1101022	Postage reserve account	11/10/2022	357.14	.00		10-431-240
7225	Pitney Bowes Bank Inc Reserve Account	1101022	Postage reserve account	11/10/2022	357.14	.00		52-532-240
7225	Pitney Bowes Bank Inc Reserve Account	1101022	Postage reserve account	11/10/2022	357.14	.00		51-531-240
7225	Pitney Bowes Bank Inc Reserve Account	1101022	Postage reserve account	11/10/2022	357.14	.00		10-421-240
Total Pitney Bowes Bank Inc Reserve Account:					2,500.00	.00		
Priority Dispatch Corporation								
7230	Priority Dispatch Corporation	SIN312672 MP	MPDS backup cardset Lic.	06/22/2022	150.00	.00		10-421-235
Total Priority Dispatch Corporation:					150.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account Number
R.P. Lumber Company, Inc. 7562 R.P. Lumber Company, Inc.		397064	MS Acrylic - fix broken window at Sandy	10/20/2022	34.99	.00		10-443-262
Total R.P. Lumber Company, Inc.:					34.99	.00		
RADAR SHOP 7000 RADAR SHOP		RS-12476	Service Stalker DSR 2x, Tuning forks. Ro	10/13/2022	269.85	.00		10-421-250
Total RADAR SHOP:					269.85	.00		
RNB Front Range State Bank 4545 RNB Front Range State Bank		402082 10/13	Safe Deposit Box Rent	10/13/2022	35.00	.00		10-411-300
Total RNB Front Range State Bank:					35.00	.00		
Rocky Mountain Air Solutions 7427 Rocky Mountain Air Solutions 7427 Rocky Mountain Air Solutions		30398331 30398331	Bottle Rental Bottle Rental	10/20/2022 10/20/2022	146.25 146.25	.00 .00		52-532-241 51-531-241
Total Rocky Mountain Air Solutions:					292.50	.00		
SAGE CIVIL ENGINEERING 4820 SAGE CIVIL ENGINEERING 4820 SAGE CIVIL ENGINEERING		3443 3450	Entrance Road&Parking construction ph Entrance Road&Parking Constr Phase 9/	09/27/2022 10/28/2022	44,826.25 33,377.27	.00 .00		42-534-331 42-534-331
Total SAGE CIVIL ENGINEERING:					78,203.52	.00		
SARATOGA AUTO PARTS, Inc (Town) 4865 SARATOGA AUTO PARTS, Inc (Town) 4865 SARATOGA AUTO PARTS, Inc (Town) 4865 SARATOGA AUTO PARTS, Inc (Town) 4865 SARATOGA AUTO PARTS, Inc (Town) 4865 SARATOGA AUTO PARTS, Inc (Town) 4865 SARATOGA AUTO PARTS, Inc (Town) 4865 SARATOGA AUTO PARTS, Inc (Town) 4865 SARATOGA AUTO PARTS, Inc (Town) 4865 SARATOGA AUTO PARTS, Inc (Town)		713216 714359 724936 725178 725178 729101 731410 731928	Microf Maxifuse air Filter warranty items jumper cables jumper cables Part for police vehicle Universal lift Univ. lift supp - credit inv.	10/03/2022 10/05/2022 10/19/2022 10/19/2022 10/19/2022 10/25/2022 10/28/2022 10/28/2022	8.38 20.64 .00 61.99 61.99 4.99 40.99 34.99-	.00 .00 .00 .00 .00 .00 .00 .00		10-421-255 10-421-250 52-532-255 51-531-242 51-532-242 10-421-255 10-431-250 10-431-250
Total SARATOGA AUTO PARTS, Inc (Town):					163.99	.00		

TOWN OF SARATOGA

Payment Approval Report - Treasurer 2021
Report dates: 10/19/2022-11/11/2022Page: 10
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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account Number
Saratoga Carbon County JPB								
4960	Saratoga Carbon County JPB	11-09-2022	Reimb SLIB loan DW078 2022 Payment	11/09/2022	108,676.97	.00		51-531-820
4960	Saratoga Carbon County JPB	11-10-2022	Admin Fee Oct & Nov 2022 meetings	11/10/2022	175.00	.00		51-531-821
4960	Saratoga Carbon County JPB	11-10-2022	Admin Fee Oct & Nov 2022 meetings	11/10/2022	175.00	.00		52-532-821
	Total Saratoga Carbon County JPB:				109,026.97	.00		
SARATOGA FEED AND GRAIN								
4895	SARATOGA FEED AND GRAIN	87176	Irrigation boots-Brandon	10/03/2022	39.50	.00		52-532-500
4895	SARATOGA FEED AND GRAIN	87176	Irrigation boots-Brandon	10/03/2022	39.50	.00		51-531-500
4895	SARATOGA FEED AND GRAIN	87256	Irrigation boots-Chuck	10/11/2022	39.50	.00		51-531-500
4895	SARATOGA FEED AND GRAIN	87256	Irrigation boots-Chuck	10/11/2022	39.50	.00		52-532-500
	Total SARATOGA FEED AND GRAIN:				158.00	.00		
SARATOGA SUN, INC								
4940	SARATOGA SUN, INC	33832	Minutes	10/14/2022	555.00	.00		10-411-220
4940	SARATOGA SUN, INC	33833	special meeting min	10/14/2022	111.00	.00		10-411-220
4940	SARATOGA SUN, INC	33834	Bid for C&G never forget park	10/14/2022	166.50	.00		10-444-724
4940	SARATOGA SUN, INC	33960	Minutes	10/27/2022	582.75	.00		10-411-220
4940	SARATOGA SUN, INC	33961	Checks	10/27/2022	27.75	.00		10-411-220
4940	SARATOGA SUN, INC	33962	Cash requirements	10/27/2022	203.50	.00		10-411-220
	Total SARATOGA SUN, INC:				1,646.50	.00		
Savery Creek Enterprises Inc								
7644	Savery Creek Enterprises Inc	11/02/2022	Refund water tap fee labor portion	11/02/2022	1,000.00	1,000.00	11/02/2022	51-370-715
	Total Savery Creek Enterprises Inc:				1,000.00	1,000.00		
SHIVELY HARDWARE (TOWN #28210)								
5015	SHIVELY HARDWARE (TOWN #28210)	69397	nipple, slip union, adapter	10/03/2022	41.17	.00		52-532-250
5015	SHIVELY HARDWARE (TOWN #28210)	69486	Union, 80 nipple	10/04/2022	17.18	.00		52-532-250
5015	SHIVELY HARDWARE (TOWN #28210)	69528	Hole saw	10/04/2022	12.99	.00		51-531-242
5015	SHIVELY HARDWARE (TOWN #28210)	69551	Caster	10/05/2022	19.99	.00		51-531-250
5015	SHIVELY HARDWARE (TOWN #28210)	69551	Caster	10/05/2022	19.98	.00		52-532-250
5015	SHIVELY HARDWARE (TOWN #28210)	69551	Caster	10/05/2022	19.98	.00		10-431-250
5015	SHIVELY HARDWARE (TOWN #28210)	69554	nat gas WTR heater	10/05/2022	689.00	.00		10-431-262
5015	SHIVELY HARDWARE (TOWN #28210)	69554	water	10/05/2022	42.32	.00		10-431-240
5015	SHIVELY HARDWARE (TOWN #28210)	69686	watch battery	10/06/2022	17.37	.00		10-421-240

Item 5)

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account Number
5015	SHIVELY HARDWARE (TOWN #28210)	69722	Key duplicate	10/07/2022	2.07	.00		51-531-240
5015	SHIVELY HARDWARE (TOWN #28210)	69920	key duplicate	10/11/2022	8.76	.00		10-421-240
5015	SHIVELY HARDWARE (TOWN #28210)	70021	nipple,coupling	10/12/2022	10.78	.00		51-531-492
5015	SHIVELY HARDWARE (TOWN #28210)	70178	mop, broom	10/13/2022	30.98	.00		10-421-262
5015	SHIVELY HARDWARE (TOWN #28210)	70229	Coupling	10/14/2022	47.99	.00		51-531-251
5015	SHIVELY HARDWARE (TOWN #28210)	70304	Braid rope	10/17/2022	5.85	.00		10-444-724
5015	SHIVELY HARDWARE (TOWN #28210)	70334	nipple,coupling	10/17/2022	10.78	.00		51-531-251
5015	SHIVELY HARDWARE (TOWN #28210)	70340	flag tape	10/17/2022	10.47	.00		10-444-724
5015	SHIVELY HARDWARE (TOWN #28210)	70467	elbow, nipple	10/19/2022	25.48	.00		51-531-240
5015	SHIVELY HARDWARE (TOWN #28210)	70543	foam tape	10/20/2022	8.98	.00		10-443-262
5015	SHIVELY HARDWARE (TOWN #28210)	70726	lav air freshner	10/24/2022	8.49	.00		51-531-240
5015	SHIVELY HARDWARE (TOWN #28210)	70863	Antifreeze	10/26/2022	55.74	.00		10-444-262
5015	SHIVELY HARDWARE (TOWN #28210)	70992	hardware	10/28/2022	3.00	.00		10-445-262
5015	SHIVELY HARDWARE (TOWN #28210)	71052	union	10/31/2022	6.99	.00		51-531-240
5015	SHIVELY HARDWARE (TOWN #28210)	IC18832	tire labor	10/03/2022	10.00	.00		10-431-255
5015	SHIVELY HARDWARE (TOWN #28210)	IC18832	tire labor	10/03/2022	10.00	.00		51-531-255
5015	SHIVELY HARDWARE (TOWN #28210)	IC18832	tire labor	10/03/2022	10.00	.00		52-532-255
5015	SHIVELY HARDWARE (TOWN #28210)	IC19051	fence& Irrig	10/27/2022	142.85	.00		51-531-240
5015	SHIVELY HARDWARE (TOWN #28210)	IC19066	irrigation	10/14/2022	115.10	.00		10-431-245
5015	SHIVELY HARDWARE (TOWN #28210)	IC19131	Tire Labor	10/18/2022	30.00	.00		10-431-255
5015	SHIVELY HARDWARE (TOWN #28210)	IC19308	gas strut	10/28/2022	63.00	.00		10-431-240
5015	SHIVELY HARDWARE (TOWN #28210)	KEY DUPLICAT	Key duplicate	10/24/2022	2.19	.00		51-531-240
Total SHIVELY HARDWARE (TOWN #28210):					1,499.48	.00		
Straight Stripe Painting Inc.								
7298	Straight Stripe Painting Inc.	EST #2	Asphalt treatment and marking WYDOT	10/05/2022	27,324.99	.00		42-534-301
Total Straight Stripe Painting Inc.:					27,324.99	.00		
SUSAN R. MARICH								
6984	SUSAN R. MARICH	10312022-02	Fitness Instructor - 2022 Oct	11/01/2022	429.00	.00		10-445-483
Total SUSAN R. MARICH:					429.00	.00		
UNION TELEPHONE CO								
5630	UNION TELEPHONE CO	70001447-10/17	Split distribution - TH, Planning, Streets,	10/17/2022	71.70	.00		10-411-280
5630	UNION TELEPHONE CO	70001447-10/17	Split distribution - TH, Planning, Streets,	10/17/2022	54.82	.00		10-412-280
5630	UNION TELEPHONE CO	70001447-10/17	Split distribution - TH, Planning, Streets,	10/17/2022	113.87	.00		10-431-280
5630	UNION TELEPHONE CO	70001447-10/17	Split distribution - TH, Planning, Streets,	10/17/2022	71.70	.00		10-445-280

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account Number
5630	UNION TELEPHONE CO	70001447-10/17	Split distribution - TH, Planning, Streets,	10/17/2022	54.83	.00		51-531-280
5630	UNION TELEPHONE CO	70001447-10/17	Split distribution - TH, Planning, Streets,	10/17/2022	54.83	.00		52-532-280
5630	UNION TELEPHONE CO	70091365-10/24	Split distribution - firedept	10/24/2022	48.69	.00		10-422-280
5630	UNION TELEPHONE CO	70091372-10/24	Split distribution - airport	10/24/2022	99.51	.00		42-533-280
5630	UNION TELEPHONE CO	70091381-10/24	Split distribution -Streets,lake,water,sewe	10/24/2022	17.86	.00		10-431-280
5630	UNION TELEPHONE CO	70091381-10/24	Split distribution -Streets,lake,water,sewe	10/24/2022	17.87	.00		10-443-280
5630	UNION TELEPHONE CO	70091381-10/24	Split distribution -Streets,lake,water,sewe	10/24/2022	34.67	.00		51-531-280
5630	UNION TELEPHONE CO	70091381-10/24	Split distribution -Streets,lake,water,sewe	10/24/2022	34.67	.00		52-532-280
5630	UNION TELEPHONE CO	70091416-10/24	Split distribution TH, court, police	10/24/2022	62.86	.00		10-411-280
5630	UNION TELEPHONE CO	70091416-10/24	Split distribution TH, court, police	10/24/2022	15.72	.00		10-413-280
5630	UNION TELEPHONE CO	70091422-10/24	Split distribution - police	10/24/2022	290.24	.00		10-421-280
5630	UNION TELEPHONE CO	70092204-10/24	Split distribution - recreation	10/24/2022	77.04	.00		10-445-280
5630	UNION TELEPHONE CO	70102786-10/17	Split distribution - police cell phone	10/17/2022	135.38	.00		10-421-280
5630	UNION TELEPHONE CO	70122064-10/17	Split distribution - police E911	10/17/2022	591.60	.00		25-421-320
Total UNION TELEPHONE CO:					1,847.86	.00		
Upper Platte River Solid Waste DispDist								
7528	Upper Platte River Solid Waste DispDist	31641	Waste Disposal 9/25-10/24	10/25/2022	142.00	.00		10-443-262
7528	Upper Platte River Solid Waste DispDist	31641	Waste Disposal 9/25-10/24 K Glode park	10/25/2022	38.00	.00		10-444-262
7528	Upper Platte River Solid Waste DispDist	31641	Waste Disposal 9/25-10/24 Vet's Island	10/25/2022	245.00	.00		10-444-262
7528	Upper Platte River Solid Waste DispDist	31641	Waste Disposal 9/25-10/24	10/25/2022	408.00	.00		10-442-262
7528	Upper Platte River Solid Waste DispDist	31641	Waste Disposal 9/25-10/24	10/25/2022	19.00	.00		10-411-262
7528	Upper Platte River Solid Waste DispDist	31641	Waste Disposal 9/25-10/24	10/25/2022	19.00	.00		10-421-262
7528	Upper Platte River Solid Waste DispDist	31641	Waste Disposal 9/25-10/24	10/25/2022	122.50	.00		51-531-262
7528	Upper Platte River Solid Waste DispDist	31641	Waste Disposal 9/25-10/24	10/25/2022	38.00	.00		52-532-262
7528	Upper Platte River Solid Waste DispDist	31641	Waste Disposal 9/25-10/24	10/25/2022	122.50	.00		10-431-262
7528	Upper Platte River Solid Waste DispDist	31641	Tire disposal	10/27/2022	20.00	.00		10-442-262
7528	Upper Platte River Solid Waste DispDist	32535	Tire disposal	10/27/2022	20.00	.00		10-444-262
Total Upper Platte River Solid Waste DispDist:					1,194.00	.00		
VALERIE L. LARSCHEID								
6981	VALERIE L. LARSCHEID	10312022-01	Fitness Instructor - 2022 Oct	11/01/2022	174.00	.00		10-445-483
Total VALERIE L. LARSCHEID:					174.00	.00		
VALLEY FOODS								
5700	VALLEY FOODS	170-11012022	Pumpkins	11/01/2022	763.50	.00		10-445-492
5700	VALLEY FOODS	170-11012022	Ice	11/01/2022	1.99	.00		10-421-240

Item 5)

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Account Number
5700	VALLEY FOODS	170-11012022	Ice	11/01/2022	1.99	.00		51-531-240
	Total VALLEY FOODS:				767.48	.00		
	VALLEY OIL COMPANY							
5705	VALLEY OIL COMPANY	5725	vehicle fuel	10/31/2022	806.31	.00		10-421-256
5705	VALLEY OIL COMPANY	5725	vehicle fuel	10/31/2022	91.64	.00		51-531-256
5705	VALLEY OIL COMPANY	5725	vehicle fuel	10/31/2022	91.63	.00		52-532-256
	Total VALLEY OIL COMPANY:				989.58	.00		
	WLC, INC							
4710	WLC, INC	2022-10891	Curb & gutter design, Never Forget Park	10/13/2022	5,694.34	.00		10-444-724
	Total WLC, INC:				5,694.34	.00		
	WYOMING RETIREMENT SYSTEM							
6205	WYOMING RETIREMENT SYSTEM	230853	FIRE DEPT-RETIREMENT-Nov 2022	11/02/2022	618.75	.00		10-422-170
	Total WYOMING RETIREMENT SYSTEM:				618.75	.00		
	Grand Totals:				844,879.03	5,418.23		

TOWN OF SARATOGA

Check Register - NAMELESS

Page: 1

Pay Period Dates: 10/24/2022 - 11/06/2022

Nov 11, 2022 7:09PM

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
11/06/2022	PC	11/10/2022	51178	223		01-112000	46.64-
11/06/2022	PC	11/10/2022	51179	57		10-212300	1,257.68-
11/06/2022	PC	11/10/2022	51180	19		10-212500	1,690.45-
11/06/2022	PC	11/10/2022	51181	134		52-532-110	1,695.15-
11/06/2022	PC	11/10/2022	51182	216		10-442-110	287.70-
11/06/2022	PC	11/10/2022	51183	217		10-212100	287.70-
11/06/2022	PC	11/10/2022	51184	74		01-112000	18.43-
11/06/2022	PC	11/10/2022	51185	39		10-431-110	1,175.17-
11/06/2022	PC	11/10/2022	1110202	46		52-532-110	1,422.81-
11/06/2022	PC	11/10/2022	1110202	48		10-212100	871.59-
11/06/2022	PC	11/10/2022	1110202	49		10-212100	1,942.48-
11/06/2022	PC	11/10/2022	1110202	61		10-421-110	2,077.69-
11/06/2022	PC	11/10/2022	1110202	78		10-212500	1,110.31-
11/06/2022	PC	11/10/2022	1110202	86		10-421-110	1,041.01-
11/06/2022	PC	11/10/2022	1110202	111		10-212100	1,434.58-
11/06/2022	PC	11/10/2022	1110202	112		10-212300	1,859.99-
11/06/2022	PC	11/10/2022	1110203	40		10-212100	1,748.78-
11/06/2022	PC	11/10/2022	1110203	88		10-410-110	1,228.07-
11/06/2022	PC	11/10/2022	1110203	74		10-212100	1,043.30-
11/06/2022	PC	11/10/2022	1110203	201		10-413-110	376.37-
11/06/2022	PC	11/10/2022	1110203	202		10-212300	1,400.42-
11/06/2022	PC	11/10/2022	1110203	219		10-212200	1,730.98-
11/06/2022	PC	11/10/2022	1110203	220		10-212100	2,025.30-
11/06/2022	PC	11/10/2022	1110203	221		10-212100	1,334.75-
11/06/2022	PC	11/10/2022	1110203	225		01-112000	231.59-
11/06/2022	PC	11/10/2022	1110203	226		10-431-110	1,025.27-
11/06/2022	PC	11/10/2022	1110204	227		01-112000	76.33-
11/06/2022	PC	11/10/2022	1110204	235		10-212300	1,700.33-
11/06/2022	PC	11/10/2022	1110204	239		10-212100	804.15-
11/06/2022	PC	11/10/2022	1110204	242		52-532-110	817.45-
11/06/2022	PC	11/10/2022	1110204	243		10-411-110	442.39-
11/06/2022	PC	11/10/2022	1110204	229		01-112000	92.35-
11/06/2022	PC	11/10/2022	1110204	238		10-445-110	27.70-
Grand Totals:							34,324.91-
							33

Report Criteria:

Paid transmittals included

Begin Date: ALL

End Date: ALL

Transmittal Transaction.Check number = 11152022,051236,051188,111520222,051235,051189

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount	GL Updated	Check Date
51188									
16	DEARBORN L LIFE INSU	51188	10/23/2022	91-00	GROUP/ACCOUNT # 0000310079 - 1 Life Insurance Pay Period: 10/23/2	10-212700	70.44	No	11/14/2022
16	DEARBORN L LIFE INSU	51188	11/06/2022	91-00	Terminated employee adjustment	10-212500	11.01-	No	11/14/2022
Total 51188:							59.43		
51189									
3	GREAT-WEST TRUST CO	51189	11/06/2022	55-01	457 CONTRIBUTION Deferred Comp - Pre Tax Pay Period: 11/6/2022	10-212500	170.00	No	11/14/2022
3	GREAT-WEST TRUST CO	51189	11/06/2022	55-02	457 CONTRIBUTION Deferred Comp - Roth Pay Period: 11/6/2022	10-212500	80.00	No	11/14/2022
Total 51189:							250.00		
51235									
11	AFLAC BENEFIT SERVIC	51235	10/09/2022	71-01	AFLAC monthly ins premium AFLAC Services/after tax Pay Period: 10/9/2	10-212500	104.69	No	11/15/2022
11	AFLAC BENEFIT SERVIC	51235	10/09/2022	71-06	AFLAC monthly ins premium AFLAC Benefit Services Pay Period: 10/9/20	10-212500	386.34	No	11/15/2022
11	AFLAC BENEFIT SERVIC	51235	10/23/2022	71-01	AFLAC monthly ins premium AFLAC Services/after tax Pay Period: 10/23/	10-212500	104.69	No	11/15/2022
11	AFLAC BENEFIT SERVIC	51235	10/23/2022	71-06	AFLAC monthly ins premium AFLAC Benefit Services Pay Period: 10/23/2	10-212500	386.34	No	11/15/2022
Total 51235:							982.06		
51236									
2	WYOMING RETIREMENT	51236	09/25/2022	51-01	WYOMING RETIREMENT PAYMENT Police Retirement Pay Period: 9/25/	10-212300	551.52	No	11/15/2022
2	WYOMING RETIREMENT	51236	09/25/2022	51-01	WYOMING RETIREMENT PAYMENT Police Retirement Pay Period: 9/25/	10-212300	2,610.53	No	11/15/2022
2	WYOMING RETIREMENT	51236	09/25/2022	51-02	WYOMING RETIREMENT PAYMENT Reg Retirement Pay Period: 9/25/20	10-212300	911.91	No	11/15/2022
2	WYOMING RETIREMENT	51236	09/25/2022	51-02	WYOMING RETIREMENT PAYMENT Reg Retirement Pay Period: 9/25/20	10-212300	3,702.16	No	11/15/2022
2	WYOMING RETIREMENT	51236	10/09/2022	51-01	WYOMING RETIREMENT PAYMENT Police Retirement Pay Period: 10/9/	10-212300	498.28	No	11/15/2022
2	WYOMING RETIREMENT	51236	10/09/2022	51-01	WYOMING RETIREMENT PAYMENT Police Retirement Pay Period: 10/9/	10-212300	2,358.54	No	11/15/2022
2	WYOMING RETIREMENT	51236	10/09/2022	51-02	WYOMING RETIREMENT PAYMENT Reg Retirement Pay Period: 10/9/20	10-212300	955.26	No	11/15/2022
2	WYOMING RETIREMENT	51236	10/09/2022	51-02	WYOMING RETIREMENT PAYMENT Reg Retirement Pay Period: 10/9/20	10-212300	3,878.14	No	11/15/2022
2	WYOMING RETIREMENT	51236	10/23/2022	51-01	WYOMING RETIREMENT PAYMENT Police Retirement Pay Period: 10/2	10-212300	745.82	No	11/15/2022
2	WYOMING RETIREMENT	51236	10/23/2022	51-01	WYOMING RETIREMENT PAYMENT Police Retirement Pay Period: 10/2	10-212300	2,950.63	No	11/15/2022
2	WYOMING RETIREMENT	51236	10/23/2022	51-02	WYOMING RETIREMENT PAYMENT Reg Retirement Pay Period: 10/23/2	10-212300	1,300.53	No	11/15/2022
2	WYOMING RETIREMENT	51236	10/23/2022	51-02	WYOMING RETIREMENT PAYMENT Reg Retirement Pay Period: 10/23/2	10-212300	3,861.96	No	11/15/2022
2	WYOMING RETIREMENT	51236	11/06/2022	51-02	WYOMING RETIREMENT PAYMENT	10-212300	5,850.76-	No	11/15/2022

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount	GL Updated	Check Date
Total 51236:							18,474.52		
11152022									
1	EFTPS -TAXES	11152022	11/06/2022	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 11/6/20	10-212100	2,687.28	No	11/15/2022
1	EFTPS -TAXES	11152022	11/06/2022	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 11/6/20	10-212100	2,687.28	No	11/15/2022
1	EFTPS -TAXES	11152022	11/06/2022	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 11/6/2022	10-212100	628.50	No	11/15/2022
1	EFTPS -TAXES	11152022	11/06/2022	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 11/6/2022	10-212100	628.50	No	11/15/2022
1	EFTPS -TAXES	11152022	11/06/2022	76-00	FICA/FWT/WITHHOLDING DEPOSIT Federal Withholding Tax Pay Period	10-212200	3,714.64	No	11/15/2022
Total 11152022:							10,346.20		
111520222									
5	BLUE CROSS & BLUE SH	111520222	10/23/2022	90-00	ACCOUNT # 2483060001 Health Ins Pay Period: 10/23/2022	10-212700	41,141.63	No	11/14/2022
5	BLUE CROSS & BLUE SH	111520222	11/06/2022	90-00	Employee termination adjustment	10-212700	4,153.27-	No	11/14/2022
Total 111520222:							36,988.36		
Grand Totals:							67,100.57		

Report Criteria:

Paid transmittals included

Begin Date: ALL

End Date: ALL

Transmittal Transaction.Check number = 11152022,051236,051188,111520222,051235,051189

Christmas Magic

LIGHTED PARADE

entry form

Name: _____

**Business or
Organization:** _____

Name or Description of Entry:

.....

- Any individual, business or organization may enter a float in the parade. No entry fees.
- Parade begins at 5:00 pm on Saturday, December 10, 2022
- Parade line-up begins at 4:30 pm in the parking lot of the Platte Valley Clinic at the corner of River & Pine Ave.
- Route begins at intersection of River & Holly Ave, we will then go South on River and make a loop around Kathy Glode Park to give the Saratoga Care Center Residents a chance to view our festive lights, then will continue down River St (North), to downtown Saratoga. Turn left (West) on Bridge then left (South) on 2nd Street to end at the Platte Valley Community Center.
- Winter Wonderland follows the parade in the PVCC
- Entry Deadline is 5pm Wednesday, December 7, 2022
- Please return entry form to the drop box at the Chamber of Commerce during regular business hours (M-F 9AM-5PM)

TO: Creed James, Mayor
Saratoga town

FROM: Erica Legerski, Governor's Office *EL*

DATE: June 20, 2022

SUBJECT: Non-entitlement Unit Award and Distribution Notice – Final Distribution

CFDA #: 21.027

NEU Recipient Number: WY4580 **Amount of Distribution:** \$ 140,395.45

If there is an (x) at the end of this sentence, you will be receiving a certified check in the mail. If no (x), please check your bank account for an electronic payment: X

This memo is to inform you that you have met all the requirements (as listed below) to receive American Rescue Plan Act ARPA non-entitlement funds final distribution:

- Provided necessary entity information (contact names, DUNS #, account information, etc.)
- 75 % threshold - the total amount to be distributed does not exceed the amount equal to 75 percent of its most recent budget as of January 27, 2020.
- DUNS# – your entity is not excluded or disqualified in compliance with 2 C.F.R. Part 180.
- Signed memo to accept funds along with budget back up documentation.
- Signed Award terms and conditions agreement (as provided by Treasury)
- Signed Assurances of compliance with Title VI of the Civil Rights Act of 1964 (as provided by Treasury)

Please keep all of the documentation listed below for your records. As the prime recipient, you will be responsible for ensuring that all funds are expended according to Treasury guideline as well as reporting to Treasury.

- Copy of signed award terms and conditions agreement with top box completed (as provided by Treasury)
- Copy of signed assurances of compliance with Title VI of the Civil Rights Act of 1964 (as provided by Treasury) - *please send entire document to Treasury*
- Copy of actual budget documents validating the top-line budget total provided to the state as part of the request for funding
- NEU Recipient Number (a unique identification code for each NEU assigned by the state to the NEU as part of the request for funding)
- Each NEU must submit a Project Expenditure Report by April 30, 2022 and then annually thereafter.

Please refer to section 603 of the Act, the IFR, and the Coronavirus State and Local Fiscal Recovery Funds for Non-entitlement Units of Local Government website. I have provided the link below. Visit this website for the guidance documents, fact sheets and regularly updated FAQs.

PLEASE MAKE SURE YOU READ THE GUIDANCE PRIOR TO MAKING ANY EXPENDITURES TO ENSURE THEY ARE ELIGIBLE.

<https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-fund/non-entitlement-units>



State of Wyoming
State Auditor's Office
 122 W. 25th St, Ste. E400
 Cheyenne, WY 82002

THE TREASURER OF THE STATE OF WYOMING
 WILL PAY THE SUM INDICATED BELOW
 PAYABLE THROUGH WELLS FARGO BANK, N.A.

Warrant
Number
4236151

56-382
 412

06-21-2022

VOID IF NOT CASHED WITHIN
 TWELVE MONTHS

PAY EXACTLY One Hundred Forty Thousand Three Hundred Ninety Five And 45/100 Dollars

\$***140,395.45**

PAY
 TO THE
 ORDER OF

TOWN OF SARATOGA
 201 S RIVER
 PO Box 486
 SARATOGA WY 82331

Kristi Racines

Kristi Racines, State Auditor

⑈ 4236151 ⑈ ⑈ 041203824 ⑈ 9600114388 ⑈

ENDORSE HERE

PAY TO THE ORDER OF
 THE RAWLINS NATIONAL BANK
 SARATOGA, WY 82301
 P 102300297-4
 FOR DEPOSIT ONLY
 TOWN OF SARATOGA
 02281082

DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE
 RESERVED FOR FINANCIAL INSTITUTION USE

>102300297<
 RNB FrontRangeStBk #102
 2022-07-13
 0102646693
 Batch 331455869



Security Features:
 Micro Print Line

Result of document alteration:
 If any type of alteration is made, the micro print line will be distorted.

Chemical Protection

Size of the micro print line will be 3x4mm

Background Pattern

At the time of the micro print line, the background pattern will be visible

* Product design is a certification mark of the Payment Systems Association

* FEDERAL RESERVE BOARD OF GOVERNORS REG CC

SERVICES AGREEMENT

THIS SERVICES AGREEMENT (the “Agreement”) is made and entered into effective as of November 1, 2022 by and between the Town of Saratoga, Wyoming, (the “Town”) and Carbon County Senior Services, Inc. (“CCSS”), a Wyoming non-profit corporation.

1. **Purpose.** The Town is authorized by W.S. § 15-1-103(a)(xlv) to contract with nonprofit corporations to provide human services for persons within its jurisdiction.
2. **Provisions of Services.** CCSS hereby agrees to provide the following services to the Town and Saratoga community.
 - To provide services that will assist local senior citizens in maintaining independent living and enhance their quality of life.
 - These services include, but are not limited to, the following: opportunities for mental and physical activities, transportation and meals.
3. **Term of Services.** CCSS hereby agrees to provide the services described in Paragraph 2 for the following period:
 - November 1, 2022 – June 20, 2023
4. **Payment.** In consideration of CCSS’s agreement to provide the services described herein, for the period described herein, Town agrees to pay a total amount of **\$500.00**, payable within thirty (30) days of execution of this Agreement by all parties.
5. **Effective Date Termination.** This Agreement shall be effective November 1, 2022 and shall continue until June 30, 2023, at which time the contract shall terminate.
6. **Reports and Accounting.** CCSS agrees that it will report to the Town with regard to its activities for the year, including activities, people or organizations served in accordance with this Agreement.

In addition, the financial and accounting records and accounts of the organization shall be open and available for inspection by officers or designated agents of the Town upon reasonable notice and during normal business hours for the purpose of examining the same to assure compliance with the terms of this Agreement and applicable statutes and regulations.
7. **Payment of Debts.** CCSS agrees to promptly pay, as they become due, all claims, debts and charges, which it may incur as a result of the program(s) herein contained, and shall hold and save the Town harmless from any such claims and debts.
8. **Indemnification.** CCSS shall indemnify and hold harmless the Town against any and all damages to property, or injuries to or death of any person(s), and shall defend,

indemnify and hold the Town harmless in proceedings of any nature or kind, including Workers' Compensation claims of or by anyone whomsoever, in any way resulting from, or arising out of, the operations and services described in this Agreement.

9. **Governing Law, Forum and Sovereign Immunity.** As contemplated by W.S. § 1-39-104(a), the Town specifically reserves unto itself, to the fullest extent permitted by law, all immunity from actions based in tort and contract, including actions based upon this Agreement. Any part of this Agreement that conflicts with the immunity provided by the Wyoming Governmental Claims Act (W.S. § 1-39-101 *et seq.*), the Town's reservation of immunity under this provision, or any other applicable laws shall be void and of no effect. The Town does not waive its governmental/sovereign immunity by entering into this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement by their duly authorized representatives, as of the date set forth in the preamble hereto.

Town of Saratoga

By: _____
Creed James, Mayor

(SEAL)

Attest: _____
Town Clerk

Carbon County Senior Services, Inc.

By: _____
Lisa Engstrom, Executive Director

TOWN OF SARATOGA
SPECIAL EVENTS APPLICATION

Applicant Name: <u>307 GoFast on Ice</u>	Organization: <u>307 GoFast</u>
Address: <u>P.O. Box 1460</u>	Address: <u>P.O. Box 1460</u>
City/State/Zip: <u>Saratoga NY 12833</u>	City/State/Zip: <u>Saratoga, NY 12833</u>
Phone: <u>307 321 7141</u> <u>Tyler</u>	Phone: <u>307 321 7141</u> <u>Tyler Rou</u>
Cell: <u>307 321 1404</u> <u>Susan</u>	Cell: <u>307 321 1404</u> <u>Susan</u>
e-mail: <u>Susanadam522@yahoo.com</u>	e-mail: <u>Susanadam522@yahoo.com</u>
Date of the Event: <u>JAN 14, 2023</u> <u>Feb 11</u> <u>2023</u>	Start Time for Event: <u>10:00</u>
Location of Event: <u>Saratoga Lake</u>	End Time for Event: <u>4:00 approx</u>

Please check one:

- ☒ SMALL EVENT – less than 49 participants
☐ LARGE EVENT – more than 50 participants

Describe briefly the proposed event.

Side by Side and ATV's RACING oval track
on the lake

Use additional sheet if necessary.

Location of the event(please be specific)

Southern Cove of Saratoga Lake
Including Sandy Beach

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

Approximate number of participants expected: 20-49Approximate number of support staff/volunteers: 10-15

Number of vehicles anticipated and parking requirements: Sandy Beach - 12 cars only (20-49)
East Side of South Cove for Spectators

Will town property be used for this event: _____

☒ yes ☐ no (if yes, please explain fully)
Sandy Beach, Southern Cove of Saratoga
Lake

❖ There is **NO CAMPING ALLOWED** within the Saratoga Town Limits and violators will be cited.

- What traffic control or parking issues are you anticipating:

* See Diagram *
- And Bullet Points -

- What parking plan have you in place: * See Diagram *

- And Bullet Points -

- What services do you require from the Police Department or DPW? :

We anticipate none

- What are your security plans: : none needed

- What services are required from the Fire Department? :

Crash / Burn Service - Ems needed on track
Emergency Standby

- What services are required from the Planning Commission? : none

- What plans have you made for garbage containment and removal?

We have barrels and we will do clean-up

- What plans have you made for sanitary control/portable toilets?:

We are process of getting Portable toilets
we understand we will need to provide

- Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-326-8001 for food service requirements:

NO - talking to Legion to see
if they want to earn that money

- Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations.

None

- Liquor Liability insurance to be required as described in Special Events Conditions #5.

NO Liquor or Alcohol provided by US

- Any other request by applicant: :

- Name of persons who will be "in charge" at the site/activity: :

Philip Smith
Tyler Roy

Susan Smith
Brenda Schwartzkopf

On-site

Manager: Philip Smith
 Home Phone: N/A Cell Phone: 307 321 5115
 Alternate On-site Manager: Susan Smith
 Home Phone: N/A Cell Phone: 307 321 1404

Insurance Information: (if applicable)

Name of Insurance
 Company: Working with Chamber
 Address: _____
 Phone Number: _____
 Contact Person: _____
 Policy Number: _____

Please provide Certificate of Insurance naming the Town of Saratoga as an additional insured,

Billing Address (if different than previously identified)
 Firm/Name: Will provide as the Chamber
 Street Address: and us get it settled
 City/State/Zip: _____
 Fax Number: _____
 Phone: _____

Special Terms and Conditions to the Special Event Application

By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.

In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this 8, day of November, 2022
Susan Smith
 Applicant Signature

What other agencies or groups have you contacted?
Have you received Applications from these agencies for your event (IF APPLICABLE)?
Please circle applicable agencies and attach a copy of the Application.

- Saratoga Planning Commissioners –(zoning issue if event is not an applicable use)
- Zoning and Planning Officer – (events requiring zoning clarification)
- Saratoga Department of Public Works (street closures – use of public parks)
- Saratoga Police Department: (events with alcohol sales or use – crowd control)
- Wyoming Highway Department –(parades or use of Highway 130/230)

TOWN OF SARATOGA SPECIAL EVENTS SIGN OFF SHEET

Proposed Special Event: _____

Date of Special Event: _____

Approved: _____ Date: _____
 Planning and Zoning Officer

Approved: _____ Date: _____
 DPW Supervisor

Approved: _____ Date: _____
 Police Chief

Approved: _____ Date: _____
 Fire Chief

Approved: _____ Date: _____
 Planning Commission

Approved: _____ Date: _____
 Town Council

** we only need EMS to be
 at the lake the 2 days
 11/14/23 & 2/11/23 **

** we think **



TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. SS Application holder shall obey all Federal, State, and local rules, regulations and laws. Application holder shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.

2. SS Application holder shall confine its activities to the location and time schedules approved for the Application. Traffic control shall be maintained as approved by the Saratoga Police Department and configured by the Saratoga Public Works Department when events are conducted on Town streets or on Town property.

3. SS Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.

4. SS Application holder does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Application holder.

5. SS In no way limiting the indemnity agreement above, Application holder will furnish to the Town of Saratoga a certificate of insurance providing liability, casualty and property coverage acceptable to its legal department showing combined single limit coverage for death or bodily injury, property damage or loss, marine and fire protection, or the equivalent of such coverage, not less than \$1,000,000.00. Applicant shall, if given permission to sell liquor, provide insurance enforcement for liquor liability naming the Town of Saratoga as additional insured for the amount of at least \$1,000,000.00. The Town of Saratoga, including its officials, employees and agents, shall be named an additional insured in the liability policy. Contractual liability coverage insuring the obligations of this agreement is also required. The insurance cannot be cancelled or substantially modified without ten (10) days notice to the Clerk of the Town of Saratoga.

6. SS Application holder shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Application holder shall post a cash bond as a refundable deposit against the estimated cost when requested.

will not need

7. ☒ Neither the Application holder, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Application holder or its employees, agents, servants or helpers.

8. ☒ Fees shall be charged for the use of Town Property: Application holder shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

9. ☒ Additional Applications and fees may be required for use of facilities of the Town of Saratoga and entry upon areas subject to special security requirements, such as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.

10. ☒ Application holder shall designate a local agent to sign this Application application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

11. ☒ Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

12. ☒ If Application holder finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.

13. ☒ The Application holder will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Application holder will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

15. ☒ Application holder shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

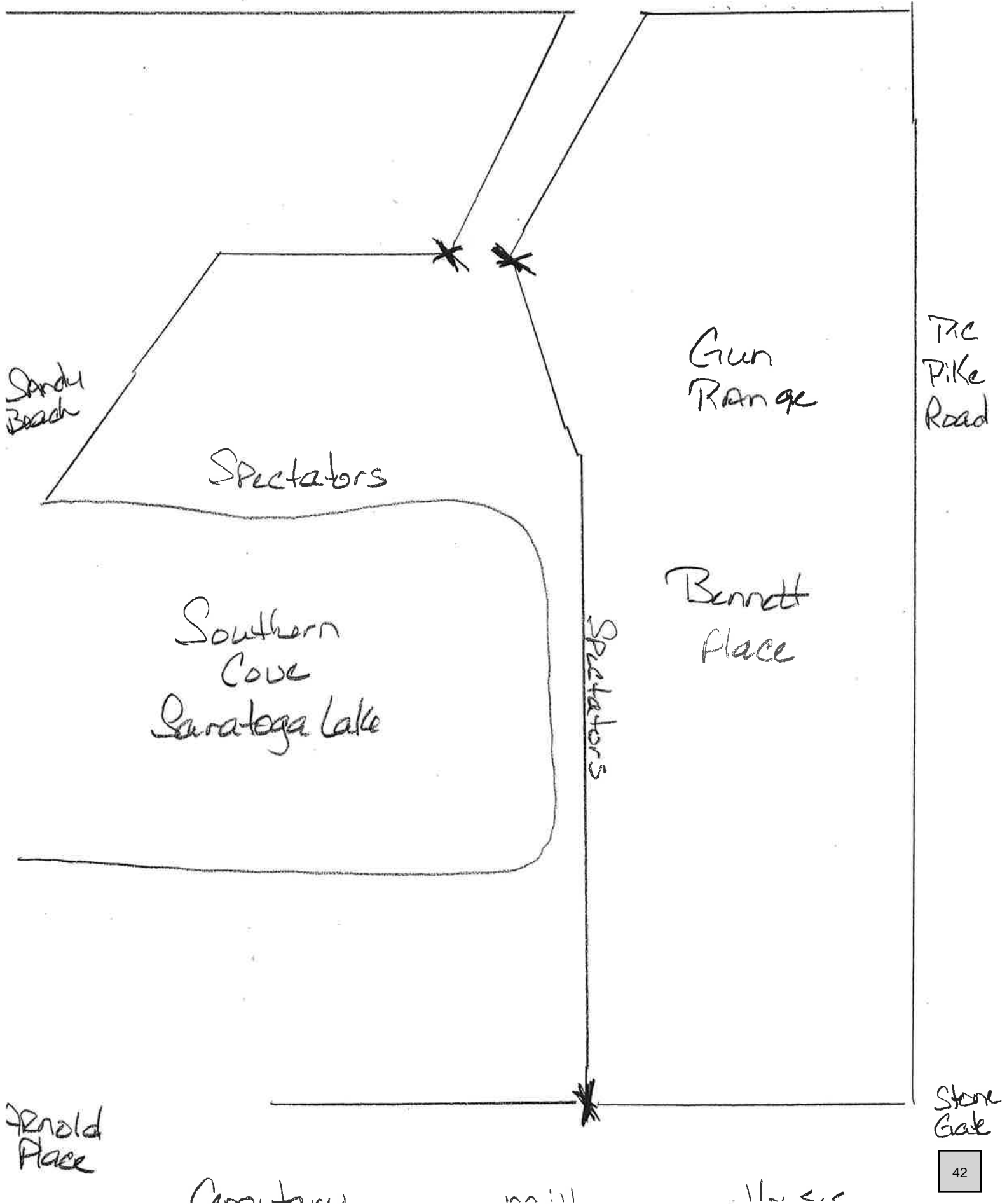
Application approved:

Mayor /Clerk

Date: _____

County Road 205

Item 13)



307 GoFast on Ice

January 14, 2023

February 11, 2023

- Use only Southern Cove of Saratoga Lake
- **X** on drawing show where people will be staged to take gate money
- Sandy Beach will be for participants only – and their pit crew
- Spectators entering lake from other areas won't be able to see races very well



PENSION AGREEMENT

Notification of Board or Commission Action to Participate in the Wyoming Retirement System as a City, Town or County

The following Agreement is made:

- BETWEEN: WYOMING RETIREMENT SYSTEM (WRS) DEFINED BENEFIT PENSION PLAN, located at 6101 YELLOWSTONE RD, SUITE 500, CHEYENNE, WY 82002
- AND: TOWN OF SARATOGA, located at 110 E. Spring St, Saratoga, WY 82331,
- AND: is eligible for participation as defined in W.S. § 9-3-402(a)(vi)(B) Employer" or "participating employer" means: (B) Any county, county memorial hospital, special hospital district, city or town or legally constituted department designated to the board by the appropriate governing body as an employer under this article.

Town of Saratoga joined WRS on 1/1/1978 and agreement was updated in:
November 2022 (adding part-time LE members effective 11/1/2022)

IT IS HEREBY AGREED THAT:

- A. The governing body of Town of Saratoga has elected to participate in WRS as of January 1, 1978. All eligible employees will be covered as of the effective date of this Agreement. Eligible employees hired on or after the effective date will be covered starting with their first day of employment.

- B. All full-time employees with the Town of Saratoga will be covered and the Town of Saratoga elect to:

COVER all Law Enforcement Officers working full-time or part-time and **NOT COVER** part-time Public Employees. If regular part-time employees are not initially covered, they may be covered at a later date by separate Board or Commission actions. If Employer elects to cover regular part-time employees, please complete section "C". Coverage elections are not subject to change or cancellation after the effective date of the Agreement, except as provided by the Wyoming Retirement Act.

- C. WRS definitions of regular part-time is any employee how works 25 hours or more per week, if the Town of Saratoga has a more inclusive definition of regular part-time employees who work less than 25 hours per week please list that coverage below:

This definition is not subject to change or cancellation after the effective date of the Agreement.

- D. Employees cannot opt out of participation, for any reason.
- E. Employer is a city, town or county with legally constituted departments or divisions, please elect which departments and divisions will be covered
- ☐ **ALL** Full-Time Employees of the Town of Saratoga to be covered.
 - ☐ Employer may elect to cover only eligible employees of the following departments or divisions (please list the departments/divisions below and attach an organizational chart) departments and divisions not originally covered as of the effective date of this Agreement may be covered at a later date by separate Board or Commission action.

Part-time Law Enforcement Officers

- F. The coverage outlined above shall not be subject to change or cancellation after the effective date of the Agreement, except as provided for by the Wyoming Retirement Act.
- G. All provisions of the Wyoming Retirement Act, the Wyoming Retirement Board's Rules and policies of WRS shall prevail.
- H. Employee contributions will be paid to WRS as: Untaxed* (taxes not yet deducted) OR
- I. LATE PAYMENTS:
If required employee and employer contributions are not received by WRS by the 12th of the month for the preceding month, interest shall be assessed at the assumed rate of return as determined by the Wyoming Board of Directors, compounded annually.
- J. TERMINATION OF AGREEMENT BY EMPLOYER:
The Wyoming Retirement Act does not provide a legal mechanism for an employer to disaffiliate with WRS.

The governing body of Town of Saratoga decided on January 1, 1978 to participate in the Wyoming Retirement System and certify all eligible employees will be enrolled in the following Plan(s) as of 11/01/2022:

- ☐ Public Employee Pension - Tier I – Full-time only
- ☐ Public Employee Pension - Tier II – Full-Time only
- ☐ Law Enforcement Changed 11/1/2022 Full-time and part-time

Town of Saratoga falls under a city, town or county and therefore the agreement is not subject to change or cancellation, unless according to Wyoming Statute § 9-3-405(a)(ii)(A) elects to cover additional departments or divisions, or to elect coverage for its regular part-time employees if previous coverage was not originally elected. Upon modification to Agreement, Employer must complete another Agreement, which will supersede any existing Agreement(s).

Attest: X
(Signature of Agency Clerk or Secretary)

X
(Signature of Chairman or President of Governing Body)

X
(Printed name of Agency Clerk or Secretary)

X
(Printed name of Chairman or President of Governing Body)

(Date)

(Date)

**TOWN OF SARATOGA
110 E SPRING ST
SARATOGA, WY 82331**

Employer Contact Information (please review and update any information below):

Name: Marie Christen

Email Address: clerk@saratogawyo.org

Phone Number: 307-326-8335

WRS Office Use Only

RAIN ID # _____

Approved by: _____

Date Approved: _____

**Council Report- Recreation Department
November 15th, 2022**

Gym

- Hours of operation: Monday-Thursday 5am-8pm, Friday 5am-3pm.
CLOSED November 25th same as Community Center
- Fitness Classes
 - Morning Mash-up, Low Impact Fitness, Kids Group, QiGong, Cycling
 - Schedule posted on the main gym door, Town website, Facebook
 - Latin and Middle Eastern Dance classes begin Nov 1st, offered Tuesday and Thursday afternoons at 2pm in the main gym
- Middle School Girls Basketball in session
- Evening open gym 6:30pm-8:30pm
 - Monday & Wednesday volleyball
 - Tuesday & Thursday basketball
- Pickleball clinic held November 12th, 15 participants. Designated pickleball times will be added to the Community Center Gym calendar

Youth Activities

- December 20th, early out for school, the community is invited to bring sleeping bags and watch a holiday movie. Movie will start about 2pm.

Pool

- Working to get documentation for revenue and expenditures. I will be in Town Hall to fill in the gaps of deposits made from July 1st to September 10th.

I will be out of the office November 15th and 16th.

Recreation Commission Board

- Next meeting is Monday, December 5th at 6:00pm at the Town Hall
- One in town seat remains open, letters of interest can be submitted directly to the Mayor for appointment.



**FAA
Airports**

AIP Grant Oversight Risk Assessment

Sponsor Certification Checklist

Scope

This checklist is for use by airport sponsors, who should review and complete all form sections below.

Purpose

This checklist helps the FAA decide if an airport sponsor has policies, procedures, and information technology infrastructure supporting the internal controls below. Once you complete the checklist, sign it and return a copy to the relevant FAA Field Office.

Airport sponsor's full name:

Airports owned or operated by the sponsor:

Checklist

Section 1 – Sponsor Policies and Procedures

Check any box below that applies to your internal controls environment.

- ☐ **Procurement.** The sponsor has a documented Procurement Process.
 - ☐ Procurement process document outlines the roles and responsibilities of each individual involved in processing procurement transactions. This section should also include specific segregation of duties of individuals' responsibilities and necessary authorizations and approvals.
 - ☐ Procurement process document specifies which individuals have been authorized to approve procurement transactions.
 - ☐ Procurement process document outlines data retention requirements.
 - ☐ Procurement process document outlines purchase card usage and authorizations (if applicable).
 - ☐ Procurement process document outlines processes for goods and services receipt and acknowledgement.

- ☐ Procurement process document outlines processes for invoice reconciliations and exception handling.
- ☐ Procurement process document has been reviewed and updated within the last 3 years.
- ☐ **Grants Oversight.** The sponsor has a documented Grants Oversight Process.
 - ☐ Grants Oversight process document outlines specific steps for gathering documents requested for grant applications. This includes the scope of project, cost estimates, projected timelines of completion, and necessary internal approvals. Process document also includes steps for validating the accuracy of requested documentation and process for submission to the grantor.
 - ☐ Grants Oversight process document outlines roles and responsibilities for managing grant funds. This includes coordination and communication of progress reports and completion schedules with the grantor in accordance with grant specifications. Process document also includes detailed steps regarding the oversight, management, and proper usage of funds toward the awarded project.
 - ☐ Grants Oversight process document outlines specific steps for grant closeout. This includes the preparation and submission of required FAA forms, progress reports, and other documents required by grant award. Process document also includes steps for validating the accuracy of required forms prior to submission to the grantor.
 - ☐ Grants Oversight process document outlines specific steps for grant records management. This includes invoice and receipt retention, maintenance of all progress reports, time schedules, and any additional documentation in accordance with grant specifications.
 - ☐ Grants Oversight process document has been reviewed and updated within the last 3 years.
- ☐ **Disbursement.** The sponsor has a documented Disbursement Process.
 - ☐ Disbursement process document outlines the specific steps involved in the disbursement process. Steps should document the support required in order to make a disbursement. Example items include purchase order, invoice, and other necessary authorizations.
 - ☐ Disbursement process document outlines which individuals have been authorized to release disbursements. This section should also include specific segregation of duties of individuals' responsibilities and necessary authorizations and approvals for disbursing funds.
 - ☐ Disbursement process document outlines procedures for reconciliations.
 - ☐ Disbursement process document has been reviewed and updated within the last 3 years.

- ☐ **Business Continuity.** The sponsor has a documented Business Continuity Process.
- ☐ Business Continuity process document outlines contingency plans in the case of disaster.
 - ☐ Business Continuity process document outlines contingency plans in the event of resource turnover. This includes the loss of 2 or more key resources heavily involved in normal business operations, including leading teams, approving expenditures and procurement, and overseeing Sponsor projects.
 - ☐ Business Continuity process document outlines a list of emergency contacts in the case of disaster.
 - ☐ Business Continuity process document outlines data retention requirements (i.e. data backup requirements, storage requirements, etc.).
 - ☐ Business Continuity process document specifies instructions for resuming operations in the case of disaster.
 - ☐ Business Continuity process document has been reviewed and updated within the last 3 years.

Section 2 – Sponsor Information Technology Infrastructure

Check the **one** response below that **best** describes the current status of the Information Technology environment at the sponsor's airports named at the top of this form.

- ☐ **Sponsor uses only manual methods to conduct business** (Some examples follow)
 - Sponsor communicates with contractors via phone call or manual hand-written letters.
 - Sponsor keeps documentation by manual paper trail and uses storage cabinets.
- ☐ **Sponsor uses a mix of manual and electronic methods to conduct business** (An example follows)
 - Sponsor keeps some documentation in printed form and some as electronic files.
- ☐ **Sponsor uses only electronic methods to conduct business** (Some examples follow)
 - Sponsor keeps all documentation as electronic files.
 - Sponsor makes maximum use of electronic email and attachments.
 - Sponsor uses web conferencing software for online meetings.

Sponsor Certification & FAA Acceptance

I certify that the above information regarding the sponsor named above is accurate and represents the airport sponsor's existing internal controls.

Airport sponsor's signature: _____ **Date:** _____

I accept the certification submitted by the airport sponsor and believe it to be accurate based on my professional expertise.

Responsible FAA staff signature: _____ **Date:** _____



WYOMING DEPARTMENT OF TRANSPORTATION
AERONAUTICS DIVISION
200 E. 8th Ave., Suite 101, Cheyenne, WY 82001
REQUEST FOR REIMBURSEMENT (RFR) OF STATE FUNDS
FOR
AIRPORT IMPROVEMENTS

1. State Project No:	ASA004B
2. FAA Project No. :	3-56-0026-034-2021
3. WACIP Description:	Improve Auto Parking, Access Road and Fence
4. Payment Req. No:	AER1012795 #2

Item 21)

5. Sponsor:	TOWN OF SARATOGA	6. Request :	Partial
7. Airport:	Saratoga - Shively Field	8. Period Covered:	09/17/2022 To: 10/15/2022
9. Total State Grant Amount:	\$16,786.00	10. Total FAA Grant Amount:	\$251,783.00

			FEDERAL SHARE	SPONSOR SHARE	STATE SHARE
11. Grant Split	CURRENT COST INCURRED	COST INCURRED TO DATE	90.00 %	4.00 %	6.00 %
12. Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13. Preliminary/Planning Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14. Land/Structures/Right-of-Way Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15. Architectural/Engineering Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16. Project Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17. Land Development Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18. Relocation Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19. Demolition and Removal Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20. Construction and Project Improvement Costs	\$122,509.66	\$241,689.28	\$217,520.35	\$9,667.57	\$14,501.36
21. Equipment Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22. Miscellaneous Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23. Total Cumulative to date (Sum of Rows 12-22)	\$122,509.66	\$241,689.28	\$217,520.35	\$9,667.57	\$14,501.36
24. State Funds Previously Requested					\$7,150.78
25. State funds Now Requested (Row 23 Minus Row 24)					\$7,350.58
26. Percent of State Grant Completed to Date (State Share in Row 23 Divided by Item 9)					86.39 %

CERTIFICATION OF SPONSOR:

I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the State share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.

27. LOCAL GOVERNMENT REPRESENTATIVE (Sponsor)

Name: Creed James	Title: Mayor, Town of Saratoga
Signature:	Date:

WYDOT OFFICE USE ONLY:

Name:	Title:
Division Approval:	Date:


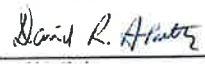
OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS		OMB APPROVAL NO. 0348-0002		PAGE 1 OF 1 PAGES	
		1. TYPE OF REQUEST: PARTIAL		2. BASIS OF REQUEST: CASH Item 21)	
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED: Federal Aviation Administration		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY: 3-56-0026-034-2021		5. PARTIAL PAYMENT REQUEST NO: AER1012795 #2	
6. EMPLOYER IDENTIFICATION NUMBER:	7. RECIPIENTS ACCOUNT NUMBER OR IDENTIFYING NUMBER:	8. PERIOD COVERED BY THIS REQUEST			
		FROM: 09/17/2022 TO: 10/15/2022			
9. RECIPIENT ORGANIZATION		10. PAYEE(Where check is to be sent if different from item 9)			
Name: TOWN OF SARATOGA		Name: WYDOT			
No. and Street: P.O. BOX 486		No. and Street: 5300 Bishop Blvd.			
City, State and Zip: SARATOGA, WY 82331		City, State and Zip: Cheyenne, WY 82009			
11. STATUS OF FUNDS					
CLASSIFICATION	PROGRAMS	FUNCTIONS	ACTIVITIES	TOTAL	
	(a)	(b)	(c)		
a. Administrative Expense				\$0.00	
b. Preliminary Expense				\$0.00	
c. Land, Structures, Right-of-Way				\$0.00	
d. Architectural Engineering Basic Fees				\$0.00	
e. Other Architectural Engineering Fees				\$0.00	
f. Project Inspection Fees				\$0.00	
g. Land Development				\$0.00	
h. Relocation Expense				\$0.00	
i. Relocation Payments to Individuals and Businesses				\$0.00	
j. Demolition and Removal				\$0.00	
k. Construction and Project Improvement Cost				\$241,689.28	
l. Equipment Costs				\$0.00	
m. Miscellaneous Cost				\$0.00	
n. Total cumulative to date (sum of lines a through m)	0	0	0	\$241,689.28	
o. Deductions for program income				0	
p. Net cumulative to date (Line n minus Line o)	0	0	0	\$241,689.28	
q. Federal share to date	0	0	0	\$217,520.35	
r. Rehabilitation Grants (100% reimbursement)				0	
s. Total Federal share (Sum of lines q and r)	0	0	0	\$217,520.35	
t. Federal payments previously requested				\$107,261.66	
u. Amount requested for reimbursement	0	0	0	\$110,258.69	
v. Percent of project completed	0	0	0	86.39 %	
12. CERTIFICATION					DATE REPORT SUBMITTED
I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.	a. RECIPIENT	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL			
		TYPED OR PRINTED NAME Creed James OR TITLE			
	b. REPRESENTATIVE	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL			
	CERTIFYING TO LINE 11V	TYPED OR PRINTED NAME OR TITLE			

AIP:	3-56-0026-034-2021	Item 21)
Airport:	Shively Fld	
Sponsor:	TOWN OF SARATOGA	
Address:	P.O. BOX 1015, SARATOGA, WY, 82331	

Project:	Improve Auto Parking, Access Road and Fence
RFR #:	AER1012795 #2

	Amount Allocated	Grant #	%
Federal	\$251,783.00	3-56-0026-034-2021	90.00
State	\$16,786.00	ASA004B	6.00
Local	\$11,190.00		4.00
TOTAL FUNDING	\$279,759.00		

Payee	Invoice Number	Current Amount	Previous RFR's	Total To Date
Lewis & Lewis, Inc.	AER1012795			
		\$122,509.66	\$119,179.62	\$241,689.28
	Construction Cost	\$122,509.66	\$119,179.62	\$241,689.28
	TOTAL	\$122,509.66	\$119,179.62	\$241,689.28
	FAA Share	\$110,258.69	\$107,261.66	\$217,520.35
	STATE Share	\$7,350.58	\$7,150.78	\$14,501.36
	SPONSOR Share	\$4,900.39	\$4,767.18	\$9,667.57


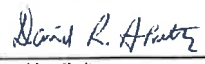
TOWN OF SARATOGA, WYOMING - SARATOGA MUNICIPAL AIRPORT/SHIVELY FIELD Entrance Road & Parking Area Improvement Project A.I.P. Project Nos. 3-56-0026-031, 034, & 035 WYDOT Project Nos. ASA004B & D																		
Owner: Town of Saratoga, Wyoming P.O. Box 486 Saratoga, WY 82331			Contractor: Kilgore Companies, LLC dba Lewis & Lewis, Inc. 370 A Blairtown Road Rock Springs, WY 82901															
Estimate Number Two (2) Construction Period: September 17 thru October 15, 2022			Date: 10/19/2022															
Item	Unit	Plan Quantity	Quantity Complete This Estimate	Quantity Complete Previous	Total Quantity Complete	Percent Completed to Date -	Bid Price	Total Payable										
Schedule I																		
MOBILIZATION	LS	1	0%	90%	90%	90%	\$49,000.00	\$44,100.00										
REMOVAL OF CATTLE GUARDS	EA	1	0	1	1	100%	\$7,000.00	\$7,000.00										
REMOVAL OF FENCE	FT	800	0	805	805	101%	\$15.55	\$12,517.75										
REMOVAL OF PIPE (INCL FE'S)	FT	30	0	30	30	100%	\$106.00	\$3,180.00										
REMOVAL OF SURFACING	SY	1880	0	1970	1970	105%	\$9.55	\$18,813.50										
REMOVAL OF SIDEWALK	SF	325	0	325	325	100%	\$11.35	\$3,688.75										
REMOVAL OF CONCRETE	SF	1180	0	1180	1180	100%	\$5.15	\$6,077.00										
UNCLASSIFIED EXCAVATION	CY	520	0	520	520	100%	\$56.00	\$29,120.00										
TOPSOIL BORROW	CY	185	0	0	0	0%	\$83.45	\$0.00										
SEEDING/LANDSCAPING	SY	1600	0	0	0	0%	\$1.90	\$0.00										
COCONUT FIBER DITCH LINING	SY	350	0	0	0	0%	\$4.15	\$0.00										
GEOTEXTILE, MATERIAL SEPARATION (NON-WOVEN)	SY	2000	1982	0	1982	99%	\$2.65	\$5,252.30										
CRUSHED BASE	CY	425	411	0	411	97%	\$93.60	\$38,469.60										
HOT PLANT MIX	TON	460	414	0	414	90%	\$200.00	\$82,800.00										
ASPHALT BINDER (PG 64-28)	TON	29	23	0	23	80%	\$0.01	\$0.23										
TACK COAT	GAL	205	0	0	0	0%	\$10.80	\$0.00										
CMP 24 IN	FT	42	0	42	42	100%	\$195.35	\$8,204.70										
CMP FE 24 IN	EA	2	0	2	2	100%	\$460.00	\$920.00										
FENCE POST AND RAIL	FT	515	155	360	515	100%	\$20.45	\$10,531.75										
FENCE, CHAIN LINK	FT	435	25	410	435	100%	\$107.80	\$46,893.00										
GATES SINGLE SWING 48 IN	EA	1	0.25	0.75	1	100%	\$7,500.00	\$7,500.00										
GATES DOUBLE SWING 20 FT	EA	1	0.10	0.90	1	100%	\$5,520.00	\$5,520.00										
REMOVE AND RESET TILT GATE	EA	1	0.60	0.30	0.90	90%	\$57,500.00	\$51,750.00										
SIDEWALK (CONC)	SY	166	168	0	168	101%	\$129.00	\$21,672.00										
CURB AND GUTTER TYPE A	FT	830	834	0	834	100%	\$67.00	\$55,878.00										
DOUBLE GUTTER	SY	50	50	0	50	100%	\$150.00	\$7,500.00										
CONDUIT - IRRIGATION	FT	190	0	190	190	100%	\$49.45	\$9,395.50										
CONDUIT - RIGID PVC 4 in	FT	670	0	670	670	100%	\$39.10	\$26,197.00										
SIGN POST, SQ TUBULAR STEEL	EA	2	0	0	0	0%	\$623.00	\$0.00										
SIGN PANELS, ALUMINUM	SF	5	0	0	0	0%	\$250.00	\$0.00										
RELOCATE PLAQUE AND CANNON MONUMENT	LS	1	50%	0%	50%	50%	\$1,150.00	\$575.00										
RELOCATE SIGNS	LS	1	50%	0%	50%	50%	\$1,250.00	\$625.00										
PAVEMENT MARKING	SF	200	0	0	0	0%	\$23.00	\$0.00										
Schedule III - State/Local (ASA004D) Only																		
MOBILIZATION	LS	1	0%	90%	90%	90%	\$8,000.00	\$7,200.00										
SANITARY SEWER MAIN 8-IN PVC	LF	360	0	360	360	100%	\$160.75	\$57,870.00										
MANHOLE	EA	2	0	2	2	100%	\$10,458.00	\$20,916.00										
Amount due this estimate includes Schedule I only. For Grant AIP 3-56-0026-034-2022, RFR #2: Amount paid by this grant and corresponding State & Local shares = \$242,785.69 x 50.46% = \$122,509.66							<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Total Payable To Date</td> <td>\$590,167.08</td> </tr> <tr> <td>Project Completed To Date - Based on Cost</td> <td>92%</td> </tr> <tr> <td>Less 5% Retainage</td> <td>\$29,508.35</td> </tr> <tr> <td>Less Previous Payments</td> <td>\$317,873.04</td> </tr> <tr> <td>Amount Due Contractor This Estimate</td> <td>\$242,785.69</td> </tr> </table>		Total Payable To Date	\$590,167.08	Project Completed To Date - Based on Cost	92%	Less 5% Retainage	\$29,508.35	Less Previous Payments	\$317,873.04	Amount Due Contractor This Estimate	\$242,785.69
Total Payable To Date	\$590,167.08																	
Project Completed To Date - Based on Cost	92%																	
Less 5% Retainage	\$29,508.35																	
Less Previous Payments	\$317,873.04																	
Amount Due Contractor This Estimate	\$242,785.69																	
Request for Payment Submitted By:			Engineer's Review:			Owner's Review:												
 David R. Shultz Sage Civil Engineering			 David R. Shultz Sage Civil Engineering			Creed James Mayor												
Lewis & Lewis, Inc.																		

OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS		OMB APPROVAL NO. 0348-0002	PAGE 1 OF 1 PAGES	
		1. TYPE OF REQUEST: PARTIAL	2. BASIS OF REQUEST: CASH	Item 22)
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED: Federal Aviation Administration		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY: 3-56-0026-031-2021	5. PARTIAL PAYMENT REQUEST NO: AER1012794 #4	
6. EMPLOYER IDENTIFICATION NUMBER:	7. RECIPIENTS ACCOUNT NUMBER OR IDENTIFYING NUMBER:	8. PERIOD COVERED BY THIS REQUEST		
		FROM: 12/30/2021 TO: 10/21/2022		
9. RECIPIENT ORGANIZATION		10. PAYEE(Where check is to be sent if different from item 9)		
Name:	TOWN OF SARATOGA	Name:	WYDOT	
No. and Street:	P.O. BOX 486	No. and Street:	5300 Bishop Blvd.	
City, State and Zip:	SARATOGA, WY 82331	City, State and Zip:	Cheyenne, WY 82009	
11. STATUS OF FUNDS				
CLASSIFICATION	PROGRAMS	FUNCTIONS	ACTIVITIES	TOTAL
	(a)	(b)	(c)	
a. Administrative Expense				\$4,880.88
b. Preliminary Expense				\$0.00
c. Land, Structures, Right-of-Way				\$0.00
d. Architectural Engineering Basic Fees				\$91,350.00
e. Other Architectural Engineering Fees				\$0.00
f. Project Inspection Fees				\$78,203.52
g. Land Development				\$0.00
h. Relocation Expense				\$0.00
i. Relocation Payments to Individuals and Businesses				\$0.00
j. Demolition and Removal				\$0.00
k. Construction and Project Improvement Cost				\$104,848.36
l. Equipment Costs				\$0.00
m. Miscellaneous Cost				\$0.00
n. Total cumulative to date (sum of lines a through m)	0	0	0	\$279,282.76
o. Deductions for program income				0
p. Net cumulative to date (Line n minus Line o)	0	0	0	\$279,282.76
q. Federal share to date	0	0	0	\$279,282.76
r. Rehabilitation Grants (100% reimbursement)				0
s. Total Federal share (Sum of lines q and r)	0	0	0	\$279,282.76
t. Federal payments previously requested				\$200,505.26
u. Amount requested for reimbursement	0	0	0	\$78,777.50
v. Percent of project completed	0	0	0	86.42 %
12. CERTIFICATION		DATE REPORT SUBMITTED		
I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.	a. RECIPIENT	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		
		TYPED OR PRINTED NAME Creed James		
	b. REPRESENTATIVE	SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		
	CERTIFYING TO LINE 11V	TYPED OR PRINTED NAME OR TITLE		

AIP:	3-56-0026-031-2021	Item 22)
Airport:	Shively Fld	
Sponsor:	TOWN OF SARATOGA	
Address:	P.O. BOX 1015, SARATOGA, WY, 82331	
Project:	Improve Auto Parking, Access Road and Fence and associated work	
RFR #:	AER1012794 #4	

	Amount Allocated	Grant #	%
Federal	\$323,166.00	3-56-0026-031-2021	100.00
State	\$0.00	ASA004A	0.00
Local	\$0.00		0.00
TOTAL FUNDING	\$323,166.00		

Payee	Invoice Number	Current Amount	Previous RFR's	Total To Date
Casper Star Tribune	AER1012794			
		\$0.00	\$1,054.88	\$1,054.88
	Administrative Cost	\$0.00	\$1,054.88	\$1,054.88
Sage Civil Engineering	AER1012794			
		\$33,377.27	\$156,390.25	\$189,767.52
	Architectural Cost	\$0.00	\$91,350.00	\$91,350.00
	Construction Cost	\$0.00	\$20,214.00	\$20,214.00
	Project Inspection Cost	\$33,377.27	\$44,826.25	\$78,203.52
Saratoga Sun	AER1012794			
		\$0.00	\$1,326.00	\$1,326.00
	Administrative Cost	\$0.00	\$1,326.00	\$1,326.00
Airport IFE Services, Inc.	AER1012794			
		\$2,500.00	\$0.00	\$2,500.00
	Administrative Cost	\$2,500.00	\$0.00	\$2,500.00
Lewis & Lewis, Inc.	AER1012794			
		\$42,900.23	\$41,734.13	\$84,634.36
	Construction Cost	\$42,900.23	\$41,734.13	\$84,634.36
	TOTAL	\$78,777.50	\$200,505.26	\$279,282.76
	FAA Share	\$78,777.50	\$200,505.26	\$279,282.76
	STATE Share	\$0.00	\$0.00	\$0.00
	SPONSOR Share	\$0.00	\$0.00	\$0.00

TOWN OF SARATOGA, WYOMING - SARATOGA MUNICIPAL AIRPORT/SHIVELY FIELD Entrance Road & Parking Area Improvement Project A.I.P. Project Nos. 3-56-0026-031, 034, & 035 WYDOT Project Nos. ASA004B & D																		
Owner: Town of Saratoga, Wyoming P.O. Box 486 Saratoga, WY 82331			Contractor: Kilgore Companies, LLC dba Lewis & Lewis, Inc. 370 A Blairtown Road Rock Springs, WY 82901															
Estimate Number Two (2) Construction Period: September 17 thru October 15, 2022			Date: 10/19/2022															
Item	Unit	Plan Quantity	Quantity Complete This Estimate	Quantity Complete Previous	Total Quantity Complete	Percent Completed to Date -	Bid Price	Total Payable										
Schedule I																		
MOBILIZATION	LS	1	0%	90%	90%	90%	\$49,000.00	\$44,100.00										
REMOVAL OF CATTLE GUARDS	EA	1	0	1	1	100%	\$7,000.00	\$7,000.00										
REMOVAL OF FENCE	FT	800	0	805	805	101%	\$15.55	\$12,517.75										
REMOVAL OF PIPE (INCL FE'S)	FT	30	0	30	30	100%	\$106.00	\$3,180.00										
REMOVAL OF SURFACING	SY	1880	0	1970	1970	105%	\$9.55	\$18,813.50										
REMOVAL OF SIDEWALK	SF	325	0	325	325	100%	\$11.35	\$3,688.75										
REMOVAL OF CONCRETE	SF	1180	0	1180	1180	100%	\$5.15	\$6,077.00										
UNCLASSIFIED EXCAVATION	CY	520	0	520	520	100%	\$56.00	\$29,120.00										
TOPSOIL BORROW	CY	185	0	0	0	0%	\$83.45	\$0.00										
SEEDING/LANDSCAPING	SY	1600	0	0	0	0%	\$1.90	\$0.00										
COCONUT FIBER DITCH LINING	SY	350	0	0	0	0%	\$4.15	\$0.00										
GEOTEXTILE, MATERIAL SEPARATION (NON-WOVEN)	SY	2000	1982	0	1982	99%	\$2.65	\$5,252.30										
CRUSHED BASE	CY	425	411	0	411	97%	\$93.60	\$38,469.60										
HOT PLANT MIX	TON	460	414	0	414	90%	\$200.00	\$82,800.00										
ASPHALT BINDER (PG 64-28)	TON	29	23	0	23	80%	\$0.01	\$0.23										
TACK COAT	GAL	205	0	0	0	0%	\$10.80	\$0.00										
CMP 24 IN	FT	42	0	42	42	100%	\$195.35	\$8,204.70										
CMP FE 24 IN	EA	2	0	2	2	100%	\$460.00	\$920.00										
FENCE POST AND RAIL	FT	515	155	360	515	100%	\$20.45	\$10,531.75										
FENCE, CHAIN LINK	FT	435	25	410	435	100%	\$107.80	\$46,893.00										
GATES SINGLE SWING 48 IN	EA	1	0.25	0.75	1	100%	\$7,500.00	\$7,500.00										
GATES DOUBLE SWING 20 FT	EA	1	0.10	0.90	1	100%	\$5,520.00	\$5,520.00										
REMOVE AND RESET TILT GATE	EA	1	0.60	0.30	0.90	90%	\$57,500.00	\$51,750.00										
SIDEWALK (CONC)	SY	166	168	0	168	101%	\$129.00	\$21,672.00										
CURB AND GUTTER TYPE A	FT	830	834	0	834	100%	\$67.00	\$55,878.00										
DOUBLE GUTTER	SY	50	50	0	50	100%	\$150.00	\$7,500.00										
CONDUIT - IRRIGATION	FT	190	0	190	190	100%	\$49.45	\$9,395.50										
CONDUIT - RIGID PVC 4 in	FT	670	0	670	670	100%	\$39.10	\$26,197.00										
SIGN POST, SQTUBULAR STEEL	EA	2	0	0	0	0%	\$623.00	\$0.00										
SIGN PANELS, ALUMINUM	SF	5	0	0	0	0%	\$250.00	\$0.00										
RELOCATE PLAQUE AND CANNON MONUMENT	LS	1	50%	0%	50%	50%	\$1,150.00	\$575.00										
RELOCATE SIGNS	LS	1	50%	0%	50%	50%	\$1,250.00	\$625.00										
PAVEMENT MARKING	SF	200	0	0	0	0%	\$23.00	\$0.00										
Schedule III - State/Local (ASA004D) Only																		
MOBILIZATION	LS	1	0%	90%	90%	90%	\$8,000.00	\$7,200.00										
SANITARY SEWER MAIN 8-IN PVC	LF	360	0	360	360	100%	\$160.75	\$57,870.00										
MANHOLE	EA	2	0	2	2	100%	\$10,458.00	\$20,916.00										
Amount due this estimate includes Schedule I only. For Grant AIP 3-56-0026-031-2021, RFR #4: Amount paid by this grant @ 100% Federal = \$242,785.69 x 17.67% = \$42,900.23							<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Total Payable To Date</td> <td>\$590,167.08</td> </tr> <tr> <td>Project Completed To Date - Based on Cost</td> <td>92%</td> </tr> <tr> <td>Less 5% Retainage</td> <td>\$29,508.35</td> </tr> <tr> <td>Less Previous Payments</td> <td>\$317,873.04</td> </tr> <tr> <td>Amount Due Contractor This Estimate</td> <td>\$242,785.69</td> </tr> </table>		Total Payable To Date	\$590,167.08	Project Completed To Date - Based on Cost	92%	Less 5% Retainage	\$29,508.35	Less Previous Payments	\$317,873.04	Amount Due Contractor This Estimate	\$242,785.69
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Less Previous Payments	\$317,873.04																	
Amount Due Contractor This Estimate	\$242,785.69																	
Request for Payment Submitted By:			Engineer's Review:			Owner's Review:												
 Lewis & Lewis, Inc.			 David R. Shultz Sage Civil Engineering			Creed James Mayor												



SAGE CIVIL ENGINEERING
ENGINEERS | SURVEYORS

2824 Big Horn Ave.
Cody, WY 82414
P: 307-527-0915
www.sagecivilengineering.com

Item 22)

Date	Invoice #
10/28/2022	3450

Bill To

Town of Saratoga
P.O. Box 486
Saratoga, WY 82331

Account #	Project			Due Date
2020-066	Entrance Rd/Parking Area - Construction			11/28/2022
Description		Qty	Rate	Amount
Entrance Road & Parking Area Improvement Project Construction Phase Services 9/24/22 - 10/21/22 FAA Project No. AIP 3-56-0026-031-2021				
Construction Observation Services (Off-Site)				
Project Manager		35.25	110.00	3,877.50
Resident Project Representative		34.5	90.00	3,105.00
Resident Project Representative Overtime		5	115.00	575.00
Construction Observation Services (On-Site)				
Direct Labor				
Project Manager		11.5	35.00	402.50
Resident Project Representative		107.5	25.00	2,687.50
Resident Project Representative Overtime		14.75	37.50	553.13
Indirect Labor (Overhead: Direct Labor x 1.5)			5,464.69	5,464.69
Fixed Fee (Total Labor x 0.25)			2,276.95	2,276.95
Paving Subconsultant		24	150.00	3,600.00
Construction Support				
Project Manager		32.5	110.00	3,575.00
Resident Project Representative		14.25	90.00	1,282.50
Administrative Assistant		0.25	60.00	15.00
Reimbursables				
Vehicle Mileage		4,150	0.75	3,112.50
Per Diem		19	150.00	2,850.00
Thank you for your business!		Total		
		\$33,377.27		

Airport IFE Services, Inc.

INVOICE Item 22)

28616 N. Regal Rd.
Chattaroy, WA 99003

INVOICE #041
DATE: JANUARY 17, 2021

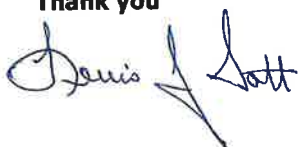
TO:
Town of Saratoga
110 E. Spring Ave.
Saratoga, WY 82331

DESCRIPTION	AMOUNT
<p>Independent Fee Estimate Preparation for Saratoga Municipal Airport/ Shively Field</p> <p><u>Entrance Road & Parking Area Improvements Project. AIP 3-56-0026-030-2021, WYDOT</u></p> <p>ASA002B</p> <p>Lump sum fee for IFE Services</p> <p>This IFE was for design and construction engineering for the Entrance Road and Parking Area Improvement Project - performed when both this project and the Apron Expansion project were planned to be covered by the same grants. The projects were subsequently separated and this project was covered by the following Federal and State grants: 3-56-0026-031-2021/ASA004A (100% FAA) 3-56-0026-034-2022/ASA004B (90/6/4) 3-56-0026-035-2022/ASA004C (90/6/4) ASA004D (0/90/10)</p> <p>Per FAA's direction, all administrative costs are to be applied to AIP 031.</p> <p>EIN # 83-4295207</p>	<p>\$2,500.00</p>
TOTAL	\$2,500.00

Make checks payable to: **Airport IFE Services, Inc.**

If you have any questions concern this invoice, contact Lew Lott @ 801 560 6877

Thank you





WYOMING DEPARTMENT OF TRANSPORTATION
AERONAUTICS DIVISION
200 E. 8th Ave., Suite 101, Cheyenne, WY 82001
REQUEST FOR REIMBURSEMENT (RFR) OF STATE FUNDS
FOR
AIRPORT IMPROVEMENTS

1. State Project No:	ASA003A
2. FAA Project No. :	N/A
3. WACIP Description:	Seal Coat and Mark Pavements
4. Payment Req. No:	AER1012372 #3

Item 23)

5. Sponsor:	TOWN OF SARATOGA	6. Request :	Partial
7. Airport:	Saratoga - Shively Field	8. Period Covered:	09/26/2022 To: 09/27/2022
9. Total State Grant Amount:	\$291,150.00	10. Total FAA Grant Amount:	\$0.00

			FEDERAL SHARE	SPONSOR SHARE	STATE SHARE
11. Grant Split	CURRENT COST INCURRED	COST INCURRED TO DATE	0.00 %	10.00 %	90.00 %
12. Administrative Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13. Preliminary/Planning Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14. Land/Structures/Right-of-Way Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15. Architectural/Engineering Costs	\$0.00	\$9,300.00	\$0.00	\$930.00	\$8,370.00
16. Project Inspection Fees	\$0.00	\$14,777.50	\$0.00	\$1,477.75	\$13,299.75
17. Land Development Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18. Relocation Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19. Demolition and Removal Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20. Construction and Project Improvement Costs	\$27,324.99	\$273,381.42	\$0.00	\$27,338.14	\$246,043.28
21. Equipment Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22. Miscellaneous Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23. Total Cumulative to date (Sum of Rows 12-22)	\$27,324.99	\$297,458.92	\$0.00	\$29,745.89	\$267,713.03
24. State Funds Previously Requested					\$243,120.54
25. State funds Now Requested (Row 23 Minus Row 24)					\$24,592.49
26. Percent of State Grant Completed to Date (State Share in Row 23 Divided by Item 9)					91.95 %

CERTIFICATION OF SPONSOR:

I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the State share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.

27. LOCAL GOVERNMENT REPRESENTATIVE (Sponsor)

Name: Creed James	Title: Mayor, Town of Saratoga
Signature:	Date:

WYDOT OFFICE USE ONLY:

Name:	Title:
Division Approval:	Date:

AIP:	N/A	Item 23)
Airport:	Shively Fld	
Sponsor:	TOWN OF SARATOGA	
Address:	P.O. BOX 1015, SARATOGA, WY, 82331	
Project:	Seal Coat and Mark Pavements	
RFR #:	AER1012372 #3	

	Amount Allocated	Grant #	%
Federal		N/A	0.00
State	\$291,150.00	ASA003A	90.00
Local	\$32,350.00		10.00
TOTAL FUNDING	\$323,500.00		

Payee	Invoice Number	Current Amount	Previous RFR's	Total To Date
Sage Civil Engineering	AER1012372			
		\$0.00	\$24,077.50	\$24,077.50
	Architectural Cost	\$0.00	\$9,300.00	\$9,300.00
	Project Inspection Cost	\$0.00	\$14,777.50	\$14,777.50
stra	AER1012372			
		\$0.00	\$246,056.43	\$246,056.43
	Construction Cost	\$0.00	\$246,056.43	\$246,056.43
Straight Stripe Painting	AER1012372			
		\$27,324.99	\$0.00	\$27,324.99
	Construction Cost	\$27,324.99	\$0.00	\$27,324.99
	TOTAL	\$27,324.99	\$270,133.93	\$297,458.92
	FAA Share	\$0.00	\$0.00	\$0.00
	STATE Share	\$24,592.49	\$243,120.54	\$267,713.03
	SPONSOR Share	\$2,732.50	\$27,013.39	\$29,745.89

David R. Shultz
Sage Civil Engineering