



TOWN COUNCIL REGULAR MEETING AUGUST 01, 2023 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

AGENDA

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Jacob Fluty

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

- 3) Approval of the minutes of July 18, 2023

APPROVAL OF THE BILLS

- 4) Deposits - \$138,036.29
- 5) Accounts Payable - \$62,213.50
- 6) Payroll - \$42,275.54
- 7) Transmittals - \$16,729.80

CORRESPONDENCE

- 8) Cemetery Road - Closed Thursday through Sunday for construction and the gate on the North end will be open

ITEMS FROM THE PUBLIC

- 9) Platte Valley Auto Club - Bill Schoroer
- 10) Justin & Shelly Peterson - 112 & 202 N Veterans
- 11) Town Owned Land on Myrtle Street

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- 12) Special Events Application - CCSD#2 8/18/23
- 13) Mill Levy Application
- 14) Resolution 2023-13
- 15) Certification Statement

[16\)](#) ECS Engineering Professional Services Agreement

Police Department

[17\)](#) Axon Invoice - \$9,540

18) Vehicle Purchase Options

19) Officer Armor/Vests Update

Fire Department

Recreation Department

[20\)](#) Resolution on Pickleball T-shirts - \$741

Department of Public Works

[21\)](#) 71 Construction Invoice - \$9,382.80

[22\)](#) 71 Construction Invoice - \$4,184.40

[23\)](#) Ardurra Invoice - \$4,646.25

[24\)](#) Van Diest Invoice - \$10,188.50

25) Kilgore Invoices - \$16,645.70

REPORTS FROM BOARDS AND COMMISSIONS

Community Center Joint Powers Board

Next meeting is August 14, 2023 at 4:30 PM at the PVCC

Water and Sewer Joint Power Board

Next meeting is August 9th, 2023 at 6:00 PM at the PVCC

Planning Commission

Next meeting is August 8, 2023 at 5:30 PM at the Town Hall Council Chambers

[26\)](#) Letter of Interest - JoDell Hone

Recreation Commission

Next meeting is August 7, 2023 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is August 14, 2023 at 3:30 PM at the Town Hall Council Chambers

[27\)](#) Rood & Associates Invoice - \$3,200.00

South Central Wyoming Emergency Medical Services Board

Next meeting is August 21, 2023 at 6:00 PM at Riverside Town Hall

NEW BUSINESS

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

FURTHER BUSINESS

ADJOURNMENT

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, AUGUST 15, 2023 AT 6:00 PM.**



**TOWN COUNCIL REGULAR MEETING 7/18/2023
JULY 18, 2023 at 6:00 PM**

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __ Mayor Chuck Davis __ Councilman Cooley __ Councilwoman Beck
__ Councilman Jerry Fluty __ Councilman Jacob Fluty

PRESENT

Mayor Chuck Davis
Councilman Mike Cooley
Councilwoman Kathy Beck
Councilman Jacob Fluty

ABSENT

Councilman Jerry Fluty

APPROVAL OF THE AGENDA

Motion made by Councilman Cooley, Seconded by Councilwoman Beck. Motion carried.

APPROVAL OF THE MINUTES

- 3) Approval of the special meeting minutes of July 11, 2023
Motion made by Councilman Cooley, Seconded by Councilwoman Beck. Motion carried.
- 4) Approval of the regular minutes of June 20, 2023
Motion made by Councilman Cooley, Seconded by Councilwoman Beck. Motion carried.

APPROVAL OF THE BILLS

Motion made by Councilman Cooley, Seconded by Councilwoman Beck. Motion carried.

- 5) Deposits - \$460,153.19
- 6) Accounts Payable - \$57,873.66
- 7) Payroll - \$38,484.98
- 8) Transmittals - \$62,478.55

CORRESPONDENCE

- 9) U.S. Department of Homeland Security - FEMA Appeal Start
There will be a public hearing set for August 22, 2023, at 4:30pm regarding the FEMA flood maps. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

ITEMS FROM THE PUBLIC

- 10) Extension for Permit for Camper - David Lindsey
There is a property at 9th and Farm Street where the property owner would like an additional 90 days to park his camper to build his house. Motion made by Councilman Cooley to extend David Lindsey's permit, Seconded by Councilman Jacob Cooley. Motion carried.
- 11) Nansa Jansa
Mayor Davis stated that Nancy Jansa stated that the Town has been grating the alley and it causes a lot of dust. Second, Nancy stated that the gas trucks are too loud when they are unloading. Mayor Davis stated that the noise ordinance is from 7am-10pm. Next, Nancy stated that the porta-potties stink when they clean them 3 days a week at the Kum & Go. Last, Nancy's last complaint is that RP lumber uses a portion of the parking lot of the Community Center. Mayor Davis stated that he spoke to Joe Glode who is on the Community Center Board and he supports any business that wants to use the Community Center's parking lot. Mayor Davis will report back to the Council after he looks into public right of way.
- 12) Scott Kerbs - Hugus Ditch
Scott Kerbs would like to have his cattle graze on the land between 7th & 9th Street from Farm Street to Hugus. The zoning is RD 7200. Mayor Davis stated that this should be handled similar to a variance and should go to each neighbor to ask. The Council is in favor of a variance.

COUNCIL COMMENTS

Mayor Davis would like the town's help. People are dumping trash in town dumpsters, and we need the public to help monitor this. The dumpster is at the hot pool and Vet's island.

Mayor Davis currently does not have a town clerk and he would like to appoint Marie Christen as the part time interim clerk. He is hoping to have a 4th application and will be closing the position opening on August 1st and will be interviewing at that time. Marie will be helping at council meetings and helping the staff in the office. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

REPORTS FROM DEPARTMENTS**Town Hall**

- 13) Special Events Permit - Mother Mountain Anglers 8/5/23
Josh Craig came to speak about their special event application. This special event is a fundraiser for a memorial fund in honor of Carrie Craig and grants for different community members. The scholarship will be awarded to a student in the valley. This event will be a float from the hot pool to Foote access. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.
- 14) Special Events Application - 12th Girls Night Out 8/19/23
Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.
- 15) WAM Invoice - \$2,284
Motion made by Councilman Jacob Fluty, Seconded by Councilman Cooley. Motion carried.

- 16) PineCove Phish Threat Quote
Motion made by Councilman Cooley to approve the 3 year quote, Seconded by Councilman Jacob Fluty. Motion carried.
- 17) 2021 Financial Audit Findings
Motion made by Councilman Jacob Fluty to accept the audit findings, Seconded by Councilman Cooley. Motion carried.

Police Department

Chief Mike Morris stated that there were 160 calls for service since July 4th.

- 18) Motorola Service Agreement
Motion made by Councilman Cooley to approve the service agreement, Seconded by Councilwoman Beck. Motion carried.

Fire Department

Nick Carey stated that there were 2 search and rescue calls and 2 fires out of town since the first of the month. Fire cat will be here on Friday for hose testing. The fire department would like to get Myrtle Street shut down for hose testing. Mayor Davis stated to get with Chief Morris to close the street. The last pancake breakfast was the largest they ever had.

Recreation Department

Councilwoman Beck stated that there will be open gym on Fridays if an open gym supervisor is available. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

- 19) Approve Personal Purchase of Pickleball Equipment - \$28.39
Mayor Davis stated to reimburse Councilwoman Beck for \$26.78 because the full amount included sales tax. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

- 20) Pickleball T-shirts - \$741

Councilwoman Beck stated that they would like to request payment for 57 shirts purchased. They will be selling the t-shirts at \$20 each at the Pickleball event. Councilman Jacob Fluty asked if the Council is supposed to ask for approval to purchase the t-shirts before purchasing. Councilwoman Beck stated that because the purchase was less than \$1,000.00, she reviewed with the recreation commission and approved the purchase. This was intended to be a revenue and advertising opportunity. Councilwoman Beck stated that there is not an issue because of the supporting documentation that the commission received. She stated that the registration fee will cover the expense and they could be provided as prizes to the winners at the event. Anything that was raised as donations from community businesses would be for the special events program. Mayor Davis asked if the t-shirts have been purchased. Councilwoman Beck stated that the shirts have been purchased and delivered. The attorney's opinion is that the town should not pay for non-essential items. Treasurer Corina Daley stated that if we sell the t-shirts, we would need to collect sales tax which we are not set up for. Councilman Cooley stated that we need to table this. Mayor Davis stated that the Town is not allowed to gift and we were highly advised not to do this. He stated we will need to come up with a policy on this. Councilwoman Beck stated that the t-shirts can be covered by the registration fees and the donations can be used to cover the cost to make up the difference. Mayor Davis asked Councilwoman Beck to draft an email to the attorney because there is a lot of gray area and we can go forward on the approval if the attorney approves.

Councilwoman Beck asked for approximately \$250 for cost of food purchased for the luau. She stated that if the town is donated items, the Town will not be out anything and it's only if we reimburse people with monetary compensation. Councilman Jacob Fluty asked if something is donated, why would you reimburse? Councilwoman Beck stated to strike this from the list to avoid

the concerns that the attorney brought up and see what donations come in to cover the expense the food that the Town is supplying from the restaurants.

Councilwoman Beck would like approval to put signage on the front of the pool building to give directions to the hot springs. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

21) Pickleball Tournament Special Events Application Modification

Councilwoman Beck stated that she wanted to change the permit to allow food on site. She made an agreement with Hangry Services that Hangry Services would make 52 box lunches and if they don't sell the box lunches, the town will pay for the food they didn't sell. Mayor Davis stated that legally we cannot purchase the food. We could have a food vendor at the event but not pay for any food. The Town can amend the permit and move forward to have food at the event but we cannot just limit the number of food trucks to one. Councilwoman Beck stated that there is an agreement with Hangry Services that if they don't make \$780, the town will pay the difference. Stacy Wilder is one of the owners of Hangry Services and stated they were under the understanding that they would provide 52 lunches to the town and their bid was accepted. The 52 lunches were quoted at \$780. Mayor Davis stated that legally the town cannot do that with public money. Councilman Jacob Fluty stated that the attorney does not recommend this and things need to be brought to the Council before public money is spent. Councilwoman Beck stated that this money is set aside to spend on an event and this gives an opportunity to sell things to make money. She stated that this money in the budget is to spend on events. She stated that this is part of the cost of putting on an event. Mayor Davis stated that the attorney said the town should not allow any catering or pay for any catering. Mayor Davis asked that the Council amend the permit and allow food at the event. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

Mayor Davis stated the new Recreation Director has accepted the offer letter with a start date of August 1st and her name is Kim Hemenway. Motion made by Councilman Cooley, Seconded by Councilwoman Beck. Motion carried.

Department of Public Works

22) Lewis & Lewis Pay Estimate #6 - \$53,452.49

The Town received the final pay estimate with liquidated damages. Mayor Davis would like to make the final payment to Lewis and Lewis and withhold money for exact liquidated damages. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

23) Ardurra Invoice - \$1,117.50

Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

Mayor Davis stated that the public works staff needs tool boxes for vehicles for \$1,449.99. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

The town is in the process of patching pot holes all over town. We are purchasing hot mix from 71 Construction. Mayor Davis would like approval to continue patching holes. Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Community Center Joint Powers Board

Next meeting is August 14, 2023 at 4:30 PM at the PVCC

24) PVCC MOU

Mayor Davis stated that he sent it to Joe Glode, chairman of the Community Center Board, and will wait on recommendations and then send to the attorney.

Water and Sewer Joint Power Board

Next meeting is August 9, 2023 at 6:00 PM at the PVCC

The old water tank will be torn down soon and equipment will be coming in soon to do so.

25) SCCIJPB Invoice - \$12,000

Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

26) SCCIJPB Invoice - \$7,160.66

Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

Planning Commission

Next meeting is August 8, 2023 at 5:30 PM at the Town Hall Council Chambers

The Commission is speaking about short term rentals and affordable housing.

Recreation Commission

Next meeting is August 7, 2023 at 6:00 PM at the Town Hall Council Chambers

The open house luau will be this Saturday evening with free swim from 5-9pm, free food, punch card raffle, and pool games. The pool will be closed during the day.

Councilwoman Beck stated the soccer program didn't have resources to move ahead. There will be work on a Fall community clean up soon.

27) 2023 Season Pool Rates Amendment

The recreation department would like to make changes to the pool rate. The current fee is \$3 and will now be free for seniors. It would be free for seniors for open swim. The child punch pass rate will be consistent with the adult punch pass. Motion made by Councilman Jacob Fluty, Seconded by Councilman Cooley. Motion carried.

Saratoga Airport Advisory Board

Next meeting is August 14, 2023 at 3:30 PM at the Town Hall Council Chambers

The airport board is working with the flying school and will give approval for subleasing the hangars. They are moving forward with the airport master plan.

South Central Wyoming Emergency Medical Services Board

Next meeting is August 21, 2023 at 6:00 PM at Riverside Town Hall

28) Invoice for Ambulance Services - \$14,467.00

Motion made by Councilman Jacob Fluty, Seconded by Councilman Cooley. Motion carried.

NEW BUSINESS

No new business.

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Motion made by Councilman Cooley to enter executive session, Seconded by Councilman Jacob Fluty. Motion carried.

Motion made by Councilman Jacob Fluty to end executive session at 9:07pm, Seconded by Councilman Cooley. Motion carried. Motion made by Councilman Cooley to seal the minutes and note no action was taken, Seconded by Councilman Jacob Fluty. Motion carried.

ADJOURNMENT

Motion made by Councilman Cooley, Seconded by Councilman Jacob Fluty. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, AUGUST 1, 2023 AT 6:00 PM.**

Mayor Chuck Davis

Marie Christen, Town Clerk

Payment Approval Report Compared to Cash Requirements Report

Report Date	Payment Approval Report Total	Cash Requirements Report Total	Difference	Payee	Check Amount	Check Issue Date	Description
	\$ 65,315.45	\$ 46,154.17	\$ 19,161.28				
				AR Gonzales LLC	\$ 3,520.00		Grounds Keeping Contract
				Kathy Beck	\$ 26.78		Reimbursement For Pickleball Balls For Rec Dept
				South Central WY EMS	\$ 14,467.00		FY 2024 1st Quarter Ambulance Service
				T-O Engineers	\$ 1,117.50		Professional Services Rendered
				WY Div of Criminal Investigation	\$ 30.00		Fingerprints For New Hires
					\$ -		
				Total	\$ 19,161.28		

Due Date	Discount Lost Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
07/31/2023		1025	71 CONSTRUCTION	5043RWP	9,382.80	.00	.00	9,382.80			
07/31/2023		1025	71 CONSTRUCTION	5058RWHP	4,184.40	.00	.00	4,184.40			
08/28/2023		1207	AMERICAN EXPRESS LO	40105-07312	110.00	.00	.00	110.00			
08/28/2023		1207	AMERICAN EXPRESS LO	40105-07312	751.41	.00	.00	751.41			
08/10/2023		7688	Ardurra Goup, Inc.	220036-16	4,646.25	.00	.00	4,646.25			
08/09/2023		3400	Black Hills Energy	06/16/2023-7	183.42	.00	.00	183.42			
08/15/2023		7346	Capital Business Systems I	34508094	819.95	.00	.00	819.95			
08/28/2023		7400	Capital Business Systems I	1304013	671.21	.00	.00	671.21			
08/31/2023		7400	Capital Business Systems I	1301025	.47	.00	.00	.47			
08/31/2023		7400	Capital Business Systems I	1304490	243.08	.00	.00	243.08			
08/09/2023		7221	CenturyLINK	307-432-133	156.42	.00	.00	156.42			
08/10/2023		6991	COWBOY COUTURE	2023-204	741.00	.00	.00	741.00			
07/23/2023		2175	DALLIN MOTORS, INC.	13639	718.22	.00	.00	718.22			
07/31/2023		2175	DALLIN MOTORS, INC.	13614	695.81	.00	.00	695.81			
07/19/2023		7647	Glen Casner	97798	116.00	.00	.00	116.00			
09/01/2023		7690	Parkinson Consulting, LLC	107	200.00	.00	.00	200.00			
08/19/2023		7427	Rocky Mountain Air Solutio	30458087	316.30	.00	.00	316.30			
07/19/2023		7687	Rood & Associates	SAA-001	3,200.00	.00	.00	3,200.00			
07/30/2023		4940	SARATOGA SUN, INC	06302023	3,431.75	.00	.00	3,431.75			
08/19/2023		7551	SUNDAHL POWERS KAP	15248	2,383.73	.00	.00	2,383.73			
08/17/2023		5630	UNION TELEPHONE CO	07302023	1,784.45	.00	.00	1,784.45			
08/24/2023		7528	Upper Platte River Solid W	41248	1,154.00	.00	.00	1,154.00			
07/31/2023		5720	VAN DIEST SUPPLY CO.	48132300	10,188.50	.00	.00	10,188.50			
07/31/2023		5774	WAMCAT	072023	75.00	.00	.00	75.00			
Grand Totals:					24	46,154.17	.00	.00	46,154.17		

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
07/19/2023	3,316.00	.00	.00	3,316.00	3,316.00
07/23/2023	718.22	.00	.00	718.22	4,034.22
07/30/2023	3,431.75	.00	.00	3,431.75	7,465.97
07/31/2023	24,526.51	.00	.00	24,526.51	31,992.48
08/09/2023	339.84	.00	.00	339.84	32,332.32
08/10/2023	5,387.25	.00	.00	5,387.25	37,719.57
08/15/2023	819.95	.00	.00	819.95	38,539.52
08/17/2023	1,784.45	.00	.00	1,784.45	40,323.97
08/19/2023	2,700.03	.00	.00	2,700.03	43,024.00
08/24/2023	1,154.00	.00	.00	1,154.00	44,178.00
08/28/2023	1,532.62	.00	.00	1,532.62	45,710.62
08/31/2023	243.55	.00	.00	243.55	45,954.17
09/01/2023	200.00	.00	.00	200.00	46,154.17
Grand Totals:	46,154.17	.00	.00	46,154.17	

Report Criteria:
 Detail report.
 Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
71 CONSTRUCTION									
1025	71 CONSTRUCTION	5043RWP	Cust# 19125-Inv# 5043RWP-1/2" Hot	07/11/2023	9,382.80	.00		22-446-250	723
1025	71 CONSTRUCTION	5058RWHP	Cust# 19125-Inv# 5058RWHP-1/2" Hot	07/25/2023	4,184.40	.00		22-446-250	723
Total 71 CONSTRUCTION:					13,567.20	.00			
AMERICAN EXPRESS LOAD # 004105									
1207	AMERICAN EXPRESS LOAD # 00410	40105-073123-	Recertification Fee-7/11/2023-PD	07/28/2023	55.00	.00		10-421-245	723
1207	AMERICAN EXPRESS LOAD # 00410	40105-073123-	Recertification Fee-7/28/2023-PD	07/28/2023	55.00	.00		10-421-245	723
1207	AMERICAN EXPRESS LOAD # 00410	40105-073123-	Amazon Prime Subscription-7/5/23-TH	07/28/2023	14.99	.00		10-411-245	723
1207	AMERICAN EXPRESS LOAD # 00410	40105-073123-	Amazon-55-60 Gal Trash Bags-6/29/23	07/28/2023	106.40	.00		10-431-240	723
1207	AMERICAN EXPRESS LOAD # 00410	40105-073123-	Amazon-TP-7/25/2023-Campground	07/28/2023	49.98	.00		10-443-240	723
1207	AMERICAN EXPRESS LOAD # 00410	40105-073123-	Amazon-TP-7/27/23-Swimming Pool	07/28/2023	54.01	.00		10-441-240	723
1207	AMERICAN EXPRESS LOAD # 00410	40105-073123-	Amazon-TP-6/30/23-Hot Pool	07/28/2023	99.96	.00		10-442-240	723
1207	AMERICAN EXPRESS LOAD # 00410	40105-073123-	Amazon-Febreeze-7/11/23-TH	07/28/2023	11.31	.00		10-411-240	723
1207	AMERICAN EXPRESS LOAD # 00410	40105-073123-	Amazon-Cash Drawer Mounts-6/29/23-	07/28/2023	25.99	.00		10-411-240	723
1207	AMERICAN EXPRESS LOAD # 00410	40105-073123-	Amazon-Printable Blank Discs-7/24/23-	07/28/2023	18.99	.00		51-531-240	723
1207	AMERICAN EXPRESS LOAD # 00410	40105-073123-	Amazon-Vinyl Gloves-7/11/23-TH	07/28/2023	17.98	.00		10-411-240	723
1207	AMERICAN EXPRESS LOAD # 00410	40105-073123-	In The Swim-Air Relief Cap-O-Rings-7/	07/28/2023	106.96	.00		10-441-250	723
1207	AMERICAN EXPRESS LOAD # 00410	40105-073123-	Keurig-Coffee-7/12/23-TH	07/28/2023	45.71	.00		10-411-240	723
1207	AMERICAN EXPRESS LOAD # 00410	40105-073123-	Swimoutlet.com-Visors-Hats-7/6/23-Swi	07/28/2023	87.66	.00		10-411-240	723
1207	AMERICAN EXPRESS LOAD # 00410	40105-073123-	Walmart-Paper Towels-7/1/23-Hot Pool	07/28/2023	46.48	.00		10-442-240	723
1207	AMERICAN EXPRESS LOAD # 00410	40105-073123-	Zoom Subscription-July 2023-TH	07/28/2023	64.99	.00		10-411-245	723
Total AMERICAN EXPRESS LOAD # 004105:					861.41	.00			
AR Gonzales LLC									
7669	AR Gonzales LLC	1079	Grounds Keeping Contract For Period 7	07/24/2023	176.00	176.00	07/24/2023	10-410-262	723
7669	AR Gonzales LLC	1079	Grounds Keeping Contract For Period 7	07/24/2023	1,584.00	1,584.00	07/24/2023	10-444-262	723
7669	AR Gonzales LLC	1079	Grounds Keeping Contract For Period 7	07/24/2023	176.00	176.00	07/24/2023	10-410-262	723
7669	AR Gonzales LLC	1079	Grounds Keeping Contract For Period 7	07/24/2023	1,584.00	1,584.00	07/24/2023	10-444-262	723
Total AR Gonzales LLC:					3,520.00	3,520.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Ardurra Goup, Inc.									
7688	Ardurra Goup, Inc.	220036-16	Professional Services 6/1/2023 to 6/30/	07/11/2023	568.75	.00		50-533-724	1323
7688	Ardurra Goup, Inc.	220036-16	Professional Services 6/1/2023 to 6/30/	07/11/2023	230.00	.00		50-533-724	1323
7688	Ardurra Goup, Inc.	220036-16	Professional Services 6/1/2023 to 6/30/	07/11/2023	420.00	.00		50-533-724	1323
7688	Ardurra Goup, Inc.	220036-16	Professional Services 6/1/2023 to 6/30/	07/11/2023	1,942.50	.00		50-533-724	1323
7688	Ardurra Goup, Inc.	220036-16	Professional Services 6/1/2023 to 6/30/	07/11/2023	1,485.00	.00		50-533-724	1323
Total Ardurra Goup, Inc.:					4,646.25	.00			
Black Hills Energy									
3400	Black Hills Energy	06/16/2023-7/1	Acct# 4893 8916 95-Meter# BHE47050	07/13/2023	34.55	.00		10-422-270	723
3400	Black Hills Energy	06/16/2023-7/1	Acct# 6113 7275 62-Meter# BHE57941	07/13/2023	34.55	.00		10-422-270	723
3400	Black Hills Energy	06/16/2023-7/1	Acct# 6106 0330 32-Meter# BHE30707	07/13/2023	35.11	.00		10-431-270	723
3400	Black Hills Energy	06/16/2023-7/1	Acct# 6102 9457 17-Meter# BHE66466	07/13/2023	19.24	.00		51-531-270	723
3400	Black Hills Energy	06/16/2023-7/1	Acct# 6102 9457 17-Meter# BHE66466	07/13/2023	19.24	.00		52-532-270	723
3400	Black Hills Energy	06/16/2023-7/1	Acct# 7953 7231 14-Meter# SG528271	07/13/2023	20.37	.00		10-411-270	723
3400	Black Hills Energy	06/16/2023-7/1	Acct# 7953 7231 14-Meter# SG528271	07/13/2023	20.36	.00		10-421-270	723
Total Black Hills Energy:					183.42	.00			
Capital Business Systems Inc. (TX)									
7346	Capital Business Systems Inc. (TX)	34508094	Cannon Copier Agreement-6/15/23 to 7	07/21/2023	82.10	.00		10-411-240	723
7346	Capital Business Systems Inc. (TX)	34508094	Cannon Copier Agreement-6/15/23 to 7	07/21/2023	82.09	.00		10-412-240	723
7346	Capital Business Systems Inc. (TX)	34508094	Cannon Copier Agreement-6/15/23 to 7	07/21/2023	82.09	.00		10-413-240	723
7346	Capital Business Systems Inc. (TX)	34508094	Cannon Copier Agreement-6/15/23 to 7	07/21/2023	409.48	.00		10-421-240	723
7346	Capital Business Systems Inc. (TX)	34508094	Cannon Copier Agreement-6/15/23 to 7	07/21/2023	82.09	.00		10-431-240	723
7346	Capital Business Systems Inc. (TX)	34508094	Cannon Copier Agreement-6/15/23 to 7	07/21/2023	41.05	.00		51-531-240	723
7346	Capital Business Systems Inc. (TX)	34508094	Cannon Copier Agreement-6/15/23 to 7	07/21/2023	41.05	.00		52-532-240	723
Total Capital Business Systems Inc. (TX):					819.95	.00			
Capital Business Systems Inc. (WY)									
7400	Capital Business Systems Inc. (WY)	1301025	Contract 7986-01-Copier Overage Char	07/31/2023	.10	.00		10-411-240	723
7400	Capital Business Systems Inc. (WY)	1301025	Contract 7986-01-Copier Overage Char	07/31/2023	.09	.00		10-412-240	723
7400	Capital Business Systems Inc. (WY)	1301025	Contract 7986-01-Copier Overage Char	07/31/2023	.09	.00		10-413-240	723
7400	Capital Business Systems Inc. (WY)	1301025	Contract 7986-01-Copier Overage Char	07/31/2023	.09	.00		10-431-240	723
7400	Capital Business Systems Inc. (WY)	1301025	Contract 7986-01-Copier Overage Char	07/31/2023	.05	.00		51-531-240	723
7400	Capital Business Systems Inc. (WY)	1301025	Contract 7986-01-Copier Overage Char	07/31/2023	.05	.00		52-532-240	723
7400	Capital Business Systems Inc. (WY)	1304013	UCS Elevate VOIP Phone Service Cont	07/28/2023	55.97	.00		10-411-280	723
7400	Capital Business Systems Inc. (WY)	1304013	UCS Elevate VOIP Phone Service Cont	07/28/2023	55.93	.00		10-412-280	723

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
7400	Capital Business Systems Inc. (WY)	1304013	UCS Elevate VOIP Phone Service Cont	07/28/2023	55.93	.00		10-413-280	723
7400	Capital Business Systems Inc. (WY)	1304013	UCS Elevate VOIP Phone Service Cont	07/28/2023	55.93	.00		10-421-280	723
7400	Capital Business Systems Inc. (WY)	1304013	UCS Elevate VOIP Phone Service Cont	07/28/2023	55.93	.00		10-422-280	723
7400	Capital Business Systems Inc. (WY)	1304013	UCS Elevate VOIP Phone Service Cont	07/28/2023	55.93	.00		10-431-280	723
7400	Capital Business Systems Inc. (WY)	1304013	UCS Elevate VOIP Phone Service Cont	07/28/2023	55.93	.00		10-441-280	723
7400	Capital Business Systems Inc. (WY)	1304013	UCS Elevate VOIP Phone Service Cont	07/28/2023	55.93	.00		10-442-280	723
7400	Capital Business Systems Inc. (WY)	1304013	UCS Elevate VOIP Phone Service Cont	07/28/2023	55.93	.00		10-443-280	723
7400	Capital Business Systems Inc. (WY)	1304013	UCS Elevate VOIP Phone Service Cont	07/28/2023	55.93	.00		10-445-280	723
7400	Capital Business Systems Inc. (WY)	1304013	UCS Elevate VOIP Phone Service Cont	07/28/2023	55.93	.00		42-533-270	723
7400	Capital Business Systems Inc. (WY)	1304013	UCS Elevate VOIP Phone Service Cont	07/28/2023	27.97	.00		51-531-280	723
7400	Capital Business Systems Inc. (WY)	1304013	UCS Elevate VOIP Phone Service Cont	07/28/2023	27.97	.00		52-532-280	723
7400	Capital Business Systems Inc. (WY)	1304490	Contract 7986-01-Copier-7/30/23 to 8/2	07/31/2023	48.62	.00		10-411-240	723
7400	Capital Business Systems Inc. (WY)	1304490	Contract 7986-01-Copier-7/30/23 to 8/2	07/31/2023	48.62	.00		10-412-240	723
7400	Capital Business Systems Inc. (WY)	1304490	Contract 7986-01-Copier-7/30/23 to 8/2	07/31/2023	48.61	.00		10-413-240	723
7400	Capital Business Systems Inc. (WY)	1304490	Contract 7986-01-Copier-7/30/23 to 8/2	07/31/2023	48.61	.00		10-431-240	723
7400	Capital Business Systems Inc. (WY)	1304490	Contract 7986-01-Copier-7/30/23 to 8/2	07/31/2023	24.31	.00		51-531-240	723
7400	Capital Business Systems Inc. (WY)	1304490	Contract 7986-01-Copier-7/30/23 to 8/2	07/31/2023	24.31	.00		52-532-240	723
Total Capital Business Systems Inc. (WY):					914.76	.00			
CenturyLINK									
7221	CenturyLINK	307-432-1330	PD 911 Phone Line-307.432.1330-7/16/	07/16/2023	156.42	.00		10-421-225	723
Total CenturyLINK:					156.42	.00			
COWBOY COUTURE									
6991	COWBOY COUTURE	2023-204	Screenprinted T-Shirts (57)-Pickleball T	07/10/2023	741.00	.00		10-445-495	723
Total COWBOY COUTURE:					741.00	.00			
DALLIN MOTORS, INC.									
2175	DALLIN MOTORS, INC.	13614	08 Chev Silverado Repairs-Shift Interlo	07/23/2023	695.81	.00		10-421-255	723
Total DALLIN MOTORS, INC.:					695.81	.00			
Glen Casner									
7647	Glen Casner	97798	Vet Office Visit-Distemper Parvo + Lept	07/19/2023	116.00	.00		10-421-486	723
Total Glen Casner:					116.00	.00			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Kathy Beck									
7685	Kathy Beck	07242023	Reimbursement For Pickleball Balls For	07/24/2023	26.78	26.78	07/24/2023	10-445-492	723
Total Kathy Beck:					26.78	26.78			
Parkinson Consulting, LLC									
7690	Parkinson Consulting, LLC	107	Wastewater Certification Training Class	07/30/2023	200.00	.00		52-532-235	723
Total Parkinson Consulting, LLC:					200.00	.00			
Rocky Mountain Air Solutions									
7427	Rocky Mountain Air Solutions	30458087	Customer# 30114-Bottle Rental-CL-2.5-	07/20/2023	158.15	.00		51-531-240	723
7427	Rocky Mountain Air Solutions	30458087	Customer# 30114-Bottle Rental-CL-2.5-	07/20/2023	158.15	.00		52-532-240	723
Total Rocky Mountain Air Solutions:					316.30	.00			
Rood & Associates									
7687	Rood & Associates	SAA-001	Independent Fee Estimate-Airport Mast	07/19/2023	3,200.00	.00		42-534-312	723
Total Rood & Associates:					3,200.00	.00			
SARATOGA SUN, INC									
4940	SARATOGA SUN, INC	06302023	Inv# 36490-8" Display Ad-Mosquito Spr	07/01/2023	74.00	.00		55-572-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36510-7" Class Display Ad-Rec Dir	07/01/2023	64.75	.00		10-445-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36633-Legal# 8643-TH-6/8/2023	07/01/2023	666.00	.00		10-411-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36640-Legal# 8644-Manual Check	07/01/2023	37.00	.00		10-411-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36765-7" Class Display Ad-Rec Dir	07/01/2023	64.75	.00		10-445-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36766-6" Class Display Ad-Mosqui	07/01/2023	55.50	.00		55-572-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36767-4" Class Display Ad-P&Z C	07/01/2023	37.00	.00		10-412-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36768-1" Class Display Ad-Streets	07/01/2023	138.75	.00		10-431-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36769-1" Class Display Ad-July M	07/01/2023	9.25	.00		10-411-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36770-14" Class Display Ad-Water	07/01/2023	64.75	.00		51-531-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36770-14" Class Display Ad-Water	07/01/2023	64.75	.00		52-532-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36902-Legal# 8639-Notice of Publi	07/01/2023	46.25	.00		10-411-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36525-Legal# 8642-Final Pmt-TH-	07/01/2023	55.50	.00		10-411-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36527-Legal# 8652 Regular Meeti	07/01/2023	388.50	.00		10-411-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36530-Legal# 8647-109 W Walnut	07/01/2023	46.25	.00		10-412-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36531-Legal# 8646-111-117 W Wa	07/01/2023	46.25	.00		10-412-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36536-Legal# 8651-Cash Require	07/01/2023	55.50	.00		10-411-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36572-4" Class Display Ad-P&Z C	07/01/2023	37.00	.00		10-412-220	1323

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
4940	SARATOGA SUN, INC	06302023	Inv# 36573-15" Class Dispay Ad-Street	07/01/2023	138.75	.00		10-431-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36574-3" Class Display Ad-July M	07/01/2023	27.75	.00		10-411-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36575-14" Class Display Ad-Water	07/01/2023	64.75	.00		51-531-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36575-14" Class Display Ad-Water	07/01/2023	64.75	.00		52-532-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36808-Legal# 8665-Ordinance 867	07/01/2023	471.75	.00		10-411-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36809-Legal# 8664-Meeting Minut	07/01/2023	638.25	.00		10-411-220	1323
4940	SARATOGA SUN, INC	06302023	Inv# 36821-8" Class Display Ad-Town C	07/01/2023	74.00	.00		10-411-220	1323
Total SARATOGA SUN, INC:					3,431.75	.00			
SOUTH CENTRAL WYOMING EMS									
6985	SOUTH CENTRAL WYOMING EMS	178	FY 2024 1st Quarter Ambulance Servic	07/07/2023	14,467.00	14,467.00	07/24/2023	10-411-494	723
Total SOUTH CENTRAL WYOMING EMS:					14,467.00	14,467.00			
T-O Engineers, Inc.									
7612	T-O Engineers, Inc.	220235-11	Professional Services From 6/1/23 to 6/	07/11/2023	1,050.00	1,050.00	07/24/2023	10-411-760	723
7612	T-O Engineers, Inc.	220235-11	Professional Services From 6/1/23 to 6/	07/11/2023	67.50	67.50	07/24/2023	10-411-760	723
Total T-O Engineers, Inc.:					1,117.50	1,117.50			
UNION TELEPHONE CO									
5630	UNION TELEPHONE CO	07302023	Union Acct# 70001447-TH Dept Cell Ph	07/17/2023	73.81	.00		10-411-280	723
5630	UNION TELEPHONE CO	07302023	Union Acct# 70001447-P&Z Dept Cell P	07/17/2023	56.45	.00		10-412-280	723
5630	UNION TELEPHONE CO	07302023	Union Acct# 70001447-Streets Dept Ce	07/17/2023	117.23	.00		10-431-280	723
5630	UNION TELEPHONE CO	07302023	Union Acct# 70001447-Rec Dept Cell P	07/17/2023	73.81	.00		10-445-280	723
5630	UNION TELEPHONE CO	07302023	Union Acct# 70001447-Water Dept Cell	07/17/2023	56.44	.00		51-531-280	723
5630	UNION TELEPHONE CO	07302023	Union Acct# 70001447-Sewer Dept Cell	07/17/2023	56.44	.00		52-532-280	723
5630	UNION TELEPHONE CO	07302023	Union Acct# 70122064-PD E911-July 2	07/17/2023	595.31	.00		25-421-320	723
5630	UNION TELEPHONE CO	07302023	Union Acct# 70091422-PD Landline &	07/17/2023	297.80	.00		10-421-280	723
5630	UNION TELEPHONE CO	07302023	Union Acct# 70092204-Rec Landline &	07/17/2023	79.24	.00		10-445-280	723
5630	UNION TELEPHONE CO	07302023	Union Acct# 70091381-Streets Landline	07/17/2023	18.71	.00		10-431-280	723
5630	UNION TELEPHONE CO	07302023	Union Acct# 70091381-Lake Landline-J	07/17/2023	18.71	.00		10-443-280	723
5630	UNION TELEPHONE CO	07302023	Union Acct# 70091381-Water DSL-July	07/17/2023	36.32	.00		51-531-280	723
5630	UNION TELEPHONE CO	07302023	Union Acct# 70091381-Sewer DSL-July	07/17/2023	36.32	.00		52-532-280	723
5630	UNION TELEPHONE CO	07302023	Union Acct# 70091372-Airport Landline	07/17/2023	103.83	.00		42-533-270	723
5630	UNION TELEPHONE CO	07302023	Union Acct# 70091416-TH Landline-Jul	07/17/2023	90.56	.00		10-411-280	723
5630	UNION TELEPHONE CO	07302023	Union Acct# 70091416-Court Landline-	07/17/2023	22.64	.00		10-413-280	723
5630	UNION TELEPHONE CO	07302023	Union Acct# 70091365-VFD Landline-J	07/17/2023	50.83	.00		10-422-280	723

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
Total UNION TELEPHONE CO:					1,784.45	.00			
Upper Platte River Solid Waste DispDist									
7528	Upper Platte River Solid Waste DispDis	41248	Waste Disposal - July 2023 - Saratoga	07/25/2023	142.00	.00		10-443-262	723
7528	Upper Platte River Solid Waste DispDis	41248	Waste Disposal - July 2023 - Kathy Glo	07/25/2023	38.00	.00		10-444-262	723
7528	Upper Platte River Solid Waste DispDis	41248	Waste Disposal - July 2023 - Veterans I	07/25/2023	245.00	.00		10-444-262	723
7528	Upper Platte River Solid Waste DispDis	41248	Waste Disposal - July 2023 - Hot Pool /	07/25/2023	408.00	.00		10-442-262	723
7528	Upper Platte River Solid Waste DispDis	41248	Waste Disposal - July 2023 - TH	07/25/2023	19.00	.00		10-411-262	723
7528	Upper Platte River Solid Waste DispDis	41248	Waste Disposal - July 2023 - PD	07/25/2023	19.00	.00		10-421-262	723
7528	Upper Platte River Solid Waste DispDis	41248	Waste Disposal - July 2023 - Town Sho	07/25/2023	122.50	.00		10-431-262	723
7528	Upper Platte River Solid Waste DispDis	41248	Waste Disposal - July 2023 - Water	07/25/2023	122.50	.00		51-531-262	723
7528	Upper Platte River Solid Waste DispDis	41248	Waste Disposal - July 2023 - Treatment	07/25/2023	38.00	.00		52-532-262	723
Total Upper Platte River Solid Waste DispDist:					1,154.00	.00			
VAN DIEST SUPPLY CO.									
5720	VAN DIEST SUPPLY CO.	48132300	Cust#48132300-Inv# 62762-Biomist 3+	07/12/2023	9,993.50	.00		55-572-245	723
5720	VAN DIEST SUPPLY CO.	48132300	Cust#48132300-Inv# 62762-Aquabac X	07/12/2023	195.00	.00		55-572-245	723
Total VAN DIEST SUPPLY CO.:					10,188.50	.00			
WAMCAT									
5774	WAMCAT	072023	WAMCAT Membership FY 2023-2024 -	07/28/2023	75.00	.00		10-411-245	723
Total WAMCAT:					75.00	.00			
Wyoming Div. of Criminal Investigation									
7583	Wyoming Div. of Criminal Investigation	07242023	Fingerprints For Background Check On	07/24/2023	15.00	15.00	07/24/2023	10-445-310	723
7583	Wyoming Div. of Criminal Investigation	07242023	Fingerprints For Background Check On	07/24/2023	15.00	15.00	07/24/2023	10-431-310	723
Total Wyoming Div. of Criminal Investigation:					30.00	30.00			
Grand Totals:					62,213.50	19,161.28			

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	GL Acct No	GL Period
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Report Criteria:

Includes the following check types:

Manual, Payroll, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee ID	Description	GL Account	Amount
07/16/2023	PC	07/20/2023	52020	261		01-112000	298.15-
07/16/2023	PC	07/20/2023	52021	251		01-112000	917.01-
07/16/2023	PC	07/20/2023	52023	262		01-112000	51.94-
07/16/2023	PC	07/20/2023	52024	9171		01-112000	1,322.65-
07/16/2023	PC	07/20/2023	52026	255		01-112000	141.23-
07/16/2023	PC	07/20/2023	52027	246		01-112000	369.40-
07/16/2023	PC	07/20/2023	52028	85		01-112000	147.76-
07/16/2023	PC	07/20/2023	52032	254		01-112000	509.45-
07/16/2023	PC	07/20/2023	52033	19		01-112000	2,628.49-
07/16/2023	PC	07/20/2023	52034	135		01-112000	690.47-
07/16/2023	PC	07/20/2023	52036	134		01-112000	1,750.88-
07/16/2023	PC	07/20/2023	52037	77		01-112000	479.93-
07/16/2023	PC	07/20/2023	52038	257		01-112000	324.50-
07/16/2023	PC	07/20/2023	52039	39		01-112000	1,223.91-
07/16/2023	PC	07/20/2023	7202023	40		01-112000	1,796.27-
07/16/2023	PC	07/20/2023	7202023	46		01-112000	1,287.65-
07/16/2023	PC	07/20/2023	7202023	48		01-112000	259.58-
07/16/2023	PC	07/20/2023	7202023	49		01-112000	2,421.36-
07/16/2023	PC	07/20/2023	7202023	61		01-112000	2,290.88-
07/16/2023	PC	07/20/2023	7202023	78		01-112000	1,289.89-
07/16/2023	PC	07/20/2023	7202023	86		01-112000	584.15-
07/16/2023	PC	07/20/2023	7202023	111		01-112000	2,069.82-
07/16/2023	PC	07/20/2023	7202023	88		01-112000	1,228.07-
07/16/2023	PC	07/20/2023	7202024	112		01-112000	1,470.71-
07/16/2023	PC	07/20/2023	7202024	74		01-112000	1,971.68-
07/16/2023	PC	07/20/2023	7202024	201		01-112000	500.21-
07/16/2023	PC	07/20/2023	7202024	202		01-112000	1,585.68-
07/16/2023	PC	07/20/2023	7202024	216		01-112000	287.70-
07/16/2023	PC	07/20/2023	7202024	217		01-112000	287.70-
07/16/2023	PC	07/20/2023	7202024	220		01-112000	2,212.34-
07/16/2023	PC	07/20/2023	7202024	226		01-112000	1,233.09-
07/16/2023	PC	07/20/2023	7202024	227		01-112000	63.36-
07/16/2023	PC	07/20/2023	7202024	229		01-112000	62.43-
07/16/2023	PC	07/20/2023	7202025	230		01-112000	211.27-
07/16/2023	PC	07/20/2023	7202025	233		01-112000	332.33-
07/16/2023	PC	07/20/2023	7202025	235		01-112000	2,068.36-
07/16/2023	PC	07/20/2023	7202025	238		01-112000	184.54-
07/16/2023	PC	07/20/2023	7202025	245		01-112000	1,882.94-
07/16/2023	PC	07/20/2023	7202025	247		01-112000	1,612.58-
07/16/2023	PC	07/20/2023	7202025	252		01-112000	177.67-
07/16/2023	PC	07/20/2023	7202025	253		01-112000	446.96-
07/16/2023	PC	07/20/2023	7202025	256		01-112000	617.85-
07/16/2023	PC	07/20/2023	7202025	260		01-112000	247.01-
07/16/2023	PC	07/20/2023	7202026	263		01-112000	735.69-
Grand Totals:							<u>42,275.54-</u>
							<u>44</u>

Report Criteria:

Paid transmittals included
 Begin Date: ALL
 End Date: ALL
 Transmittal Transaction.Check number = 080120231, 052067

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount	GL Updated	Check Date
52067									
3	GREAT-WEST TRUST CO	52067	07/16/2023	55-01	457 CONTRIBUTION Deferred Comp - Pre Tax Pay Period: 7/16/2023	10-212500	245.00	No	08/01/2023
3	GREAT-WEST TRUST CO	52067	07/16/2023	55-02	457 CONTRIBUTION Deferred Comp - Roth Pay Period: 7/16/2023	10-212500	130.00	No	08/01/2023
Total 52067:							375.00		
80120231									
1	EFTPS -TAXES	80120231	07/16/2023	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 7/16/20	10-212100	4,040.84	No	08/01/2023
1	EFTPS -TAXES	80120231	07/16/2023	74-00	FICA/FWT/WITHHOLDING DEPOSIT Social Security Pay Period: 7/16/20	10-212100	3,911.48	No	08/01/2023
1	EFTPS -TAXES	80120231	07/16/2023	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 7/16/2023	10-212100	945.05	No	08/01/2023
1	EFTPS -TAXES	80120231	07/16/2023	75-00	FICA/FWT/WITHHOLDING DEPOSIT Medicare Pay Period: 7/16/2023	10-212100	914.80	No	08/01/2023
1	EFTPS -TAXES	80120231	07/16/2023	76-00	FICA/FWT/WITHHOLDING DEPOSIT Federal Withholding Tax Pay Period	10-212200	6,542.63	No	08/01/2023
Total 80120231:							16,354.80		
Grand Totals:							16,729.80		

TOWN OF SARATOGA

P.O. BOX 486
110 E. Spring Avenue
SARATOGA, WYOMING 82331



Special Events Application

Thank you for your interest in holding a special event in the Town of Saratoga. To assist with the orderly conduct of your special event, help make your experience rewarding and the event successful we ask that you take the time to carefully review and fill out the enclosed application.

DISCLAIMER

NOTICE: You are financially responsible for your acts of negligence and may be financially responsible for the negligent acts of others involved in this event. You are encouraged to obtain insurance for this activity. You and participants in the activity are not insured by the Town of Saratoga*.

*The Town of Saratoga is a governmental entity subject to the Wyoming Governmental Claims Act, the Wyoming Constitution, Wyoming Statutes and a member of the Local Government Liability Pool. As such the Town may not indemnify another or add as an additional insured any other person or entity. The Town of Saratoga is insured for only the negligence of *its employees* up to the maximum claim allowable by law against the Town. The Town does not waive their sovereign immunity by entering into this agreement, and the Town fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this event.

A complete application, which includes all insurance documentation, where applicable, must be submitted to the Town of Saratoga **at least thirty (30) days prior to the scheduled event.**

The governing body may waive the thirty (30) day requirement under extraordinary circumstances however no applicant shall be entitled to more than one (1) request for a waiver in a calendar year.

All untimely submittals may be denied. The submittal of the Special Event Application in no way obligates the Town of Saratoga to issue a Application for event. The issuance of a Special Event Application by the Town of Saratoga, in no way implies that the Town of Saratoga is sponsoring, sanctioning, or is any way responsible for the special event, or the conduct of its participants.

The approval of the special event is not final until approval by the Saratoga Town Council. Due to the increased interest of conducting events throughout our community and the associated costs that burden the Town of Saratoga, we ask that you review the enclosed fee schedule when planning your event. Again, thank you for planning your special event in the Town of Saratoga and we look forward to working with you in promoting a safe, secure and successful event.

Sincerely,

Marie Christen
Town Clerk

Phone: 307-326-8335
Fax: 307-326-8941
E-mail: townhall@saratogawyo.org

TOWN OF SARATOGA
SPECIAL EVENTS APPLICATION

Applicant Name: Dana Little	Organization: Carbon County Schod District #2
Address: 215 N 1st Street	Address: PO Box 1530
City/State/Zip Saratoga, WY 82331	City/State/Zip Saratoga, WY 82331
Phone: _____ Cell: _____ e-mail: _____	Phone: 307-326-5271 ext 1106 Cell: _____ e-mail: dlittle@crb2.org
Date of the Event: Aug. 18, 2023	Start Time for Event: 11:30
Location of Event: Veterans Island	End Time for Event: 1:00 (reserved 10:00-2:00)

Please check one:

- SMALL EVENT – less than 49 participants
- LARGE EVENT – more than 50 participants

Describe briefly the proposed event.

School District Picnic Lunch

Use additional sheet if necessary.

Location of the event(please be specific)

Veterans Island

Schedule of event or events (attach by date the tentative activity planned for each location chosen).

Approximate number of participants expected: 180

Approximate number of support staff/volunteers: _____

Number of vehicles anticipated and parking requirements: 30, carpooling encouraged

Will town property be used for this event: yes

yes no (if yes, please explain fully)

Veterans Island

❖ There is **NO CAMPING ALLOWED** within the Saratoga Town Limits and violators will be cited.

Coordination with the Town of Saratoga Department of Public Works (DPW)

• What traffic control or parking issues are you anticipating: none

• What parking plan have you in place: Parking by Veterans Island, across bridge @ pool, overflow @ PVCC with CCSD # 2 bus transport

• What services do you require from the Police Department or DPW? : none

• What are your security plans: : not needed

• What services are required from the Fire Department?: none

• What services are required from the Planning Commission? : none

• What plans have you made for garbage containment and removal? will remove our own garbage

• What plans have you made for sanitary control/portable toilets?: not needed, 1 1/2 hour event

• Will you be serving food? If yes, have you contacted the State of Wyoming Certified Food Safety Professional at 307-326-8001 for food service requirements: yes, CCSD # 2 Food Service Dept.

• Alcoholic Beverages: Describe the location of any alcohol sales or serving stations, liquor license to be used, measures to insure proper ID for purchases and list persons supervising the operations. None

• Liquor Liability insurance to be required as described in Special Events Conditions #5. N/A

• Any other request by applicant: : N/A

• Name of persons who will be "in charge" at the site/activity: : Darrin Jennings - Superintendent

On-site
 Manager: Darrin Jennings
 WDVK Home Phone: 307-326-5271 ext 1107 Cell Phone: 307-329-3606
 Alternate On-site Manager
 Home Phone: _____ Cell Phone: _____

Insurance Information: (if applicable)

Name of Insurance
 Company: _____
 Address: _____
 Phone Number: _____
 Contact Person: _____
 Policy Number: _____

Please provide Certificate of Insurance naming the Town of Saratoga as an additional insured,

Billing Address (if different than previously identified)
 Firm/Name: _____
 Street Address: _____
 City/State/Zip: _____
 Fax Number: _____
 Phone: _____

Special Terms and Conditions to the Special Event Application

By submitting and signing this Application, the applicant/organization hereby agrees to comply with the Town of Saratoga Special Event conditions (attached hereto and made a part thereof) and further agrees not to violate any Federal, State, County or municipal laws, rules or regulations. Applicant further agrees to be bound by all Saratoga municipal codes in the conduct of the requested special event.

In consideration for permission to conduct its special event, applicant agrees to indemnify, defend and hold harmless the Town of Saratoga, its officers, agents, employees and volunteers, (including the payment of the Town's attorney's fees incurred in defense of the same) from any and all damage to property, injury to, or death of any person and from any and all liability, claims, actions or judgments which may arise from the proposed activity.

The Town of Saratoga, its employees, appointed and elected officials hereby preserve any and all immunity available to them pursuant to Wyoming law and the Wyoming Governmental Claims Act, and nothing contained herein shall be deemed to be a waiver of its immunity.

Dated this 31st, day of July, 2023

Dana Little
 Applicant Signature



What other agencies or groups have you contacted?
Have you received Applications from these agencies for your event (IF APPLICABLE)?
Please circle applicable agencies and attach a copy of the Application.

N/A

- Saratoga Planning Commissioners –(zoning issue if event is not an applicable use)
- Zoning and Planning Officer – (events requiring zoning clarification)
- Saratoga Department of Public Works (street closures – use of public parks)
- Saratoga Police Department: (events with alcohol sales or use – crowd control)
- Wyoming Highway Department –(parades or use of Highway 130/230)

TOWN OF SARATOGA
SPECIAL EVENTS SIGN OFF SHEET

Proposed Special Event: CCSD #2 Staff Picnic

Date of Special Event: August 18, 2023

Approved: _____ Date: _____
 Planning and Zoning Officer

Approved: _____ Date: _____
 DPW Supervisor

Approved: _____ Date: _____
 Police Chief

Approved: _____ Date: _____
 Fire Chief

Approved: _____ Date: _____
 Planning Commission

Approved: _____ Date: _____
 Town Council



TOWN OF SARATOGA SPECIAL EVENTS APPLICATION CONDITIONS

Please initial each condition as read

1. W Application holder shall obey all Federal, State, and local rules, regulations and laws. Application holder shall obey all Town of Saratoga municipal ordinances, rules and guidelines pertaining to the use of Town property, including the location and storage of vehicles and equipment, crowd control, and the restoration of premises to their original condition after the use for the special event.

2. W Application holder shall confine its activities to the location and time schedules approved for the Application. Traffic control shall be maintained as approved by the Saratoga Police Department and configured by the Saratoga Public Works Department when events are conducted on Town streets or on Town property.

3. W Reference to or the use thereof of the Town of Saratoga Logo is strictly prohibited in advertising of the event, unless prior written approval is granted by the Town of Saratoga.

4. W Application holder does hereby covenant and agree to indemnify and hold harmless the Town of Saratoga harmless from any and all loss, cost, damages, injuries, judgment and claims of any kind, including and an all costs, including any attorney's fees, on account of personal injury or property damage resulting from any activity of Application holder.

5. W In no way limiting the indemnity agreement above, Application holder will furnish to the Town of Saratoga a certificate of insurance providing liability, casualty and property coverage acceptable to its legal department showing combined single limit coverage for death or bodily injury, property damage or loss, marine and fire protection, or the equivalent of such coverage, not less than \$1,000,000.00. Applicant shall, if given permission to sell liquor, provide insurance enforcement for liquor liability naming the Town of Saratoga as additional insured for the amount of at least \$1,000,000.00. The Town of Saratoga, including its officials, employees and agents, shall be named an additional insured in the liability policy. Contractual liability coverage insuring the obligations of this agreement is also required. The insurance cannot be cancelled or substantially modified without ten (10) days notice to the Clerk of the Town of Saratoga.

6. W Application holder shall reimburse the Town of Saratoga for costs incurred in the use of Town equipment and assignment of municipal employees to duty in connection with the special event activities. A schedule of expected costs shall be prepared by the Saratoga Department of Public Works Supervisor after identification of the municipal sites to be used for the special event. Application holder shall post a cash bond as a refundable deposit against the estimated cost when requested.

7. DL Neither the Application holder, nor its agent, employees, servants or helpers shall be or deemed to be, the employee, agent or servant of the Town of Saratoga. None of the benefits provided by the Town of Saratoga to its employees, including, but not limited to medical insurance, compensation insurance, and unemployment insurance are available to Application holder or its employees, agents, servants or helpers.

8. DL Fees shall be charged for the use of Town Property: Application holder shall not conduct any event on Town property intended to attract or entertain the public or charge fees to spectators without specific approval of the Town of Saratoga in writing. No alterations or changes to Town owned property would be allowed without prior written permission from the Town Council or their designee.

9. DL Additional Applications and fees may be required for use of facilities of the Town of Saratoga and entry upon areas subject to special security requirements, such as the Saratoga Lake area, Veterans Island, Kathy Glode Park or the Hot Pool and Municipal Pool areas. Use of such facilities and areas may be further conditional upon assurances of compliance with security and other requirements of these facilities.

10. DL Application holder shall designate a local agent to sign this Application application who shall have the authority to represent them in all matters relating to exercise of the privileges herein granted and who shall be responsible for compliance with these conditions.

11. DL Arrangements for use of Town property, (i.e. building, streets/alleys, sidewalks, parks or other public places or property) owned by the Town must be approved by the Town Clerk in writing in advance of the actual event.

12. DL If Application holder finds it necessary or desirable to use Town equipment, only Town employees will be allowed to operate said equipment, unless prior arrangements in writing are made and then only with the prior approval of the DPW Supervisor.

13. DL The Application holder will be required to reimburse the Town as provided for contracting/ use of town services, equipment, building, or if not addressed, for the wages due the employees, calculated at their regular hourly overtime rate and including all withholdings required by the federal and state governments. In addition, the Application holder will be responsible for reimbursing the Town for additional bookkeeping or clerical costs.

15. DL Application holder shall be responsible for all additional costs incurred by the Town of Saratoga for garbage and sanitary clean-up due to the special event.

Application approved:

Date: _____

Mayor /Clerk

TOWN OF SARATOGA

P.O. BOX 486
110 E. Spring Avenue
SARATOGA, WYOMING 82331

www.townofsaratoga.org

Phone: 307-326-8335

Fax: 307-326-8941

Email: townhall@saratogawyo.org

Mayor Chuck Davis

Councilman Michael Cooley

Councilwoman Kathy Beck

Councilman Jerry Fluty

Councilman Jacob Fluty

August 1, 2023

Carbon County Commissioners
P.O. Box 6
Rawlins, WY 82301

Dear Board of County Commissioners,

Comes now, Chuck Davis, duly elected and qualified Mayor of the Town of Saratoga, County of Carbon, State of Wyoming, pursuant to an ordinance of authority and instructions from the governing body of the Town of Saratoga, Wyoming, and makes application on behalf of the Town for a levy to provide funds and for the payment of current expenses during the Fiscal Year 2023/2024, and in connection with this said application respectfully shown as follows;

FIRST: That said sum of money for the general purposes to be raised to meet expenditures for said Town of Saratoga, during the Fiscal year commencing July 1, 2023 and ending June 30, 2024 is hereby fixed at the suitable levy on the Town of Saratoga, Wyoming assessed valuation.

SECOND: That said sum of money for general purposes should be raised by a general levy upon all the real and personal property located within the corporate limits of the said Town of Saratoga that may be taxable under the laws of the State of Wyoming, provided however, that in no event shall said levy for general purposes be in excess of eight (8) mills on the dollar.

THIRD: That there is attached to and made a part thereof, a certified copy of Ordinance No. 867 being an Ordinance passed, approved and adopted by the governing body of the Town of Saratoga on the 20th day of June 2023, said Ordinance being the authority and instructions for the Application.

WHEREOF: Your application prays that the Board of County Commissioners of Carbon County, Wyoming, may make an adequate levy to provide the Town of Saratoga with monies for general purposes, provided however, that the levy shall not be in excess of Eight (8) mills on the dollar.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the Town of Saratoga, Wyoming, on this 1st day of August, 2023.

Chuck Davis, Mayor

ATTEST:

Marie Christen, Town Clerk



LOCAL GOVERNMENT PROJECT ARPA GRANTS RESOLUTION RESOLUTION

Entitled: A RESOLUTION AUTHORIZING SUBMISSION OF AN LOCAL GOVERNMENT PROJECT ARPA GRANTS APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE

TOWN OF SARATOGA

(Entity Name)

FOR THE PURPOSE OF:

REPLACING OLD FAILING, AND FAILED, WATER DISTRIBUTION MAINS ON RIVER STREET TO ENSURE SAFE DRINKING WATER FOR TOWN OF SARATOGA RESIDENTS

(State Purpose of Project)

WITNESSETH

WHEREAS, the Governing Body for the TOWN OF SARATOGA

desires to participate in the LOCAL GOVERNMENT PROJECT ARPA GRANT program to assist in financing this request; and

WHEREAS, the Governing Body of the TOWN OF SARATOGA

recognizes the need for the request; and

WHEREAS, the Local Government Project ARPA Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, if any of the disbursed grant funds are later deemed to not comply with the SLIB criteria or the criteria of the American Rescue Plan Act (ARPA), the grant applicant agrees to repay the ineligible grant funds within 15 days of such finding to the Office of State Lands and Investments.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF SARATOGA

that a grant application in the amount of \$700,000.00

(Amount being requested from SLIB)

be submitted to the State Loan and Investment Board for consideration at the next Board meeting after apx to assist in funding the

RIVER STREET WATER LINE REPLACEMENT PROJECT

(Name of Funds Requested)

BE IT FURTHER RESOLVED, that

CHUCK DAVIS, MAYOR

(Name and Title of Person(s))

are hereby designated as the authorized representatives of the TOWN OF SARATOGA

to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS

1ST

(Date)

day of

AUGUST

(Month)

2023

(Year)

[Signature Line]

(Signature)

CHUCK DAVIS, MAYOR

(Name and Title)

Attest:

[Signature Line]

(Signature)

MARIE CHRISTEN, TOWN CLERK

(Name and Title)

OFFICE OF STATE LANDS AND INVESTMENTS

Local Government Project ARPA Grants

Certification Statement

WHEREAS, the Governing Body for the

TOWN OF SARATOGA

Hereby certifies that the funding being applied for under the LOCAL GOVERNMENT PROJECT ARPA GRANTS program will be used in accordance with all requirements and conditions of the ARPA, 2022 Wyo. Sess. Laws Ch. 50, and this Chapter. If it is determined that the funds were not used as intended, the recipient shall refund disbursed funds to the Office within fifteen (15) Business Day following notification

Furthermore, it is certified that I have read the information on evidence based interventions and project demographic distributions. If my project has either denotation, I have included the requirements and the dollar amount of the total project spending that is allocated towards evidence based interventions and/or project demographic distribution in the verbiage of the project description.

BE IT FURTHER RESOLVED, that

CHUCK DAVIS, MAYOR

(Name and Title of Person(s))

are hereby designated as the authorized representatives of the TOWN OF SARATOGA to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS

1ST day of AUGUST 2023

(Date)

(Month)

(Year)

[Signature Line]

(Signature)

CHUCK DAVIS, MAYOR

(Name and Title)

Attest:

[Signature Line]

(Signature)

MARIE CHRISTEN, TOWN CLERK

(Name and Title)



CLIENT CONTRACT

DATE: 08/01/2023

ECS PROJECT#: 230033

GENERAL SERVICES AGREEMENT

CLIENT NAME: Town of Saratoga Wyoming
 CLIENT CONTACT/TITLE:
 MAILING ADDRESS: P.O. Box 486
 CITY, STATE, ZIP: Saratoga, WY, 82331
 OFFICE #: (307) 326-8335
 HOME #:
 FAX #:
 CELL #:
 EMAIL:

THE FOLLOWING IS THE WORK THAT YOU (THE CLIENT) HAVE ASKED US TO PERFORM. IF YOU AGREE THAT THIS IS WHAT YOU WANT, PLEASE SIGN AUTHORIZING US TO PROCEED WITH THE PROJECT. ALL CHARGES WILL BE MADE IN ACCORDANCE WITH OUR CURRENT FEE SCHEDULE UNLESS OTHER WRITTEN AGREEMENT IS ATTACHED.

PROJECT NAME: General Services Agreement ECS PRINCIPAL: Shawn Gustafson PROJECT LOCATION: Saratoga WY

SCHEDULE: ANTICIPATED START DATE: 08/01/2023 ANTICIPATED COMPLETION DATE: OPEN

SCOPE OF WORK: Professional Engineering and Surveying Services
Scope of work to be defined by individual Work Order for individual requests

CLARIFICATIONS:
Each Work Order will be accompanied by a Fee Proposal and Fee Schedule based upon the scope of work and the current ECS rate schedule.

CLIENT AGREES TO THE TERMS AND CONDITIONS CONTAINED ON THE REVERSE SIDE OF THIS DOCUMENT WHICH ARE AS PART OF THIS AGREEMENT. CLIENT ACKNOWLEDGES HE HAS RECEIVED A COMPLETE COPY OF THE AGREEMENT.

CLIENT AUTHORIZATION

DATE: _____

CLIENT / COMPANY NAME

SIGNATURE (AUTHORIZED AGENT OR GUARANTOR)

ECS AUTHORIZATION

DATE: 08/01/2023

Shawn J. Gustafson
PRINCIPAL

SIGNATURE (PRINCIPAL)

AUTHORIZATION TO PROCEED AND ACCESS TO CONSTRUCTION PROJECT

CLIENT ACKNOWLEDGES, THAT BY EXECUTING THIS AGREEMENT, AUTHORIZES THE PROFESSIONAL TO PERFORM THE WORK AND PROVIDE THE SERVICES SET FORTH HEREOF. CLIENT UNDERSTANDS PAGE 1 PROVIDES A GENERAL SYNOPSIS OF THE WORK AND SERVICES TO BE PROVIDED AND PERFORMED BY THE PROFESSIONAL FOR THE PROJECT. CLIENT AGREES TO OBTAIN SERVICES OF OTHER PROFESSIONALS, SUBCONTRACTORS, OR INDEPENDENT CONTRACTORS. CLIENT AGREES IT WILL BE OBLIGATED TO RENDER PAYMENT FOR THE SERVICES OF THESE THIRD PARTIES AND WILL BE BILLED FOR THEIR WORK AS A PART OF THIS CONTRACT. Item 16)

CLIENT HERBY GRANTS THE PROFESSIONAL, ITS AGENTS, OFFICERS, EMPLOYEES AND SUBCONTRACTORS ANY AND ALL ACCESS TO THE CONSTRUCTION JOB SITE NECESSARY TO PERFORM THE LABOR AND SERVICES OUTLINED ON PAGE 1 HEREOF.

PAYMENT OF FEES

CLIENT HERBY AGREES TO PAY OR OTHERWISE DISCHARGE ALL MONTHLY CHARGES ASSESSED BY PROFESSIONAL ON OR BEFORE THE 20TH DAY AFTER THE DATE OF INVOICING. SHOULD THE MONTHLY CHARGES NOT BE PAID ON OR BEFORE THE 30TH DAY FOLLOWING THE DATE OF INVOICING THEN IT IS AGREED CLIENT SHALL BE ASSESSED AND PAY A FINANCE CHARGE OF 1.5% PER MONTH OR EIGHTEEN (18%) PERCENT PER ANNUM, COMPUTED FROM THE 31ST DAY FOLLOWING THE DATE OF INVOICING UNTIL THE DATE OF FULL PAYMENT OF THE PRINCIPAL SUM AND APPLICABLE FINANCE CHARGES DUE UPON THE MONTHLY INVOICE. IN THE EVENT THE PROFESSIONAL MUST ENGAGE IN COLLECTION ACTIVITIES TO OBTAIN ANY MONIES DUE ON ANY MONTHLY INVOICE, CLIENT AGREES TO BE OBLIGATED FOR ALL COSTS AND FEES OF COLLECTION, INCLUDING, BUT NOT LIMITED TO, REASONABLE ATTORNEY'S FEES AND COURT COSTS.

IN ADDITION TO THE FOREGOING, IF PAYMENT UPON ANY INVOICE IS NOT RECEIVED ON OR BEFORE THE 45TH DAY FOLLOWING THE DATE OF INVOICE, THE PROFESSIONAL SHALL HAVE THE RIGHT TO CEASE THE PERFORMANCE OF ANY WORK UNDER THE TERMS OF THIS CONTRACT AND FILE A MECHANICS LIEN, PURSUANT TO THE STATUTES OF THE STATE OF WYOMING, AGAINST THE AFFECTED REAL PROPERTY. CLIENT AGREES THAT, SHOULD THE PROFESSIONAL EXERCISE HIS RIGHT, IT WAIVES ANY AND ALL CLAIMS OF DAMAGE FOR BREACH OF THIS CONTRACT, LOSS OF INCOME OR PENALTY RESULTING FROM THE ACTS OF THE PROFESSIONAL IN THIS REGARD. CLIENT ALSO AGREES TO BE OBLIGATED FOR ANY REASONABLE ATTORNEYS' FEES AND RELATED COSTS INCURRED BY PROFESSIONAL WHILE PROCESSING ITS LIEN CLAIM.

OWNERSHIP OF DATA AND DOCUMENTS

ALL DOCUMENTS, INCLUDING BUT NOT LIMITED TO, DRAWINGS, PLATS, SPECIFICATIONS, AND REPORTS PREPARED BY THE PROFESSIONAL UNDER THIS AGREEMENT, ARE THE PROPERTY OF THE PROFESSIONAL. THEY HAVE OR WILL BE PREPARED FOR THE SPECIFIC USE OF CLIENT OR HIS DESIGNATED EMPLOYEES, AGENTS, OR SUBCONTRACTORS, IN CONNECTION WITH THE PERFORMANCE OF CONSTRUCTION OR DEVELOPMENT WORK UPON THE DESCRIBED REAL PROPERTY. THE SAID DOCUMENTS ARE NOT INTENDED OR REPRESENTED TO BE SUITABLE FOR REUSE BY THE CLIENT OR OTHERS ON OTHER RELATED OR UNRELATED PROJECTS WITHOUT FIRST OBTAINING THE WRITTEN CONSENT OF PROFESSIONAL. CLIENT AGREES TO INDEMNIFY AND HOLD HARMLESS PROFESSIONAL FROM ANY AND ALL LIABILITY, LOSS, OR DAMAGE PROFESSIONAL MAY SUFFER AS A RESULT OF CLAIMS, DEMANDS, COSTS, INCLUDING REASONABLE ATTORNEYS' FEES OR JUDGMENTS AGAINST IT ARISING FROM THE ABOVE STATED UNAUTHORIZED USE OF THE DOCUMENTS.

AS BUILT DOCUMENTS

IF THE SCOPE OF THE SERVICES AS DEFINED ON PAGE ONE INCLUDES THE PREPARATION OF AS BUILT DOCUMENTS, THE PROFESSIONAL SHALL, AT THE COMPLETION OF THE WORK, COMPILE FOR AND DELIVER TO THE OWNERS A SET OF AS BUILT DOCUMENTS, CONFORMING TO THE CONSTRUCTION RECORDS OF THE CONTRACTOR AS PROVIDED TO THE PROFESSIONAL. THIS SET OF DOCUMENTS SHALL CONSIST OF THE CORRECTED SPECIFICATIONS AND PLANS SHOWING THE REPORTED LOCATION OF THE WORK. WHILE THE INFORMATION SUBMITTED BY THE CONTRACTOR AND INCORPORATED BY THE PROFESSIONAL INTO THE RECORD IS ASSUMED TO BE RELIABLE, CLIENT AGREES AS AGAINST THE PROFESSIONAL, TO WAIVE ANY CLAIMS OR CAUSES OF ACTION FOR ERRORS, OMISSIONS, OR INACCURACY WHICH MAY OCCUR AS THE RESULT OF IMPROPRIETIES FOUND IN THE AS BUILT DOCUMENTS.

JOB SITE SAFETY

CLIENT ACKNOWLEDGES THE PROFESSIONAL SHALL NOT HAVE CONTROL OR CHARGE OF AND SHALL NOT BE RESPONSIBLE FOR CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES OR PROCEDURES IMPLEMENTED BY THE CONTRACTORS AND/OR SUBCONTRACTORS. FURTHER, THE PROFESSIONAL SHALL NOT BE RESPONSIBLE FOR THE SAFETY PRECAUTIONS AND PROGRAMS USED BY THE CONTRACTORS AND SUBCONTRACTORS IN CONNECTION WITH THE WORK NOR FOR THE ACTS OR OMISSIONS OF THE CONTRACTORS, SUBCONTRACTORS, OR ANY OTHER PERSONS PERFORMING THE WORK, OR FOR THE FAILURE OF ANY OF THEM TO CARRY OUT THE WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.

OPINION OF PROBABLE CONSTRUCTIONS COSTS

CLIENT AGREES THE PROFESSIONAL HAS NO CONTROL OVER THE COST OF LABOR, MATERIALS, OR EQUIPMENT, THE CONTRACTOR'S METHOD OF DETERMINING PRICES OR COMPETITIVE BIDDING OR MARKET CONDITIONS. THEREFORE, HIS OPINIONS OF PROBABLE CONSTRUCTION COSTS PROVIDED FOR HEREIN ARE TO BE MADE ON THE BASIS OF HIS EXPERIENCE AND QUALIFICATIONS. THE OPINIONS REPRESENT HIS BEST JUDGMENT AS A PROFESSIONAL, FAMILIAR WITH THE CONSTRUCTION INDUSTRY. HOWEVER, THE PROFESSIONAL CANNOT AND DOES NOT GUARANTEE THAT PROPOSALS, BIDS, OR CONSTRUCTION COSTS WILL NOT VARY FROM THE OPINIONS OR PROBABLE COSTS PREPARED BY PROFESSIONAL.

COMPLETE AGREEMENT

THIS DOCUMENT REPRESENTS THE ENTIRE AGREEMENT BETWEEN THE PROFESSIONAL AND THE CLIENT, AND ANY STATEMENTS WHETHER IN WRITING OR MADE ORALLY, NOT INCLUDED IN THIS DOCUMENT ARE SPECIFICALLY EXCLUDED FROM THE TERMS HEREOF. FURTHER, ANY ADDITIONS OR DELETIONS OR ALTERATIONS OF THIS AGREEMENT MUST BE MADE BY WRITTEN ADDENDUM, ACCEPTED IN WRITING BY BOTH PARTIES.

SUSPENSION OR TERMINATION OF AGREEMENT

PROFESSIONAL MAY, AT ITS SOLE DISCRETION, AFTER GIVING SEVEN (7) DAYS WRITTEN NOTICE TO CLIENT, SUSPEND OR TERMINATE SERVICE IF UNDISPUTED CHARGES ARE NOT PAID WITHIN FORTY-FIVE (45) DAYS OF RECEIPT OF PROFESSIONAL'S INVOICE AND CLIENT HEREBY WAIVES ANY CLAIM AGAINST PROFESSIONAL ARISING FROM PROFESSIONAL'S SUSPENSION OR TERMINATION OF SERVICES DUE TO CLIENT'S FAILURE TO MAKE TIMELY PAYMENT.

ANY CHARGES IN DISPUTE SHALL BE CALLED TO PROFESSIONAL'S ATTENTION, IN WRITING, WITHIN TEN (10) DAYS OF RECEIPT OF PROFESSIONAL'S INVOICE, AND CLIENT AND PROFESSIONAL SHALL WORK TOGETHER IN GOOD FAITH TO RESOLVE ANY SUCH DISPUTES. IF CLIENT AND PROFESSIONAL ARE UNABLE TO RESOLVE SAID DISPUTES WITH TWENTY (20) DAYS, PROFESSIONAL MAY SUSPEND OR TERMINATE SERVICE. NO INTEREST WILL ACCRUE ON THAT PORTION OF THE INVOICE THAT IS IN DISPUTE.

THE OBLIGATION TO PERFORM UNDER THIS AGREEMENT MAY BE TERMINATED BY EITHER PARTY UPON THIRTY (30) DAYS WRITTEN NOTICE. SUCH TERMINATION SHALL BE BASED UPON SUBSTANTIAL LACK OF PERFORMANCE BY THE OTHER PARTY UNDER THE TERMS AND CONDITIONS OF THIS AGREEMENT.

PROFESSIONAL MAY TERMINATE SERVICES UNDER THIS AGREEMENT UPON SEVEN (7) DAYS WRITTEN NOTICE IF CLIENT REQUIRES OR DEMANDS THAT PROFESSIONAL PERFORM SERVICES IN CONFLICT WITH PROFESSIONAL'S PROFESSIONAL RESPONSIBILITIES AND CLIENT HEREBY WAIVES ANY AND ALL CLAIMS AGAINST PROFESSIONAL FOR SUCH TERMINATION.

IF THIS AGREEMENT IS TERMINATED BY EITHER PARTY, CONSULTANT SHALL BE TIMELY PAID FOR SERVICES RENDERED AND FOR DIRECT EXPENSES INCURRED TO THE DATE OF SUCH TERMINATION PLUS CLOSE-OUT OR SUSPENSION COSTS INCLUDING BUT NOT LIMITED TO DOCUMENT MANAGEMENT, RESCHEDULING OR RE-ASSIGNMENT OF PERSONNEL, AND DOCUMENTATION AS TO STATUS OF WORK TASKS.

GOVERNMENTAL LIABILITY

CLIENT is a governmental entity, and, as such, enjoys immunities and defenses from suit and liability provided by the Constitution and laws of the State of Wyoming, including but not limited to the Wyoming Governmental Claims Act, W.S. §§ 1-39-101 et seq. By entering into this Agreement, CLIENT does not waive any of its immunities or defenses from suit and/or liability, except as otherwise specifically provided herein and as specifically authorized by law.

CONTINUING OBLIGATION

THIS CONTRACT SHALL BE BINDING UPON THE HEIRS, SUCCESSORS AND ASSIGNS OF THE PARTY'S SIGNATORY.

Invoice



Axon Enterprise Inc.
 PO BOX 29661
 DEPARTMENT 2018
 PHOENIX, AZ 85038-9661
 Ph: 1-480-991-0797, option 5, option 1
arinquiries@axon.com
www.axon.com
 TIN: 86-0741227
 DUNS Number: 832176382
 UEI Number: TBW7MGPYURM7

Invoice ID INUS169917
 Date 01-Jul-23
 Page 1 of 2
 Sales Order
 Requisition
 Your Ref
 Our Ref
 Payment Net 30 days
 Invoice Account 326786
 Terms of Delivery FCA

BILL TO

Saratoga Police Dept. - WY
 PO Box 552
 Saratoga, WY 82331-0552
 USA

SHIP TO

Saratoga Police Dept. - WY
 110 E Spring Ave
 Saratoga, WY 82331-5250
 USA

Line No.	Ship to*	Item Number	Description	Quantity	Unit Price	Amount
1	1	73811	2020 - OFFICER SAFETY PLAN 7 PAYMENT Tax Date 01-Jul-23	5.00	1,908.00	9,540.00

[Handwritten Signature]
Payment Due 31-Jul-23

Sales Amount	9,540.00
Misc. Charges	0.00
Discount	0.00
Sales Tax	0.00
Total	9,540.00
Amount Received	0.00
BALANCE DUE	USD 9,540.00

PAYMENT REMITTANCE INFORMATION

For ACH/EFT Payment: (Preferred Method)		For Wire Transfers		For Check Payments Mail To:	For Overnight Check Payments Mail
Account Name	Axon Enterprise, Inc.	Beneficiary	Axon Enterprise, Inc.	Axon Enterprise, Inc.	Axon Enterprise, Inc.
Account Number	634912729	Account Number	634912729	PO BOX 29661	JPMorgan Chase (AZ1-2170)
Bank Routing No	122100024	Bank Routing No	021000021	DEPARTMENT 2018	Attn: Axon Enterprises 29661-2018
Reference No	INUS169917	SWIFT Code	CHASUS33	PHOENIX, AZ 85038-9661	2108 E Elliot Rd,
		Reference No	INUS169917	Reference No INUS169917	Tempe, AZ 85283
					Reference No INUS169917

Please reference the invoice number on your ACH, Wire or Check payment and send to AR@axon.com

Important Note: By selecting the wire transfer payment method, you agree to accept the processing & transaction fees charged by the bank relating to this wire

6991
 The Cowboy Couture
 PO Box 1566
 Saratoga, WY 82331-1566


Invoice Item 20

Date	Invoice #
7/10/2023	2023-204

Bill To
Town of Saratoga PO Box 486 Saratoga, WY 82331

P.O. No.	Terms	Project
Rec Department	Net 15	

Quantity	Description	U/M	Rate	Amount
57	Screenprinted Clothing - Athletic Heather Port & Company Fan Favoirte Tee (PC450) Sales Tax		13.00 6.00%	741.00 0.00
			Total	\$741.00

Charge to:
 10-445-495

 25 July 2023

1025
71 Construction
7072 Barton Drive
Casper, WY 82604
307-235-2922



INVOICE

Invoice Date
07-11-2023

Customer ID
19125

Invoice ID
5043RWP

Draw ID

PO Number

Ship Date

To:
Town of Saratoga
EMAIL
P.O. Box 486
Saratoga, WY 82331

Job Location:

treasurer@saratogawyo.org

Ship Via
N/A

Item Description	Units	Units of Measure	Unit Price	Amount
1/2" Hot Mix Asphalt	78.19	Ton	120.00	9,382.80
22-446-250 - Impact Fund Expenditures Repair + Maint.				
			Amount Billed	\$9,382.80
			Total Tax	
			Retainage Held	
			Total Billed	\$9,382.80
DATE DUE		08-10-2023		

1015
71 Construction
7072 Barton Drive
Casper, WY 82604
307-235-2922



INVOICE

Invoice Date: 07-25-2023
Customer ID: 19125
Invoice ID: 5058RWHP
Draw ID: _____
PO Number: _____
Ship Date: _____

To:
Town of Saratoga
EMAIL
P.O. Box 486
Saratoga, WY 82331

Job Location:
Saratoga Patching

treasurer@saratogawyo.org

Ship Via
N/A

Item Description	Units	Units of Measure	Unit Price	Amount
1/2" Hot Mix Asphalt	34.87	Ton	120.00	4,184.40
22-446-750 - Impact Fund Expenditures Repair + Maint.				
			Amount Billed	\$4,184.40
			Total Tax	
			Retainage Held	
DATE DUE			Total Billed	\$4,184.40
08-24-2023				

71900

Invoice

Item 23)



Town of Saratoga
PO Box 486
Saratoga, WY 82331

July 11, 2023
Invoice No: 220036 - 16
Due Date: August 10, 2023

Project Manager: Joshua Morris

Project: 220036 Town of Saratoga-Spring Street Water Line
Professional Services from June 01, 2023 to June 30, 2023

Phase: 80 Construction Administration

Professional Personnel

	Hours	Rate	Amount	
Morris, Joshua	3.25	175.00	568.75	
Stowe, Logan	2.00	115.00	230.00	
Totals	5.25		798.75	
Total Labor				798.75
				Total this Phase \$798.75

Phase: 90 Closeout

Professional Personnel

	Hours	Rate	Amount	
Ireland, Toby	3.50	120.00	420.00	
Koch, Connor	18.50	105.00	1,942.50	
Schuebel, Kent	16.50	90.00	1,485.00	
Totals	38.50		3,847.50	
Total Labor				3,847.50
				Total this Phase \$3,847.50
				Total this Invoice \$4,646.25

	Current	Prior	Total	Received	A/R Balance
Billings to Date	4,646.25	293,589.69	298,235.94	268,874.73	29,361.21

All account balances not paid in full within 30 days of the date of invoicing shall bear interest at the rate of twelve (12) percent (%) per annum compounded monthly from the due date until paid in full. Any payments received shall be credited first to accrued interest and then to principal. All costs or fees incurred to collect overdue account balances shall be added to the principal portion of the account balance.

Payments can be made by check, ACH, or credit card. Billing and payment inquiries can be sent to NWfinance@ardurra.com A 3% processing fee is applied to payments by credit card.

REMIT TO: Ardurra, 2471 S. Titanium Pl., Meridian, ID 83642

50-535-72A



VAN DIEST SUPPLY COMPANY

PO Box 610
Webster City, IA 50595-0610
Main Office: 515-832-2366 Place Orders: 800-223-0988

RECEIVED

JUL 17 2023

Invoice Number	62	Item 24)
Invoice Date	7/12/23	
Customer Number	48132300	
Area: 37-LAKE		Clk: 8

Sold
To:

TOWN OF SARATOGA WATER DEPT
PO BOX 486
SARATOGA WY 82331-0486

Shipped To:
TOWN OF SARATOGA WATER DEPT
303 SOUTH RIVER
SARATOGA WY 82331

Customer Order No.	Terms	Date Shipped	Route	Shipped From	Reference	
	NET AUG 11, 2023	7/06/23	VAN DIEST DELIVER	CHEYENNE, WY	038847	
Product No.	Size	Description	Quantity	Unit	Unit Price	Amount
1896	55GAL	BIOMIST 3 + 15 ORDER NO 25714	110	GAL	90.850	9,993.50
1535	2X2.5	AQUABAC XT LARVICIDE ORDER NO 25714	5	GAL	39.000	195.00

THANK YOU FOR THIS ORDER

NET AUG 11, 2023

PLEASE SEND CHECK TO ARRIVE BY DUE DATE

10,188.50

A service charge of 1.5%/month will be added on past due accounts. This is an 18% annual rate.

Please tear off and return this portion with your payment to:
Van Diest Supply Company--PO Box 610--Webster City, IA 50595-0610
TOWN OF SARATOGA WATER DEPT
SARATOGA, WY

Invoice #: 62762
Invoice Date: 7/12/23
Customer #: 48132300

55-572-240

NET 8/11/23

10,188.50

7/26/2023

To Saratoga Mayor Davis and council

My name is JoDell Hone and I am writing this letter to ask for your consideration in appointing me to the Planning & Zoning Commission for the town of Saratoga.

I was born and raised here in Saratoga and I have resided in Carbon County my entire life. I have attended a few of these board meetings in the recent months and I have really been thinking about the interest I have with the changes our town is experiencing. I feel I need to give back to my community in some way, for all that this town has provided to me and many others. By serving on this commission it would allow me to help make decisions effecting the growth we are seeing while still maintaining the uniqueness of the area that we all love.

I thank you for your time that each of you give every month, making this town a better place to live.

I look forward to being more active within our town government whether I am appointed to this board, or whether it is attending more council meetings.

Thank you for your consideration on this matter.

Sincerely, JoDell Hone

ROOD & ASSOCIATES

Mr. Lance Grubb
President
Airport Advisory Board
1112 S 1st Street
Saratoga, WY 82331

July 19, 2023

Subject: Saratoga Municipal Airport/Shively Field (SAA)
Saratoga, Wyoming
Airport Master Plan
Independent Fee Estimate

Dear Mr. Grubb:

In accordance with your email Notice to Proceed dated July 10, 2023 please find the attached independent fee estimate for the subject project. This estimate was prepared in conformity with provisions relating to formal consultant/sponsor negotiations described in Federal Aviation Administration Advisory Circular 150/5100-14E. The title on the provided spreadsheet has been revised to reflect "INDEPENDENT FEE ESTIMATE" to differentiate it from the engineer's proposal.

If you require additional supporting information, please feel free to contact me at any time.

Thank you for the opportunity to provide this service.

Sincerely,



Neil E. Rood, P.E.
Aviation Consultant

INVOICE #SAA-001
Date: July 19, 2023

ROOD & ASSOCIATES

12818 W. 84th Drive
Arvada, CO 80005
Phone (303) 818-8560
Email: nrood@q.com

TO:

Mr. Lance Grubb
President
Airport Advisory Board
1112 S 1st Street
Saratoga, WY 82331
Phone: (307) 329-8348
Email: lancegrubb@hotmail.com

FOR:

Saratoga Municipal Airport/Shively Field (SAA)
Saratoga, Wyoming
Airport Master Plan
Independent Fee Estimate

DESCRIPTION	UNIT	RATE	AMOUNT
Independent Fee Estimate	Lump Sum	\$3,200.00	\$3,200.00
TOTAL			\$3,200.00

42-534-312 - Master Plan - Airport

Make all checks payable to: **ROOD & ASSOCIATES**

Thank you for your business!